

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
May 6, 2024

President Melissa S. Herr called the meeting to order at 7:31 p.m. and opened the meeting with the pledge of allegiance and a moment of silence.

PRESENT: Board Members, Mrs. Melissa S. Herr, Mr. Dustin D. Knarr, Mrs. Suzanne S. Knowles, Mr. Dean E. McComsey, Ms. Kelly A. Osborne, Mr. Matthew E. Parido (remotely), Mrs. Kristin M. Staley, Mrs. Kari A. Steinbacher, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Amanda M. Allison; Administrators, Mrs. Karen L. Staub, Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Mrs. Alicia C. Kowitz, Mr. Cory S. Robison, Dr. Michele B. Westphal, Dr. Jeffrey T. Smecker; Administrative Assistant, Mrs. Mary E. Williams; and visitors.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mr. Welk moved and Ms. Osborne seconded the motion to approve the Minutes of the regularly scheduled meetings on April 2 and 15, 2024.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Mrs. Steinbacher and Mrs. Kowitz recognized April Students of the Month from Martin Meylin Middle School.

Mrs. Steinbacher and Dr. Feeney recognized April Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Peart recognized the Lampeter-Strasburg School District teaching staff.

Dr. Peart recognized Lampeter-Strasburg High School students who have artwork displayed in the Board room.

Dr. Peart shared the following communications:

1. Carter, Tina M. – a letter requesting a leave of absence.
2. Hancock, Chelsea – a letter of resignation.
3. Major, Carla M. – a letter of resignation.
4. Renninger, Crosby D. – a letter of resignation.
5. Ridenour, Victor J. – a letter requesting an extension to a leave of absence.
6. Rimmer, Scott K. – a letter of retirement.
7. Schmidt, Cheryl A. – a letter of resignation.
8. Schoff, Kimberly A. – a letter of resignation.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Knarr moved and Mrs. Steinbacher seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$3,078,900.80, Cafeteria Fund checks in the amount of \$206,550.40, Capital Reserve Fund checks in the amount of \$114,809.80, Capital Projects Fund checks in the amount of \$203,200.59, and Athletic Account Officials in the amount of \$8,509.00.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

Mrs. Herr reported on the Academic Committee meeting that took place earlier in the evening.

BUILDINGS AND GROUNDS COMMITTEE – Mr. Andrew L. Welk, Chairperson

Mr. Welk reported on the Buildings and Grounds Committee meeting held on April 15, 2024.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

Mr. Knarr reported on the Finance Committee meeting held on April 8, 2024.

PERSONNEL COMMITTEE – Mrs. Suzanne S. Knowles, Chairperson

Mrs. Knowles reported that the Committee is recommending all personnel items below in three separate motions.

Mrs. Knowles moved to approve items 1 through 14, pulling out items 10 and 11 for the next motion. Mr. Welk seconded the motion as presented. A voice vote was unanimous in favor of the motion.

1. APPROVAL OF RESIGNATIONS

- a. Chelsea Hancock, fourth grade teacher, Hans Herr Elementary School, effective August 12, 2024.
- b. Carla M. Major, Title I reading assistant, Hans Herr Elementary School, effective May 23, 2024.
- c. Crosby D. Renninger, SACC assistant group supervisor, Lampeter Elementary School, retroactively effective to April 29, 2024.
- d. Scott K. Rimmer, assistant principal, Lampeter-Strasburg High School, effective June 30, 2024.
- e. Cheryl A. Schmidt, Food Service Director, Hans Herr Elementary School, retroactively effective to April 18, 2024.
- f. Kimberly A. Schoff, special education teacher assistant, Martin Meylin Middle School, retroactively effective to April 30, 2024.

2. APPROVAL OF EMPLOYMENT – PROFESSIONAL

- a. Kalyn R. Burger, as a temporary professional employee assigned as a 7th grade mathematics teacher at Martin Meylin Middle School effective August 7, 2024, pending receipt of required documentation. Her annual compensation will be \$72,321 based upon Step 1, Level M of the District compensation agreement.
- b. Jennifer J. Campbell, as a professional employee assigned as a learning support teacher at Hans Herr Elementary School effective August 7, 2024, pending receipt of required documentation. Ms. Campbell is certified in Special Education PK-12, Elementary K-6, and Hearing Impaired PK-12. Her annual compensation will be \$80,859 based upon Step 10, Level M of the District compensation agreement.
- c. Leroy A. Nocheck, as a professional employee assigned as an 8th grade mathematics teacher at Martin Meylin Middle School effective August 7, 2024, pending receipt of required documentation. Mr. Nocheck is certified in Elementary K-6 and Mid-Level Mathematics 6-9. His annual compensation will be \$80,387 based upon Step 13, Level B24 of the District compensation agreement.
- d. Alex P. Perez, as a professional employee assigned as a fifth grade teacher at Hans Herr Elementary School effective August 7, 2024, pending receipt of required documentation. Mr. Perez is certified in Elementary Education K-6. His annual compensation will be \$80,859 based upon Step 10, Level M of the District compensation agreement.

3. APPROVAL OF EMPLOYMENT – SUPPORT

Recommend the approval of employment of Derek M. Smith as a custodian at Lampeter-Strasburg High School/Fieldhouse retroactively effective to April 15, 2024. Mr. Smith will become a category A support employee and will be compensated at \$20.50 per hour.

4. APPROVAL OF CHANGE OF STATUS

- a. Kristine M. Andeloro, SACC assistant group supervisor, Lampeter Elementary School. Ms. Andeloro will have a decrease in hours from 1,200 to 400 annual hours retroactively effective to April 29, 2024. She will become a category E support employee with no change in compensation.
- b. Lori A. Groff, music teacher (80%), Hans Herr Elementary School. Ms. Groff will become a full-time (100%) music teacher at Hans Herr Elementary School effective August 16, 2024. Her compensation will be \$78,013 based upon Step 7, Level MEQ, of the District compensation agreement.
- c. Jaime L. Sheaffer, extended substitute health room assistant, Lampeter-Strasburg School District. Ms. Sheaffer will become a part-time health room assistant for the District. She will become a category E support staff employee with no change in compensation effective July 1, 2024.
- d. Gregg A. Stickler, long-term substitute science teacher, Lampeter-Strasburg High School. Mr. Stickler will become a temporary professional employee assigned as a science teacher at Lampeter-Strasburg High School. He will be compensated \$81,808 based upon Step 11, Level M of the District compensation agreement.

5. APPROVAL OF ADDITIONAL ASSIGNMENT

Karen A. Schmertz, assistant food service director, Hans Herr Elementary School. Ms. Schmertz will have the additional assignment as acting food service director retroactively effective to April 15, 2024, through the end of the 2023-2024 school year. She will be compensated at \$25.00 per hour for this assignment.

6. APPROVAL OF LEAVE OF ABSENCE

- a. Tina M. Carter, Title I reading assistant, Lampeter Elementary School, retroactively effective to April 8, 2024, through the end of the 2023-2024 school year.
- b. Victor J. Ridenour, speech teacher, Martin Meylin Middle School, an extension to a leave of absence retroactively effective through April 15, 2024.

7. APPROVAL OF CHANGE TO A SUPPLEMENTAL CONTRACT

- a. Ty M. Book Baseball - Asst - 50% of 50% \$1,527.08 Addition

8. APPROVAL OF TEACHERS AND NURSE FOR EXTENDED SCHOOL YEAR (ESY) SPECIAL EDUCATION SERVICES

Teachers and nurse to provide special education extended school year services, at various district locations (Lampeter Elementary, Hans Herr Elementary, Lampeter-Strasburg High School, and home-based) and based upon student IEPs, paid at their per diem rates, as needed on various dates from June 7 through August 15, 2024:

Teachers

- Betancourt, Nicole
- Boone, Lisa A.
- Canty, Kristina A.
- Crawford, Audra E.
- Garcia, Alicia M.
- Harnish, Katrina J.
- Kortright, Brittany L.
- Kuchinski, Clarissa M.
- Lau, Elisabeth D.
- Shoffler, Lynn D.
- Sidorov, Abbey E.
- Spealman, Amanda K.
- Swarr, Jeffrey P.
- Thiesen, Brittany C.
- Welsh, Rachel M.
- Witmer, Olivia M.

On-site Nurse

- Bitler, Donna S.

9. APPROVAL OF ASSISTANTS FOR EXTENDED SCHOOL YEAR (ESY) SPECIAL EDUCATION SERVICES

Extended school year (ESY) services for students with IEPs to be provided by the following special education teacher assistants on various dates from June 7 through August 15, 2024, at various district locations (Lampeter Elementary, Hans Herr Elementary, Lampeter-Strasburg High School, and home-based) at the hourly compensation indicated:

Bender, Geoffrey L.	\$16.49 (2023-24); TBA (2024-25)
Dunlap, Sherry A.	\$15.75 (2023-24); TBA (2024-25)
Gingerich, Mary Ellen	\$15.50 (2023-24); TBA (2024-25)
Harnish, Jennifer L.	\$17.61 (2023-24); TBA (2024-25)
Hollern, Faith A.	\$16.74 (2023-24); TBA (2024-25)
Lapp, Rebecca S.	\$18.28 (2023-24); TBA (2024-25)
Lawson, Lisa B.	\$16.00 (2023-24); TBA (2024-25)
Machowski, Cynthia L.	\$17.94 (2023-24); TBA (2024-25)
Rose, Monica J.	\$16.49 (2023-24); TBA (2024-25)
Tamburrino, Rachel S.	\$16.04 (2023-24); TBA (2024-25)

10. APPROVAL OF KINDERGARTEN TRANSITION CAMP ASSESSORS

Not included in this motion.

11. APPROVAL OF KINDERGARTEN TRANSITION CAMP TEACHERS AND TEACHING ASSISTANTS

Not included in this motion.

12. APPROVAL OF SUMMER CUSTODIAL EMPLOYEES

Summer employees at the hourly compensation indicated:

<u>Lampeter-Strasburg High School</u>		<u>Hans Herr Elementary School</u>	
Bruner, Aleah K.	\$15.00	Allison, Jackson W.	\$14.00
Cirincione, Rylin O.	\$14.50	Bender, Geoffrey L.	\$15.50
Jacoby, Kimberly A.	\$15.50	Hartman, Noah J.	\$14.50
Lantz, Lisa M.	\$15.50	Maines, Landry G.	\$14.00
Maines, Cozette E.	\$14.00	Shaffer, Brianna M.	\$14.50
Messinger, Chase A.	\$14.00	Stauffer, Wesley E.	\$14.00
Messinger, Brady M.	\$14.00	Stauffer, Bradley L.	\$14.00
Mylin, Andrea L.	\$15.50	Stoneburner, Sachiko	\$15.50
Nitchie, Lisa M.	\$15.50	Wagner, Kyle M.	\$13.50
Rinier, Kimberly A.	\$15.50	White, Micah P.	\$13.50
Shelley, Collin A.	\$14.00		
Stoltzfus, Kyle J.	\$14.50		
Stoltzfus, Erin N.	\$15.50		
Tatman, Dalton W.	\$14.50		
Tatman, Olivia M.	\$14.00		
Zuber, Brooke M.	\$14.50		
<u>Martin Meylin Middle School</u>		<u>Lampeter Elementary School</u>	
Florig, Carol W.	\$15.50	Cramer, Isaac M.	\$14.00
Lawson, Lisa B.	\$15.50	Gonzalez, Doreen	\$15.50
Nebel, Hayden E.	\$15.00	Heil, Zachary D.	\$13.50
Raub, Ally J.	\$15.00	Kuhns, Anna R.	\$15.50
Reath, Amy E.	\$14.00	Paulinellie, Jake O.	\$13.50
Styer, Vickie L.	\$15.50		
Teeter, Emerson J.	\$15.00		
Wilhelm, Judith A.	\$15.50		
Williams, Micah D.	\$13.50		

13. APPROVAL OF SUBSTITUTES

<u>Certified Substitute</u>	
Gilber, Colleen R.	Elementary Education PK-4; Special Education K-12 – Kutztown student
Lynn, Seth E.	Music Education PK-12 – Millersville student
Menapace, Lauren E.	Elementary K-6

Oswalt, David M.	Early Childhood N-3
<u>Emergency Certified Substitute</u>	
Buchanan, Terry L.	All Instructional Areas PK-12
Harnish, Jennifer L.	All Instructional Areas PK-12
Holmes, Earl. P	All Instructional Areas PK-12

Support Staff Substitute
Renninger, Crosby D.

14. RECOGNITION OF GRANTING OF TENURE

Recognize that tenure will be extended to the following individuals in compliance with the laws of the Commonwealth of Pennsylvania:

Amy L. Beard
Emily N. Burkhart
Michelle Diffendarfer
Elizabeth A. Ebert
Jenna M. Fargo
Chelsea N. Hancock
Melinda A. Harden
Janelle L. Konkle
Kendall R. Krulock
Katie A. Snook
Hope L. Zimmerman

Thereafter, Mrs. Knowles moved and Mr. Welk seconded the motion to approved items 10 and 11 from the personnel agenda, as follows:

10. APPROVAL OF KINDERGARTEN TRANSITION CAMP ASSESSORS

Kindergarten transition camp assessors at Lampeter Elementary School, June 10 to 12, 2024, as follows and at the hourly rates indicated below:

Carter, Tina M.	\$25.00
McComsey, Barbara L.	\$25.00
Pieters, Michelle L.	\$25.00

11. APPROVAL OF KINDERGARTEN TRANSITION CAMP TEACHERS AND TEACHING ASSISTANTS

Kindergarten transition camp teachers and teaching assistants from June 24 to 27, 2024, at Lampeter Elementary School as follows and at the hourly rates indicated below:

Teachers

Carter, Tina M.	\$25.00
McComsey, Barbara L.	\$25.00
Menapace, Lauren E.	\$25.00
Spealman, Amanda K.	\$25.00

Assistants

Bopp, Grace I.	\$17.24
Gingerich, Mary Ellen	\$15.50
Machowski, Cynthia	\$17.94
Neff, Teresa	\$19.20

A voice vote was 8:0:1 in favor of the motion. Mr. McComsey abstained from the vote.

Finally, Mrs. Knowles moved and Mr. Welk seconded to approve the Collective Bargaining Agreement dated July 1, 2024, to June 30, 2029. A voice vote was unanimous in favor of the motion.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported on Title I and Federal programs.

LIAISON REPORTS

Mr. Welk provided a report on the Lancaster County Career and Technology Center.

STUDENT REPRESENTATIVES – Miss Lauren Livengood, Mr. Truman Horst

Miss Livengood reported on events at Lampeter Elementary School, Hans Herr Elementary School, Martin Meylin Middle School and Lampeter-Strasburg High School.

SUPERINTENDENT'S REPORT – Dr. Kevin S. Peart

Dr. Peart reported that all personnel items were approved during the Personnel Committee report.

APPROVAL OF APPOINTMENT OF LOCAL AUDITOR

Mr. Knarr moved and Mrs. Knowles seconded the motion to approve the appointment of Withum, to perform the audit of District financial records for the fiscal year concluding June 30, 2024, as a fixed fee of \$23,500.

A voice vote was unanimous in favor of the motion.

APPROVAL OF PUBLIC SCHOOL FACILITY IMPROVEMENT GRANT RESOLUTION

Mr. Welk moved and Ms. Osborne seconded the motion to approve the resolution to request a Public School Facility Improvement Grant in the amount of \$1,000,000 for use towards the Martin Meylin Middle School Comprehensive Renovations.

A voice vote was unanimous in favor of the motion.

APPROVAL OF BOND PURCHASE AGREEMENT WITH RAYMOND JAMES

Mr. Knarr moved and Mrs. Knowles seconded the motion to approve the Bond Purchase Agreement with Raymond James as the Underwriter and performing services outlined for the issuance of the General Obligation Bonds, Series of 2024, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF THE RESOLUTION TO DCED REGARDING THE GENERAL OBLIGATION BONDS, SERIES OF 2024

Mr. Knarr moved and Mr. Welk seconded the motion to approve the Resolution to DCED regarding the General Obligation Bonds, Series of 2024, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LANCASTER COUNTY ACADEMY 2024-2025 PROPOSED BUDGET

Mr. Welk moved and Mr. McComsey seconded the motion to approve the 2024-2025 Lancaster County Academy Proposed Budget.

A voice vote was 8:0:1 in favor of the motion. Mrs. Staley abstained from the motion.

APPROVAL TO ADOPT 2024-2025 PROPOSED FINAL BUDGET

Mr. Knarr moved and Mrs. Knowles seconded the motion to approve the 2024-2025 proposed final budget.

A roll call vote was 8:1:0 in favor of the motion. Ms. Osborne opposed the motion.

APPROVAL OF TEXTBOOKS

Mrs. Steinbacher moved and Mrs. Knowles seconded the motion to approve textbooks, as follows:

- a. The American Pageant, HACC US History
- b. Myers Psychology, Advanced Placement Psychology
- c. K12 Chemistry AP Edition, Advanced Placement Chemistry

A voice vote was unanimous in favor of the motion.

APPROVAL OF AN AGREEMENT WITH EASTERN UNIVERSITY

Mr. Welk moved and Mr. McComsey seconded the motion to approve an agreement with Eastern University for student teaching.

A voice vote was unanimous in favor of the motion.

APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH HARRISBURG AREA COMMUNITY COLLEGE

Mr. Welk moved and Mrs. Knowles seconded the motion to approve a memorandum of understanding with Harrisburg Area Community College (HACC) to continue College in the High and Dual Enrollment programs.

A voice vote was unanimous in favor of the motion.

APPROVAL OF FACILITY USAGE

Mr. Knarr moved and Mrs. Knowles seconded the motion to approve facility usage for ASA Softball Association to use the Hans Herr Baseball Field, Junior Varsity Softball Field, South High School PE Baseball Field, and Varsity Softball Field on Saturday, June 1 through Sunday, June 2, 2024, and Saturday, September 21 through Sunday, September 22, 2024.

A voice vote was unanimous in favor of the motion.

APPROVAL OF UPDATED BOARD POLICIES (SECOND READING)

Mr. Welk moved and Mrs. Steinbacher seconded the motion to approve updated policies (second reading), as follows and as attached to these Minutes:

- a. Policy 006 Meetings
- b. Policy 006.1 Attendance at Meetings Via Electronic Communications
- c. Policy 113.1 Discipline of Students with Disabilities
- d. Policy 113.4 Confidentiality of Special Education Student Information

A voice vote was unanimous in favor of the motion.

DISCUSSION OF PSBA VOTING DELEGATE

Dr. Peart led a discussion on appointing a PSBA Voting Delegate from Lampeter-Strasburg School District to attend PSBA Delegate Assembly on Saturday, November 2, 2024.

APPROVAL TO APPOINT BOARD TREASURER

Mr. Knarr moved and Mr. Welk seconded the motion to approve Mr. Keith A. Stoltzfus to serve as School Board Treasurer for a term of one year, effective on July 1, 2024, for the 2024-2025 school year.

A voice vote was unanimous in favor of the motion.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

MEETING ADJOURNED

The meeting was properly adjourned at 8:31 p.m.

Mary E. Williams
Secretary