

**REORGANIZATIONAL MEETING
BOARD OF EDUCATION
Stockbridge Valley Central School
Tuesday, July 11, 2023**

The meeting was called to order at 6:30 p.m. by
Jonathan Strain

**Meeting Called
to Order**

Herb Bingel, Michael Gough, Kristin Guinto, Carol Marshall,
Jaime Renner, Jonathan Strain

Members Present

Doug Reed

Members Absent

Corey Graves, Superintendent; Beth Lamb, Business
Administrator; Julie Suber, K-6 Principal; Lisa Hopkins, 7-12
Principal; Pamela Mennig, District Clerk; Joe Monfiletto, MO BOCES
Board Member

Also Present

The Oath of Office was given to Jaime Renner, Herb Bingel
and Corey Graves.

Oath of Office

Jonathan Strain indicated that the first order of business
was to elect the President of the Board of Education.

**Election of School
Board Officers**

Doug Reed was nominated for the office of President by
K. Guinto. Doug Reed was elected President of the Board of Education by
simple majority vote for the 2023-24 school year.

President

Jonathan Strain was nominated for the office of Vice President
by K. Guinto. Jonathan Strain was elected Vice President of the Board
of Education by simple majority vote for the 2023-24 school year.

Vice President

The Oath of Office was given to Jonathan Strain

**Board Vice President
Oath of Office**

Appointment of District Officials and Official Agencies

On a motion made by C. Marshall, seconded by J. Renner, the
Board appointed Pamela Mennig as District Clerk for the 2023-24
school year and established the "standard work day" at 7.5 hours/day
per NYSLRS Regulation 315.4. There were 6 ayes and 0 nays. The
motion carried.

District Clerk

On a motion made by C. Marshall, seconded by J. Renner,
the Board appointed Kelly Johnson as Treasurer for the 2023-24
school year. There were 6 ayes and 0 nays. The motion carried.

Treasurer

On a motion made by C. Marshall, seconded by J. Renner, the
Board appointed Michelle Hillenbrand as Tax Collector for the
2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

Tax Collector

On a motion made by C. Marshall, seconded by J. Renner, the

Internal Claims

Board appointed Diane Mordus as Internal Claims Auditor for the 2023-24 school year and established the “standard work day” at 7.5 hours/day per NYSLRS Regulation 315.4. There were 6 ayes and 0 nays. The motion carried.

On a motion made by C. Marshall, seconded by J. Renner, the Board appointed Jean McLean as Deputy Internal Claims Auditor for the 2023-24 school year and established the “standard work day” at 7.5 hours/day per NYSLRS Regulation 315.4. There were 6 ayes and 0 nays. The motion carried.

**Deputy Internal
Claims Auditor**

On a motion made by C. Marshall, seconded by J. Renner, the Board appointed Beth Lamb as Director of Transportation for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

**Director of
Transportation**

On a motion made by C. Marshall, seconded by J. Renner, the Board authorized official undertakings as defined by Section 2130 of the Education Law in the form of a Public Employee’s Blanket Honest Bond for Crime Coverage as specifically designated for the following positions for the 2023-24 school year:

Bonding of Officials

| | |
|--|--------------|
| Treasurer | \$1,000,000. |
| Tax Collector and Central Treasurer | \$1,000,000. |
| Internal Claims Auditor | \$1,000,000. |
| Business Administrator | \$ 500,000. |
| Bank Courier | \$ 500,000. |

There were 6 ayes and 0 nays. The motion carried.

On a motion made by C. Marshall, seconded by J. Renner, the Board appointed the Family Health Center of Community Memorial Hospital to provide Physician Services for medical services as needed for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

Physician Services

On a motion made by C. Marshall, seconded by J. Renner, the Board appointed the law firm of Ferrara Fiorenza PC as special School District Councils for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

School Attorneys

On a motion made by C. Marshall, seconded by J. Renner, the Board appointed the law firm of Orrick, Herrington & Sutcliffe, LLP, as Bonding Attorneys for issuing bonds or bans on buses and other future borrowing for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

Bonding Attorneys

On a motion made by C. Marshall, seconded by J. Renner, the Board appointed the accounting firm of Cwynar & Company, Certified Public Accountants, as the independent auditors, to conduct the annual audit of federal funds and the audit of the extra classroom activity funds for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

School Auditor

On a motion made by C. Marshall, seconded by J. Renner, the Board appointed Michelle Hillenbrand as Central Treasurer and Beth Lamb as the Controller of the Extra Curricular Activity

**Central Treasurer/
Controller of
Extracurricular**

Funds accounts and check signors for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

Activity Funds

On a motion made by C. Marshall, seconded by J. Renner, the Board appointed Beth Lamb as the School District Purchasing Agent and authorized the use of the following credit cards: Chase Business Credit, Lowe's, Tractor Supply Co., Walmart, Sunoco and Exxon/Mobil for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

School Purchasing Agent

On a motion made by C. Marshall, seconded by J. Renner, the Board appointed Jason Walters as the Asbestos Contact person for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

Asbestos Contact Person

On a motion made by C. Marshall, seconded by J. Renner, the Board appointed Shelia Bartlett as the Chemical Hygiene Officer for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

Chemical Hygiene Officer

On a motion made by C. Marshall, seconded by J. Renner, the Board appointed Beth Lamb as the Pesticide Representative for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

Pesticide Representative

On a motion made by C. Marshall, seconded by J. Renner, the Board appointed the Elementary Principal as the Dignity for All Students Compliance Officer for Elementary School, High School Principal as the Alternate; High School Principal as the Dignity for All Students Compliance Officer for the High School, Elementary Principal as the Alternate, for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

Dignity for All Students Compliance Officer & Alternate

On a motion made by C. Marshall, seconded by J. Renner, the Board appointed Corey Graves as the District Title IX Coordinator. There were 6 ayes and 0 nays. The motion carried.

Title IX Coordinator

On a motion made by C. Marshall, seconded by J. Renner, the Board appointed Corey Graves as the Compliance Coordinator for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

Compliance Coordinator (Sexual Harassment Officer)

On a motion by C. Marshall and seconded by J. Renner, the Board approved Beth Lamb as the representative and Corey Graves as the alternate for the Madison-Oneida-Herkimer Schools Healthcare Consortium for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

Representative for Healthcare Consortium

On a motion by C. Marshall and seconded by J. Renner, the Board approved Beth Lamb as the representative and Kelly Johnson as the alternate for the Madison-Oneida-Herkimer Schools Workers' Compensation Board for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

Representative for Workers' Comp. Board

On a motion made by C. Marshall, seconded by J. Renner, the Board appointed Kelly Johnson as the Records Management Officer for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

Records Management Officer

On a motion made by C. Marshall, seconded by J. Renner, the

Records Access

Board appointed Beth Lamb as the Records Access Officer for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

Officer

On a motion made by C. Marshall, seconded by J. Renner, the Board appointed JP Morgan Chase Bank, N.A. Division, Oneida, New York, NBT Bank, Community Bank and/or MBIA (class) as official depositories for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

Official Depository

On a motion made by C. Marshall, seconded by J. Renner, the Board designated the Oneida Daily Dispatch and the Syracuse Post Standard as the District's official newspapers for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

Official Newspapers

Authorization for Superintendent of Schools and District Clerk

On a motion made by J. Renner, seconded by M. Gough, the Board authorized the Superintendent of Schools or his/her designated representative to sign and submit all applications for approval for federal funds or any special grants, which may be available to the school district for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

**Special Project
Authorization**

On a motion made by J. Renner, seconded by M. Gough, the Board authorized the Superintendent of Schools to approve in advance all expenditures for out-of-district travel and attendance at state conferences and meetings for which funds have been appropriated in the budget for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

**Conferences and
Out of District
Travel**

On a motion made by J. Renner, seconded by M. Gough, the Board of Education authorized the School District Clerk, with the approval of the Superintendent of Schools, to make the required adjustments in the tax roll when the clerk has received the appropriate affidavits from the assessors indicating an incorrect assessment and when he/she has received the appropriate notice from the Madison County Tax Director confirming the incorrect assessments; and

**Resolution to Amend
the Tax Roll**

the School District Clerk upon receiving the appropriate papers is then authorized to direct the school tax collector to amend the tax roll and refund erroneous tax collected or change the amount due; and

the School District Clerk will be required to inform the Board of Education of any adjustments made through the informational section of the Board's monthly agenda for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

On a motion made by J. Renner, seconded by M. Gough, the Board of Education authorized the Superintendent of Schools to certify payrolls for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

**Payroll Certification
Officer**

On a motion made by J. Renner, seconded by M. Gough, the Board of Education authorized the Superintendent of Schools, to make intra-fund budgetary transfers for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

**Authorization of
Budget Transfers**

Membership of District in Organizations and Designation of Representatives

On a motion by J. Renner, seconded by H. Bingel the Board approved membership in the Rural Schools Program for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

Rural Schools Program

C. Marshall volunteered as a delegate and J. Renner volunteered as an alternate for the Rural Schools Program for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

Rural Schools Delegate/Alternate

On a motion by K. Guinto, seconded by M. Gough, the Board approved membership in the Oneida-Madison-Herkimer School Board Institute for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

School Board Institute

K. Guinto volunteered as a delegate and J. Strain volunteered as an alternate for the Oneida-Madison-Herkimer School Board Institute for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

SBI Delegate/Alternate

On a motion by K. Guinto, seconded by H. Bingel, the Board approved membership in the New York State School Boards Association for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

NYSSBA

J. Renner volunteered as the Legislative Advocate for the New York State School Boards Association for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

NYSBBA Advocate

Compliance with Laws and Regulations and Re-adoption of District Policies

On a motion made by J. Renner, seconded by H. Bingel, the Board pledged its commitment to comply with all applicable laws and regulations as follows:

Federal Laws and Regulations of the Department of Education

“The Board of Education of the Stockbridge Valley Central School District states its commitment to comply with Federal Laws and Regulations of the Department of Education.”

There were 6 ayes and 0 nays. The motion carried.

On a motion made by C. Marshall, seconded by H. Bingel, the Board pledged its commitment to comply with all applicable laws and regulations as follows:

School District Policies

“The Board of Education of the Stockbridge Valley Central School District readopts all school district policies in effect during the 2022-2023 school year; such policies to remain in effect throughout the 2023-2024 school year.” There were 6 ayes and 0 nays. The motion carried.

Miscellaneous

On a motion made by J. Renner, seconded by C. Marshall, the Board of Education authorizes the establishment of a petty cash fund for the following areas and in the stated amounts:

| | |
|-----------------------------|--------|
| Superintendent's Office | \$100. |
| Bus Garage | \$150. |
| Extra-Curricular Activities | \$100. |
| School Lunch | \$ 25. |

There were 6 ayes and 0 nays. The motion carried.

On a motion made by J. Renner, seconded by C. Marshall, the Board approved the following membership for the Committee on Special Education and Pre-School Special Education for the 2023-24 school year:

| | |
|----------------------|---|
| Julie Suber | Director of Special Education |
| Karen Carbone | School Psychologist/CSE/CPSE Chairperson |
| Nicole Kern | Parent Member |
| Elise Spinelli | Special Education Teacher |
| Kim Basford-Koe | Special Education Teacher |
| Brittney Woods | Special Education Teacher |
| Stephanie Tubbs | Special Education Teacher |
| Dr. Keri Taylor | School Physician |
| Julianna Lillibridge | Principal Clerk |
| Roseann Lewis | Special Education Coordinator Madison Co. |
| Barbara Pellegrino | Special Education Coordinator Oneida Co. |

There were 6 ayes and 0 nays. The motion carried.

On a motion by J. Renner, seconded by C. Marshall, the Board authorized the CSE Chairperson, Karen Carbone, to sign STAC-1 Forms for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

On a motion by J. Renner, seconded by C. Marshall, the Board approved the following Election Inspectors for the 2023-24 school year:

| | |
|-----------------|--------------------------|
| Pamela Mennig | Chairperson |
| Carolyn Hall | Chief Election Inspector |
| Marlene Boronow | Election Inspector |
| Joanne Shea | Election Inspector |
| Gail Strain | Election Inspector |

There were 6 ayes and 0 nays. The motion carried.

On a motion by J. Renner and seconded by C. Marshall, the Board approved a resolution for sales tax reimbursement to employees on meals incurred while performing school duties during the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

Petty Cash Fund

Membership Committee on Special Education and Pre- School Special Education

Authorization for STAC-1 Forms

Election Inspectors

Tax Reimbursement on Meals

BOE Representation on District Committees

D. Reed, K. Guinto and J. Renner volunteered to represent the Board on the SVCS Budget and Finance Committee for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

**Budget & Finance
Committee**

D. Reed, K. Guinto and J. Renner volunteered to represent the Board on the SVCS Audit Committee for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

Audit Committee

K. Guinto volunteered to represent the Board on the Stockbridge Valley Educational Foundation Committee for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

Foundation

M. Gough and J. Strain volunteered to represent the Board on the SVCS Long Range Facilities Committee for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

Facilities Committee

J. Strain and H. Bingel volunteered to represent the Board on the SVCS Policy Committee for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

**SVCS Policy
Committee**

H. Bingel and C. Marshall volunteered to represent the Board on the SVCS Safety Committee for the 2023-24 school year. There were 6 ayes and 0 nays. The motion carried.

**SVCS Safety
Committee**

On a motion by C. Marshall, seconded by M. Gough, the meeting went into recess at 6:45 p.m. There were 6 ayes and 0 nays. The motion carried.

Recess

Respectfully submitted,

Pamela Mennig
District Clerk