Lewiston-Porter Central
School District
4061 Creek Road
Youngstown, NY 14174

Regular Board of Education Meeting

November 28, 2022; 6pm
Boardroom, Community Resource Center

Board of Education:
President, Danielle M. Mullen (2020-2023)
Vice President, Julie Donnelley (2021-2024)
Charlotte L. Huebschmann (2020-2023)
Jennifer A. Klemick (2021-2024)
April Saks (2022-2025)
Absent: Savana Bevacqua (2022-2025), Chuck Barber (2022-2025)

Superintendent: Paul J. Casseri
Asst. Supt. for Admin. Svcs.: Michael F. Lewis, Ph.D.
Asst. Supt. for Curr./Inst. & Tech: Heather Lyon, Ph.D.
District Clerk: Marisa I. Barile

Approved MINUTES 12-19-2022BOE

OUR MISSION
One Purpose. Your Pathway. Our Promise.
OUR VISION
Our ***PURPOSE*** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their ***PATHWAY*** and discover their personal best because we ***PROMISE*** to give them our best.

PUBLIC HEARING CALL TO ORDER		
Call to Order	The Board President called the Public Hearing to order at 6:00 pm with the pledge of Allegiance.	**Ms. Mullen**
Public Hearing Discussion	Discussion of the expenditure of the Repair Reserve Fund.	**Dr. Lewis**
Public Comments	No Public Comments.	
Adjournment	**Motion made by Mullen, seconded by Huebschmann to adjourn the Public Hearing at 6:02 pm.**	**Approved, CARRIED, 5-0**

REGULAR MEETING CALL TO ORDER		
Call to Order	The Board President called the meeting to order at 6:02 pm.	**Ms. Mullen**
Acceptance of Agenda	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for November 28, 2022. **Motion made by Mullen, seconded by Huebschmann to approve the agenda.**	**Approved, CARRIED, 5-0**
Community Comments	No community comments.	
COMMITTEE & BOARD REPORTS		
Committee Meetings	12/02/2022, Policy Review Committee Meeting	**Ms. Donnelley, Ms. Klemick, Ms. Mullen**
	12/05/2022, Work Session Board Meeting	
	12/14/2022, ON BOCES Board Meeting	**Ms. Guild**
	12/19/2022, Regular Board Meeting	
	12/19/2022, Finance Review Committee Meeting	**Mr. Barber, Ms. Mullen**
	12/21/2022, Facilities Review Committee Meeting	**Mr. Barber**

Lewiston-Porter Central
School District
4061 Creek Road
Youngstown, NY 14174

Board Reports	Orleans/Niagara BOCES Report (report submitted)	**Ms. Guild**
	Superintendent's Student Advisory Council (10/25/2022)	**Mr. Casseri**
	PTSA Meeting (10/26/2022)	**Ms. Donnelley, Ms. Klemick**
	Finance Review Committee (11/01/2022)	**Mr. Barber, Ms. Mullen**
	Special Education Committee Meeting (11/07/2022)	**Ms. Huebschmann, Ms. Klemick, Ms. Mullen**
	District Safety & Emergency Committee Meeting (11/07/2022)	**Ms. Huebschmann, Ms. Mullen**
	Athletic Council Meeting (11/07/2022)	**Mr. Barber, Ms. Bevacqua**
	Curriculum, Instruction & Assessment Review Council Meeting (11/08/2022)	**Ms. Donnelley, Ms. Huebschmann, Ms. Saks**
	Health & Wellness Meeting (11/15/2022)	**Ms. Bevacqua, Ms. Donnelley, Ms. Huebschmann**
	Fine Arts Council Meeting (11/16/2022)	**Ms. Donnelley, Ms. Huebschmann, Ms. Saks**
Administrative Reports	**Primary Education Center and Middle School (reports submitted)** Intermediate Education Principal – Monthly Calendar High School Principal – Monthly Calendar Assistant Superintendent for Curriculum, Instruction & Tech. Assistant Superintendent for Administrative Services Superintendent	**Mrs. Krecisz** **Mr. D'Anna** **Dr. Lyon** **Dr. Lewis** **Mr. Casseri**

PRESENTATIONS/RECOGNITIONS

Presentation — **Mr. Bruce Newton, Mrs. Nancy Orsi**

Lewiston-Porter Alumni Association Mini Grant Presentation

Name	Grade	Title of Grant	Amount
Norman Forney	10 - 12	English Grammar 101 Website	$300.00
Michelle Hinchliffe	9 - 12	Supporting Implementation of NYSSLS with Color Printing	$250.00
Falynn Spinnegan & Kevin Duncan	4 - 12	Guest Music Artists	$450.00
Jennifer Wanamaker	9 - 11	HOSA (Health Care Occupation Students of America)	$500.00
Carrie Zoda	K	Flexible Seating	$450.00

	<table><tr><td>James Wanamaker</td><td>9 - 12</td><td>Science Olympiad Supplies</td><td>$500.00</td></tr><tr><td>Kristian Ruggiero</td><td>9 - 12</td><td>Earth Science Meteorology Labs</td><td>$500.00</td></tr><tr><td colspan="3">Total Donation</td><td>$2950.00</td></tr></table>	
Recognition	Jacey Diez, Tenure Award School-Related Professional (SRP) Recognition	**Mr. Casseri/Ms. Mullen** **Mr. Casseri/Ms. Mullen**
Recess	A short recess was taken from 7:13 pm to 7:25 pm to recognize the accomplishments of the students and staff.	
Presentation	Elementary Data Presentation	**Dr. Lyon**
DISTRICT OPERATIONS		
Minutes	**RESOLVED**, that the Lewiston-Porter Board of Education approve the Minutes from the October 24, 2022, Regular Board Meeting, as submitted by the District Clerk. **Motion made by Mullen, seconded by Huebschmann to approve M-1.**	**M-1** **Approved,** **CARRIED, 5-0**
Minutes	**RESOLVED**, that the Lewiston-Porter Board of Education approve the Minutes from the November 14, 2022, Work Session Regular Board Meeting, as submitted by the District Clerk. **Motion made by Mullen, seconded by Donnelley to approve M-2.**	**M-2** **Approved,** **CARRIED, 5-0**
Consent Agenda for Financial Operations	**RESOLVED,** that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-4, in the financial consent agenda as submitted by the Administration: **Budget Status Reports** **Treasurer's Report** **Claims** **Transfer History** **Motion made by Mullen, seconded by Saks to approve NF-1 to NF-4.**	 **NF-1** **NF-2** **NF-3** **NF-4** **Approved,** **CARRIED, 5-0**
OLD BUSINESS		
No Old Business		
NEW BUSINESS - ADMINISTRATION		
Policy Revision Acceptance of the First Reading	**RESOLVED**, at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 3430, Diversity, Equity, and Inclusion in the District Policy 5110, Budget Planning and Development Policy 5120, School District Budget Hearing Policy 5130, Budget Adoption Policy 5140, Administration of the Budget Policy 5150, Contingency Budget Policy 7522, Suicide	**NA-1** **Approved,** **CARRIED, 5-0**

	Policy 7552, Student Gender Identity **Motion made by Mullen, seconded by Donnelley to approve NA-1.**	
Approval of Alumni Association Mini-Grant Donation	**RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the Mini-Grant Donation in the amount of $2950.00 donated by the Lewiston-Porter Alumni Association. **Motion made by Mullen, seconded by Donnelley to approve NA-2.**	**NA-2** **Approved,** **CARRIED, 5-0**
Acceptance of the Tax Collection Report	**RESOLVED**, that the Lewiston-Porter Board of Education accept the 2022-2023 Tax Collection Report, as submitted by the Tax Collector. **Motion made by Mullen, seconded by Saks to approve NA-3.**	**NA-3** **Approved,** **CARRIED, 5-0**
Approval of the General Fund Budget Amendment	**BE IT RESOLVED,** that the following General Fund budget amendment, requested by the Superintendent and Assistant Superintendent of Administrative Services, to implement the repairs to the JV and Varsity Softball and Baseball fields, is set forth as an added revenue to the 2022-23 school budget. This will result in a 2022-2023 budget amendment increase of $80,400 to budget code A1621.400.00.0000. **Motion made by Mullen, seconded by Huebschmann to approve NA-4.**	**NA-4** **Approved,** **CARRIED, 5-0**
Approval of the Trautman Associates Contract and to use the Repair Reserve Fund	**RESOLVED,** that the Lewiston-Porter Board of Education approves the Trautman Associates architectural design contract of $6,750 and the bid award of $73,650 to A-1 Land Care, Inc. to provide renovations to the existing JV and Varsity softball fields and the existing JV and Varsity baseball fields to be charged to the District's Repair Reserve Fund. **Motion made by Mullen, seconded by Huebschmann to approve NA-5.**	**NA-5** **Approved,** **CARRIED, 5-0**
PUPIL PERSONNEL		
Recommendations for CSE Placement and Amendments	**RESOLVED,** upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: ***2022/2023 School Year:*** 10/18/2022, 10/19/2022, 10/20/2022, 10/21/2022, 10/24/2022, 10/28/2022, 10/31/2022, 11/01/2022, 11/02/2022, 11/03/2022, 11/04/2022, 11/07/2022, 11/15/2022, 11/16/2022 **Motion made by Mullen, seconded by Huebschmann to approve NP-1.**	**NP-1** **Approved,** **CARRIED, 5-0**
Recommendations for CPSE Placement and Amendments	**RESOLVED,** upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: ***2022/2023 School Year:*** 10/20/2022, 10/24/2022 **Motion made by Mullen, seconded by Huebschmann to approve NP-2.**	**NP-2** **Approved,** **CARRIED, 5-0**
PERSONNEL - CONSENT AGENDA		

<table>
<tr><td></td><td>Motion made by Mullen, seconded by Saks to approve the Personnel Consent Agenda combining items PRNI, PRA, PRCC, PLNI, PANI, PASI, PACS, PAIC, PACC, PAC.</td><td>Approved, CARRIED, 5-0</td></tr>
<tr><td>Resignations/ Rescissions -

<u>Instructional</u>

<u>Non-Instructional</u>

<u>Athletics</u>

<u>Co-Curricular & Extra-Curricular</u>

<u>Committees</u></td><td>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.

<table>
<tr><th>Name</th><th>Date</th><th>Position</th><th>Reason</th></tr>
<tr><td>Brianna Yaw</td><td>02/01/2023</td><td>Speech-Language Pathologist</td><td>Resignation</td></tr>
</table>
PRNI

<table>
<tr><th>Name</th><th>Date</th><th>Position</th><th>Reason</th></tr>
<tr><td>Jennifer Kuriscak</td><td>11/10/2022</td><td>Teacher Aide</td><td>Resignation</td></tr>
</table>
PRA

<table>
<tr><th>Name</th><th>Date</th><th>Position</th><th>Reason</th></tr>
<tr><td>Kelcey Doyle</td><td>11/11/2022</td><td>Cheer JV Asst. Coach</td><td>Resignation</td></tr>
</table>
PRCC

<table>
<tr><th>Name</th><th>Date</th><th>Position</th><th>Reason</th></tr>
<tr><td>Camille Plewa</td><td>11/10/2022</td><td>MS Girls on the Run</td><td>Resignation</td></tr>
<tr><td>Camille Plewa</td><td>11/10/2022</td><td>MS ODOB Committee</td><td>Resignation</td></tr>
</table></td><td></td></tr>
<tr><td>Leaves -

<u>Non-Instructional</u></td><td>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for unpaid leaves of Absence.

<table>
<tr><th>Name</th><th>Date</th><th>Position</th><th>Reason</th></tr>
<tr><td>Paul Fontanarosa</td><td>6/01/2022</td><td>Groundsperson</td><td>Personal</td></tr>
<tr><td>Niall Houston</td><td>10/28/2022</td><td>Cleaner</td><td>Personal</td></tr>
<tr><td>Catherine Jeffords</td><td>9/13/2022</td><td>Groundsperson</td><td>Personal</td></tr>
</table></td><td>PLNI</td></tr>
<tr><td>Appointments-

<u>Non-Instructional</u></td><td>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for experiential step adjustment for Non-Instructional appointments.

<table>
<tr><th>Name</th><th>Date</th><th>Position</th><th>Salary</th></tr>
<tr><td>Jessica Gordon</td><td>11/16/2022</td><td>Sr. Typist</td><td>$19.87</td></tr>
</table></td><td>PANI</td></tr>
<tr><td>Appointments -</td><td>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be</td><td></td></tr>
</table>

Instructional Substitutes

utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.

Name	Date	Substitute Position	Daily Rate
Scott Border, Jr.	11/28/2022	Non-certified Teacher	$120.00
Samantha DiFonzi	11/28/2022	Non-certified Teacher	$120.00
Guiliana Nicoletti	11/15/2022	Non-certified Teacher	$120.00
Myranda Walker	11/15/2022	Non-certified Teacher	$120.00
Angelina Vona	11/15/2022	Non-certified Teacher	$120.00

PASI

Appointments -

Clinical Supervision

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following Clinical Supervisor appointments.

Clinical Supervisor	Supervision of:	Area	Period of Supervision	Stipend
Emily Brook	Shannon Lotz	Social Worker	9/01/2022 - 9/30/2022	$95.00
Danielle Kudela	Shannon Lotz	Social Worker	10/01/2022 - 6/30/2022	$855.00

PACS

Appointments -

Instructional Committees

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the appointments to the following Instructional Committees.

Name	Appointment	Salary
Karen Pax	MS One District One Book	$26.50/hr

PAIC

Appointments -

Co-Curricular & Extra-Curricular

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Co-Curricular & Extra-Curricular appointments.

Name	Appointment	Cat./ Step	Stipend
Katie Eckstein	Elementary Musical Production Co-Advisor	III-1 (split)	$1,271.00
Falynn Spinnegan	Elementary Musical Production Co-Stage Director	VI-1 (split)	$698.00

PACC

<table>
<tr>
<td>Appointments -

<u>Coaching</u></td>
<td>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Coaching appointments.
<table>
<tr><th>Name</th><th>Appointment</th><th>Cat./Step</th><th>Stipend</th></tr>
<tr><td>Jason Zeames</td><td>Boys' JV Swim Coach</td><td>II-1</td><td>$3,946.00</td></tr>
<tr><td>Ashley Tutwiler</td><td>Co-Ed Swim Coach</td><td>V-3</td><td>$2,723.00</td></tr>
<tr><td>Lucas Kilmer</td><td>Girls' Swim Assistant Coach</td><td>IV-1</td><td>$2,529.00</td></tr>
</table></td>
<td>PAC</td>
</tr>
<tr><td colspan="3">EXECUTIVE SESSION - ADJOURNMENT</td></tr>
<tr>
<td>Executive Session</td>
<td>Motion made by Mullen, seconded by to enter into Executive Session at 8:59 pm for the purpose of the Lewiston-Porter United Teachers' Association (LPUT) collective agreement.
Motion made by Mullen, seconded by Klemick to adjourn from Executive Session at 9:33 pm.</td>
<td>Approved, CARRIED, 5-0

Approved, CARRIED, 5-0</td>
</tr>
<tr>
<td>Adjournment</td>
<td>Motion made by Mullen, seconded by Donnelley to adjourn the meeting at 9:33 pm.</td>
<td>Approved, CARRIED, 5-0</td>
</tr>
</table>

Marisa I. Barile

Marisa I. Barile, District Clerk