



**UNIVERSITY SCHOOLS**

HOME OF THE BULLDOGS

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UNIVERSITYSCHOOLS.COM

## MEETING MINUTES

UNIVERSITY SCHOOLS BOARD OF GOVERNORS

**Wednesday, November 8, 2023**

**Main Building Room 1414**

**Board Members Present:** Jake Daggett, Eric Fitzsimons, Ryan Mayeda, Justin Nelson, Carol B. Riggs, Amanda Widel (Faculty Rep), Scott Williams

**Staff Present:** Jennifer Weaver, Sue Toricelli, David Jones, Kyle Schuyler, Mike Mazurana

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### **6:00 P.M. Regular Board Meeting**

1.0 CALL TO ORDER

- Call to order 6:01

2.0 ADOPTION OF AGENDA

- MOTION TO ADOPT THE AGENDA - CAROL (JAKE D) PASSED

3.0 APPROVAL OF MINUTES

3.1 [OCTOBER 11, 2023](#)

- MOTION TO APPROVE MINUTES - ERIC (JAKE D) PASSED

4.0 COMMUNITY DIALOGUE

- NONE

## 5.0 TECHNOLOGY

- Dave Wertz shares about Ryan Wehrman and himself doing some research on E-sports at Platte Valley. Implementation at University wouldn't be difficult. Our video boards also provide live stream ability that make the possibility exciting. The option could be an extra opportunity for students to get involved. It is CHSAA regulated.

## 6.0 STAFF REPORTS

### 6.1 Director's Update

### 6.2 Principal's Update - Mike Mazurana

- Mike introduces Daniel Lee who is an elementary counselor. He presents "the giving tree" project that he runs every year around Christmas. He shares the whole process for both signing up for receiving and donating gifts and materials with the board. There is a higher need this year than in previous years with over 100 names. He prompts the board to respond and spread the word to recruit helpers and generate donations. Carol suggests the possibility of the board donating to the cause.
- Mike talks about the 40+ cars that showed up for Trunk or Treat so they had a great turnout. He shares about recent parent/teacher conferences and how parent participation has been great. Elementary is preparing to host an info night for parents who speak different languages. The purpose is to give insight to other language speakers regarding school events, clubs, activities and opportunities. Mike shares about a new program called "character strong." Many students have recently experienced trauma, and this program helps students with different beneficial practices.

### 6.3 [Business Manager's Update](#)

## 7.0 ITEMS FOR ACTION

7.1 Consent Agenda: Board members will be asked if they wish to discuss any issues listed on the Consent Agenda. If so, these items will be moved from the Consent Agenda and placed under Items for Action. Items remaining on the Consent Agenda will be voted on together.

### 7.1.1 [Personnel](#)

- Motion to approve consent agenda - Carol (Jake D) Passed

### 7.2 [AMENDMENT TO EIGHTH AMENDED AND RESTATED BYLAWS OF UNIVERSITY](#)

#### LABORATORY SCHOOL- 3RD READING

- MOTION TO APPROVE THE EIGHTH AMENDED BYLAWS - ERIC (CAROL) PASSED

## 8.0 Items for Discussion

### 8.1 [Audit Presentation](#)

### 8.2 [Purchasing/Purchasing Authority](#)

- Jennifer shares some of the background information and insights from surrounding schools regarding purchasing. Carol asks for non-emergency examples of purchases that would've been brought to the board. Those included things like the turf field or possible softball field, a new roof or possible facility upgrades and potential technology purchases.
- Members agree that there should be an addition to the draft stating that there should be a notification to the board for purchases above \$100,000.

### 8.3 [Bidding Procedures](#)

- Members discuss the importance of putting common practices into writing as policy. They also suggest changing "district" to "school."

## 9.0 BOARD REPORTS/COMMUNICATION

### 9.1 BOG Report - Chairman

- None

### 9.2 Communication from the Board

- Scott shares gratitude for the staff who prepared the material for Ed's passing.
- Jake D thanks Mr. M for showing him around the elementary school during board visits.
- Eric shares about a couple of conversations inside of Aims about how to get more University students involved with industrial projects.
- Justin shares about his experience with judging recent senior boards and how well the students did.
- Amanda also talks about senior boards and how she enjoyed watching the presentations.
- Carol thanks the staff for communicating with the board during Ed's passing. She also enjoyed handing out bagels with Jeff in the high school during board visits.

### 9.3 Joint Use Report

- None

### 9.4 Capitol Planning Report

- Jennifer shares an update from Thomas and AJ. They sent out 3 inquiries to master planning companies and received 3 proposals back. There's been some good progress with the plans.

#### 9.5 Fundraising Report

- None

#### 10.0 FUTURE BUSINESS

10.1 Work Session- November 10, 2023 @ 2:00

10.2 [Lottery Policy](#)

10.3 [Staff Ethics/Conflict of Interest](#)

11.0 NEXT REGULAR MEETING – DECEMBER 13, 2023

#### 12.0 ADJOURNMENT

- MOTION TO ADJOURN MEETING AT 7:35 - ERIC (SCOTT) PASSED