



Meeting Minutes

MEETING DETAILS

Meeting Number	24-032		
Purpose	Weekly Meeting		
Meeting Date	6/4/24		
Meeting Time	8:00 AM		
Location	Town Hall Meeting Room		

Attendee	Committee Members		Attendance
Chairman	Tony Turner	DRC – Member	Present - virtual
Vice Chairman	Clare Kilgallen	DRC – Member, Sub-Committee Communications Member	Present - in person
Secretary	Christina Poccia	DRC – Member	Present - virtual
	Todd Klair	Left @ 9:00am	Present - virtual
	Joe Rossetti	DRC – Member	Present - virtual
	Josh Caspi		Absent
	Jan Rogers Kniffen		Absent
BET Rep	Harry Fisher		Present - in person
BOE Rep	Laura Kostin	DRC – Member, Sub-Committee Communications Member	Present - virtual

Attendee	Ex-Officio Members		Attendance
BoS Rep, <i>ex-officio</i>	Lauren Rabin	Sub-Committee Communications Interim Chair Left at 9:00am	Present - virtual
DPW rep, <i>ex-officio</i>	Michael Kiselak		Absent
Dr. Toni Jones rep, <i>ex-officio</i>	Daniel Watson	DRC – Member	Present - virtual
P&Z rep, <i>ex-officio</i>	Dennis Yeskey		Absent
FSAC for People w/ Disabilities RTM Rep	Steph Cowie	DRC – Member, Sub-Committee Communications Member	Present - in person
Neighborhood Liaison	Rachel Stockman Koven		Absent
Neighborhood Liaison	Warren Silver		Absent
Neighborhood Liaison	Susan Rudolph		Present - virtual

Attendee	Meeting Attendees		Attendance
Owners Rep	Jim Giuliano		Present - in person
CSG	Samantha D'Agostino		Present - virtual
SLAM	Jim Hoagland		Present - virtual
SLAM	Kemp Morhardt		Present - virtual
SLAM	Stephen Martocchio		Present - virtual
Turner Constr.	Tim Klepps		Present - virtual
CMS Principal	Tom Healy		Present - virtual
JLL	Peter Rader		Present - in person
JLL	Jose Cardoso, Jr.		Present - in person

Agenda Item	Topic	Description
1.00	Call to Order	Mr. Tony Turner called the meeting to order, 8:03am
2.00	Housekeeping	None
3.00	Approval of Minutes	Ms. Clare Kilgallen moved to approve 5/14/24, 5/21/24, seconded by Mr. Harry Fisher
3.01	Vote	7-0-0 Passed (Mr. Josh Caspi, Mr. Jan Rogers Kniffen absent)
4.00	Chairman's Remarks	None
4.01	JLL Contract	JLL contract will have the remaining points buttoned up this week.
4.02	JLL Transition	CSG Budget hours should start to be decreasing.
4.03	JLL Transition	CMSBC has requested to expedite the transition between JLL and CSG. CMSBC would like to limit the duplicacy of owner rep hours.
4.04	JLL Transition	CSG said they see their hours remaining the same through August.
4.05	JLL Transition	CMSBC has asked CSG to meet with the procurement team to revise their contract.
5.00	Irrigation of Fields	Conversation will continue with Tree Warden.
5.00	Town Review and Approval of Drawings	Flow charts to be circulated for what the next steps for the approval process with the town.
5.01	Town Review and Approval of Drawings	Number of copies and size will be conveyed to the architect. The drawings will be sent to the town by the end of the week.

5.02 Town Review and Approval of Drawings	The drawings set to the town will be a 90% set.
5.03 Town Review and Approval of Drawings	Turner Constr. will submit to Sewer, Highway, Health to get sign offs. The recommendation is to get the sewer application in by end of June.
5.04 Town Review and Approval of Drawings	CMSBC needs get sign off from the Town to get the state approval to bid out the package for early procurement.
5.05 Town Review and Approval of Drawings	CSG clarified that CMSBC is looking for approval, but not necessarily for the building permit approval.
6.00 Planning and Zoning Recap	Planning and Zoning is in the process of developing their resolution
6.01 Planning and Zoning Recap	Moved by Steph Cowie to accept the DPW Option 1C internal sidewalk for the site plan, Ms. Clare Kilgallen seconded
6.02 Vote	6-0-0 Passed (Mr. Todd Klair, Mr. Josh Caspi, and Mr. Jan Rogers Kniffen)
7.00 CSG Weekly Report	CSG confirmed the state approval for the modification was received.
7.01 CSG Weekly Report	CSG Weekly scorecard is attached
7.02 CSG Budget	CSG will update the budget this week. JLL will need to submit contract amounts
7.03 CSG Payment Request	CSG will be submitting the first payment request with the state
7.04 CSG Weekly Report	Professionals are to have their invoices in for review by this Thursday
8.00 New Business	No New Business
9.00 Key Date	June 11, P and Z for hopefully a final approval.
10.00 Next CMS Building Committee meeting	June 11 @ 8:00am
11.00 Adjourn	Ms. Laura Kostin moved to adjourn the meeting and seconded by Mr. Joe Rosetti meeting adjourned at 9:16am - 6-0-0 Passed



Prepared by:

Christina Poccia, Secretary

Central Middle School Building Committee