

Puyallup School District  
**Bond Advisory Committee Charter & Members**  
June 3, 2024

The Bond Advisory Committee (BAC) is commissioned to submit a recommendation to the superintendent and school board regarding a bond scope and attendant financing plan. This recommendation includes the timing of an election that would preserve the option of running a February 11th, 2025, Bond Issue Election. The committee will submit the final report and recommendation on November 18<sup>th</sup>, 2024.

This committee may also provide support to the superintendent to present a progress report to the board of directors as desired by the superintendent. The committee may participate in facilitation of public bond planning forums and support the superintendent in a board work session if called upon.

**Core Membership:**

- Director of Capital Projects (Chair)
- Director of Facilities Planning
- Nine community members (representing Regions 1, 2, & 3)
- Three construction industry partners
- Three High School Students (representing Regions 1, 2 & 3) 10-12<sup>th</sup> grade
- Three School Principals (Elem, JH, and HS)
- Two Puyallup PTA Council representatives
- Two Puyallup Education Association representatives

**Ex-officio Members**

- Assist. Superintendent of Operations and School Support
- Executive Director of Business and Support Services
- Executive Director of Equity and Elementary Education
- Executive Director of Equity and Secondary Education
- Executive Director of Equity and Special Education
- Executive Director of Communications
- Director of Instructional Leadership Athletics, Health, Fitness
- Fine Arts Teacher
- Asst. Director of Transportation

\*Steering Committee member. The Steering Committee will meet outside of general membership meetings to plan and prepare for general membership meetings. Consultant(s) may be called upon to assist with meeting preparation and facilitation.

**Term:**

The term of this committee is from June 27, 2024, extended through November 18<sup>th</sup>, 2024.

**Scope:** The committee is advisory to the board of directors through the superintendent and will consider things such as, but not limited to, the following:

**Project Scope:**

- High Schools – Rogers, Emerald Ridge, Puyallup, and Walker
  - Growth
  - Remodel, Replacement & Additions
  - Program

- Junior High Schools – Glacier View
  - Growth
  - Addition
- Elementary Schools – New Elementary #24, Mt. View, Spinning and Waller Road
  - Growth
  - Remodel & Replacement
  - Program
- State Match Funding – Create list of recommended projects that match funding could be contributed to.
- Life Cycle Maintenance – Consideration for rolling in the 2024 Capital Levy
- Review of the 2021 Citizens Facility Advisory Committee Long Rang Plan
- Review of the Capital Facilities Plan
- Review of the School Capacity Utilization Taskforce Interim Recommendations
- Sequencing of projects (implementation plan)
- Community Engagement and Opinion (public forum surveys)
- Amount of overall bond amount
- Estimated impact on tax rates “Goal to keep it a zero increase”
- Estimated revenues from state match and timing
- The planning horizon.... the context within which the projects and election would occur (what other events are happening)
- Ongoing communication plan coordination with Communications Department

### **Operating Procedures:**

1. Chairperson: Director of Capital Projects
2. Meetings: Meetings will be held twice a month unless otherwise notified. Agendas will be set and distributed before the meeting. Minutes will be prepared and distributed to committee members.
3. Attendance: The content and discussion from one meeting provide a foundation for future meetings, and the timeline for completing committee work is short. Accordingly, regular attendance is critical for the committee's efficient functioning and discussion from one meeting provides a foundation for future meetings, and the timeline for the completion of committee work is short. Accordingly, regular attendance is critical for the efficient functioning of the committee.
4. Additional resources people may be invited to attend based on the subject matter to be discussed.
5. Committee consensus will be sought when developing reports and recommendations for the superintendent's and board's consideration. If consensus cannot be achieved, both a majority and minority report will be presented to the superintendent and board as a part of the reporting.