



**Monomoy Regional School District - Monomoy Regional School Committee
Meeting Agenda for Thursday, June 13, 2024 at 6:00 PM
Monomoy Regional High School Library, 75 Oak Street, Harwich, MA 02645**

This meeting will be broadcast to Channel 22 as well as live-streamed/recorded to the [MRSC YOUTUBE CHANNEL](#)

AGENDA

A. Call to Order

- B. Adjournment to Executive Session** Roll Call Vote to adjourn to Executive Session pursuant to G.L. c. 30A, sec. 21(a)(3) to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares it. Regular Open Session to resume at approximately 6:30 PM.

C. Approval of Minutes:

- i. May 9, 2024 MRSC Meeting

- D. Public Comment:** Speakers are limited to three minutes; additional time is at the discretion of the Chairperson

E. Reports and Discussions

- i. Eco-friendly Greenhouse at Monomoy - Aubrie Schneeberger
ii. 2024-2025 Subcommittee Assignments
iii. Approval of MRHS Student Interns donation to the Family Table Collaborative
iv. Reporting out from Executive Session - Vote to approve CBA agreements for Units A, B & C
v. Revised 24-25 MRSD School Calendar **Potential Vote**
vi. Rescheduling June 27, 2024 MRSC Meeting to June 26, 2024

F. Subcommittee, Representative, Liaison Reports

G. Superintendent's Report

- i. Recognition of Donations, Grants, and other Acknowledgments

H. Action Items - Vote Required

- i. Approval of MRHS Student Interns donation to the Family Table Collaborative
ii. Vote to approve CBA agreements for Units A, B & C
iii. Revised 24-25 MRSD School Calendar **Potential Vote**

I. Presentation of the Warrants

- J. Adjournment to Executive Session** Roll Call Vote to adjourn to Executive Session pursuant to G.L. c. 30A, sec. 21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares it. Coming out for Adjournment only.

Authorized Posting Officer

Leah Tambolleo
June 11, 2024



**Monomoy Regional School District - Monomoy Regional School Committee
Meeting Minutes for Thursday, May 9, 2024 at 6:00 PM
Monomoy Regional High School Library, 75 Oak Street, Harwich, MA 02645**

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Members present: Meredith Henderson, Chair; Betty Gray, Vice-Chair; Tina Games; Ryan Clarke; Terry Russell; Jackie Zibrat-Long; Scotti Finnegan; Jessica Rogers

Administrators present: Dr. Scott Carpenter, Superintendent; Dr. Robin Millen; Michael MacMillan; Melissa Maguire; Joy Jordan

A. Call to Order: The meeting was called to order at 6:00 PM by Chair Meredith Henderson.

B. Adjournment to Executive Session Roll Call Vote to adjourn to Executive Session pursuant to G.L. c. 30A, sec. 21(a)(3) to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares it.

MOTION: Tina Games moved to adjourn to Executive Session, seconded by Jessica Rogers.

ROLL CALL VOTE: Scotti Finnegan: aye; Ryan Clarke: aye; Jackie Zibrat-Long: aye; Tina Games: aye; Jessica Rogers: aye; Terry Russell: aye; Betty Gray: aye; Meredith Henderson

UNANIMOUS the meeting adjourns to Executive Session.

Regular Open Session resumes at 6:44 PM.

C. Approval of Meeting Minutes

i. April 11, 2024

MOTION: Tina Games moved to approve the minutes from the April 11, 2024 MRSC meeting, seconded by Jackie Zibrat-Long.

The motion passes with 7 ayes and Jessica Rogers abstaining from the vote.

MRSC member Ryan Clarke took a moment to thank MA State Trooper and Harwich High School graduate Steven Culver for his service. Trooper Culver passed away unexpectedly on May 7, 2024.

ii. April 25, 2024

MOTION: Betty Gray moved to approve the minutes from the April 25, 2024 MRSC meeting, seconded by Terry Russell.

UNANIMOUS the motion passes.

D. Public Comment: None

E. Reports and Discussions

i. Recognition of Service

Chair Meredith Henderson recognized and thanked Scotti Finnegan for her service on the committee. Ms. Finnegan served from 2022-2024.

Chair Meredith Henderson recognized long-time member Terry Russell and thanked him for his commitment to the district. Mr. Russell has served on the Monomoy Regional School Committee since 2011. Mr. Russell shared some words of thanks and then Chair Henderson opened the floor for other committee members to honor Mr. Russell.

ii. Architectural House Doctor Contract

Potential Vote

In a continued conversation from the April 25, 2024 MRSC meeting, Business Manager Michael MacMillan shared more information to support his recommendation to engage the services of an Architectural House Doctor. The district looks to have a pool of pre-qualified designers 'on-call' to assess upcoming projects, increase efficiency in moving projects forward, and with whom we'd develop relationships to remove obstacles and lean on their expertise. After a Request for Qualifications (RFQ) was issued earlier in April, the district received responses from seven firms, which was whittled down to three: Habeeb & Associates Architects, Mount Vernon Group Architects, and Raymond Design Associates.

MOTION: Ryan Clarke moved that the district enter into House Architect agreements with the following vendors: Habeeb & Associates Architects, Mount Vernon Group Architects, and Raymond Design Associates. The motion was seconded by Betty Gray.

UNANIMOUS the motion passes.

iii. First Reading of Policy Files: IJNDC - Technology Acceptable Use; KDC - Community Use of Digital Resources; KDCB - District Website & Social Media

On behalf of the Policy Subcommittee, Betty Gray presents policy files IJNDC - Technology Acceptable Use; KDC - Community Use of Digital Resources; KDCB - District Website & Social Media. No edits or modifications were made. These policies will be presented for a second reading and approval vote at the May 23, 2024 MRSC meeting.

~~iv. Donation from Harwich Elementary School to the Enaikishomi School~~

F. Subcommittee, Representative, Liaison Reports

i. Legislative Liaison Report: MASC Rural Schools

Legislative Liaison Tina Games shared the draft *Statement of Purpose and Resolution in Support of Legislation to Improve the fiscal health of rural school districts* of the newly formed MASC Rural Schools Committee. Ms. Games serves on this committee to give voice to schools on the Cape and Islands. Ms. Games continued to speak about anticipated state funding in FY25 (significantly underfunded from previous years) for rural schools and shared a letter template with the committee for them to consider submitting to support fully funding the Rural School Bill.

The committee agreed via general consensus that they will bring the issue back to the full committee once new members have been elected later in May 2024.

ii. Negotiations Subcommittee: Reporting out from Executive Session

On behalf of the Negotiations Subcommittee, Scotti Finnegan reported that the district has agreements with Units A, B and C.

G. Superintendent's Report

i. Recognition of Donations, Grants, and other Acknowledgments

Dr. Carpenter shared the following recognitions:

This week is Teacher Appreciation Week, and we celebrate all of our incredible teachers and staff members. In addition, last Friday was School Lunch Hero Day and Wednesday was School Nurse Day -- many thanks to those important members of our team.

-At the end of April, MRMS grade 6 students completed their project on The Finest Hours -- they read the book, interviewed community heroes, visited the sites, watched the movie, and then celebrated with their community heroes at a special luncheon, hosted by Wychmere Beach Club. Many thanks to Wychmere and the Orpheum for being the most gracious hosts, to Chatham Perk for providing dessert, and all of the community heroes for participating.

-In the most recent U.S. News and World Report annual ranking of the best public high schools in each state, Monomoy Regional High School has risen to number 76 of the 351 Massachusetts schools ranked, improving from number 83 in the 2023 analysis, and was one of only five Cape Cod high schools in the top 100.

-Congratulations to John Dickson, a history and social studies teacher at Monomoy Regional High School, who has been awarded an American Lawyers Alliance Teacher of the Year Award for 2024.

-The Harwich Elementary Grade 4 Drama Club held performances of Seussical this week - congratulations to the student performers and stage crew, along with teachers Ms. Riley, Ms. Hirschberger, Mr. Weimer and the other volunteer supporters for a fantastic production.

-Tonight is Senior Arts Night, which honors our high school student musicians, performers, and artists at the culmination of their time here in Monomoy. It's a great celebration of their creativity and hard work.

-Tomorrow, Chatham Elementary will hold its annual Arts Festival, featuring performances and artwork from students throughout the building, with families invited to attend.

ii. Reporting out: Harwich Town Meeting

Dr. Carpenter continued in his report to recap that the assessment, the \$2.5 million siding project for the middle school, and Harwich CPC funding of the MRHS pressbox were approved at Harwich Town Meeting. He then commended the (girl scout) students who spoke at Town Meeting in support of articles about which they felt strongly.

H. Action Items - Vote Required

i. Second Reading: Superintendent Summative Evaluation

MOTION: Tina Games moved to approve the Superintendent Summative Evaluation as presented in the agenda packet, seconded by Betty Gray.

UNANIMOUS the motion passes.

ii. Architectural House Doctor Contract

Potential Vote

MOTION: Ryan Clarke moved that the district enter into House Architect agreements with the following vendors: Habeeb & Associates Architects, Mount Vernon Group Architects, and Raymond Design Associates. The motion was seconded by Betty Gray.

UNANIMOUS the motion passes.

iii. Approval of prior year (FY24) Invoice

MOTION: Betty Gray moved to approve the payment of the Coastal Medical Transportation Services invoice (in the amount of \$950.00) as presented in the agenda packet. The motion was seconded by Ryan Clarke.

UNANIMOUS the motion passes.

I. Presentation of the Warrants

Accounts Payable and Payroll warrants were presented for school committee member signatures.

J. Adjourn

MOTION: Jackie Zibrat-Long moved to adjourn the meeting, seconded by Ryan Clarke.

UNANIMOUS the meeting adjourns at 7:43 PM.

Respectfully Submitted,

Leah Tambolleo
Recording Secretary



**Monomoy Regional School Committee
2024-2025
Subcommittee, Representative and Liaison Assignments**

<p align="center">Subcommittees</p> <p>Small group of the school committee (less than a quorum) tasked with bringing recommendations for committee action (* Chair)</p>	<p align="center">Representatives</p> <p>A school committee member who is a member of a larger committee requiring school committee representation (i.e. Cape Cod Collaborative; Wellness Committee; etc.)</p>	<p align="center">Liaisons</p> <p>A school committee member who is responsible for being the communication link between the MRSC and another group or committee</p>
<p align="center">Superintendent Evaluation</p> <ol style="list-style-type: none"> Betty Gray Jackie Zibrat-Long Jessica Rogers Bre Rose 	<p align="center">Westgate Foundation</p> <ol style="list-style-type: none"> Tina Games 	<p align="center">Special Education PAC</p> <ol style="list-style-type: none"> Meredith Henderson
<p align="center">Finance</p> <ol style="list-style-type: none"> Meredith Henderson Brad Schiff Jackie Zibrat-Long Tina Games 	<p align="center">Sick Bank</p> <ol style="list-style-type: none"> Jackie Zibrat-Long 	<p align="center">Select Board & Finance Committees</p> <p align="center">(2) Chatham:</p> <ol style="list-style-type: none"> Brad Schiff Jackie Zibrat-Long <p align="center">(2) Harwich:</p> <ol style="list-style-type: none"> Tina Games Bre Rose
<p align="center">Negotiations</p> <ol style="list-style-type: none"> Ryan Clarke Tina Games Betty Gray Jessica Rogers 	<p align="center">Cape Cod Collaborative</p> <ol style="list-style-type: none"> Jessica Rogers 	<p align="center">Regional Agreement Working Group</p> <ol style="list-style-type: none"> Ryan Clarke Bre Rose Jessica Rogers Betty Gray
	<p align="center">District Wellness Committee</p> <ol style="list-style-type: none"> Brad Schiff 	<p align="center">Legislation</p> <ol style="list-style-type: none"> Tina Games
<p align="center">Policy Subcommittee</p> <ol style="list-style-type: none"> Meredith Henderson Bre Rose Brad Schiff Ryan Clarke 	<p align="center">Warrant and Payroll</p> <ol style="list-style-type: none"> Jackie Zibrat-Long Ryan Clarke 	<p align="center">Strategic Plan Steering Subcommittee</p> <ol style="list-style-type: none"> Meredith Henderson Betty Gray

Monomoy Regional School District



Dr. Scott Carpenter

Superintendent

Dr. Robin Millen

Director of Curriculum, Instruction and Assessment

Melissa Maguire

Director of Student Services

Michael MacMillan

Business Manager

Paul G. Donlan

Treasurer

To: MONOMOY REGIONAL SCHOOL DISTRICT
From: Michael MacMillan
Date: June 5, 2024
Re: Student Activity Interns Donation.

MOTION

To approve the donation of \$5,000 from the Monomoy Regional High School Student Activity Interns Account to the Family Table Collaborative.

BACKGROUND

Massachusetts General Law allows school districts to receive, deposit and expend funds on behalf of students in connection with student activities (MGL c.71 § 47) . The district has bank accounts set up for this purpose and a number of recognized activities.

The Massachusetts Department of Elementary and Secondary Education recommends that School Committee approval is required for charitable donations from student activity accounts.

This donation is to be made from the Student Activity Interns account at the high school. As part of the Monomoy Intern 'Red Right Return' program, five Monomoy interns, Fiona Moore, Ashely Anderson, Grace Arnold, Kristina Tamasco, and Sarah Groves, organized the Empty Bowls, Full Hearts event to raise funds. See the attached letter to accompany the donation.

Michael MacMillan

School Business Manager

Jennifer Police
Principal
jpolice@monomoy.edu

David Alexander
Assistant Principal
dalexander@monomoy.edu

Annmarie Rita
Assistant Principal
arita@monomoy.edu



MONOMOY REGIONAL HIGH SCHOOL

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Karen Guillemette
Director of Athletics
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Lindsay Ginnetty
Director of Guidance
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Jacqueline Corrigan
Special Education Team Chair
jcorrigan@monomoy.edu

May 31, 2024

Dear Ms. Wheeler and Mr. Henry,

It is our pleasure to enclose a check for \$5000.00 for the Family Table Collaborative. We greatly admire the work that your organization does to address nutritional insecurity on Cape Cod. In our small way, we hope we make a big difference!

Our Monomoy interns, Fiona Moore, Ashley Anderson, Grace Arnold, Kristina Tamasco, and Sarah Groves, were thrilled to have the amazing opportunity to organize *Empty Bowls, Full Hearts* to raise money for such an important cause. Through their efforts, it proved to be an amazing success and was enjoyed by more than 200 people from the community. I greatly appreciate your support of our interns and their efforts. Not only did this provide them with a real-world entrepreneurial experience, but it also allowed them to share their empathy and compassion with others as they explained the importance of the Family Table Collaborative.

On behalf of RED RIGHT RETURN, please accept this check.

Sincerely,

Cheri Armstrong
Career Education Coordinator

Monomoy Regional School District 2024-2025 Calendar

2024

AUGUST/SEPTEMBER						
S	M	T	W	T	F	S
	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	27
29	30	(20 days)				

OCTOBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
(22 days)						

NOVEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
(15 days)						

DECEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
(15 days)						

2025

JANUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
(21 days)						

FEBRUARY						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
(15 days)						

MARCH						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	(21 days)				

APRIL						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
(17 days)						

MAY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
(21 days)						

JUNE						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
(13 days)						

KEY:

Vacations/Holidays-No School	Early Release Day*
District Offices Closed	School Committee Meetings
1/2 Day of School	MRHS Midterms/Final Exams: 1/2 Day

2024

AUGUST

28	Staff First Day
29	Staff Professional Day
30	District Closed

SEPTEMBER

2	Holiday - No School-District Closed
3	Grades 1-12 First Day
5	Kindergarten First Day
9	PreSchool First Day

OCTOBER

14	Holiday - No School - District Closed
15 & 17	Parent Conferences ½ Day Elementary and Middle School Only

NOVEMBER

4 & 5	Professional Development Day - No School
11	Holiday - No School - District Closed
27-29	Holiday - No School - District Closed
27	District Office Open AM Only

DECEMBER

23-31	No School
24, 25, 31	District Closed

2025

JANUARY

1	Holiday - No School - District Closed
2	Back to School
20	Holiday - No School - District Closed
22-24	Midterm Exams-High School Only
27	Semester 2 begins

FEBRUARY

17-21	No School
17	District Closed

MARCH

APRIL

21-25	No School
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MAY

23	Last Day - Seniors
26	Holiday - No School - District Closed
27-30	Final Exams - Seniors

JUNE

7	High School Graduation
13-17	Final Exams-High School Only
18	180th Day-Last Day of School
19	Holiday - No School - District Closed
26	185th Day**

**Includes 5 Snow Days

High School/Middle School Hours: 8:45 AM - 3:15 PM

Elementary School Hours: 7:45 AM - 2:15 PM

Wednesday dismissal times for Parent Pickup: CES - 1:30 p.m.; HES - 1:20 p.m.;

MRMS - 2:20 p.m.; MRHS - 2:35 p.m. Buses will arrive 40-45 minutes earlier than usual.