



**Monomoy Regional School District - Monomoy Regional School Committee  
Meeting Agenda for Thursday, June 13, 2024 at 6:00 PM  
Monomoy Regional High School Library, 75 Oak Street, Harwich, MA 02645**

This meeting will be broadcast to Channel 22 as well as live-streamed/recorded to the [MRSC YOUTUBE CHANNEL](#)

## **AGENDA**

### **A. Call to Order**

- B. Adjournment to Executive Session** Roll Call Vote to adjourn to Executive Session pursuant to G.L. c. 30A, sec. 21(a)(3) to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares it. Regular Open Session to resume at approximately 6:30 PM.

### **C. Approval of Minutes:**

- i. May 9, 2024 MRSC Meeting

- D. Public Comment:** Speakers are limited to three minutes; additional time is at the discretion of the Chairperson

### **E. Reports and Discussions**

- i. Eco-friendly Greenhouse at Monomoy - Aubrie Schneeberger
- ii. 2024-2025 Subcommittee Assignments
- iii. Approval of MRHS Student Interns donation to the Family Table Collaborative
- iv. Reporting out from Executive Session - Vote to approve CBA agreements for Units A, B & C
- v. Revised 24-25 MRSD School Calendar **Potential Vote**
- vi. Rescheduling June 27, 2024 MRSC Meeting to June 26, 2024

### **F. Subcommittee, Representative, Liaison Reports**

### **G. Superintendent's Report**

- i. Recognition of Donations, Grants, and other Acknowledgments

### **H. Action Items - Vote Required**

- i. Approval of MRHS Student Interns donation to the Family Table Collaborative
- ii. Vote to approve CBA agreements for Units A, B & C
- iii. Revised 24-25 MRSD School Calendar **Potential Vote**

### **I. Presentation of the Warrants**

- J. Adjournment to Executive Session** Roll Call Vote to adjourn to Executive Session pursuant to G.L. c. 30A, sec. 21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares it. Coming out for Adjournment only.

**Authorized Posting Officer**

Leah Tambolleo  
June 11, 2024



**Monomoy Regional School District - Monomoy Regional School Committee  
Meeting Minutes for Thursday, May 9, 2024 at 6:00 PM  
Monomoy Regional High School Library, 75 Oak Street, Harwich, MA 02645**

This meeting was broadcast to Channel 22 as well as live-streamed/recorded to the [MRSC YOUTUBE CHANNEL](#)

**Members present:** Meredith Henderson, Chair; Betty Gray, Vice-Chair; Tina Games; Ryan Clarke; Terry Russell; Jackie Zibrat-Long; Scotti Finnegan; Jessica Rogers

**Administrators present:** Dr. Scott Carpenter, Superintendent; Dr. Robin Millen; Michael MacMillan; Melissa Maguire; Joy Jordan

**A. Call to Order:** The meeting was called to order at 6:00 PM by Chair Meredith Henderson.

**B. Adjournment to Executive Session** Roll Call Vote to adjourn to Executive Session pursuant to G.L. c. 30A, sec. 21(a)(3) to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares it.

**MOTION:** Tina Games moved to adjourn to Executive Session, seconded by Jessica Rogers.

**ROLL CALL VOTE:** Scotti Finnegan: aye; Ryan Clarke: aye; Jackie Zibrat-Long: aye; Tina Games: aye; Jessica Rogers: aye; Terry Russell: aye; Betty Gray: aye; Meredith Henderson

**UNANIMOUS** the meeting adjourns to Executive Session.

Regular Open Session resumes at 6:44 PM.

**C. Approval of Meeting Minutes**

**i. April 11, 2024**

**MOTION:** Tina Games moved to approve the minutes from the April 11, 2024 MRSC meeting, seconded by Jackie Zibrat-Long.

**The motion passes** with 7 ayes and Jessica Rogers abstaining from the vote.

MRSC member Ryan Clarke took a moment to thank MA State Trooper and Harwich High School graduate Steven Culver for his service. Trooper Culver passed away unexpectedly on May 7, 2024.

**ii. April 25, 2024**

**MOTION:** Betty Gray moved to approve the minutes from the April 25, 2024 MRSC meeting, seconded by Terry Russell.

**UNANIMOUS** the motion passes.

**D. Public Comment:** None

**E. Reports and Discussions**

**i. Recognition of Service**

Chair Meredith Henderson recognized and thanked Scotti Finnegan for her service on the committee. Ms. Finnegan served from 2022-2024.

Chair Meredith Henderson recognized long-time member Terry Russell and thanked him for his commitment to the district. Mr. Russell has served on the Monomoy Regional School Committee since 2011. Mr. Russell shared some words of thanks and then Chair Henderson opened the floor for other committee members to honor Mr. Russell.

## **ii. Architectural House Doctor Contract**

### **Potential Vote**

In a continued conversation from the April 25, 2024 MRSC meeting, Business Manager Michael MacMillan shared more information to support his recommendation to engage the services of an Architectural House Doctor. The district looks to have a pool of pre-qualified designers 'on-call' to assess upcoming projects, increase efficiency in moving projects forward, and with whom we'd develop relationships to remove obstacles and lean on their expertise. After a Request for Qualifications (RFQ) was issued earlier in April, the district received responses from seven firms, which was whittled down to three: Habeeb & Associates Architects, Mount Vernon Group Architects, and Raymond Design Associates.

**MOTION:** Ryan Clarke moved that the district enter into House Architect agreements with the following vendors: Habeeb & Associates Architects, Mount Vernon Group Architects, and Raymond Design Associates. The motion was seconded by Betty Gray.

**UNANIMOUS** the motion passes.

## **iii. First Reading of Policy Files: IJNDC - Technology Acceptable Use; KDC - Community Use of Digital Resources; KDCB - District Website & Social Media**

On behalf of the Policy Subcommittee, Betty Gray presents policy files IJNDC - Technology Acceptable Use; KDC - Community Use of Digital Resources; KDCB - District Website & Social Media. No edits or modifications were made. These policies will be presented for a second reading and approval vote at the May 23, 2024 MRSC meeting.

## ~~iv. Donation from Harwich Elementary School to the Enaikishomi School~~

## **F. Subcommittee, Representative, Liaison Reports**

### **i. Legislative Liaison Report: MASC Rural Schools**

Legislative Liaison Tina Games shared the draft *Statement of Purpose and Resolution in Support of Legislation to Improve the fiscal health of rural school districts* of the newly formed MASC Rural Schools Committee. Ms. Games serves on this committee to give voice to schools on the Cape and Islands. Ms. Games continued to speak about anticipated state funding in FY25 (significantly underfunded from previous years) for rural schools and shared a letter template with the committee for them to consider submitting to support fully funding the Rural School Bill.

The committee agreed via general consensus that they will bring the issue back to the full committee once new members have been elected later in May 2024.

### **ii. Negotiations Subcommittee: Reporting out from Executive Session**

On behalf of the Negotiations Subcommittee, Scotti Finnegan reported that the district has agreements with Units A, B and C.

## **G. Superintendent's Report**

### **i. Recognition of Donations, Grants, and other Acknowledgments**

Dr. Carpenter shared the following recognitions:

*This week is Teacher Appreciation Week, and we celebrate all of our incredible teachers and staff members. In addition, last Friday was School Lunch Hero Day and Wednesday was School Nurse Day -- many thanks to those important members of our team.*

*-At the end of April, MRMS grade 6 students completed their project on The Finest Hours -- they read the book, interviewed community heroes, visited the sites, watched the movie, and then celebrated with their community heroes at a special luncheon, hosted by Wychmere Beach Club. Many thanks to Wychmere and the Orpheum for being the most gracious hosts, to Chatham Perk for providing dessert, and all of the community heroes for participating.*

*-In the most recent U.S. News and World Report annual ranking of the best public high schools in each state, Monomoy Regional High School has risen to number 76 of the 351 Massachusetts schools ranked, improving from number 83 in the 2023 analysis, and was one of only five Cape Cod high schools in the top 100.*

*-Congratulations to John Dickson, a history and social studies teacher at Monomoy Regional High School, who has been awarded an American Lawyers Alliance Teacher of the Year Award for 2024.*

*-The Harwich Elementary Grade 4 Drama Club held performances of Seussical this week - congratulations to the student performers and stage crew, along with teachers Ms. Riley, Ms. Hirschberger, Mr. Weimer and the other volunteer supporters for a fantastic production.*

*-Tonight is Senior Arts Night, which honors our high school student musicians, performers, and artists at the culmination of their time here in Monomoy. It's a great celebration of their creativity and hard work.*

*-Tomorrow, Chatham Elementary will hold its annual Arts Festival, featuring performances and artwork from students throughout the building, with families invited to attend.*

## **ii. Reporting out: Harwich Town Meeting**

Dr. Carpenter continued in his report to recap that the assessment, the \$2.5 million siding project for the middle school, and Harwich CPC funding of the MRHS pressbox were approved at Harwich Town Meeting. He then commended the (girl scout) students who spoke at Town Meeting in support of articles about which they felt strongly.

## **H. Action Items - Vote Required**

### **i. Second Reading: Superintendent Summative Evaluation**

**MOTION:** Tina Games moved to approve the Superintendent Summative Evaluation as presented in the agenda packet, seconded by Betty Gray.

**UNANIMOUS** the motion passes.

### **ii. Architectural House Doctor Contract**

#### **Potential Vote**

**MOTION:** Ryan Clarke moved that the district enter into House Architect agreements with the following vendors: Habeeb & Associates Architects, Mount Vernon Group Architects, and Raymond Design Associates. The motion was seconded by Betty Gray.

**UNANIMOUS** the motion passes.

### **iii. Approval of prior year (FY24) Invoice**

**MOTION:** Betty Gray moved to approve the payment of the Coastal Medical Transportation Services invoice (in the amount of \$950.00) as presented in the agenda packet. The motion was seconded by Ryan Clarke.

**UNANIMOUS** the motion passes.

## **I. Presentation of the Warrants**

Accounts Payable and Payroll warrants were presented for school committee member signatures.

## **J. Adjourn**

**MOTION:** Jackie Zibrat-Long moved to adjourn the meeting, seconded by Ryan Clarke.

**UNANIMOUS** the meeting adjourns at 7:43 PM.

Respectfully Submitted,

Leah Tambolleo  
Recording Secretary

# **Sustainable Greenhouse at Monomoy High School**

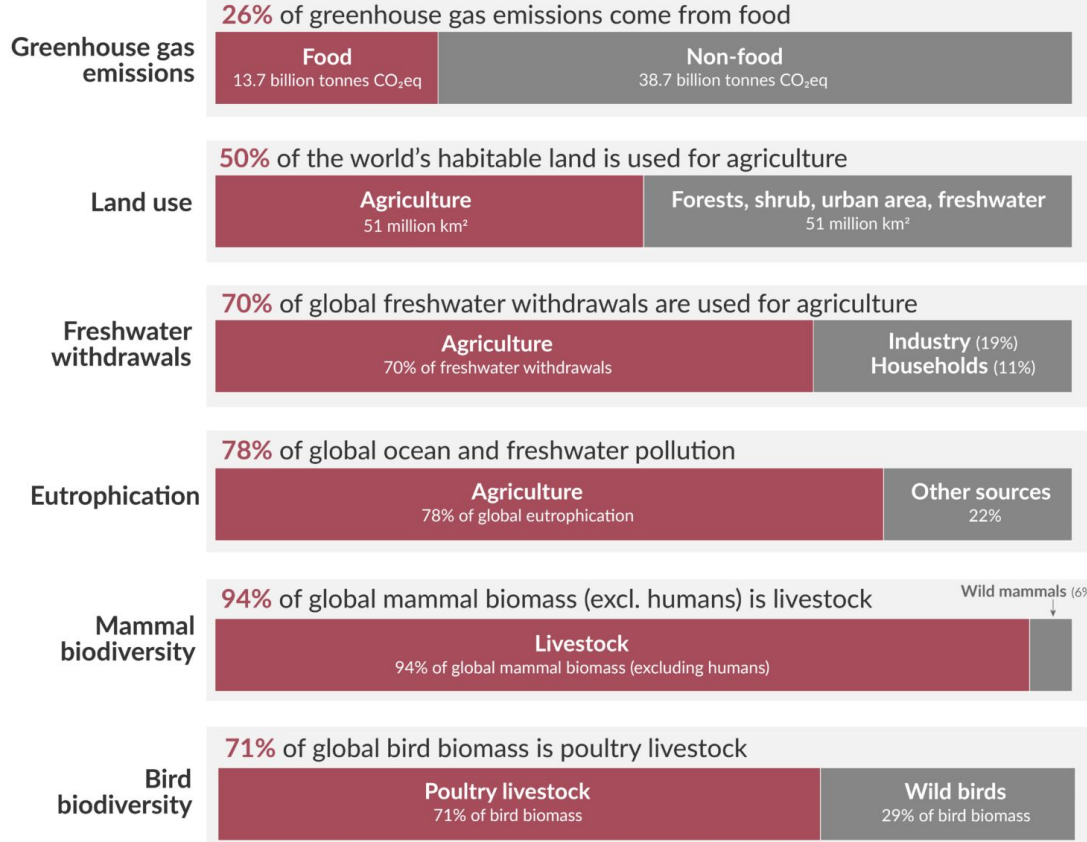
By Aubrie Schneeberger

# How Gardening Helps

Gardening food is a helpful way to help combat climate change for two reasons. The first is the obvious air cleaning that plants perform. They absorb carbon dioxide, and many air pollutants, while releasing clean oxygen. The second is that gardening helps combat the harmful effects of the current food industry. Food systems are responsible for one-quarter of the world's greenhouse gas emissions. This includes emissions from land use change, on-farm production, processing, transport, packaging, and retail. Through the production of our own food, it would be great for Monomoy to play even just a small role in helping this issue.

# The environmental impacts of food and agriculture

Our World  
in Data



# Overview

I hope to create an educational greenhouse for students at the High School to learn about sustainable nutrition and food systems through hands-on learning. Building on our Nutrition-101 and culinary electives will provide students with adequate knowledge and skills necessary for critical thinking regarding diet and health so they can make healthy food choices from an increasingly complex food supply. I hope to introduce the planting and harvesting of crops in a school greenhouse to students. Ultimately, these foods will either be available for lunch at the school cafeteria, could be given to low-income students to use at home, or sold at local farmers markets.



# Successful Example

## Nauset Middle School



The Nauset middle school built their very own greenhouse in 2015. They use it to grow fruits, vegetables, and flowers which are sold at local farmers markets. Students have access to the greenhouse and it is also used by the community year-round. It cost \$84,000 for the structure itself and \$125,000 total.

- Special Education students come in to work on projects
- Science classes use it for learn about different energy sources and how they work in the greenhouse as well as conduct research
- Math students measure plant growth over time, graph their results, and determine if there is or is not a constant rate of growth
- Art students come in to draw plants and flowers, and make pots for the plants to be sold
- Even foreign language classes have used the greenhouse to teach students the terms of various plants

# How to found the project

- Farm to School Grant Program ([link](#))
- Nauset raised a hundred thousand dollars to help found theirs
  - I could get in touch with that group and take tips from them
- Massachusetts FRESH grant ([link](#))
  - We are eligible because we are a National School Lunch Sponsor





## Monomoy Regional School Committee

2024-2025

### Subcommittee, Representative and Liaison Assignments

<b>Subcommittees</b> Small group of the school committee (less than a quorum) tasked with bringing recommendations for committee action (* Chair)	<b>Representatives</b> A school committee member who is a member of a larger committee requiring school committee representation (i.e. Cape Cod Collaborative; Wellness Committee; etc.)	<b>Liaisons</b> A school committee member who is responsible for being the communication link between the MRSC and another group or committee
<b>Superintendent Evaluation</b>  1. Betty Gray  2. Jackie Zibrat-Long  3. Jessica Rogers  4. Bre Rose	<b>Westgate Foundation</b>  1. Tina Games	<b>Special Education PAC</b>  1. Meredith Henderson
<b>Finance</b>  1. Meredith Henderson  2. Brad Schiff  3. Jackie Zibrat-Long  4. Tina Games	<b>Sick Bank</b>  1. Jackie Zibrat-Long	<b>Select Board &amp; Finance Committees</b> <b>(2) Chatham:</b> 1. Brad Schiff 2. Jackie Zibrat-Long  <b>(2) Harwich:</b> 1. Tina Games 2. Bre Rose
<b>Negotiations</b>  1. Ryan Clarke  2. Tina Games  3. Betty Gray  4. Jessica Rogers	<b>Cape Cod Collaborative</b>  1. Jessica Rogers	<b>Regional Agreement Working Group</b>  1. Ryan Clarke  2. Bre Rose  3. Jessica Rogers  4. Betty Gray
	<b>District Wellness Committee</b> 1. Brad Schiff	<b>Legislation</b> 1. Tina Games
<b>Policy Subcommittee</b>  1. Meredith Henderson  2. Bre Rose  3. Brad Schiff  4. Ryan Clarke	<b>Warrant and Payroll</b> 1. Jackie Zibrat-Long  2. Ryan Clarke	<b>Strategic Plan Steering Subcommittee</b>  1. Meredith Henderson  2. Betty Gray

# Monomoy Regional School District

**Dr. Scott Carpenter**

*Superintendent*

**Dr. Robin Millen**

*Director of Curriculum, Instruction and Assessment*

**Melissa Maguire**

*Director of Student Services*



**Michael MacMillan**

*Business Manager*

**Paul G. Donlan**

*Treasurer*

**To:** MONOMOY REGIONAL SCHOOL DISTRICT  
**From:** Michael MacMillan  
**Date:** June 5, 2024  
**Re:** Student Activity Interns Donation.

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## MOTION

To approve the donation of \$5,000 from the Monomoy Regional High School Student Activity Interns Account to the Family Table Collaborative.

## BACKGROUND

Massachusetts General Law allows school districts to receive, deposit and expend funds on behalf of students in connection with student activities (MGL c.71 § 47) . The district has bank accounts set up for this purpose and a number of recognized activities.

The Massachusetts Department of Elementary and Secondary Education recommends that School Committee approval is required for charitable donations from student activity accounts.

This donation is to be made from the Student Activity Interns account at the high school. As part of the Monomoy Intern 'Red Right Return' program, five Monomoy interns, Fiona Moore, Ashely Anderson, Grace Arnold, Kristina Tamasco, and Sarah Groves, organized the Empty Bowls, Full Hearts event to raise funds. See the attached letter to accompany the donation.

**Michael MacMillan**

School Business Manager

**Jennifer Police**  
**Principal**  
jpolice@monomoy.edu

**David Alexander**  
**Assistant Principal**  
dalexander@monomoy.edu

**Annmarie Rita**  
**Assistant Principal**  
arita@monomoy.edu



**MONOMOY REGIONAL HIGH SCHOOL**

75 Oak Street  
Harwich, MA 02645  
Phone 508-430-7200  
Fax 508-430-7223

**Karen Guillemette**  
**Director of Athletics**  
kguillemette@monomoy.edu

**Lindsay Ginnetty**  
**Director of Guidance**  
lginnetty@monomoy.edu

**Jacqueline Corrigan**  
**Special Education Team Chair**  
jcorrigan@monomoy.edu

May 31, 2024

Dear Ms. Wheeler and Mr. Henry,

It is our pleasure to enclose a check for \$5000.00 for the Family Table Collaborative. We greatly admire the work that your organization does to address nutritional insecurity on Cape Cod. In our small way, we hope we make a big difference!

Our Monomoy interns, Fiona Moore, Ashley Anderson, Grace Arnold, Kristina Tamasco, and Sarah Groves, were thrilled to have the amazing opportunity to organize *Empty Bowls, Full Hearts* to raise money for such an important cause. Through their efforts, it proved to be an amazing success and was enjoyed by more than 200 people from the community. I greatly appreciate your support of our interns and their efforts. Not only did this provide them with a real-world entrepreneurial experience, but it also allowed them to share their empathy and compassion with others as they explained the importance of the Family Table Collaborative.

On behalf of RED RIGHT RETURN, please accept this check.

Sincerely,

Cheri Armstrong  
Career Education Coordinator

# Monomoy Regional School District

## 2024-2025 Calendar

2024

AUGUST/SEPTEMBER						
S	M	T	W	T	F	S
	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	27
29	30	(20 days)				

OCTOBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
(22 days)						

NOVEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
(15 days)						

DECEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
(15 days)						

2025

JANUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
(21 days)						







FEBRUARY						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
(15 days)						

MARCH						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	(21 days)				

APRIL						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
(17 days)						

MAY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
(21 days)						

JUNE						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
(13 days)						

<b>KEY:</b>	
	Vacations/Holidays-No School
	Early Release Day*
	District Offices Closed
	School Committee Meetings
	1/2 Day of School
	MRHS Midterms/Final Exams: 1/2 Day

2024	
AUGUST	
28	Staff First Day
29	Staff Professional Day
30	District Closed
SEPTEMBER	
2	Holiday - No School-District Closed
3	Grades 1-12 First Day
5	Kindergarten First Day
9	PreSchool First Day
OCTOBER	
14	Holiday - No School - District Closed
15 & 17	Parent Conferences ½ Day Elementary and Middle School Only
NOVEMBER	
4 & 5	Professional Development Day - No School
11	Holiday - No School - District Closed
27-29	Holiday - No School - District Closed
27	District Office Open <b>AM Only</b>
DECEMBER	
23-31	No School
24, 25, 31	District Closed
2025	
JANUARY	
1	Holiday - No School - District Closed
2	Back to School
20	Holiday - No School - District Closed
22-24	Midterm Exams-High School Only
27	Semester 2 begins
FEBRUARY	
17-21	No School
17	District Closed
MARCH	
APRIL	
21-25	No School
MAY	
23	Last Day - Seniors
26	Holiday - No School - District Closed
27-30	Final Exams - Seniors
JUNE	
7	High School Graduation
13-17	Final Exams-High School Only
18	180th Day-Last Day of School
19	Holiday - No School - District Closed
26	185th Day**

\*\*Includes 5 Snow Days

High School/Middle School Hours: 8:45 AM - 3:15 PM

Elementary School Hours: 7:45 AM - 2:15 PM

Wednesday dismissal times for Parent Pickup: CES - 1:30 p.m.; HES - 1:20 p.m.;

MRMS - 2:20 p.m.; MRHS - 2:35 p.m. Buses will arrive 40-45 minutes earlier than usual.