

Resolution

A RESOLUTION OF THE SCHOOL BOARD OF THE WILLAMETTE EDUCATION SERVICE DISTRICT. ADJUSTING THE BUDGET FOR THE FISCAL YEAR 2023-24 BY ADOPTING THIS SUPPLEMENTAL BUDGET AND REVISING APPROPRIATIONS

WHEREAS, certain conditions and situations have arisen since the initial adoption of the 2023-24 fiscal year budget that necessitate changes in financial planning; and,

WHEREAS, a hearing to discuss the supplemental budget adjustments was held before the School Board on June 18, 2024; and,

WHEREAS, all expenditure transfers within the fiscal year to date in aggregate exceed ten percent (10%) of the fund's total expenditures, are included in the supplemental budget adjustment request; and,

WHEREAS, consistent with local budget law and based upon the foregoing, the staff report in this matter and public hearing input, the public interest is served in the proposed supplemental budget adjustment; and,

WHEREAS, the supplemental budget adjustments for the fiscal year 2023-24 and for the purposes shown below are hereby appropriated as follows:

<u>Special Revenue Fund</u>	<u>Adopted Budget</u>	<u>Budget Adjustment</u>	<u>Amended Budget</u>
Resources:			
Local Sources	\$5,636,067	-\$3,000,000	\$2,636,067
Intermediate Sources	0		0
State Sources	31,162,011		31,162,011
Federal Sources	11,559,410		11,559,410
Other Sources	<u>24,200,487</u>	-23,248,831	<u>951,656</u>
TOTAL:	\$72,557,975		\$46,309,144
Requirements:			
Instruction	\$33,183,449	-\$11,333,441	\$21,850,008
Support Services	38,173,305	-16,465,390	21,707,915
Community Services	75,520		75,520
Facility Acquisition	115,701		115,701
Transfers	<u>1,010,000</u>	1,550,000	<u>2,560,000</u>
TOTAL:	\$72,557,975		\$46,309,144

It was determined while creating the 2024-25 budget that many programs included in the Special Revenue Fund should instead be in the Internal Service Fund. An Internal Service Fund accounts for the operation of district functions that provide goods or services to other district functions, other districts, or to other governmental units, on a cost-reimbursable basis. This describes the Local Service Plan services the WESD provides to other school districts. The reduction in Instruction and Support Service appropriation levels is the reflection of the costs of these programs being transferred to the Internal Service Fund. The increase in the Transfers appropriation level reflects the corresponding need to move various fund balances to the Internal Service Fund.

<u>Internal Service Fund</u>	<u>Adopted Budget</u>	<u>Budget Adjustment</u>	<u>Amended Budget</u>
Resources:			
Local Sources	\$2,730,169	\$3,000,000	\$5,730,169
Intermediate Sources	0		0
States Sources	0		0
Federal Sources	0		0
Other Sources	<u>220,000</u>	23,248,831	<u>23,468,831</u>
TOTAL:	2,950,169		\$29,199,000
Requirements:			
Instruction	0	\$4,600,000	\$4,600,000
Support Services	2,755,169	20,744,831	23,500,000
Community Services	0	4,000	4,000
Facility Acquisition	0		0
Transfers	0	900,000	900,000
Contingency	<u>195,000</u>		<u>195,000</u>
TOTAL:	\$2,950,169		\$29,199,000

It was determined while creating the 2024-25 budget that many programs included in the Special Revenue Fund should instead be in the Internal Service Fund. An Internal Service Fund accounts for the operation of district functions that provide goods or services to other district functions, other districts, or to other governmental units, on a cost-reimbursable basis. This describes the Local Service Plan services the WESD provides to other school districts. The increase in appropriation levels is the reflection of the costs of these programs being transferred from the Special Revenue Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE SCHOOL BOARD OF WILLAMETTE EDUCATION SERVICE DISTRICT THAT:

1. The Board amends and adjusts the estimates revenues and appropriations within the funds and categories delineated and set forth herein.
2. The budget appropriations adjustments itemized in this Resolution are hereby approved.
3. The additional requirements were not anticipated at the time of the budget preparation for fiscal year 2023-24.

Introduced and adopted by the School Board on June 18, 2024. This resolution shall be deemed effective upon adoption.

Anna Ali, Board Chair

Date

Joe Morelock, Ph.D., Superintendent.

Date