LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

4061 Creek Road
Youngstown, NY 14174

OUR MISSION One Purpose. Your Pathway. Our Promise. OUR VISION Our ***PURPOSE*** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their ***PATHWAY*** and discover their personal best because we ***PROMISE*** to give them our best.	**Regular Board of Education Meeting** **Approved Minutes 03/18/2024 Board Meeting** February 26, 2024, 6:00 pm Boardroom, Community Resource Center

Board of Education:
President, Danielle M. Mullen (2023-2025)
Vice President, Julie Donnelley (2021-2024)
Chuck Barber (2022-2025)
Jennifer A. Klemick (2021-2024)
Joseph J. Palermo (2023-2026)
April Saks (2022-2025)
Jack G. Waugaman III (2023-2026)

Superintendent: Paul J. Casseri
Interim Asst. Supt. for Admin. Svcs: Scott M. Hoot
District Clerk: Marisa I. Barile

CALL TO ORDER		
Call to Order	The Board President called the meeting to order at 6:00 pm with the Pledge of Allegiance.	**Mrs. Mullen**
Acceptance of Agenda	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for February 26, 2024. **Motion made by Mullen, seconded by Donnelley to approve the agenda.**	**Approved, CARRIED, 7-0**
Community Comments	No community comments.	
COMMITTEE & BOARD REPORTS		
Upcoming Committee Meetings	02/28/24 Facilities Review Committee	**J. Palermo, J. Donnelley**
	02/28/24, Fine Arts Council	**J. Donnelley, A. Saks, J. Waugaman**
	03/01/24, Policy Review Committee	**J. Klemick, D. Mullen, J. Waugaman**
	03/04/24, Work Session/Budget Workshop	
	03/06/24, Finance Review Committee	**C. Barber, D. Mullen**
	03/13/24, Health & Wellness Committee	**J. Donnelley, J. Palermo**

	03/13/24, O/N BOCES Board Meeting	**D. Mullen**
	03/18/24, Regular Board Meeting	
Committee Reports	02/16/24, Communication Committee	**A. Saks, C. Barber, D. Mullen**
Administrative Reports	**Administrative Reports (PEC, HS reports submitted)** Intermediate Education Principal – Monthly Calendar Middle School Principal – Monthly Calendar Interim Assistant Superintendent for Administrative Services Superintendent	 **Dr. Vantine** **Mr. Auer** **Mr. Hoot** **Mr. Casseri**
PRESENTATIONS/RECOGNITIONS		
Recognition	Ms. Rachel Smith, National Board Certification	**Mr. Casseri**
Grant/Donation	Presentation of the Illuminarium Inc. and the Newell - Renaud Family grant/donation in aid to support the Lewiston-Porter World Language/Chinese Language Program.	**Mr. Renaud** **Mr. Newell**
BOARD OF EDUCATION INFORMATION		
Board Member Comments		**Mr. Waugaman** **Mr. Barber** **Ms. Klemick** **Mr. Palermo** **Ms. Saks** **Ms. Donnelley** **Ms. Mullen**
Recess	A short recess was taken from 7:01 pm to 7:15 pm to recognize the accomplishments of the students and staff.	
DISTRICT OPERATIONS		
Minutes	**RESOLVED**, that the Lewiston-Porter Board of Education approve the Minutes from the January 22, 2024 Regular Board Meeting, as submitted by the District Clerk. **Motion made by Mullen, seconded by Barber to approve M-1.**	**M-1** **Approved, CARRIED, 7-0**
Minutes	**RESOLVED**, that the Lewiston-Porter Board of Education approve the Minutes from the February 12, 2024, Regular, Work Session and Budget Workshop Meeting, as submitted by the District Clerk. **Motion made by Mullen, seconded by Klemick to approve M-2.**	**M-2** **Approved, CARRIED, 7-0**

Consent Agenda for Financial Operations	**RESOLVED,** that the Lewiston-Porter Board of Education approve the following, Items NF-1, NF-3, NF-4 and NF-5, in the financial consent agenda as submitted by the Administration: **Budget Status Reports** **Claims** **Transfer History** **Transfers Pending Board Approval** **Motion made by Mullen, seconded by Saks to approve NF-1, NF-3, NF-4 and NF-5.**	**NF-1** **NF-3** **NF-4** **NF-5** **Approved, CARRIED, 7-0**
OLD BUSINESS		
Approval of the Illuminarium Inc. Donation/Grant	**RESOLVED**, that the Board of Education of the Lewiston-Porter Central School District hereby accepts the donation/grant in aid from Illuminarium Inc. in the amount of $150,000.00 (for a 3-year period) from 2024 to 2027. **Motion made by Mullen, seconded by Donnelley to approve OB-1.**	**OB-1** **Approved, CARRIED, 7-0**
NEW BUSINESS - ADMINISTRATION		
Policy Revision Acceptance of the First Reading	**RESOLVED**, at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 3280, Use of School Facilities, Materials and Equipment Policy 6110, Code of Ethics for Board Members and All District Personnel Policy 6111, Testing Misconduct and Mandatory Reporting Requirements Policy 6120, Equal Employment Opportunity Policy 6130, Evaluation of Personnel Policy 6213, Incidental Teaching Policy 7530, Child Abuse and Maltreatment **Motion made by Mullen, seconded by Waugaman to approve NA-1.**	**NA-1** **Approved, CARRIED, 7-0**
Policy Revision Acceptance of the Second Reading	**RESOLVED**, at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 7440, Student Voter Registration and Pre-Registration **Motion made by Mullen, seconded by Barber to approve NA-2.**	**NA-2** **Approved, CARRIED, 7-0**
Policy Deletion Acceptance of the Second Reading	**RESOLVED**, at the second reading, that the Lewiston-Porter Board of Education delete Policy 5574, Medicaid Compliance Program. **Motion made by Mullen, seconded by Waugaman to approve NA-3.**	**NA-3** **Approved, CARRIED, 7-0**
Approval of the 2024-2025 District Calendar	**RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the 2024-2025 School Calendar. **Motion made by Mullen, seconded by Barber to approve NA-4.**	**NA-4** **Approved, CARRIED, 7-0**

<table>
<tr><th colspan="3">PUPIL PERSONNEL</th></tr>
<tr><td>Recommendations for CSE Placement and Amendments</td><td>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:
School Year 2023-2024
11/27/23, 11/28/23, 11/29/23, 12/06/23, 12/11/23,12/12/23, 12/14/23, 12/18/23, 12/19/23, 12/20/23, 01/05/24, 01/08/24, 01/11/24, 01/12/24, 01/16/24, 01/17/24, 01/18/24, 01/19/24, 01/22/24, 01/23/24, 01/25/24, 01/26/24, 01/29/24, 01/30/24, 01/31/24,02/01/24, 02/02/24, 02/05/24, 02/07/24, 02/08/24, 02/09/24, 02/13/24, 02/15/24
Motion made by Mullen, seconded by Saks to approve NP-1.</td><td>NP-1
Approved,
CARRIED, 7-0</td></tr>
<tr><td>Recommendations for CPSE Placement and Amendments</td><td>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: School Year 2023-2024
12/19/23, 01/17/24, 01/25/24, 01/30/24, 02/06/24
Motion made by Mullen, seconded by Barber to approve NP-2.</td><td>NP-2
Approved,
CARRIED, 7-0</td></tr>
<tr><th colspan="3">PERSONNEL - CONSENT AGENDA</th></tr>
<tr><td></td><td>Motion made by Mullen, seconded by Barber to approve the Consent Agenda combining PRI, PRNI, PRA, PLI, PLNI, PAPIP, PAI, LTSA, LTSNI, PANI, AANIT, PACC, PABBS.</td><td>Approved,
CARRIED, 7-0</td></tr>
<tr><td>Resignations/ Rescissions -

<u>Instructional</u></td><td>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.
<table>
<tr><th>Name</th><th>Date</th><th>Tenure</th><th>Reason</th></tr>
<tr><td>Selina Iozzo</td><td>2/09/2024</td><td>Elementary</td><td>Resignation</td></tr>
<tr><td>Kaitlin Collins</td><td>2/09/2024</td><td>Building-based Sub (PEC)</td><td>Resignation</td></tr>
<tr><td>Sara Jackson</td><td>1/29/2024</td><td>LTS Social Worker</td><td>Resignation</td></tr>
<tr><td>Terri Faut</td><td>6/30/2024</td><td>Library/Media Specialist</td><td>Retirement</td></tr>
<tr><td>Joy Khatib</td><td>6/30/2024</td><td>Elementary</td><td>Retirement</td></tr>
<tr><td>Paul Moskaluk</td><td>6/30/2024</td><td>Social Studies</td><td>Retirement</td></tr>
<tr><td>Michelle Riehler</td><td>6/30/2024</td><td>Art</td><td>Retirement</td></tr>
<tr><td>Denis Scinta</td><td>6/30/2024</td><td>Mathematics</td><td>Retirement</td></tr>
</table></td><td>PRI</td></tr>
</table>

Non-Instructional — **PRNI**

Name	Date	Position	Reason
Jenna Szalay	1/25/2024	Cleaner (IEC)	Resignation
Angela Muto	2/02/2024	Sr. Typist (High School)	Termination
Marjorie Hurley	6/30/2024	Occupational Therapist	Retirement
Beth Bock	6/30/2024	Sr. Typist	Retirement

Athletics — **PRA**

Name	Date	Position	Reason
Derek Tracy	1/25/2024	Baseball JV Head Coach	Resignation
Nicholas Carlo	2/21/2024	Baseball V Asst. Coach	Resignation
Richard Lindamer	2/02/2024	Boys Track JV Head Coach	Resignation
Kyle McGlynn	2/21/2024	Boys Track V Asst. Coach	Resignation

Leaves -

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for unpaid leaves of Absence.

Instructional — **PLI**

Name	Date	Tenure	Reason
Danielle Kudela	10/30/2023 - 2/02/2024*	Social Worker	Child-rearing

*amended return date

Non-Instructional — **PLNI**

Name	Date	Position	Reason
Richard Kohler	2/23/2024-2/29/2024	Cleaner	Personal
Samantha Pearson	2/12/2024-2/16/2024	Teacher Aide	Personal
Sherilynn Zeitz	Intermittent leave 1/04/2024-6/30/2024	Teacher Aide	Personal

Appointments - — **PANIP**

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for permanent classified Non-Instructional Appointments, upon the successful completion of the probationary period in accordance with Civil Service Law Section 97 and Local Rule XIII, subdivision 5.

Non-Instructional Permanent Appointment

Name:	Justin Higner
Placement:	District
Position:	Cleaner

Effective:	January 30, 2024
Appointment Type:	Permanent
Probationary Period:	July 31/2023 - January 29, 2024

Name:	Nicholas Wright
Placement:	Buildings & Grounds
Position:	Grounds
Effective:	2/13/2024
Appointment Type:	Permanent
Probationary Period:	8/14/2023 - 2/12/2024

Appointments -

PAI

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional and Long-Term appointments. The probationary expiration date is tentative and conditional only (unless extended in accordance with the law). Except to the extent required by the applicable provisions of Section 3012 of the Education Law. In order to be granted tenure the principal/teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the principal/teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

<u>Instructional</u>

Name:	Kaitlin Collins
Placement:	Primary Education Center
Position:	Elementary
Effective:	2/12/2024
Probationary Period:	2/12/2024 - 2/11/2028
Tenure Area:	Elementary
Certification:	Childhood
Degree:	Master's
Step:	2
Salary pro rata:	$48,645.00

Annual Appointment -

Instructional

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following annual instructional appointments.

Name:	Kayla Neumann
Placement:	Intermediate Educational Center
Position:	.5 Reading/.5 Math Interventionist
Effective:	2/01/2024 - 6/30/2024
Certification:	Childhood Education, Gr. 1-6, Literacy, Birth - Gr. 6
Degree:	Master's*
Step:	2
Pro Rata Salary:	$48,645.00

*Degree conferral/Salary change: Bachelor's to Master's Schedule

PAI

Long-Term Substitute Appointments

Long-Term Substitute - Administrative

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional Long-Term appointments:

Name:	Whitney Vantine
Placement:	Primary Education Center, Intermediate Education Center
Position:	Elementary Program Coordinator
Effective:	1/19/2024
Certification:	School District Administrator
Degree:	Doctorate
Per Diem Salary:	$360.00

LTSA

Long-term Substitute - Non-Instructional

Name:	Randa Abu Hammad
Placement:	St. Peter's R.C. School
Position:	Teacher Aide
Effective:	1/29/2024
Appointment Type:	Temporary
Hourly Salary:	$15.75

LTSNI

Appointments -

Non-Instructional

PANI

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Non-Instructional appointments.

Name:	Shawn O'Sullivan
Placement:	Transportation
Position:	Monitor
Effective:	2/05/2024
Appointment Type:	Probationary
Probationary Period:	2/05/2024 - 10/04/2024
Step:	3
Hourly Salary:	$15.50

Annual Appointments -

Non-Instructional: Transportation Attendant

AANIT

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Teacher Aides/Monitors to assume the additional responsibilities and duties of a Transportation Attendant appointment for 2023-2024.

Name	Effective	Salary/Stipend
Shawn O'Sullivan	2/05/2024-6/30/2024	Base salary + $1.50/hour

Appointments -

Co-Curricular & Extra-Curricular

PACC

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Co-Curricular & Extra-Curricular appointments.

Name	Appointment	Effective	Hourly Rate
Suzanne Taylor	Teacher Aide, MS Musical	2/14/2024-5/18/2024	$15.25, plus overtime as applicable

Appointments -

Building-Based Substitute

PABBS

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for building-based substitute appointments, without benefits, except as required by law, to be utilized on an annual basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.

Name:	Cameron Flynn
Placement:	High School
Position:	.5 Building-based Substitute Teacher

Effective:	2/21/2024
Certification:	Social Studies, 7-12
Degree:	Bachelor's
Salary:	$90.00 per day

Appointments -

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.

PASI

Instructional Substitutes: Certified

Name	Date	Certification	Per Diem Rate
Cassidy Faddis	2/01/2024	Music	$140.00
William Quarantello	1/29/2024	Childhood Ed, 1-6	$140.00
Amberlee Robertson*	1/19/2024	Social Studies, 7-12	$140.00
Julia Sharpe	1/29/2024	Childhood Ed, 1-6 Students w/Disabilities, 1-6	$140.00

*Change from Non-Certified to Certified: Issued certification on date above

Instructional Substitutes: Non-Certified

Name	Date	Position	Per Diem Rate
Sophie Lindamer	2/05/2024	Non-Certified Teacher	$125.00
Elaina Page	2/01/2024	Non-Certified Teacher	$125.00
Corey Zutell	2/12/2024	Non-Certified Teacher	$125.00

PASNI

Non-Instructional Substitutes

Name	Date	Position	Hourly Rate
Joanne Pollow	1/22/2024	Cleaner	$15.00
James Newsome	1/01/2024	Cleaner	$15.50*

*minimum wage increase (effective 1/01/2024) adjustment

<table>
<tr><td>Appointments -

<u>Clinical Supervision</u></td><td>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Co-Curricular & Extra-Curricular appointments.

<table><tr><th>Clinical Supervisor</th><th>Supervised</th><th>Area</th><th>Period of Supervision</th><th>Stipend</th></tr><tr><td>Sandra Yagielski</td><td>Allison Spagnolo</td><td>Speech</td><td>9/01/2023 - 6/30/2024</td><td>$950.00</td></tr></table></td><td>PACC</td></tr>
<tr><td>Athletics Appointments -

<u>Coaching</u></td><td>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Coaching appointments.

Spring 2023-2024<table><tr><th>Name</th><th>Appointment</th><th>Cat./Step</th><th>Stipend</th></tr><tr><td>Nicholas Carlo</td><td>Baseball JV Head Coach</td><td>II-2</td><td>$4,675.00</td></tr><tr><td>Stephen Sand</td><td>Modified Softball</td><td>V-3</td><td>$2,764.00</td></tr><tr><td>Kyle McGlynn</td><td>Boys Track JV Head Coach</td><td>II-2</td><td>$4,675.00</td></tr></table></td><td>PAC</td></tr>
<tr><td colspan="3">EXECUTIVE SESSION - ADJOURNMENT</td></tr>
<tr><td>Executive Session</td><td>Motion made by Mullen, seconded by Palermo to enter into Executive Session at 7:22 pm for the purpose of the employment history of a particular person (s).
Motion made by Mullen, seconded by Waugaman to adjourn from Executive Session at 9:06 pm.</td><td>Approved, CARRIED, 7-0

Approved, CARRIED, 7-0</td></tr>
<tr><td>Approval of Agreement</td><td>RESOLVED, upon the recommendation of the Lewiston-Porter Board of Education to approve an agreement with a particular employee as presented to the Board of Education on February 26, 2024.
Motion made by Mullen, seconded by Donnelley to approve NA-5.</td><td>NA-5 Approved, CARRIED, 7-0</td></tr>
<tr><td>Adjournment</td><td>Motion made by Mullen, seconded by Klemick to adjourn the meeting at 9:15 pm.</td><td>Approved, CARRIED, 7-0</td></tr>
</table>

Marisa I. Barile

Marisa I. Barile, District Clerk