Lewiston-Porter Central School District
4061 Creek Road
Youngstown, NY 14174

Regular Board of Education Meeting
January 30, 2023; 6pm
Boardroom, Community Resource Center
APPROVED MINUTES 02-27-2023 BOE

Board of Education:
President, Danielle M. Mullen (2020-2023)
Vice President, Julie Donnelley (2021-2024)
Chuck Barber (2022-2025)
Charlotte L. Huebschmann (2020-2023)
Jennifer A. Klemick (2021-2024)
April Saks (2022-2025)
Absent: Savana Bevacqua (2022-2025)

Superintendent: Paul J. Casseri
Asst. Supt. for Admin. Svcs.: Michael F. Lewis, Ph.D.
Asst. Supt. Curr./Inst. & Tech: Heather Lyon, Ph.D.
District Clerk: Marisa I. Barile

OUR MISSION
One Purpose. Your Pathway. Our Promise.
OUR VISION
Our ***PURPOSE*** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their ***PATHWAY*** and discover their personal best because we ***PROMISE*** to give them our best.

PUBLIC HEARING CALL TO ORDER		
Call to Order	The Board President called the Public Hearing to order at 6:00 pm with the pledge of Allegiance.	**Ms. Mullen**
Public Hearing Discussion	Discussion of the expenditure of the Repair Reserve Fund.	**Dr. Lewis**
Public Comments	No public comments.	
Adjournment	**Motion made by Mullen, seconded by Donnelley to adjourn the Public Hearing at 6:02 pm.**	**Approved, CARRIED, 6-0**

CALL TO ORDER		
Call to Order	The Board President called the meeting to order at 6:02 pm.	**Ms. Mullen**
Acceptance of Agenda	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for January 30, 2023. **Motion made by Mullen, seconded by Huebschmann to accept the agenda.**	**Approved, CARRIED, 6-0**
Community Comments	No community comments.	
COMMITTEE MEETINGS & BOARD REPORTS		
Upcoming Committee Meetings:	02/03/2023, Policy Review Committee Meeting	**Ms. Donnelley, Ms. Klemick, Ms. Mullen**
	02/06/2023, Communications Meeting	**Mr. Barber, Ms. Huebschmann, Ms. Saks**
	02/08/2023, ON BOCES Board Meeting	**Ms. Guild**
	02/13/2023, Budget Workshop/Work Session Board Meeting	

	02/22/2023, Facility Planning Committee Meeting	**Mr. Barber**
	02/27/2023, Regular Board Meeting	
Committee Reports:	02/07/2023, Superintendent's Student Advisory Council Meeting (rescheduled)	**Mr. Casseri**
Administrative Reports	PEC & MS Administrative Reports (submitted in writing) Intermediate Education Principal – Monthly Calendar High School Principal – Monthly Calendar Assistant Superintendent for Curriculum, Instruction & Tech. Assistant Superintendent for Administrative Services Superintendent	**Mrs. Rodriguez, Mrs. Krecisz** **Mr. D'Anna** **Dr. Lyon** **Dr. Lewis** **Mr. Casseri**
PRESENTATIONS/RECOGNITIONS		
Presentation	Niagara Pride GSA Grant, $500.00	**Mr. Casseri** **Ms. Carrie Popielski** **Mr. Ronald Piaseczny**
Recognition	Lewiston-Porter Athletes; LP Varsity Girls Soccer LP Varsity Boys Soccer LP Varsity Girls Swim LP Varsity Boys Cross Country LP Varsity Boys Golf	**Mr. Casseri, Mr. Halgash**
BOARD OF EDUCATION INFORMATION		
Recess	A short recess was taken from 7:14 pm to 7:29 pm to recognize the accomplishments of the students and staff.	
Board Member Comments		**Mr. Barber** **Ms. Huebschmann** **Ms. Klemick** **Ms. Saks** **Ms. Donnelley** **Ms. Mullen**
DISTRICT OPERATIONS		
Minutes	**RESOLVED**, that the Lewiston-Porter Board of Education approve the Minutes from the December 19, 2022, Regular board meeting as submitted by the District Clerk. **Motion made by Mullen, seconded by Huebschmann to approve M-1.**	**M-1** **Approved,** **CARRIED, 6-0**
Minutes	**RESOLVED**, that the Lewiston-Porter Board of Education approve the Minutes from the January 9, 2023, Work Session and Regular board meeting as submitted by the District Clerk. **Motion made by Mullen, seconded by Klemick to approve M-2.**	**M-2** **Approved,** **CARRIED, 6-0**
Consent Agenda for Financial Operations	**RESOLVED,** that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-4, in the financial consent agenda as submitted by the Administration:	**NF-1**

	Budget Status Reports **Treasurer's Report** **Claims** **Transfer History** **Motion made by Mullen, seconded by Huebschmann to approve NF-2 to NF-4.**	**NF-2** **NF-3** **NF-4** **Approved,** **CARRIED, 6-0**
OLD BUSINESS		
No old business.		
NEW BUSINESS - ADMINISTRATION		
Policy Revision Acceptance of the First Reading	**RESOLVED**, at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 5681, School Safety Plans Policy 6121, Sexual Harassment in the Workplace Policy 6214, Probation and Tenure Policy 7150, Remote Instruction Policy 7350, Corporal Punishment/Emergency Interventions Policy 7530, Child Abuse and Maltreatment **Motion made by Mullen, seconded by Huebschmann to approve NA-1.**	**NA-1** **Approved,** **CARRIED, 6-0**
Policy Revision Acceptance of the Second Reading	**RESOLVED**, at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 3430, Diversity, Equity, and Inclusion in the District Policy 5110, Budget Planning and Development Policy 5120, School District Budget Hearing Policy 5130, Budget Adoption Policy 5140, Administration of the Budget Policy 5150, Contingency Budget Policy 7522 Suicide Policy 7552 Student Gender Identity **Motion made by Mullen, seconded by Klemick to approve NA-2.**	**NA-2** **Approved,** **CARRIED, 6-0**
Approval of the General Fund Budget and the 2022-23 Budget Amendments	**BE IT RESOLVED**, that the following General Fund budget amendment, requested by the Superintendent and Assistant Superintendent of Administrative Services, to implement the repairs to the high school HVAC system, is hereby approved. This will result in a 2022-2023 budget amendment through an increase of $68,500 to budget code A1621.400.00.0000. **Motion made by Mullen, seconded by Huebschmann to approve NA-3.**	**NA-3** **Approved,** **CARRIED, 6-0**
Approval of the Budget Calendar	**RESOLVED,** upon the recommendation of the Assistant Superintendent for the Administrative Services, that the Lewiston-Porter Board of Education approve the 2023-2024 Budget Calendar. **Motion made by Mullen, seconded by Klemick to approve NA-4.**	**NA-4** **Approved,** **CARRIED, 6-0**
Approval of the Disposal of Textbooks	**RESOLVED**, upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the request to dispose of outdated/damaged textbooks from the Primary Education Center. **Motion made by Mullen, seconded by Huebschmann to approve NA-5.**	**NA-5** **Approved,** **CARRIED, 6-0**
Approval of the Physical Rehabilitation	**RESOLVED,** upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the	**NA-6** **Approved,**

Agreement	Physical Rehabilitation Agreement for services of certified athletic trainers for the 2023-2024 school year. **Motion made by Mullen, seconded by Donnelley to approve NA-6.**	**CARRIED, 6-0**
	PUPIL PERSONNEL	
Recommendations for CSE Placement and Amendments	**RESOLVED,** upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: ***2022/2023 School Year:*** 10/07/2022, 12/01/2022, 12/07/2022, 12/08/2022, 12/13/2022, 12/14/2022, 12/16/2022, 12/19/2022, 01/03/2023, 01/06/2023, 01/12/2023, 01/18/2023, 01/20/2023 **Motion made by Mullen, seconded by Huebschmann to approve NP-1.**	**NP-1 Approved, CARRIED, 6-0**
Recommendations for CPSE Placement and Amendments	**RESOLVED,** upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: ***2022/2023 School Year:*** 10/11/2022, 10/21/2022, 12/06/2022, 12/13/2022, 12/14/2022, 12/19/2022, 01/03/2023, 01/04/2023, 01/10/2023, 01/11/2023, 01/18/2023, 01/19/2023 ***2023/2024 School Year:*** 01/10/2023, 01/19/2023 **Motion made by Mullen, seconded by Klemick to approve NP-2.**	**NP-2 Approved, CARRIED, 6-0**
	PERSONNEL - CONSENT AGENDA	
	Motion made by Mullen, seconded by Barber to approve the Personnel Consent Agenda combining items PRI, PRNI, PRC, PLI, PANI, PASI, PAA, PAM, PAC.	**Approved, CARRIED, 6-0**
Resignations/ Rescissions - **<u>Instructional</u>**	**RESOLVED,** upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions**.**	**PRI** **PRNI**

Name	Date	Tenure	Reason
Deanna Catalano	12/08/2022	Building-based Substitute Teacher	Resignation
Jackquelynn Smeal	1/11/2023	Social Worker	Resignation
Heather Anello May	2/01/2023	Elem. Teacher	Retirement
Diane Bernat	6/30/2023	Math Teacher	Retirement

Name	Date	Position	Reason

Non-Instructional

Lynn Braunbach	6/30/2023	Account Clerk, District Treasurer	Retirement
Jacqueline Leggett	6/30/2023	School Nurse	Retirement

Resignations/ Rescissions, cont. -

Coaching

Name	Date	Position	Reason
Justalene Lichtenthal	1/10/2023	Unified Bowling Head Coach	Resignation

PRC

Leaves -

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for unpaid leaves of Absence.

Instructional

Name	Date	Tenure	Reason
Heather Anello May	1/25/2023 - 1/31/2023	Elementary	Personal
Summer Chapman	9/01/2023 - 6/30/2024	Elementary	Personal

Non-Instructional

Name	Date	Position	Reason
Suzanne Lombardi	2/23/2023-2/27/2023	Nurse	Personal

PLI

Appointments -

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Non-Instructional appointments.

Non-Instructional

Name	Date	Perm. /Prob.	Position	Hourly Salary
Mackenzie Oddo	1/11/2023	Perm.	Typist	$18.90
Michele D'Avolio	1/23/2023	Prob.	Monitor	$14.75

PANI

Appointments -

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.

Instructional

Name	Date	Position	Daily Rate
Cassandra Craven	1/30/2023	Non-certified Teacher	$120.00
Serina Delgado-Jaeger	1/30/2023	Non-certified Teacher	$120.00
Benjamin Donaldson	1/30/2023	Non-certified Teacher	$120.00

PASI

Annual Appointments -

Instructional

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following 2022-2023 annual appointments.

Name	Appointment	Salary
Kirsten Wilson	Homebound Instructional Tutor	$26.50 per hour/per student

PAA

Appointments -

Mentors

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following mentor appointments.

Mentor	Mentee	Area/Subject	Stipend
Vicki Filicetti	Emily Oliverio	Special Education (½ year)	$525.00
Marjorie Hurley	Alison Spagnolo	Speech (½ year; split)	$262.50
Shannon Horanburg-Noonan	Alison Spagnolo	Speech (½ year; split)	$262.50

PAM

Appointments -

Coaching

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Coaching appointments.

Name	Appointment	Cat./ Step	Stipend
Jonathan Hoover	Unified Bowling Asst. Coach	III-3	$3,982.00
Christine Hoover	Unified Bowling Asst. Coach	III-1	$2,962.00
Nicholas Carlo	JV Baseball Co-Asst. Coach	IV-1 (split)	$1,264.50
Cooper Krawczyk	JV Baseball Co-Asst. Coach	IV-1 (split)	$1,264.50
Kristen Bajor	JV Softball Asst. Coach	IV-1	$2,529.00
Joe Palermo	Modified Softball Head Coach	V-3	$2,723.00
Sean Foley	JV Girls Track Head Coach	II-2	$4,606.00

PAC

ADJOURNMENT

Adjournment

Motion made by Mullen, seconded by Klemick to adjourn the meeting at 7:41 pm.

Approved, CARRIED, 6-0

Marisa I. Barile

Marisa I. Barile, District Clerk