



Verified Data One-Pagers

2024-25 Renewal

Background

This document was created by the OUSD Office of Charter Schools (“OCS”) to serve as a resource for charter schools submitting verified data for the 2024-25 renewal cycle. This resource only includes information for the verified data sources which charter schools up for renewal in 2024-25 indicated they would be submitting along with their renewal petition. For any questions or concerns regarding the information found within this document, please contact the OCS Analytics Specialist, Kristy Lu, at kristy.lu@ousd.org.

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Frequently Asked Questions

1. In the case of academic progress and postsecondary information, do I need to include student group data. If so, for which student groups?

Yes, the academic progress and postsecondary data needs to be disaggregated by student groups. Student groups need to have at least 11 students (using the groups and minimum size for reporting from the California School Dashboard) for assessments that report student data for those groups.

2. Do I have to submit school participation rate data?

A charter school must demonstrate that it has administered the assessment to, and included the results of, at least 95 percent of pupils for whom the assessment is appropriate. Schools may choose to use the tables provided in the template to provide data related to the participation rate. *Note: Per the CDE, the 95% participation rate requirement does not apply in 2019–20 and 2020–21.*


3. Can CORE data be used as verified data?

The CORE growth model was not adopted by the California State Board of Education (SBE) as verified data. However, the SBE did adopt the following related Data Use Procedure: “California Assessment of Student Performance and Progress (CAASPP) for English language arts/literacy and mathematics: Specified CAASPP reported data can only be used in a manner consistent with the data reported on the CAASPP website and California School Dashboard (Dashboard). CAASPP data, and methodologies for analyzing CAASPP data (e.g., CORE Student Growth Percentiles) that are mutually agreed upon by the chartering authority and charter school, may be used to supplement Dashboard results. However, CAASPP data may not be used to dispute the Dashboard results.”

Additional CDE Resources

1. [Verified Data Criteria and Data Use Procedures](#)
1. [Verified Data FAQs](#)
2. [CDE Approved Academic Progress and Postsecondary Indicators](#)

FastBridge by Illuminate, Reading Grades K-12, Math Grades K-8

Submission Template	FastBridge Submission Template
Growth Measure	Expected Rate of Improvement (ROI) Value (FastBridge One Year's Growth)
Applicable Grade Spans	Reading Grades K-12; Math Grades K-8
Submission Instructions	<ol style="list-style-type: none">1. Open the  FastBridge Submission Template.xlsx and download the file as an .xlsx (File > Download > Microsoft Excel)2. Retrieve the raw data from Fastbridge<ol style="list-style-type: none">a. Instructions to download raw data:<ol style="list-style-type: none">i. Data Download can be selected through the District Manager or Reporting tabs. Data Download is located at the top of the District Manager tab.ii. On the Reporting tab, find Student Data Download and choose View Report. On the next page, select the appropriate school year, schools, and assessment.iii. Select submit and a .csv file will download in the window.iv. Repeat steps for each academic assessment (Reading/Math)3. After retrieving the raw data navigate to the “Instructions tab” in the FastBridge template<ol style="list-style-type: none">a. Follow directions on the “Instructions” tab to copy and paste the raw data into the appropriate Reading and Math tabsb. Follow directions on the “Instructions” tab to fill out the “FastBridge Summary Table” Tabc. Follow directions on the “Instructions” tab to fill out the “School Participation” Tab4. After completing the FastBridge template, save the file.5. Submit one completed template to the appropriate Epicenter submission task.

i-Ready 9-12 by Curriculum Associates

Submission Template	i-Ready Submission Template
Growth Measure	i-Ready's Typical Growth Measure (Publisher Guidance)
Applicable Grade Spans	i-Ready K-8 by Curriculum Associates, Grades K–8 i-Ready 9-12 by Curriculum Associates, Grades 9–12
Submission Instructions	<ol style="list-style-type: none">1. Open the i-Ready Submission Template.xlsx and download the file as an .xlsx (File > Download > Excel)2. Retrieve the raw data from i-Ready<ol style="list-style-type: none">a. Go to "Reports".b. Go to "Diagnostic Growth"c. Select Reading.d. Your School will be selected, or you can select your School Group.e. Select desired Year.f. Select diagnostic for the Comparison Diagnosticg. Click the "CSV" icon on top right corner of the page to download the raw data<ol style="list-style-type: none">i. Be sure to download raw data at the student levelh. Repeat steps 3-7 for Math.3. After retrieving the raw data navigate to the "Instructions tab" in the i-Ready template<ol style="list-style-type: none">a. Follow directions on the "Instructions" tab to copy and paste the raw data into the appropriate Reading and Math tabsb. Follow directions on the "Instructions" tab to fill out the "i-Ready Summary Table" Tabc. Follow directions on the "Instructions" tab to fill out the "School Participation" Tab4. After completing the i-Ready template, save the file.5. Submit one completed template to the appropriate Epicenter submission task.


MAP Growth by NWEA, Grades K–12

Submission Template	NWEA MAP Submission Template
Growth Measure	Conditional Growth Index (CGI) (CGI for AB1505)
Applicable Grade Spans	Grades K-12
Submission Instructions	<ol style="list-style-type: none">1. Open the NWEA MAP Submission Template.xlsx and download the file as an .xlsx (File > Download > Excel)2. Retrieve the Combined Data File from NWEA MAP (Required roles: District Assessment Coordinator or School Assessment Coordinator)<ol style="list-style-type: none">a. From the start page, choose MAP Growth from the main menu and then select MAP Growth Reports.b. On the left of the reports home page, expand Data Export Scheduler and choose Schedule a Data Export. Or you can open the Scheduler from the list of reports.c. Select Enable. (Caution: If you are not using the output for some period, select Disable to preserve system resources. If you generate a One Time export file, the setting returns to Disable once the export finishes.)d. Choose how often to export (Frequency):<ol style="list-style-type: none">i. One Time: Generates as system resources are available, typically within an hour.ii. (IMPORTANT: If you make administrative changes on the same day as the one time export—such as modifying student profiles or changing a test window—then they will not appear in the exported data. Administrative changes do not appear in exports (and reports) until after the nightly process, so an export that occurs before the nightly process will not reflect changes from that day. For this reason, the one-time export is best used for historical data or for exports made early in the day.)iii. For One Time export: Under Term, you can choose a past term. The term you choose becomes the ending term for growth comparisons. Choose the most recent term.e. Choose the Export Type:<ol style="list-style-type: none">i. Combined = single CSV filef. Choose how to aggregate:<ol style="list-style-type: none">i. By School: Generates separate export packages for each school.g. Retrieving the Export<ol style="list-style-type: none">i. After processing, you can return to View Reports > MAP Growth Reports > Data Export Scheduler to retrieve the export. The file with Download status is the most recent and replaces any prior versions. (The In Process status indicates another export is underway.)6. After retrieving the raw data navigate to the “Instructions tab” in the NWEA MAP template<ol style="list-style-type: none">a. Follow directions on the “Instructions” tab to copy and paste the raw data into the “Combined Raw” Tabb. Follow directions on the “Instructions” tab to fill out the “NWEA MAP Summary Table” Tabc. Follow directions on the “Instructions” tab to fill out the “School Participation” Tab7. After completing the NWEA MAP template, save the file.8. Submit one completed template to the appropriate Epicenter submission task.


mCLASS by Amplify, Grades K-6

Submission Template	mCLASS Submission Template
Growth Measure	Zones of Growth (ZoG)
Applicable Grade Spans	Grades K-6
Submission Instructions	<ol style="list-style-type: none">1. Open the x mCLASS Submission Template.xlsx and download the file as an .xlsx (File > Download > Excel)2. Retrieve the DIBELS 8th Edition Benchmark report from your Amplify Customer Success Manager<ol style="list-style-type: none">a. Admin can download the entire raw data as CSV (all composite scores, measures etc.), that includes Growth Reporting for each student3. After retrieving the raw data navigate to the “Instructions tab” in the mCLASS template<ol style="list-style-type: none">a. Follow directions on the “Instructions” tab to copy and paste the raw data into the appropriate tabs.b. Follow directions on the “Instructions” tab to fill out the “mCLASS Summary Table” Tabc. Follow directions on the “Instructions” tab to fill out the “School Participation” Tab4. After completing the mCLASS template, save the file.5. Submit one completed template to the appropriate Epicenter submission task.

Cal-PASS Plus High School to Community College Transition Report

Submission Template	Postsecondary School Participation Template
Key Information	High School to Community College Transition Report (includes measure of college enrollment). For more information, see High School to Community College Dashboard Video .
Submission Instructions	<p>Instructions for submission to OUSD:</p> <ol style="list-style-type: none">1. Download the High School to Community College Transition Report from Cal-PASS<ol style="list-style-type: none">a. Select "K-12 Schools" on the websiteb. Select "High School to Community College Transition Report" from side menuc. Click "Go" Button2. Submit the report in the appropriate Epicenter submission task3. Open the Postsecondary School Participation template below<ol style="list-style-type: none">a.  Postsecondary School Participation Template.xlsxb. Download the file as an .xlsx<ol style="list-style-type: none">i. File > Download > Microsoft Excel4. Complete the "School Participation" Tab according to the instructions5. After completing the template, save the file6. Submit the saved .xlsx file in the appropriate Epicenter submission task

National Student Clearinghouse Student Tracker

Template	Postsecondary School Participation Template
Growth Measure	StudentTracker Report Demographic Packet (includes measure of college enrollment, persistence, and completion). For more information, see Demographic Packet Information .
Submission Instructions	<ol style="list-style-type: none">1. Request StudentTracker for High School's reports through the access reports library (more info here).<ol style="list-style-type: none">a. Log into the Clearinghouse application (user login) with your web ID and navigate to the Research Services tab. (Please note you must have a web ID and have assigned the technical, FTP and reports roles to get into the access reports library.)b. Select the 'Access Reports Library' hyperlink and select the appropriate query type, graduatec. Enter the effective date and choose the aggregate reports to receive and the schools to be included.<ol style="list-style-type: none">i. Select the following: 'Enrollment during first year who returned for a second year', 'High School Graduates who Completed a Degree Within Six Years', 'Class of XXXX Postsecondary Enrollment and Progress'd. Check the box in Step 4 - Generate Report Packetse. Once reports have been created, you will be able to access them from your FTP (File transfer portal) account.2. Download the StudentTracker for High Schools reports from your FTP receive folder (more info here)<ol style="list-style-type: none">a. Log into your FTP accountb. Navigate to 'Folders' on the left side menuc. Navigate to the 'receive' folderd. Download the zip file for the report you just requestede. Open the zip file and submit the Demographic packet (pdf format) to the appropriate Epicenter submission task3. Open the Postsecondary School Participation template below<ol style="list-style-type: none">a.  Postsecondary School Participation Template.xlsxb. Download the file as an .xlsx<ol style="list-style-type: none">i. File > Download > Microsoft Excel4. Complete the "School Participation" Tab according to the instructions5. After completing the template, save the file6. Submit the saved .xlsx file in the appropriate Epicenter submission task