



# UNIVERSITY SCHOOLS

HOME OF THE BULLDOGS

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## MEETING MINUTES

UNIVERSITY SCHOOLS BOARD OF GOVERNORS

**Wednesday, May 10, 2023**

**Main Building Room 1414**

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### **6:00 P.M. Regular Board Meeting**

#### 1.0 CALL TO ORDER

- Call to order at 6:01

#### 2.0 ADOPTION OF AGENDA

- MOTION TO ADOPT THE AGENDA - ERIC (THOMAS) PASSED

#### 3.0 APPROVAL OF MINUTES

##### 3.1 [APRIL 12, 2023](#)

- MOTION TO APPROVE THE MINUTES - THOMAS (JAKE P) PASSED

##### 3.2 [MAY 3, 2023](#)

- MOTION TO APPROVE THE MINUTES - ERIC (GREG) PASSED

#### 4.0 RECOGNITIONS

##### 4.1 FBLA NATIONAL QUALIFIERS

##### 4.2 DECA NATIONAL QUALIFIERS

#### 5.0 COMMUNITY DIALOGUE

- NONE

#### 6.0 JUNIOR BULLDOGS, SAFETY & SECURITY, TECHNOLOGY

- Jessica Meeker presents to the board on behalf of Jr. Bulldogs. Both wrestling and cheer wrapped up. Both fundraising events and tournaments did really well and now they're talking about replacing some of the wrestling mats. They are already planning summer camps for cheer, volleyball and football. Baseball is also in the works at some point.
- They awarded two \$500 scholarships to seniors.
- Jennifer Weaver introduces Mr. Dennis Lobato to the board. Today was his first official day at University. Mr. Lobato shares his excitement to start his new season here at University. He also gives a shout out to Ed Clark and mentions how he plans to carry on the momentum.
- Dave Wertz presents on behalf of the technology team. He shares about some training for new digital signage coming soon. There is a new shipment of laptops that will be ready for the admin team soon. The new firewall is in place as well as a few more tech updates in the classrooms. There will be some audio and video updates to the gym systems this summer. He has been getting quotes for some sound treatments in the auditorium. He also presents a few system updates with regards to chromebooks maintenance. Eric asks about computer labs and Dave shares that there are a few on campus to help kids learn google and windows.

## 7.0 STAFF REPORTS

### 7.1 Director's Update

### 7.2 Principal's Update - Michael Mazurana

- Mr. M starts by giving Mr. Lobato a big compliment and welcomes him to the team. Elementary is putting on a mini marketplace here soon. Wax museum is coming to 3rd grade. District Battle of the Books is going on and both our 5th grade teams represented University well. The USPTO carnival is right around the corner and is always a great family activity. Field day is coming up next week and that's always a great time. Elementary is going on quite a few field trips to wrap up the year. These trips are fantastic opportunities to see different subjects in the real world.

### 7.3 [Business Manager's Update](#)

## 8.0 ITEMS FOR ACTION

8.1 Consent Agenda: Board members will be asked if they wish to discuss any issues listed on the Consent Agenda. If so, these items will be moved from the Consent Agenda and placed under Items for Action. Items remaining on the Consent Agenda will be voted on together.

### 8.1.1 [Personnel](#)

8.1.2 Out of State Field Trips (Varsity Basketball, Speech and Debate)

- Motion to approve the consent agenda - Thomas (Jake D) Passed

### 8.2 [Resolution for armed security guard](#)

- Motion to approve resolution - Thomas (Eric) Passed

### 8.3 [Draft Eighth Amended and Restated Bylaws](#)- third reading

- Motion to approve the amended bylaws - Eric (Jake D) Passed

### 8.4 [2023-2024 Budget](#)

- 1st Motion to approve the proposed budget for 23/24 - Tina (Thomas) Passed
- 2nd Motion - Tina (Greg) Passed
- 3rd Motion - Tina (Jake P) Passed
- 4th Motion - Tina (Thomas) Passed

## 9.0 BOARD REPORTS/COMMUNICATION

### 9.1 BOG Report - Chairman

- Ryan shares how being busy with fun school activities he has been a part of. He also welcomes Scott Williams who walked into the meeting.

### 9.2 Communication from the Board

- Tina asks if the board can give gift cards to teachers for teacher appreciation.
- Jake D mentions the upcoming board training.
- Amanda shouts out the 6th grade team for putting on a great field trip. She was impressed with the students who tried something new and challenging.
- Thomas gives a shout out to Coach Miller for the teacher appreciation uniforms events.

### 9.3 Joint Use Report

- Eric shares about future concrete work down by the auditorium. He also mentions the various quotes for sound treatments in the

auditorium. Other updates include new paint, new furniture and replacing the 20 year old roof.

#### 9.4 Capitol Planning Report

- Thomas has a few small updates. Greg asks if the building cooperation has been brought up to speed on any current projects. Jennifer Weaver shared a few details about the bylaws and was authorized to sign off on projects.

#### 9.5 Fundraising Report

- Jake P shares that the team locked in a date to meet up and discuss.

### 10.0 FUTURE BUSINESS

### 11.0 NEXT REGULAR MEETING – JUNE 14, 2023

### 12.0 ADJOURNMENT

- MOTION TO ADJOURN AT 7:17 - THOMAS (JAKE P) PASSED

### 13.0 WORK SESSION- DIRECTOR CHECK-IN

#### 13.1 CALL TO ORDER

- WORK SESSION CALLED TO ORDER AT 7:25

#### 13.2 Check-in with the Director

- Thomas starts the ball rolling by sharing that there was some misunderstanding regarding the evaluations and expresses the need for a more hands on approach to increase understanding.
- Justin Nelson mentions that he misinterpreted the review process. He shares that some extra context regarding previous year's goals, their effect on current evaluations, was helpful.
- Ryan mentions that some of the discussions that happened during work sessions were never expressed to Director Weaver. He also mentions the priority of this work session is to express those concerns so that she has all of the information.
- Jake Pierce shares that they received some feedback during the process and weren't prepared to share that input with Director Weaver.
- Eric jumps in and mentions that there was an increase in parent feedback.
- Greg, as a former administrator, states to the board that parent feedback needs to be resolved with Director Weaver directly. Parents need to be empowered to speak their minds personally.

- Tina mentions that there was some misalignment with the feedback process. There needs to be more specific expectations regarding which staff members solve specific issues.
- Director Weaver shares that the priority is to bring the discussion as close to the members involved as possible. There needs to be more language about which level should address certain issues. Should it be the teacher, the principal, or the superintendent. She also shares that in previous years, she has received information from the BOG contact email and that hasn't been true this year. It is also written into her contract.
- Jake P mentions the increase of the "keyboard warriors" and a decrease in productive discussion. He also shares the potential of a "town hall" format to increase participation from the community.
- Justin shares the lack of process and lack of direction regarding how to receive and share community feedback. If a parent comes to a board member with an issue, what's the best way to receive, handle and address opinions/concerns from parents. The miscommunication about the process has caused some tension.
- Jennifer mentions that there was training at the beginning of the year regarding communication.
- Thomas shares an example regarding the recent cyberbullying incident. That situation was handled by the admin team, and the board found out later from a parent and was caught off guard.
- Tina asks what level of information is worth sharing with the board. What level should the board be involved in.
- Jennifer mentions that the line in the past was lawyer involvement. If there is an incident where a lawyer is involved and concerns school policy or liability, then the board is brought in. She also mentions the increase in "parking lot conversations" where parents ask board members about certain issues that they aren't allowed to comment on.
- Greg mentions the importance of discretion and that there are systems in place to provide the appropriate communication.
- Ryan shares that there were a few incidents that affected the entire student body, and some additional board communication would have been helpful.
- Thomas mentions the importance of maintaining one-on-one relationships with Jennifer to stay in touch and keep the dialogue moving forward.
- Jennifer mentions that regular meetings will go a long way to keep surprises at a minimum.

- Jake D asks about future work sessions and goal setting meetings.
- Jennifer mentions that the intention behind goal setting meetings has shifted over the last few years. She encourages the board members to be involved in some of those committees and workgroups to maintain a common vision. She also shares that most of that should be driven by the strategic plan.

### 13.3 Adjournment

- Work session adjourned at 7:57