

**REORGANIZATIONAL MEETING
BOARD OF EDUCATION
Stockbridge Valley Central School
Tuesday, July 10, 2018**

The meeting was called to order at 6:35 p.m. by
District Clerk, Pamela Mennig.

**Meeting Called
to Order**

Pete Burke, Kristin Guinto, Niki Maiura, Barbary Reaves,
Doug Reed (phone conf.), Jaime Renner, Jonathan Strain

Members Present

None

Members Absent

Cynthia Stocker, Superintendent; Beth Lamb, Business
Administrator; Jon Kilian, K-12 Principal; Julie Suber, K-6
Principal Intern; Pamela Mennig, District Clerk; Brenda Burke,
Community Member

Also Present

The Oath of Office was given to Jaime Renner, Jonathan
Strain, Barbary Reaves and Pete Burke.

**Board Members
Oath of Office**

District Clerk, Pamela Mennig indicated that the
first order of business was to elect the President of the Board of
Education.

**Election of School
Board Officers**

Barbary Reaves was nominated for the office of President by
K. Guinto. Barbary Reaves was elected President of the Board of
Education by simple majority vote for the 2018-19 school year.

**President
Board of Education**

Niki Maiura was nominated for the office of Vice President
by J. Renner. Niki Maiura was elected Vice President of the Board
of Education by simple majority vote for the 2018-19 school year.

Vice President

Appointment of District Officials and Official Agencies

On a motion made by N. Maiura, seconded by P. Burke,
the Board appointed Pamela Mennig as District Clerk for the 2018-19
school year and established the "standard work day" at 7.5 hours/day
per NYSLRS Regulation 315.4. There were 7 ayes and 0 nays. The
motion carried.

District Clerk

On a motion made by K. Guinto, seconded by N. Maiura,
the Board appointed Kelly Johnson as Treasurer for the 2018-19
school year. There were 6 ayes and 0 nays (P. Burke abstained.)
The motion carried.

Treasurer

On a motion made by N. Maiura, seconded by P. Burke,
the Board appointed Michelle Hillenbrand as Tax Collector for the
2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

Tax Collector

On a motion made by N. Maiura, seconded by P. Burke, the Board appointed Diane Mordus as Internal Claims Auditor for the 2018-19 school year and established the “standard work day” at 7.5 hours/day per NYSLRS Regulation 315.4. There were 7 ayes and 0 nays. The motion carried.

Internal Claims

On a motion made by N. Maiura, seconded by P. Burke, the Board appointed Terry McInerney as Deputy Internal Claims Auditor for the 2018-19 school year and established the “standard work day” at 7.5 hours/day per NYSLRS Regulation 315.4. There were 7 ayes and 0 nays. The motion carried.

Deputy Internal Claims Auditor

On a motion made by N. Maiura, seconded by P. Burke, the Board appointed Beth Lamb as Director of Transportation for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

Director of Transportation

On a motion made by N. Maiura, seconded by P. Burke, the Board authorized official undertakings as defined by Section 2130 of the Education Law in the form of a Public Employee’s Blanket Honest Bond for Crime Coverage as specifically designated for the following positions for the 2018-2019 school year:

Bonding of Officials

Treasurer	\$1,000,000.
Tax Collector and Central Treasurer	\$1,000,000.
Internal Claims Auditor	\$ 100,000.
Business Administrator	\$ 310,000.
Bank Courier	\$ 400,000.

There were 7 ayes and 0 nays. The motion carried.

On a motion made by N. Maiura, seconded by P. Burke, the Board appointed the Family Health Center of Community Memorial Hospital to provide Physician Services for medical services as needed for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

Physician Services

On a motion made by N. Maiura, seconded by P. Burke, the Board appointed the law firm of Hogan, Sarzynski, Lynch, DeWind and Gregory of Johnson City, NY as special School District Councils for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

School Attorneys

On a motion made by N. Maiura, seconded by P. Burke, the Board appointed the law firm of Orrick, Herrington & Sutcliffe, LLP, as Bonding Attorneys for issuing bonds or bans on buses and other future borrowing for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

Bonding Attorneys

On a motion made by N. Maiura, seconded by P. Burke, the Board appointed the accounting firm of Cwynar & Company, Certified Public Accountants, as the independent auditors, to conduct the annual audit of federal funds and the audit of the extra classroom activity funds for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

School Auditor

On a motion made by N. Maiura, seconded by P. Burke, the Board appointed Michelle Hillenbrand as Central Treasurer and the Business Administrator as the Controller of the Extra Curricular Activity Funds accounts and check signors for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

**Central Treasurer/
Controller of
Extracurricular
Activity Funds**

On a motion made by N. Maiura, seconded by P. Burke, the Board appointed the Business Administrator as the School District Purchasing Agent and authorized the use of the following credit cards: Chase Business Credit, Lowe's, Tractor Supply Co., Walmart, Best Buy, Sunoco and Exxon/Mobil for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

**School Purchasing
Agent**

On a motion made by N. Maiura, seconded by P. Burke, the Board appointed James Mann as the Asbestos Contact person for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

**Asbestos Contact
Person**

On a motion made by N. Maiura, seconded by P. Burke, the Board appointed Shelia Bartlett as the Chemical Hygiene Officer for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

**Chemical Hygiene
Officer**

On a motion made by N. Maiura, seconded by P. Burke, the Board appointed Beth Lamb as the Pesticide Representative for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

**Pesticide
Representative**

On a motion made by N. Maiura, seconded by P. Burke, the Board appointed the Elementary Principal as the Dignity for All Students Compliance Officer for Elementary School, High School Principal as the Alternate; High School Principal as the Dignity for All Students Compliance Officer for the High School, Elementary Principal as the Alternate, for the 2018-2019 school year. There were 7 ayes and 0 nays. The motion carried.

Dignity for All

On a motion made by N. Maiura, seconded by J. Renner, the Board appointed Cynthia Stocker as the Compliance Coordinator for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

**Compliance
Coordinator
(Sexual Harassment Officer)**

On a motion by N. Maiura and seconded by J. Renner, the Board approved Beth Lamb as the representative and Cynthia Stocker as the alternate for the Madison-Oneida-Herkimer Schools Healthcare Consortium for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

**Representative for
Healthcare
Consortium**

On a motion made by N. Maiura, seconded by J. Renner, the Board appointed Kelly Johnson as the Records Management Officer for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

**Records Management
Officer**

On a motion made by N. Maiura, seconded by J. Renner, the Board appointed Beth Lamb as the Records Access Officer for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

**Records Access
Officer**

On a motion made by N. Maiura, seconded by J. Renner, the Board appointed JP Morgan Chase Bank, N.A. Division, Oneida, New York, NBT Bank, Community Bank and/or MBIA (class) as official depositories for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

Official Depository

On a motion made by N. Maiura, seconded by J. Renner, the Board designated the Oneida Daily Dispatch and the Syracuse Post Standard as the District's official newspapers for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

Official Newspapers

Authorization for Superintendent of Schools and District Clerk

On a motion made by N. Maiura, seconded by K. Guinto, the Board authorized the Superintendent of Schools or his/her designated representative to sign and submit all applications for approval for federal funds or any special grants, which may be available to the school district for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

Special Project Authorization

On a motion made by N. Maiura, seconded by K. Guinto, the Board authorized the Superintendent of Schools to approve in advance all expenditures for out-of-district travel and attendance at state conferences and meetings for which funds have been appropriated in the budget for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

Conferences and Out of District Travel

On a motion made by N. Maiura, seconded by K. Guinto, the Board of Education authorized the School District Clerk, with the approval of the Superintendent of Schools, to make the required adjustments in the tax roll when the clerk has received the appropriate affidavits from the assessors indicating an incorrect assessment and when he/she has received the appropriate notice from the Madison County Tax Director confirming the incorrect assessments; and

Resolution to Amend the Tax Roll

the School District Clerk upon receiving the appropriate papers is then authorized to direct the school tax collector to amend the tax roll and refund erroneous tax collected or change the amount due; and

the School District Clerk will be required to inform the Board of Education of any adjustments made through the informational section of the Board's monthly agenda for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

On a motion made by N. Maiura, seconded by K. Guinto, the Board of Education authorized the Superintendent of Schools to certify payrolls for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

Payroll Certification Officer

On a motion made by N. Maiura, seconded by K. Guinto, the Board of Education authorized the Superintendent of Schools, to make intra-fund budgetary transfers for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

Authorization of Budget Transfers

Membership of District in Organizations and Designation of Representatives

On a motion by K. Guinto, seconded by N. Maiura, the Board approved membership in the Rural Schools Program for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

**Rural Schools
Program**

B. Reaves volunteered as a delegate and J. Renner volunteered as an alternate for the Rural Schools Program for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

**Rural Schools
Delegate/Alternate**

On a motion by J. Renner, seconded by K. Guinto, the Board approved membership in the Oneida-Madison-Herkimer School Board Institute for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

**School Board
Institute**

B. Reaves volunteered as a delegate and K. Guinto volunteered as an alternate for the Oneida-Madison-Herkimer School Board Institute for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

**SBI Delegate/
Alternate**

Compliance with Laws and Regulations and Re-adoption of District Policies

On a motion made by N. Maiura, seconded by J. Renner, the Board pledged its commitment to comply with all applicable laws and regulations as follows:

**Federal Laws and
Regulations of the
Department of
Education**

“The Board of Education of the Stockbridge Valley Central School District states its commitment to comply with Federal Laws and Regulations of the Department of Education.”

There were 7 ayes and 0 nays. The motion carried.

On a motion made by N. Maiura, seconded by J. Renner, the Board pledged its commitment to comply with all applicable laws and regulations as follows:

**School District
Policies**

“The Board of Education of the Stockbridge Valley Central School District readopts all school district policies in effect during the 2017-2018 school year; such policies to remain in effect throughout the 2018-2019 school year.” There were 7 ayes and 0 nays. The motion carried.

Miscellaneous

On a motion made by N. Maiura, seconded by J. Renner, the Board of Education authorizes the establishment of a petty cash fund for the following areas and in the stated amounts:

Petty Cash Fund

Superintendent's Office	\$100.
Bus Garage	\$100.
Extra-Curricular Activities	\$100.
School Lunch	\$ 25.

There were 7 ayes and 0 nays. The motion carried.

On a motion made by N. Maiura, seconded by J. Renner, the Board approved the following membership for the Committee on Special Education and Pre-School Special Education for the 2018-19 school year:

**Membership
Committee on Special
Education and Pre-
School Special
Education**

CSE/CPSE Chairperson, Julie Suber; Psychologist, Walter Owens; Special Education Teachers, Melissa Smith, Kim Basford-Koe, Brittney Woods, Sheryl Whipple; Special Education Coordinator Madison Co., Roseann Lewis; Special Education Coordinator Oneida Co., Barbara Pellegrino; School Physician, Dr. Keri Taylor; Parent Member, JoAnn Burke; Principal Clerk, Terry McInerney.

There were 7 ayes and 0 nays. The motion carried.

On a motion by N. Maiura, seconded by J. Renner, the Board authorized the CPSE Chairperson, Julie Suber, to sign STAC-1 Forms for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

**Authorization for
STAC-1 Forms**

On a motion by N. Maiura, seconded by J. Renner, the Board approved the following Election Inspectors for the 2018-19 school year:

Election Inspectors

Pamela Mennig	Chairperson
Carolyn Hall	Chief Election Inspector
Marlene Boronow	Election Inspector
Joanne Shea	Election Inspector

There were 7 ayes and 0 nays. The motion carried.

On a motion by N. Maiura and seconded by J. Renner, the Board approved a resolution for sales tax reimbursement to employees on meals incurred while performing school duties during the 2018-2019 school year. There were 7 ayes and 0 nays. The motion carried.

**Tax Reimbursement
on Meals**

BOE Representation on District Committees

D. Reed, K. Guinto and B. Reaves volunteered to represent the Board on the SVCS Budget and Finance Committee for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

**Budget & Finance
Committee**

D. Reed, K. Guinto and B. Reaves volunteered to represent the Board on the SVCS Audit Committee for the 2018-19 school Year. There were 7 ayes and 0 nays. The motion carried.

Audit Committee

K. Guinto volunteered to represent the Board on the Stockbridge Valley Educational Foundation Committee for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

Foundation

P. Burke and J. Strain volunteered to represent the Board on the SVCS Long Range Facilities Committee for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

Facilities Committee

N. Maiura and P. Burke volunteered to represent the Board on the SVCS Policy Committee for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

**SVCS Policy
Committee**

J. Renner volunteered to represent the Board on the SVCS Safety Committee for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

**SVCS Safety
Committee**

On a motion by K. Guinto, seconded by N. Maiura, the meeting went into recess at 6:47 p.m. There were 7 ayes and 0 nays. The motion carried.

Recess

Respectfully submitted,

Pamela Mennig
District Clerk