



1901 Selma Road Springfield Ohio 45505 937.325.7368
www.SCCTC.org

May 13, 2024
Board of Education Meeting: 5:00 p.m.
BOARD OF EDUCATION MEETING MINUTES

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.
There is a time for public participation during the meeting as indicated in the agenda (to be requested in advance per Board Policy).*

I. OPENING

- A. The meeting was called to Order by Board President, Mr. Jamie Callan at 5:00 p.m. in the Springfield-Clark CTC Board of Education Conference Room**
- B. Mr. Jamie Callan led the Board in the Pledge of Allegiance**
- C. Roll Call**

Present:

_____ Ms. Jill Acuff, Northwestern Local Schools, Term: 1/9/2023–12/31/2025
_____ Mr. Jamie Callan, Springfield City Schools, Term: 1/08/2024– 12/31/2026
_____ Mr. Keith Culp, Greenon Local Schools, Term: 1/08/2024– 12/31/2026
_____ Mr. John Kitchen, Southeastern Local Schools, Term: 1/9/2023–12/31/2025
_____ Mr. Matthew Mills, Tecumseh Local Schools, Term: 1/08/2024– 12/31/2026
_____ Mr. Chris Thompson, Northeastern Local Schools, Term: 1/9/2023–12/31/2025
_____ Mr. Stanley Wenclewicz, Clark County ESC, Term: 1/08/2024– 12/31/2026
_____ Mr. Chris Williams, Springfield City Schools, Term: 1/9/2023–12/31/2025

Absent:

_____ Mr. Ben Galbreath, Clark-Shawnee Local Schools, Term: 1/9/2023–12/31/2025

Also Present:

Michelle Patrick, Superintendent
Julie Wallace, Treasurer
CTC Administrators

D. Welcome, Recognition of Guest- Presentations

1. Dave Saunders on the status of the roofs
2. Michelle Carn on CTC's recent younger grade tours - how AI can show us current interests and feedback to feed our work forward
3. Bradley Payne on financing options

II. BOARD/DISTRICT COMMUNICATIONS

- A. Superintendent's Update
- B. Executive Director Update
- C. Curriculum Director Update
- D. Technology Director Update

III. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 20-24 - Adoption of the minutes of the April 8, 2024 Springfield-Clark CTC Board of Education Regular Meeting

Mr. Stan Wenclewicz moved and Mr. John Kitchen seconded adopting the minutes of the April 2024 Board of Education meeting as presented.

Roll Call: Ayes: Acuff, Callan, Culp, Kitchen, Mills, Thompson, Wenclewicz, Williams
Motion carried, 8-0.

SCCTC RESOLUTION NUMBER: 21-24 - ADOPTION OF CONSENT CALENDAR – FINANCIAL, ITEMS A-C.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Chris Thompson moved and Mr. John Kitchen seconded the Board of Education adopt the Financial Items A-C.

Roll Call: Ayes: Acuff, Callan, Culp, Kitchen, Mills, Thompson, Wenclewicz, Williams
Motion carried, 8-0

- A. Approve April Financials as presented.
- B. Approve May 2024 Five Year Forecast, notes and assumptions as presented.
- C. Approve MOU with Ohio Auditor of State for completion of annual Audit by Gueye & Associates CPA Inc. for fiscal periods July 1, 2023 through June 30, 2027.

SCCTC RESOLUTION NUMBER 22-24 - ADOPTION OF CONSENT CALENDAR- ADMINISTRATIVE, ITEM A.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Chris Williams and Mr. Stan Wenclewicz seconded the Board of Education adopt the Consent Calendar-Administrative, Item A.

Roll Call: Ayes: Acuff, Callan, Culp, Kitchen, Mills, Thompson, Wenclewicz, Williams
Motion carried, 8-0

A. POLICY UPDATES

1. Waive the first read of: **p00113** - LEGISLATIVE; **p00141.2** - CONFLICT OF INTEREST; **p00164** - NOTICE OF MEETINGS; **p00165.1** - REGULAR MEETINGS; **p00165.2** - SPECIAL MEETINGS; **p00165.3** - RECESS/ADJOURNMENT; **p00166** - EXECUTIVE SESSION; **p00168** -MINUTES; **p01240.01** - NON-REEMPLOYMENT OF THE SUPERINTENDENT; **p01422** - NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY; **p01541** - TERMINATION AND RESIGNATION; **p02111** - PARENT AND FAMILY ENGAGEMENT; **p03140** - TERMINATION AND RESIGNATION (Certified Staff); **p04140** - TERMINATION AND RESIGNATION (Classified Staff); **p05610.02** - IN-SCHOOL DISCIPLINE; **p08141** - MANDATORY REPORTING OF MISCONDUCT BY LICENSED EMPLOYEES
2. Approve final read of: **p00113** - LEGISLATIVE; **p00141.2** - CONFLICT OF INTEREST; **p00164** - NOTICE OF MEETINGS; **p00165.1** - REGULAR MEETINGS; **p00165.2** - SPECIAL MEETINGS; **p00165.3** - RECESS/ADJOURNMENT; **p00166** - EXECUTIVE SESSION; **p00168** -MINUTES; **p01240.01** - NON-REEMPLOYMENT OF THE SUPERINTENDENT; **p01422** - NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY; **p01541** - TERMINATION AND RESIGNATION; **p02111** - PARENT AND FAMILY ENGAGEMENT; **p03140** - TERMINATION AND RESIGNATION (Certified Staff); **p04140** - TERMINATION AND RESIGNATION (Classified Staff); **p05610.02** - IN-SCHOOL DISCIPLINE; **p08141** - MANDATORY REPORTING OF MISCONDUCT BY LICENSED EMPLOYEES

SCCTC RESOLUTION NUMBER 23-24 ADOPTION OF CONSENT CALENDAR-ADMINISTRATIVE, ITEMS B-G.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Chris Thompson and Mr. Keith Culp seconded the Board of Education adopt the Consent Calendar Personnel Items B-G.

Roll Call: Ayes: Acuff, Callan, Culp, Kitchen, Mills, Thompson, Wenclewicz, Williams
Motion carried, 8-0

B. FIRST READ TEXTBOOKS

1. Approve the first read of *Programming FANUC Robots for Industry Applications* by James W. Gruenke book, ISBN #978-0-8269-3412-3 for use in the Applied Engineering program as presented in the textbook review.

2. Approve the first read of *Programmable Logic Controllers* by Glen A. Mazur & William J. Weindorf, ISBN#978-0-8269-1396-8 for use in the Applied Engineering program as presented in the textbook review.
3. Approve the first read of *Earth: Portrait of a Planet* by Stephen Marshak, ISBN # 978-0393882742 for use in Geology Earth Science as presented in the book review.

C. AGREEMENT

1. Approve the Curriculum as a Service Agreement between TechSmart and Springfield-Clark CTC for teacher training and student technology coursework for school years 2024-2025; 2025-2026; and 2026-2027 at a total cost of \$282,500.00 as presented. This will be paid for with funds from the Ohio Career Technical Education Equipment Grant Program.

D. DONATIONS

1. Approve the donation of \$1,000.00 from Clark State College for the Future Ready Career Camp Tech Prep Sponsorship.
2. Approve the donation of \$250.00 from Park National Bank to the Jaguar Jubilee.
3. Approve the donation of \$100.00 from TC Designs to the Jaguar Jubilee.
4. Approve the donation of \$440.00 from Mango's Lounge to the Jaguar Jubilee.

E. DEVELOPMENT

1. Approve Pamela Noeth, Director of Curriculum, Instruction, and Innovation, to enroll in the OACTS New and Aspiring Superintendents Academy and participate in required travel for the program. Enrollment cost is \$3,500.00. Attendance at the Best Practices & Innovations in CTE Conference in Portland, Oregon October 9-11, 2024 is required with an estimated cost of \$2,500.00. Attendance at the ACTE National Policy Seminar in Arlington, Virginia March 16-19, 2025 is required with an estimated cost of \$2,500.00. Total cost is estimated to be \$8,500.00.

F. FIRST READ POLICY

1. Approve the first read of **p02623 - STUDENT ASSESSMENT AND ACADEMIC INTERVENTION SERVICES; p03120.04 - EMPLOYMENT OF SUBSTITUTES; p04124 - EMPLOYMENT CONTRACT; p04140 - TERMINATION AND RESIGNATION; p05310 - HEALTH SERVICES; p08600.04 - BUS DRIVER CERTIFICATION; p08640 - TRANSPORTATION FOR**

NON-ROUTINE TRIPS, **po8650** - TRANSPORTATION BY
VEHICLES OTHER THAN SCHOOL BUSES; **po8660** - INCIDENTAL
TRANSPORTATION OF STUDENTS BY PRIVATE VEHICLE.

G. MEMORANDUM OF UNDERSTANDING

1. Approve the memorandum of understanding between Clark County Vocational Association of School Employees and Springfield-Clark Career Technology Center Board of Education regarding the aide contract days for the 2024-2025 school year as presented.

IV. EXECUTIVE SESSION for the purpose of consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.

Mr. John Kitchen moved the Board of Education enter into Executive Session,
Mr. Chris Thompson seconded the motion at 6:18 p.m.

Roll Call: Ayes: Acuff, Callan, Culp, Kitchen, Mills, Thompson, Wenclewicz, Williams
Motion carried, 8-0

Mr. Jamie Callan declared the Board to be back in Open Session at 6:38 p.m.

Roll Call: Ayes: Acuff, Callan, Culp, Kitchen, Mills, Thompson, Wenclewicz, Williams
Motion carried, 8-0

**SCCTC RESOLUTION NUMBER 24-24 ADOPTION OF CONSENT CALENDAR-
PERSONNEL, ITEMS A-F.**

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Chris Thompson and Mr. Chris Williams seconded the Board of Education adopt the Consent Calendar Personnel Items A-F.

Roll Call: Ayes: Acuff, Callan, Culp, Kitchen, Mills, Thompson, Wenclewicz, Williams
Motion carried, 8-0

A. ESC SUBSTITUTES

1. Approve the ESC substitute list as presented.

B. EXTENDED & CURRICULUM DAYS

1. Approve extended and curriculum days per spreadsheet provided as presented.

C. RESIGNATION

1. Approve the resignation of Yasmin Dye, English Language Translator, effective the end of the 2023-24 school year.
2. Approve the resignation of Harley Shock, food services, effective May

17, 2024.

D. SUPPLEMENTAL

1. Approve Summer Career Camp supplemental pay June 3-7, 2024 for Amy Cross, Counselor, \$25 per hour not to exceed 8 hours per day or \$1,000.

E. CONTRACTS

1. ONE-YEAR CONTRACTS - Certified Staff

- a. Approve a one-year contract for Beth Conover, Intervention Specialist.
- b. Approve a one-year contract for Kristen Delpinal, Cosmetology Instructor.
- c. Approve a one-year contract for Timothy Dennis, HAVC Instructor.
- d. Approve a one-year contract for Matthew Grigsby, Applied Engineering Instructor.
- e. Approve a one-year contract for James Hall, Criminal Justice Instructor.
- f. Approve a one-year contract for Michelle Haythe, Business Instructor.
- g. Approve a one-year contract for Emmanuella Hilaire, Math Instructor.
- h. Approve a one-year contract for Michael Husic, CBI Instructor/NW.
- i. Approve a one-year contract for Molli Jackson, CBI Instructor /Shawnee.
- j. Approve a one-year contract for Craig Lindsay, Middle School Stem Instructor / NW.
- k. Approve a one-year contract for Jessica Meyers, Science Instructor.
- l. Approve a one-year contract for Michael Taylor, Intervention Specialist.
- m. Approve a one-year contract for Rebecca Thompson, Intervention Specialist.

2. TWO-YEAR CONTRACTS - Certified Staff

- a. Approve a two-year contract for Monica Armstrong, Math Instructor.
- b. Approve a two-year contract for Christian Davoli, Social Studies Instructor.
- c. Approve a two-year contract for Sean Fadden, Software Instructor.
- d. Approve a two-year contract for Kyla Greenwood, Math

- Instructor.
 - e. Approve a two-year contract for Mary Ellen Snider, School Nurse.
3. **THREE-YEAR CONTRACTS - Certified Staff**
- a. Approve a three-year contract for James Allread, CBI Instructor / CTC.
 - b. Approve a three-year contract for Amy Cross, Guidance Counselor.
 - c. Approve a three-year contract for Michael Hill, Government Instructor
 - d. Approve a three-year contract for Beth Oder, Option 4 Coordinator.
 - e. Approve a three-year contract for Jeremiah Pennington, Intervention Specialist.
 - f. Approve a three-year contract for Stephanie Riegel, Supplemental / Virtual Instructor.
 - g. Approve a three-year contract for Brian Sheward, Welding Instructor.
4. **CONTINUING CONTRACT - Certified Staff**
- a. Approve a continuing contract for Eric Barge, Engineering & Architectural Design Instructor.
 - b. Approve a continuing contract for Jeffrey Caivano, Middle School Instructor / NW.
5. **TWO-YEAR CONTRACTS - Classified Staff**
- a. Approve a two-year contract for Kaila Leisure-Hoefer, food service.
 - b. Approve a two-year contract for Brandilyn Leonard, food service.
 - c. Approve a two-year contract for Brittany Ragland (formerly Cooper), food service.
 - d. Approve a two-year contract for Naomi Schutte-Smith, food service.
 - e. Approve a two-year contract for Anthony Hersch, custodial.
 - f. Approve a two-year contract for Ellen Matthews, custodial.
 - g. Approve a two-year contract for Lisa McDanel, custodial.
 - h. Approve a two-year contract for Dale Rapp, custodial.
 - i. Approve a two-year contract for Nathan Rogers, Maintenance.
 - j. Approve a two-year contract for Angela Holstein, administrative assistant.

6. **TWO-YEAR CONTRACTS - Exempt / Non-Exempt Non-bargaining Unit Staff**
 - a. Approve a two-year contract for Tammy Ridgeway, Administrative Assistant to Executive Director.
 - b. Approve a two-year contract for Alicia Rittenhouse, Communications & Marketing Coordinator.
 - c. Approve a two-year contract for James Matthew Straight, Food Service Supervisor.

F. CONTRACT

1. **ONE-YEAR PROBATIONARY LIMITED CONTRACT - Certified Staff**
 - a. Approve a one-year Probationary Limited Teaching contract for John Schmidt, Carpentry Instructor.

V. COMMENTS AND QUESTIONS FROM BOARD MEMBERS

VI. ADJOURNMENT of Regular Meeting

Mr. Chris Williams moved and Mrs. Jill Acuff seconded the Board of Education adjourn and The Board unanimously agreed to adjourn at 7:00 p.m.

Signed:  Date: 6/10/24
Mr. Jamie Callan, President

Attest:  Date: 6/10/24
Mrs. Julie Wallace, Treasurer

The next regular Springfield-Clark CTC Board of Education meeting will be held on June 10, 2024, at 5:00 p.m.

COMING UP AT SCCTC

MAY

- 17 Lab Olympics
- 22 Convocation
- 23 Last Day for Students
- 24 Staff Work Day 7:40 am-1 pm
- 27 Memorial Day

JUNE

- 3-7 Summer Camp