Lewiston-Porter Central
School District
4061 Creek Road
Youngstown, NY 14174

Work Session/Budget Workshop/Regular
Board of Education Meeting
February 13, 2023; 6:00 pm
Boardroom, Community Resource Center

APPROVED MINUTES 02-27-2023 BOE

Board of Education:
President, Danielle M. Mullen (2020-2023)
Vice President, Julie Donnelley (2021-2024)(left at 7:48 pm)
Chuck Barber (2022-2025)
Charlotte L. Huebschmann (2020-2023)
Jennifer A. Klemick (2021-2024)
April Saks (2022-2025)
Absent: Savana Bevacqua (2022-2025)

Superintendent: Paul J. Casseri
Asst. Supt. for Admin. Svcs.: Michael F. Lewis, Ph.D.
Asst. Supt. for Curr./Inst. & Tech: Heather Lyon, Ph.D.
District Clerk: Marisa I. Barile

OUR MISSION
One Purpose. Your Pathway. Our Promise.
OUR VISION
Our ***PURPOSE*** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their ***PATHWAY*** and discover their personal best because we ***PROMISE*** to give them our best.

CALL TO ORDER		
Call to Order	The Board President called the meeting to order at 6:00 pm with the Pledge of Allegiance.	**Danielle M. Mullen**
Acceptance of Agenda	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for February 13, 2023. **Motion made by Mullen, seconded by Donnelley to accept the agenda.**	**Approved, CARRIED, 6-0**
PRESENTATION		
Restorative Practices	Foundational Understandings of Restorative Practices Restorative Practices Update	**Ms. Lori DiCarlo**
WORK SESSION DISCUSSION ITEMS		
Policy Review Committee	**Policy *First Reads*** Policy 7523, Concussion Management Regulation 7523R, Concussion Management Regulation 7523R.1, Strategies to Prevent Concussions Policy 5210, Revenues Policy 5220, District Investments Regulation 5220R Investment Guidelines Policy 5230, Acceptance of Gifts, Grants and Bequests to the School District Regulation 5230R Acceptance of Gifts, Grants and Bequests to the School District Form 5230F Donation Request Form Policy 5240, School Tax Assessment and Collection/Property Tax Exemptions Policy 5250, Sale and Disposal of District Property Regulation 5250R Sale and Disposal of District Property Form 5250F Equipment and Disposal Form Form 5250F.1 Text Disposal Form Policy 5270, Corporate Sponsorships Guidance/Procedure/Regulation for Gender Identity (created by Melanie Beardsley, Webster Szanyi LLP) ***Policy Second Reads*** Policy 5681, School Safety Plans	**Ms. Donnelley, Ms. Klemick, Ms. Mullen**

	Policy 6121, Sexual Harassment in the Workplace Policy 6214, Probation and Tenure Policy 7150, Remote Instruction Policy 7350, Corporal Punishment/Emergency Interventions Policy 7530, Child Abuse and Maltreatment Form 5672F, New York State Security Breach Reporting Form	
	Claims Audit Review	**Dr. Lewis**
BUDGET WORKSHOP DISCUSSION ITEMS		
	• Tax Cap submission for State Comptroller's Office • Revenues • Special Education • Transportation • Discussion	**Dr. Lewis**
NEW BUSINESS		
Approval of the Insurance Consulting Agreement	**RESOLVED**, upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the Insurance Consulting Agreement with US Employee Service Group. **Motion made by Mullen, seconded by Huebschmann to approve NA-1.**	**NA-1 Approved, CARRIED, 5-0**
Approval to Dispose of Equipment	**RESOLVED**, upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the disposal of the Equipment (poor/scrap condition) at the Middle School. **Motion made by Mullen, seconded by Huebschmann to approve NA-2.**	**NA-2 Approved, CARRIED, 5-0**
PERSONNEL CONSENT AGENDA		
	Motion made by Mullen, seconded by Huebschmann to amend the Personnel Consent Agenda(PAI) to correct the probationary period for B. Burke to 02/27/2023 - 02/27/2026.	**Approved, CARRIED, 5-0**
	Motion made by Mullen, seconded by Huebschmann to approve the amended Personnel Consent Agenda combining PRI, PRNI, PLI, PLNI, PAI, PALTS, PABBS.	**Approved, CARRIED, 5-0**
Resignations/ Rescissions -	**RESOLVED,** upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.	

Instructional — **PRI**

Name	Date	Tenure Area	Reason
Camille Plewa	2/13/2023	Elementary	Retirement

Non-Instructional — **PRNI**

Name	Date	Position	Reason
Jennifer Piwowarczyk	2/06/2023	Teacher aide	Resignation

Leaves -

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for unpaid leaves of Absence. **PLI**

Instructional

Name	Date	Tenure	Reason
Sandra Rauber	1/30/2023-6/30/2023	Speech	Personal
Camille Plewa	*1/03/2023-2/12/2023	Elementary	Personal

*Leave approved 12/02/2022-1/03/2023 is being extended

PLNI

Non-Instructional

Name	Date	Position	Reason
ToniMarie Waldeck	2/9/2023-2/15/2023	Account Clerk	Personal

Appointments -

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional and Long-Term appointments. The probationary expiration date is tentative and conditional only (unless extended in accordance with the law). Except to the extent required by the applicable provisions of Section 3012 of the Education Law. In order to be granted tenure the principal/teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the principal/teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time. **PAI**

Instructional

Name:	Leah Khatib
Placement:	Primary Education Center
Position:	Elementary Teacher
Effective:	2/01/2023
Probationary Period*:	2/01/2023-2/01/2025
Tenure Area:	Elementary
Certification:	Early Childhood Education, Birth - Gr. 2 Childhood Education, Gr. 1 - 6 Students With Disabilities, Gr. 1 - 6
Degree:	Master's
Step:	3
Salary:	$49,544.00

*Probationary period: Two (2) years Jarema credit

Name:	Breanna Burke
Placement:	Primary Education Center
Position:	Special Education Teacher
Effective:	2/27/2023
Probationary Period:	2/27/2023 - 2/27/2026
Tenure Area:	Special Education
Certification:	Students w/Disabilities, Birth - Gr. 2 Students w/Disabilities, Gr. 1-6 Students w/Disabilities, Generalist, Gr. 7-12 Early Childhood Education, Birth - Gr. 2 Childhood Education, Gr. 1-6 Literacy, Birth - Gr. 6 Spanish, Gr. 7-12
Degree:	Master's, Special Education and Literacy Education
Step:	12
Salary:	$67,524.00

Name:	Emily Adamson
Placement:	Primary Education Center
Position:	Social Worker
Effective:	3/06/2023
Probationary Period:	3/06/2023 - 3/06/2027
Tenure Area:	Social Worker
Certification:	School Social Worker*
Degree:	Master's
Step:	2
Salary:	$47,869.00

*Certification pending

Appointments -

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional Long-Term appointments.

PALTS

Instructional: Long-Term Substitute Teacher

Name:	Kourtney Gerstung
Placement:	High School/St. Peter's
Position:	Speech-Language Pathologist
Effective:	2/14/2023 - 6/30/2023
Certification:	Speech and Language Disabilities
Degree:	Master's
Step:	4
Salary:	$51,278.00

Instructional: Long-Term Substitute Teacher, cont.

Name:	Melissa Brock
Placement:	Primary Education Center
Position:	Elementary
Effective:	1/31/2023
Certification:	Pre-K, Kindergarten and Gr. 1-6
Degree:	Master's
Step:	1
Salary:	$46,250.00

PALTS

Name:	Connor Caso
Placement:	Middle School
Position:	Social Studies
Effective:	11/16/2022
Certification:	Social Studies, Gr. 7-12
Degree:	Master's
Step:	1
Salary:	Daily Rate of $135.00. After 40 days $46,250.00 (Master's: Step 1), pro-rata retro the effective date of 11/16/2022.

	Name: Kayla Neumann **Placement:** Intermediate Education Center **Position:** Elementary **Effective:** 1/17/2023 **Certification:** Childhood Education, Gr. 1-6 **Degree:** Bachelor's **Step:** 1 **Salary:** Daily Rate of $180.00. After 40 days $41,645.00 (Bachelor's: Step 1), pro-rata retro the effective date of 1/17/2023.	
Appointments - **<u>Building-Based Substitute</u>**	**RESOLVED,** upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for building-based substitute appointments, without benefits, except as required by law, to be utilized on an annual basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education. **Name:** Mark Herbst **Placement:** High School/St. Peter's **Position:** Speech-Language Pathologist **Effective:** 1/30/2023 **Certification:** Speech and Hearing Handicapped **Degree:** Master's **Salary:** $180.00 per diem	**PABBS**
ADJOURNMENT		
Adjournment	**Motion made by Mullen, seconded by Klemick to adjourn the meeting at 7:52 pm.**	**Approved, CARRIED, 5-0**

Marisa I. Barile

Marisa I. Barile, District Clerk