



# *Lewiston-Porter Central School District*

*Aiming Higher*

NA-2

## Memorandum

Date: January 18, 2022  
To: Paul J. Casseri, Superintendent of Schools  
From: Patricia Grupka, Assistant Superintendent for Administrative Services  
Subject: Approval of expenditure from repair reserve for expenses related to Capital Outlay

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This memo serves as a request for approval to expend up to \$53,514 from the repair reserve pay expenses incurred for the capital outlay related to site work.

To complete the work as proposed we will need the additional funds to cover escalation and unanticipated legal and technical costs.