

Annual Organizational Meeting/Regular Meeting Board of Education Agenda

July 1, 2023; 8:00am

Boardroom, Community Resource Center

Board of Education:

Chuck Barber (2022-2025)
 Julie Donnelley (2021-2024)
 Jennifer A. Klemick (2021-2024)
 Danielle M. Mullen (2023-2025)
 Joseph J. Palermo (2023-2026)
 April Saks (2022-2025)
 Jack G. Waugaman III (2023-2026)

Superintendent:

Asst. Supt. for Admin. Svcs.:

Asst. Supt. for Curr./Inst. & Tech:

District Clerk:

Paul J. Casseri

Michael Lewis, Ph.D.

Heather Lyon, Ph.D.

Marisa I. Barile

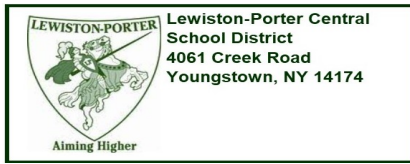
OUR MISSION

One Purpose. Your Pathway. Our Promise.

OUR VISION

Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

Call to Order and Pledge of Allegiance	The District Clerk will call the meeting to order with the Pledge of Allegiance.	
Acceptance of Agenda	RESOLVED , that the Board of Education accept the Organizational Meeting Agenda for July 1, 2023.	
Method of Voting	RESOLVED , that the method of voting is voice unless a roll call vote is requested by any one board member. If a roll call vote is requested, it shall be conducted alphabetically by each board member's last name.	



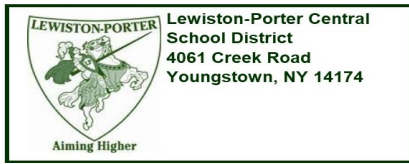
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1. Administration of Oath

Oath of Office	The Oath of Faithful Performance in Office will be administered by the District Clerk to Mr. Joseph J. Palermo and Mr. Jack G. Waugaman III.	1
Oath of Office	The Oath of Faithful Performance in Office will be administered by the District Clerk to Mr. Paul J. Casseri, Superintendent of Schools.	1A



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2. Election of Officers

Election of Board of Education President	The board will entertain nominations from its members for the office of President of the Board of Education for the 2023-2024 school year. _____ nominated by _____ to serve as President of the Board of Education for the 2023-2024 school year. _____ nominated by _____ to serve as President of the Board of Education for the 2023-2024 school year. Call for votes for _____ to serve as President of the Board of Education for the 2023-2024 school year. Call for votes for _____ to serve as President of the Board of Education for the 2023-2024 school year. RESOLVED, that _____ be elected President of the Lewiston-Porter Board of Education.	2
Election of Board of Education Vice-President	The board will entertain nominations from its members for the office of Vice-President of the Board of Education for the 2023-2024 school year. _____ nominated by _____ to serve as Vice President of the Board of Education for the 2023-2024 school year. _____ nominated by _____ to serve as Vice President of the Board of Education for the 2023-2024 school year. Call for votes for _____ to serve as Vice President of the Board of Education for the 2023-2024 school year. Call for votes for _____ to serve as Vice President of the Board of Education for the 2023-2024 school year. RESOLVED, that _____ be elected Vice-President of the Lewiston-Porter Board of Education.	2A
Oath of Office	The Oath of Faithful Performance in Office will be administered by the District Clerk to the newly elected President and Vice-President of the Board of Education.	2B
President Pro Tem	RESOLVED, that in the absence of the Board of Education President and Vice President, the most senior board member present at the meeting will be appointed President Pro Tem for that meeting. Should two board members be present who were elected at the same time, the member who placed earliest in the ballot order at the most recent election will be appointed.	2C



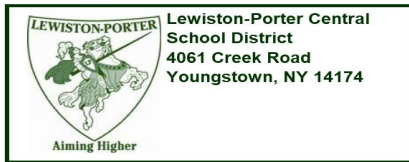
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3. Appointment of Officers

Appointment of District Officers	RESOLVED , that the following District Officers of the Board of Education be appointed with salaries to be paid: District Clerk, Marisa I. Barile, \$14, 000 Treasurer, Stephanie Horanburg, \$5,500 Tax Collector, Kathy Moore, \$8,000 Internal Claims Auditor, Kathryn VanDeusen \$2,000	3
Oath of Office	The Oath of Faithful Performance in Office will be administered by the President of the Board of Education to the District Clerk.	3A



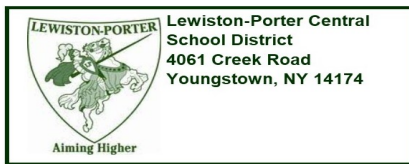
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4. Other Appointments

Other Appointments	RESOLVED , that the following be appointed:		4
	Records Access/Records Management Officer	\$3,500/yr, Mrs. ToniMarie Waldeck	
	Capital Project(s) Support	\$3,500/yr Ms. Stephanie Horanburg	
	Deputy Treasurer	Mrs. ToniMarie Waldeck	
	International Program Coordinator	\$12,500/yr, Mrs. Rhonda Shiah	
	Community Education Coordinators	\$2,500/yr, Mrs. Rhonda Shiah \$2,500/yr, Ms. Melanie Hendee	
	Central Registration	\$1,500/yr, Mrs. Rhonda Shiah	
	School Physicians	Dr. Shawn Ferguson, MD Dr. Evelyn Coggins, MD Dr. R. P. Singh, MD	
	Employee Assistance Resource	Employee Resource, Inc.	
	Financial Advisors	Municipal Solutions, Inc.	
	Attorney/Consultant Partners Senior Associates Associates Law Clerks Paralegals Educational Consultant Services (Dr. Howard Smith)	Webster Szanyi, LLP \$275/hour \$235/hour \$220/hour \$150/hour \$125/hour \$240/hour	
	Attorney/Consultant Partners Senior Associates Associates Law Clerks Legal Assistants Environmental Law	Hodgson Russ, LLP \$314/hour \$298/hour \$283/hour \$215/hour \$150/hour \$375/hour	
	External Auditor	Lumsden & McCormick	
	Chief Emergency Officer	Mr. Paul J. Casseri	
	Designated Educational Official (DEO)	Mr. Paul J. Casseri	
	Chief Information Officer	Mr. Nicholas Hill	
	Safety Director	Dr. Michael Lewis	

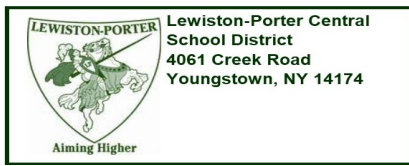


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	Health, Physical Education Director/ Wellness Coordinator	Mr. Bradly Halgash
	Technology Coordinator/Data Protection Officer	Mr. Nicholas Hill
	Attendance Officers	Mr. John Evert, HS Mr. Andrew Auer, MS Mrs. Tina Rodriguez, IEC Mrs. Tamara Larson, PEC
	Internal Auditor	Freed Maxick
	Board Audit Committee	Board of Education
	Section 504/ADA Compliance Officer	Mrs. Lynn Hewitt
	Title IX/Civil Rights/Discrimination Coordinators	Dr. Michael Lewis Dr. Heather Lyon
	Liaison for Homeless Children and Youth Liaison for Foster Care	Mrs. Lynn Hewitt
	Medicaid Compliance Officer	Mrs. Lynn Hewitt
	Food Service Officials-Federal Child Nutrition Program: Reviewing Official Hearing Official Verification Official	Ms. Stephanie Horanburg Dr. Michael Lewis Mrs. Kathy Moore
	Chemical Hygiene Officer	Dr. Michael Lewis
	Integrated Pest Management Coordinator (IPM)	Mr. Paul Feathers
	Emergency Manager	Mr. Paul Feathers
	Census Enumerator	Mr. Nicholas Hill
	Dignity Act Compliance Coordinator	Dr. Heather Lyon
	Primary Ed. Center Dignity Act Coordinator	Ms. Emily Adamson
	Intermediate Ed. Center Dignity Act Coordinator	Ms. Emily Brook
	Middle School Dignity Act Coordinator	Ms. Kathleen Stack
	High School Dignity Act Coordinator	Ms. Petrina DiVincenzo
	Grants Coordinator	Mrs. Lynn Hewitt
	Community Education Coordinator	Mrs. Anita Muzzi



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Agreement with School Physician	RESOLVED , upon the recommendation of the Superintendent, that the Lewiston-Porter Board of Education approve the agreement with Shawn Ferguson, M.D., to serve as Medical Inspector for the district and to provide independent contractor services in planning, development and implementation of a comprehensive school health program for the 2023-2024 school year. RESOLVED , that the Superintendent be granted the authority to sign this agreement on behalf of the District.	4A												
5. Designations														
Designations	Official Newspaper for Bids, Legal Notices, and Advertising; Niagara Gazette (for Annual Meeting Legal Notices requiring publication in two newspapers, the second publication will be the Buffalo Business First). District's Primary Banking Institution; Key Bank, Lewiston, New York Official Bank Depository; Chase Bank, Manufacturers, and Traders Trust Company, Key Bank, Bank of America, and Citizens Bank. Lewiston-Porter District Banking Signatories Host Community Standing Committee; Ms. Stephanie Horanburg, School District Treasurer, and Mr. Paul J. Casseri, Superintendent	5												
Board of Education Meetings	RESOLVED , that the meetings of the Board of Education will be held on the second and fourth Monday of each month in the Community Resource Center, commencing at 6:00 p.m., unless otherwise announced. Generally, the second Monday will be a work session and the fourth Monday will be our regular business meeting. <table><tr><td>Board Retreat Dates:</td><td>07/19, 20, 2023</td></tr><tr><td>Regular Board Meeting Dates:</td><td>07/24/2023, 08/28/2023 09/25/2023, 10/23/2023 11/27/2023, 12/18/2023 01/22/2024, 02/26/2024 03/18/2024, 04/29/2024 05/28/2024, 06/17/2024</td></tr><tr><td>Work Session Meeting Dates:</td><td>09/11/2023, 10/02/2023, 11/13/2023, 12/11/2023, 01/08/2024, 02/12/2024, 03/04/2024, 04/15/2024, 05/06/2024</td></tr><tr><td>ON/BOCES Budget & Election Meeting Date:</td><td>04/23/2024</td></tr><tr><td>Annual Budget Hearing Date:</td><td>05/06/2024</td></tr><tr><td>Annual Meeting/Election Date:</td><td>05/21/2024</td></tr></table> RESOLVED , that Robert's Rules of Order (latest edition – 2000) be adopted as the guidelines for conducting Board of Education meetings.	Board Retreat Dates:	07/19, 20, 2023	Regular Board Meeting Dates:	07/24/2023, 08/28/2023 09/25/2023, 10/23/2023 11/27/2023, 12/18/2023 01/22/2024, 02/26/2024 03/18/2024, 04/29/2024 05/28/2024, 06/17/2024	Work Session Meeting Dates:	09/11/2023, 10/02/2023, 11/13/2023, 12/11/2023, 01/08/2024, 02/12/2024, 03/04/2024, 04/15/2024, 05/06/2024	ON/BOCES Budget & Election Meeting Date:	04/23/2024	Annual Budget Hearing Date:	05/06/2024	Annual Meeting/Election Date:	05/21/2024	6
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6. Authorizations

Authorizations

Certify Payrolls/Purchasing Agent	Dr. Michael Lewis
Emergency Deputy Purchasing Agent	Mr. Paul J. Casseri
Petty Cash Fund(s)	Mrs. Kathy Moore
Asbestos Compliance Officer	Mr. Paul Feathers
Student Residency Compliance Officer	Mr. Paul J. Casseri
Sexual Harassment Officer	Dr. Michael Lewis/Dr. Heather Lyon
Chief School Officer (Approve Budget Transfers up to \$15,000)	Mr. Paul J. Casseri
Approval of attendance at conferences with expenses	Mr. Paul J. Casseri

6A

Authorization to Require Education Law 913 Determination

RESOLVED, that the Board of Education of Lewiston-Porter School District hereby authorizes the Superintendent of Schools to require employees to submit to a medical examination to determine their fitness to continue employment, and to make such arrangements as are necessary to effectuate this resolution, pursuant to Education Law §913.

Authorization for Real Property Tax Refunds/Corrections

WHEREAS, New York State Real Property Tax Law, section 554 and section 556, provides for an administrative correction of error process that assists property owners in obtaining refunds and/or corrections for real property tax payments or billings, and **WHEREAS**, certain clerical errors, unlawful entries and errors in essential fact, as defined in the New York State Real Property Tax Law, are permitted to be corrected by a taxing jurisdiction based upon the recommendation of the Director of Real Property Tax Services, and

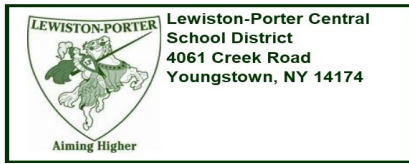
WHEREAS, the taxing jurisdiction can delegate, by resolution, on an annual basis, to an official who is empowered to authorize payment of bills, the authority to perform the duties of the tax levying body in regard to Real Property Tax Law, Sections 554 and 556, now therefore be it

RESOLVED, that the Assistant Superintendent for Administrative Services is hereby delegated the authority to perform the duties of tax levying body during 2023-2024 when the Real Property Tax Director's recommended refund and/or correction is twenty-five hundred dollars (\$2,500) or less, and be it further

RESOLVED, that on, or before, the fifteenth day of each month the designated official shall submit a report to the Board of Education of the refunds and/or corrections processed during the preceding month, containing the name of each recipient, the location of the property, and the amount of the refund.

Employee Leave Requests

RESOLVED, that the Superintendent of Schools be delegated the authority to approve employee unpaid leave requests of up to five (5) days.



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Extraclassroom Activity Fund

6B

RESOLVED, that the **High School** Extraclassroom Activity Fund be approved in the account areas of:

Art Club	HOSA	National Honor Society
Book Club	HS/MS Gay-Straight Alliance	Newspaper
Business Club	Key Club	Scholarship Bowl
Class of 2024	Lancer Council	Scholarship Club
Class of 2025	Lancer Leader Crew	Science Honor Society
Class of 2026	Lew-Port Athletic Fund	Science Olympiad
Class of 2027	Life Skills	Spanish Club
Drama	Masterminds	Traditions
Future Teachers	Music Projects	Yearbook
Garden Club	Musical Theater	

Chief Faculty Counselor; Mr. Christopher D'Anna

Central Treasurer; Mrs. Sandra Girasole

RESOLVED, that the **Middle School** Extraclassroom Activity Fund be approved in the account areas of:

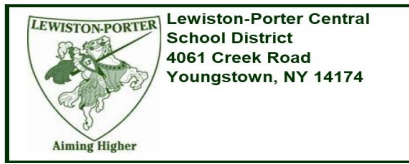
Art	International Connections
Band	National Jr. Honor Society
Builder's Club	Orchestra
Class of 2028	Science & Nature
Class of 2029	Ski Club
Class of 2030	Student/Lancer Council
Drama	WEB
Girls on the Run	Yearbook

Chief Faculty Counselor; Mr. Andrew Auer and Central Treasurer; Mrs. Susan Gentile

RESOLVED that the **Primary/Intermediate Building** Extraclassroom Activity Funds be approved in the account area of:

Elementary Activity Fund with the following Officers:

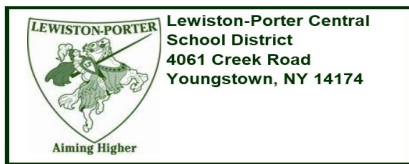
Chief Faculty Counselor; Mrs. Tamara Larson/Mrs. Tina Rodriguez and Central Treasurer; Ms. Stephanie Horanburg



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7. Official Undertakings (Bonds)		
Bonding of District Officers and Administrative Personnel	RESOLVED , that for the 2023-2024 school year, the bonding of various positions shall be established as follows: Public dishonesty coverage (including Faithful Performance of Duty coverage) shall be maintained with a limit of \$1,000,000 per loss.	7
Indemnification of the Board of Education and District Employees	RESOLVED , that the Board of Education does and hereby agrees to defend and indemnify any Board member, Superintendent, officer, administrator, principal, or member of the teaching or supervisory staff of the Lewiston-Porter Central School District in any action or proceeding brought against such person, provided that the action or proceeding arises out of the good faith performance of his or her duties and within the scope of his or her authority as a Board member, Superintendent, officer, administrator, principal or member of the teaching or supervisory staff.	7A



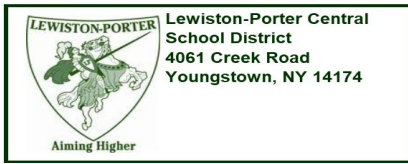
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8. Other Items

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Re-adoption of Policies	RESOLVED , that the existing policies of the Board of Education, including Policy 5220, District Investments, for which annual review and re-adoption is required by regulation, be approved.	8																								
Re-adoption of the Professional Learning Plan	RESOLVED , that the Board of Education re-adopt the Professional Learning Plan for 2023-2024 school year as per the policy manual.	8A																								
Approval of the Retention and Disposition Schedule for New York Local Government Records (LGS-1)	RESOLVED , that the Lewiston-Porter Board of Education approve the Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein. FURTHER RESOLVED , that in accordance with Article 57-A: (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein; (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.	8B																								
Annual Special Education Contracts	RESOLVED , that the Contracted Service Providers for Special Education in 2023-2024, and their current contracts be approved: <table><tr><td>Creative Therapies of WNY</td><td>7-1-23 through 6-26-24</td></tr><tr><td>Cynthia Flowers</td><td>7-1-23 through 6-26-24</td></tr><tr><td>Medicaid Consulting Services LLC</td><td>7-1-23 through 6-26-24</td></tr><tr><td>OG Instruction</td><td>7-1-23 through 6-26-24</td></tr><tr><td>Stepping Stone Therapeutics</td><td>7-1-23 through 6-26-24</td></tr><tr><td>The Summit Center</td><td>7-1-23 through 6-26-24</td></tr><tr><td>Visually Impaired Advancement</td><td>7-1-23 through 6-26-24</td></tr><tr><td>Bright Beginnings</td><td>7-1-23 through 6-26-24</td></tr><tr><td>Danielle Julias</td><td>7-1-23 through 6-26-24</td></tr><tr><td>Time to Grow Therapy</td><td>7-1-23 through 6-26-24</td></tr><tr><td>Suzanne Trendell</td><td>7-1-23 through 6-26-24</td></tr><tr><td>Sunbelt Staffing</td><td>7-1-23 through 6-26-24</td></tr></table>	Creative Therapies of WNY	7-1-23 through 6-26-24	Cynthia Flowers	7-1-23 through 6-26-24	Medicaid Consulting Services LLC	7-1-23 through 6-26-24	OG Instruction	7-1-23 through 6-26-24	Stepping Stone Therapeutics	7-1-23 through 6-26-24	The Summit Center	7-1-23 through 6-26-24	Visually Impaired Advancement	7-1-23 through 6-26-24	Bright Beginnings	7-1-23 through 6-26-24	Danielle Julias	7-1-23 through 6-26-24	Time to Grow Therapy	7-1-23 through 6-26-24	Suzanne Trendell	7-1-23 through 6-26-24	Sunbelt Staffing	7-1-23 through 6-26-24	8C
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Special Education Committees/Hearing Officers	RESOLVED , that the following Committee on Special Education for the 7-1-23 through 6-26-24 school year be appointed as submitted by the administration: Chairperson (Special Teacher/Certified Administrator): Mrs. Lynn Hewitt and Dr. Michael Lewis. School Psychologist/CSE Chairperson: Ms. Rachel Stiffen, Ms. Amy Williams, Mr. Christian Rajnisz A school physician, if specifically requested in writing by the parent of the student or by a member of the school at least 72 hours prior to the meeting. The parents or persons in a parental relationship to the student. Child’s Special Education Teacher, or, if appropriate, the special education provider of the student.	8D																								

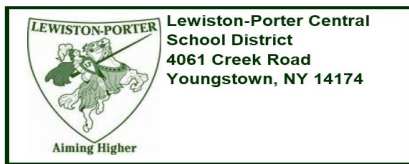


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	Child's Regular Education Teacher. Whenever appropriate, the student with a disability. Other individuals who have knowledge or special expertise regarding the child, including related services personnel as appropriate. Parent Member from the following list: Ms. Denise Plennert RESOLVED, that the following Committee on Preschool Special Education for the 2023-2024 school year be appointed as submitted by the administration: Chairperson (Special Teacher/Certified Administrator): Mrs. Lynn Hewitt and Dr. Michael Lewis Parent Member from the following list: Ms. Denise Plennert A representative of the municipality of the preschool child's residence provided that the attendance of the appointee of the municipality shall not be required for a quorum. Parents of the preschool child. At least one Special Education Teacher or, where appropriate, at least one Special Education Provider (i.e. Related Service Provider) of such a child. One regular education teacher of the child whenever the child is or may be participating in the regular education environment. An individual who can interpret the instructional implications of evaluation results, provided that such individual may also be the individual appointed as the regular education teacher, the special education teacher or special education provider, the school psychologist, the representative of the school district or a person having knowledge or special expertise regarding the student when such member is determined by the school district to have the knowledge and expertise to fulfill this role on the committee. Other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, as the school district or the parent shall designate. The determination of knowledge or special expertise of such a person shall be made by the party (parents or school district) who invited the individual to be a member of the committee on special education. For a child in transition from early intervention programs and services, at the request of the parent, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child. RESOLVED, that the District Subcommittee on Special Education for the 2023-2024 school year be appointed, as submitted by the administration. The membership of the subcommittee shall include, but not be limited to: Parents of the student Regular education teacher of the student whenever the student is or may be participating in the regular education environment.	
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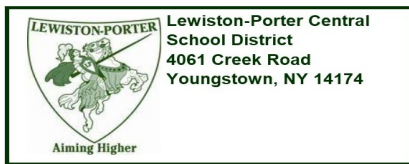


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	One of the student's special education teachers, or, if appropriate, not less than one special education provider of the student. Representative of the school district who is qualified to provide, administer or supervise special education (Mrs. Lynn Hewitt, Director of Special Education/Grant Writing/Dr. Michael Lewis, Assistant Superintendent for Administrative Services), or a representative who is knowledgeable about the general education curriculum and who is knowledgeable about the availability of resources of the school district (School Psychologist Ms. Rachel Stiffen, Ms. Amy Williams, Mr. Chritian Rajniesz). The representative of the school district shall serve as the chairperson of the subcommittee. A school psychologist, whenever a new psychological evaluation is reviewed or a change to a program option is made with a more intensive staff/student ratio. An individual who can interpret the instructional implications of evaluation results. Such other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the committee or the parent shall designate. The student, if appropriate. RESOLVED, that Ms. Jennifer Beggs be appointed as the designated CSE and CPSE Surrogate Parent, as submitted by the administration. RESOLVED, the Board of Education seeks to authorize certain individuals to appoint an Impartial Hearing Officer under section 1415 of the Individuals with Disabilities Education Act ("IDEA") if the Board does not have a regular meeting scheduled on a day when an appointment needs to be made. The Board of Education hereby authorizes the Board President or Vice-President to appoint an Impartial Hearing Officer on behalf of the full Board of Education, to preside over any due process hearing request filed under 1415 of the IDEA. RESOLVED, that the Board of Education of Lewiston-Porter School District, upon recommendation of the Superintendent of Schools, shall compensate Impartial Hearing Officers who have been certified by the Commissioner of Education of the State of New York to serve as Impartial Hearing Officers in accordance with Education Law Section 4404(1) and 8 N.Y.C.R.R. Section 200.1(x), at the following rates for services and expenses: (1) Certified Impartial Hearing Officers shall be compensated at the rate of one hundred dollars (\$100) per hour for time spent in pre-hearing, hearing, and post-hearing activities of researching and writing a decision. The District does not and will not pay for hearing dates that are adjourned or canceled, regardless of the reason, when the adjournment or cancellation is on two or more business days' notice. (2) Certified Impartial Hearing Officers will be reimbursed for travel time to and from the hearing. Automobile travel shall be reimbursed at the then-current per mile rate which is established from time to time for travel by District employees and representatives in lieu of the above hourly rate. (3) Airline or train travel shall be reimbursed at the actual reasonable costs incurred by the Impartial Hearing Officer and actual travel time. The District will reimburse Impartial Hearing Officers for the cost of their lodging up to eighty dollars (\$80) per night with a receipt submitted or fifty-five dollars (\$55) per night without a receipt submitted for hearing dates that fall on consecutive days.	
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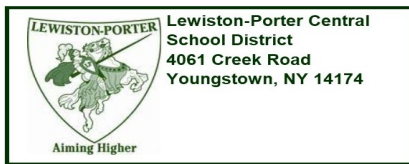


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Appoint Annual Meeting Officers	RESOLVED , that the following individuals be appointed as officers for the Annual Meeting: Mrs. Marisa I. Barile (District Clerk/Chief Vote Coordinator), Mr. Kevin Szanyi (School Attorney/Meeting Chairperson), and Mrs. Barbara Carter (Vote Coordinator).	8E
Service Agreement	RESOLVED , that the Lewiston-Porter Board of Education approve the Services Agreement Reinstatement for the continuation of 403(b)/457(B) administration services by The Omni Group.	8F
Cooperative Bids/Awarding of Contracts	WHEREAS, it is the plan of a number of public school districts in Orleans, Niagara, Erie, Chautauqua, and Cattaraugus Counties, New York, to bid jointly as Authorized by General Municipal Law, Article 5-G: Art, Athletic Equipment/Supplies, Chlorine/Pool Supplies, Custodial Supplies, Electricity, Filters, Fire Extinguisher Services, Fuels – gas and diesel, and Natural Gas. WHEREAS, Lewiston-Porter Central School District wishes to participate in the cooperative bidding program through the Orleans/Niagara BOCES that will be drafting specifications, advertising for bids, accepting and opening bid, tabulating bids, reporting the results to the Board of Education and making a recommendation thereon; therefore, BE IT RESOLVED, that the Lewiston-Porter Central School District Board of Education authorizes the above mentioned program to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities; and, BE IT FURTHER RESOLVED, that the Lewiston-Porter Central School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding; and, BE IT FURTHER RESOLVED, that the Lewiston-Porter Central School District Board of Education agrees (1) to abide by majority decision of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the group; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s). WHEREAS, it is the plan of a number of public school districts in Orleans, Niagara, Erie, Chautauqua, and Cattaraugus Counties, New York, to bid jointly as Authorized by General Municipal Law, Article 5-G: Printer/Copier Cartridges. WHEREAS, Lewiston-Porter Central School District wishes to participate in the cooperative bidding program through the Erie 1 BOCES that will be drafting specifications, advertising for bids, accepting and opening bid, tabulating bids, reporting the results to the Board of Education, and making a recommendation thereon; therefore, BE IT RESOLVED, that the Lewiston-Porter Central School District Board of Education authorizes the above mentioned program to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities; and, BE IT FURTHER RESOLVED, that the Lewiston-Porter Central School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding; and, BE IT FURTHER RESOLVED, that the Lewiston-Porter Central School District Board of Education agrees (1) to abide by majority decision of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the group; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s). WHEREAS, it is the plan of a number of public school districts in Orleans, Niagara, Erie, Chautauqua and Cattaraugus Counties, New York, to bid jointly as Authorized by General Municipal Law, Article 5-G: Duplicating Paper.	8G

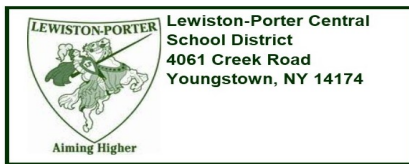


Annual Organizational Meeting/Regular Meeting Board of Education Agenda

July 1, 2023; 8:00am

Boardroom, Community Resource Center

	WHEREAS, Lewiston-Porter Central School District wishes to participate in the cooperative bidding program through the Erie 2 BOCES that will be drafting specifications, advertising for bids, accepting and opening bid, tabulating bids, reporting the results to the Board of Education and making a recommendation thereon; therefore, BE IT RESOLVED, that the Lewiston-Porter Central School District Board of Education authorizes the above mentioned program to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities; and, BE IT FURTHER RESOLVED, that the Lewiston-Porter Central School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding; and, BE IT FURTHER RESOLVED, that the Lewiston-Porter Central School District Board of Education agrees (1) to abide by majority decision of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the group; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s). ----- WHEREAS, Chapter 56 of the Laws of 2012 and Chapter 494 of the Laws of 2009 amended Section 103 of New York's General Municipal Law to allow school districts to award purchase contracts of up to \$20,000 and public works contracts of up to \$35,000 based on best value rather than on the lowest responsible bid, it is hereby, RESOLVED, that the Lewiston-Porter Board of Education is authorized to award purchase contracts of up to \$20,000 and public works contracts of up to \$35,000 based on best value, which is defined as optimizing quality, cost, and efficiency.	
Rate for Substitutes	RESOLVED, that the substitute rates for the 2023-2024 school year are as follows; Administrators: \$200.00/day(Assistant Principal); \$250.00/day(Principal){after the first 5 days in the same assignment, \$225.00/day(Assistant Principal); \$300.00/day (Principal) Instructional Substitute (non-certified): \$125.00/day; \$135/day (after 10 consecutive days in same placement) Instructional Substitute (certified): \$140.00/day; \$150/day (after 10 consecutive days in same placement). Clerical: \$16.00/hr Aide, Monitor: \$14.75/hr - \$15.00/hr Groundsperson \$15.50/hr Cleaner \$14.75/hr - \$15.00/hr Nurse: \$27.50/hr	8H
Tax Exemption/ Partial Exemption for Disabled	RESOLVED, by the Board of Education of the Lewiston-Porter Central School District as follows: The purpose of this resolution is to grandfather a partial exemption from taxation to certain owners of real property who meet limited income and other requirements who have previously been receiving this benefit. Such requirements, and the corresponding percentages of assessed valuation which would be exempt from taxation depending on income level, are set forth in Subsection 459 of the Real Property Tax law and in Section B of this Resolution, below. A. The owner, or all the owners of the property, must have previously filed an application for such exemption, and have been receiving an exemption prior to July 1, 2016, on forms prescribed by the State Board and obtained from the assessing authority. The applications shall furnish all information requested, and be executed in the manner prescribed on such forms. Said applications shall be filed in the Assessor's Office on or before the appropriate taxable status date.	8I



Annual Organizational Meeting/Regular Meeting Board of Education Agenda

July 1, 2023; 8:00am

Boardroom, Community Resource Center

	B. The income of the owner or the combined income of the owners must not exceed the maximums set out in the following schedule, for the twelve consecutive months prior to the date that the application is filed: <table><tr><th>Disability Exemption Income</th><th>Exemption Percent</th></tr><tr><td>Less than: \$ 17,500</td><td>50%</td></tr><tr><td>From: \$ 17,500 to \$ 18,499.99</td><td>45%</td></tr><tr><td>\$ 18,500 to \$ 19,499.99</td><td>40%</td></tr><tr><td>\$ 19,500 to \$ 20,499.99</td><td>35%</td></tr><tr><td>\$ 20,500 to \$ 21,399.99</td><td>30%</td></tr><tr><td>\$ 21,400 to \$ 22,299.99</td><td>25%</td></tr><tr><td>\$ 22,300 to \$ 23,199.99</td><td>20%</td></tr><tr><td>\$ 23,200 to \$ 24,099.99</td><td>15%</td></tr><tr><td>\$ 24,100 to \$ 24,999.99</td><td>10%</td></tr><tr><td>\$ 25,000 to \$ 25,900.00</td><td>5%</td></tr></table>	Disability Exemption Income	Exemption Percent	Less than: \$ 17,500	50%	From: \$ 17,500 to \$ 18,499.99	45%	\$ 18,500 to \$ 19,499.99	40%	\$ 19,500 to \$ 20,499.99	35%	\$ 20,500 to \$ 21,399.99	30%	\$ 21,400 to \$ 22,299.99	25%	\$ 22,300 to \$ 23,199.99	20%	\$ 23,200 to \$ 24,099.99	15%	\$ 24,100 to \$ 24,999.99	10%	\$ 25,000 to \$ 25,900.00	5%	
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	C. Title to the property must be vested in the owner, or if more than one, in all the owners, for at least twenty-four (24) consecutive months prior to the date that the application for exemption is filed. D. The property must be used exclusively for residential purposes, be occupied in whole or in part by the owners, and constitute the legal residence of the owners. This resolution shall take effect and apply to the 2023-2024 school taxes.																							
Tax Exemption/ Partial Exemption for Seniors	RESOLVED, by the Board of Education of the Lewiston-Porter Central School District as follows: The purpose of this resolution is to grant a partial exemption from taxation to certain owners of real property who meet limited income and other requirements. Such requirements, and the corresponding percentages of assessed valuation which would be exempt from taxation depending on income level, are set forth in Subsection 467 of the Real Property Tax law and in Section B of this Resolution, below. A. The owner, or all the owners of the property, must file an application for such exemption on forms prescribed by the State Board and obtained from the assessing authority. The applications shall furnish all information requested, and be executed in the manner prescribed on such forms. Said applications shall be filed in the Assessor's Office on or before the appropriate taxable status date. B. The income of the owner or the combined income of the owners must not exceed the maximums set out in the following schedule, for the twelve consecutive months prior to the date that the application is filed: <table><tr><th>Exemption Income</th><th>Exemption Percent</th></tr><tr><td>Senior Exemption Income</td><td></td></tr><tr><td>Less than: \$ 21,000</td><td>50%</td></tr><tr><td>From: \$ 21,000 to \$ 21,999.99</td><td>45%</td></tr><tr><td>\$ 22,000 to \$ 22,999.99</td><td>40%</td></tr><tr><td>\$ 23,000 to \$ 23,999.99</td><td>35%</td></tr><tr><td>\$ 24,000 to \$ 24,899.99</td><td>30%</td></tr><tr><td>\$ 24,900 to \$ 25,799.99</td><td>25%</td></tr><tr><td>\$ 25,800 to \$ 26,699.99</td><td>20%</td></tr><tr><td>\$ 26,700 to \$ 27,599.99</td><td>15%</td></tr><tr><td>\$ 27,600 to \$ 28,499.99</td><td>10%</td></tr></table>	Exemption Income	Exemption Percent	Senior Exemption Income		Less than: \$ 21,000	50%	From: \$ 21,000 to \$ 21,999.99	45%	\$ 22,000 to \$ 22,999.99	40%	\$ 23,000 to \$ 23,999.99	35%	\$ 24,000 to \$ 24,899.99	30%	\$ 24,900 to \$ 25,799.99	25%	\$ 25,800 to \$ 26,699.99	20%	\$ 26,700 to \$ 27,599.99	15%	\$ 27,600 to \$ 28,499.99	10%	8J
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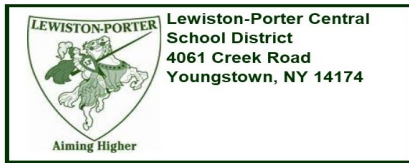


Annual Organizational Meeting/Regular Meeting Board of Education Agenda

July 1, 2023; 8:00am

Boardroom, Community Resource Center

NOSBA Representative	RESOLVED , that the Lewiston-Porter Board of Education appoint Mr. Jack G. Waugaman III as the District’s representative to the Niagara Orleans School Boards Association.	8K																										
Niagara Power Coalition Representative	RESOLVED , that Mr. Paul J. Casseri be designated as the Lewiston-Porter Central School District’s representative to the Niagara Power Coalition and that Dr. Michael Lewis and Dr. Heather Lyon be designated as alternate representatives.	8L																										
Bi-weekly Pay Schedule	RESOLVED , that the Board of Education accepts the report day and payday schedule as submitted by the administration for the 2023-2024 school year, as follows: <table><tr><td>Month</td><td>Date</td></tr><tr><td>July</td><td>07/06/2023, 07/20/2023</td></tr><tr><td>August</td><td>08/03/2023, 08/17/2023, 08/31/2023</td></tr><tr><td>September</td><td>09/14/2023, 09/28/2023</td></tr><tr><td>October</td><td>10/12/2023, 10/26/2023</td></tr><tr><td>November</td><td>11/09/2023, 11/21/2023</td></tr><tr><td>December</td><td>12/072023, 12/20/2023</td></tr><tr><td>January</td><td>01/04/2024, 01/18/2024</td></tr><tr><td>February</td><td>02/01/2024, 02/15/2024, 02/29/2024</td></tr><tr><td>March</td><td>03/14/2024, 03/28/2024</td></tr><tr><td>April</td><td>04/11/2024, 04/25/2024</td></tr><tr><td>May</td><td>05/9/2024, 05/23/2024</td></tr><tr><td>June</td><td>06/6/2024, 06/20/2024</td></tr></table>	Month	Date	July	07/06/2023, 07/20/2023	August	08/03/2023, 08/17/2023, 08/31/2023	September	09/14/2023, 09/28/2023	October	10/12/2023, 10/26/2023	November	11/09/2023, 11/21/2023	December	12/072023, 12/20/2023	January	01/04/2024, 01/18/2024	February	02/01/2024, 02/15/2024, 02/29/2024	March	03/14/2024, 03/28/2024	April	04/11/2024, 04/25/2024	May	05/9/2024, 05/23/2024	June	06/6/2024, 06/20/2024	8M
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Mileage Reimbursement	RESOLVED , that mileage reimbursement for the 2023-2024 school year be set as established by the Federal Internal Revenue Service.	8N																										
Approval of NYS Single Permanent Child Nutrition Agreement	RESOLVED , that the Lewiston-Porter Board of Education approve Personal Touch for the NYS Single Permanent Agreement - Child Nutrition Program Administration Agreement, and to authorize Dr. Michael Lewis to sign as the Superintendent’s designee.	8O																										
Meal Reimbursement	RESOLVED , that meal reimbursements for the 2023-2024 school year be set as established by the Federal Internal Revenue Service.	8P																										
Adjournment																												



Annual Organizational Meeting/Regular Meeting Board of Education Agenda

July 1, 2023; 8:00am

Boardroom, Community Resource Center

Regular Meeting Agenda

Call to Order	The Board President will call the meeting to order.	Mrs. Mullen
Acceptance of Agenda	RESOLVED , that the Lewiston-Porter Board of Education accept the Agenda for July 1, 2023.	
NEW BUSINESS - ADMINISTRATION		
A Resolution of the Lewiston-Porter Board of Education Honoring the Class of 1958 For their Dedication and Commitment to the School District and Community	WHEREAS, the Class of 1958, having exemplified the true spirit of Lewiston-Porter of always “aiming higher” through their longstanding dedication to the school district, commitment to community service, and unwavering support to various school district initiatives; WHEREAS, the Class of 1958 has generously contributed over \$75,000 in scholarship funds, demonstrating a profound commitment to the continued education of Lewiston-Porter graduating seniors and future leaders; WHEREAS, the Class of 1958 leadership playing a pivotal role, was instrumental in the founding of the Lewiston-Porter Alumni Association, a testament to their dedication to maintaining strong ties with their alma mater; WHEREAS, the Class of 1958 has demonstrated their deep respect for our country's veterans by sponsoring the beautiful Veterans' Memorial, a landmark proudly standing in front of Lewiston-Porter High School that honors LP graduates that have given service to our great nation; WHEREAS, the Class of 1958 has shown a robust spirit of volunteerism by giving their time and energy to community events, including but not limited to the Raby Family Memorial 5K and the Annual Veteran's Day Dinner hosted by the Lewiston-Porter History Club; NOW, THEREFORE, BE IT RESOLVED, by the Lewiston-Porter Board of Education, on behalf of the entire school community, that: The Board of Education hereby recognizes the invaluable contributions, commitment, and legacy of the Class of 1958. The Board of Education, on behalf of the entire Lewiston-Porter community, expresses its profound gratitude and appreciation for the good works and initiatives the Class of 1958 has sponsored over the years, acknowledging their pivotal role in shaping and fostering the school's culture of dedication, service, and respect. The Board of Education encourages the present and future students of Lewiston-Porter to look up to the Class of 1958 as role models of service, commitment, and excellence.	NA-1
Adjournment		