

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
May 20, 2024

President Melissa S. Herr called the meeting to order at 7:30 p.m.

PRESENT: Board Members, Mrs. Melissa S. Herr, Mr. Dustin D. Knarr, Mrs. Suzanne S. Knowles, Mr. Dean E. McComsey, Ms. Kelly A. Osborne, Mr. Matthew E. Parido, Mrs. Kristin M. Staley, Mrs. Kari A. Steinbacher, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Administrative Assistant, Mrs. Mary E. Williams; and visitors.

RECOGNITION OF SCHOLARSHIP RECIPIENT

Mrs. Davelyn Smeltzer, Senior Director of Policy Services at PSBA, represented PSBA Trust recognizing Miss Lauren Livengood as the H.H. Quimby Scholarship Committee scholarship recipient.

APPROVAL OF PERSONNEL CONSENT AGENDA ITEMS

Mrs. Knowles presented the following personnel items as a consent agenda motion. Mr. Welk seconded the motion. A voice vote was unanimous in favor of the motion to approve the following personnel items:

1. APPROVAL OF RESIGNATIONS

- a. Beverly J. Daily, special education teacher assistant, Hans Herr Elementary School, retroactively effective to May 9, 2024.
- b. Laurel D. Perry, long-term substitute fifth grade teacher, Hans Herr Elementary School, effective May 21, 2024.

2. APPROVAL OF EMPLOYMENT – PROFESSIONAL

- a. Emma M. Gochnauer, as a temporary professional employee assigned as a third grade teacher at Hans Herr Elementary School effective August 7, 2024, pending receipt of required documentation. Ms. Gochnauer is certified in Grades PK-4 and Special Education PK-12. Her annual compensation will be \$66,633 based upon Step 2, Level B, of the District compensation agreement.
- b. Esther H. Huynh, as a professional employee assigned as a fourth grade teacher at Hans Herr Elementary School effective August 7, 2024, pending receipt of required documentation. Ms. Huynh is certified in Grades PK-4. Her annual compensation will be \$68,530 based upon Step 4, Level B, of the District compensation agreement.
- c. Marisa A. Rosemellia Ramirez, as a professional employee assigned as a seventh grade science teacher at Martin Meylin Middle School effective August 7, 2024, pending receipt of required documentation. Ms. Rosemellia Ramirez is certified in General Science 7-12 and Biology 7-12. Her annual compensation will be \$87,024 based upon Step 13, Level MEQ15, of the District compensation agreement.
- d. Amber L. Shoemaker, as an extended substitute fifth grade teacher at Hans Herr Elementary School effective May 22, 2024, through the end of the 2023-2024 school year. Her daily compensation will be \$334.71 based upon Step 1, Level B of the District compensation agreement.

3. APPROVAL OF EMPLOYMENT – SUPPORT

Jennifer E. Ferrarello to be employed as a SACC group supervisor at Lampeter Elementary School effective August 15, 2024. Ms. Ferrarello will become a category E support staff employee and will be compensated \$18.50 per hour.

4. APPROVAL OF CHANGE OF STATUS

- a. Melissa A. Curtis, custodian, Hans Herr Elementary School. Ms. Curtis will become head custodian at the Lampeter-Strasburg Early Childhood Center retroactively effective to May 13, 2024. She will remain a category A support employee and will be compensated \$20.25 per hour.
- b. Curtis R. Garvin, second shift lead custodian, Hans Herr Elementary School. Mr. Garvin will become a dayshift custodian at Hans Herr Elementary School effective July 1, 2024. He will remain a category A support staff employee and will be compensated \$16.39 per hour.
- c. Doreen Gonzalez-Anderson, SACC group supervisor, Lampeter Elementary School. Ms. Gonzalez-Anderson will become Assistant Director of SACC at Lampeter Elementary School effective July 1, 2024. She will become a category B support employee and will be compensated \$20.31 per hour.

5. APPROVAL OF ADDITIONAL ASSIGNMENT

Lyndsey M. Keener, itinerant autistic support teacher (50%), Hans Herr Elementary School. Ms. Keener will continue her additional assignment of three hours per day as an extended substitute special education teacher at Hans Herr Elementary School retroactively effective through June 5, 2024. Her pay will remain \$53.24 per hour for this assignment.

6. APPROVAL OF LEAVE OF ABSENCE

Erica N. Musser, special education teacher, Hans Herr Elementary School, an extension to a leave of absence through May 15, 2024.

7. APPROVAL OF EXTENDED SCHOOL YEAR VAN DRIVERS

Van drivers on various dates between June 7 and August 15, 2024, for extended school year (ESY), as follows, paid at their 2023-2024 and 2024-2025 hourly rates:

Van Drivers

Bleecher, R. Scott
Brands, John E.
Denlinger, Donald E.
Esh, Calvin E.
Forry, Edwin L.
Graybill, Robert
Harnish, Jennifer L.
Heist, Diana R.
Higgins, Michele A.
Kauffman, Dave (substitute)
Meck, Jennifer L. (substitute)
Miller, Deborah A.
Mitchell, R. Eugene
Smith, Martin J.
Wingenroth, Theodore E.

8. APPROVAL OF CORRECTION OF COMPENSATION FOR SUMMER CUSTODIAL

Cozette Maines, summer custodian, Lampeter-Strasburg High School, correction of compensation to \$15.00 per hour.

9. APPROVAL OF SUBSTITUTES

Certified Substitutes

Ferrarello, Jennifer E. Music PK-12, Grades PK-4
Martin, Tyler D. Health and Physical Education K-12 – Lancaster Bible College student

10. APPROVAL OF VOLUNTEER

Dylan J. Zimmerman as a 2023-2024 boys soccer volunteer.

DISCUSSION OF ANNUAL DONATIONS

Dr. Peart and Mr. Stoltzfus led a discussion on the annual donations made by the District to organizations providing services to the District.

APPROVAL OF CHANGE ORDER FOR THE EARLY CHILDHOOD CENTER PROJECT

Mr. Knarr moved and Mr. Welk seconded the motion to approve change orders for the Early Childhood Center project, as follows:

1. McCarty & Son Change Order GC #10 Deduct \$2,421 Credit for fiber to outside sign location

A voice vote was unanimous in favor of the motion.

DISCUSSION/REVIEW OF BOARD POLICIES

Dr. Peart led a discussion reviewing Board Policies, as follows:

- a. Policy 800 Records Management
- b. Policy 800.1 Electronic Signatures/Records
- c. Policy 801 Public Records

MEETING ADJOURNED

The meeting was properly adjourned at 8:09 p.m.

Mary E. Williams
Secretary