

# SUPERINTENDENT'S MESSAGE

he 2017-18 school year is fast approaching. I hope all of you had a restful and relaxing summer! As we prepare to welcome students and teachers back, I want to update you on a number of changes and new initiatives for the fall.

The capital project kept us busy all summer! When you first enter campus, the most noticeable changes you'll see are the new siding, roof, and interior to the Agriculture Building (Sugar Shack); the newly paved access road; a new playground; and a newly paved and reconfigured lower parking lot. The new roof and fire alarm system, and upgrades from propane to natural gas are a bit difficult to see, but were very necessary. Inside the building, you'll notice the new high school office and the new Family Consumer Science room. New white boards will be installed soon. Please see the center pages for more specifics on the project. We are excited for the community to see the improvements during open house in September.

There have also been several changes and additions to our faculty. Barb Holmes is now our Literacy Specialist. Erica Laraby will teach fourth grade when she returns from her maternity leave, Melissa Latella will teach third grade, and Natalie Lambertson will teach second grade. Alicia Werthman will be the Teacher Assistant in our new 6:1:1 program and Jennifer Fowler will be helping Kim Basford-Koe with the 15:1:1 program. Mrs. Barbara Collins is our new Bus Monitor/Teacher Aide and we welcome back bus driver, Rodney Howe. Ms. Emily Fitzgerald will teach Mrs. Laraby's fourth grade during her leave. Mr. Dana Chapman will start the year as our Interim K-12 Principal and Mrs. Julie Suber is our new Committee on Special Education Chairperson.

A very warm welcome to Samantha Steadman, Sanders Shanks, Angela Kramer, Cheryl Whipple and Jay Lehmann to our Stockbridge Valley team. Samantha brings general education and special education experience with her and an immeasurable amount of energy. Sanders has experience as a Social Studies and AIS teacher, along with coaching experience. Angela has experience in several states as her husband is in the military. Her enthusiasm is contagious. Cheryl also brings a wealth of experience, especially in the area of early childhood special education. Some of you may remember Jay as he completed his student teaching at Stockbridge Valley. He has been working at Richfield Springs for several years and brings experience and an understanding of small, rural schools. I look forward to working with all five of these fine teachers.

During the summer, our teacher leadership team engaged in some planning discussions to address discipline, attendance and our district procedures. We have committees in place to begin working this fall. In the classroom, we will also be utilizing new curriculum materials and new assessments at the elementary level. Many of our teachers will be partaking in Project-Based Learning training and using those teaching strategies with your children. We will also have 1:1 iPads<sup>®</sup> for grades K-3 and 1:1 Chromebooks<sup>®</sup> for grades 6-12 in order to provide students with greater access to the technology-rich resources and learning environments they will encounter outside our school.

Stockbridge Valley Central School District Mission & Vision Statement

Mission: We empower students through education.

this issue:

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*Vision:* We aspire to be recognized as a high-performing school district that instills excellence and graduates all students prepared for college or a career.



## SUPERINTENDENT'S MESSAGE, CONTINUED

One thing I hope you all put on your calendars now is a new STEM Career Exploration Series that will be happening across this region. For the past two years, I have been working with MOBOCES, the area Superintendents, and the Manufacturers Association of Central New York (MACNY) to build partnerships between schools and businesses. Beginning in the fall, various school districts will host interactive information sessions for parents and students to hear about local employment opportunities and complete an authentic problem. As a parallel to that initiative, I plan to invite some of our business

partners into school periodically during the year to speak with our  $6^{th}$ ,  $7^{th}$ , and  $8^{th}$  grade students. More details on both of these efforts will be coming out soon.

This is a busy and exciting time for me every year and I can't wait to see our school full of activity again! Until then, enjoy the rest of the summer!

Cindy Stocker

Cindy Stocker • Superintendent of Schools

## **DISTRICT NEWS DISTRICT NEWS** DISTRICT NEWS

## SVCS Welcomes New Staff Members

Barb Collins, Bus Monitor/Teacher Aide Jennifer Fowler, Teacher Assistant Rodney Howe, Bus Driver Angela Kramer, Kindergarten Jay Lehmann, 7-12 English Sanders Shanks, 7-12 Social Studies Samantha Stedman, 5<sup>th</sup> Grade Cheryl Whipple, Special Education















## News from the High School Office

Greetings from the High School Office. Hope this letter finds the community in good spirits and enjoying the summer. This summer has been pleasant despite the commotion from construction going on in and around the campus. The improvements are starting to come along and the building is going to look fantastic. Our office has been displaced for the summer, but we look forward to a newly renovated office being ready for the upcoming school year.

Mrs. Gleason, Mrs. Wagner and I have been working tirelessly over the summer to make sure we are ready for students on the first day of school. Mrs. Gleason has been working on a new schedule. The new hybrid schedule will allow for both regular and block periods. This will provide us more opportunities in the classroom and enhance student engagement and learning. Mrs. Wagner has been helping prepare for the upcoming school year. She has been working to prepare orientation folders for our 7<sup>th</sup> and 9<sup>th</sup> grade students. In addition, Mrs. Wagner has been preparing information for our upcoming seniors on getting ready for college.

In other news, Mrs. Stocker and I had the pleasure of attending the Collaborative Educators Summit at East Syracuse-Minoa High School on July 31 and August 1 with several SVCS teachers. The Summit gave us an opportunity to learn about innovative classroom strategies and project based learning. The ideas will be brought back to SVCS and look for new and interesting concepts in classrooms throughout the year.

When students return in September there will be a few new faces. Mr. Sanders Shanks will be taking over as a 7-12 Social Studies Teacher and our new 7-12 English Teacher is Mr. Jay Lehmann. Below is a list of important dates to remember for the first month of school.

#### 7-12 Dates to Remember

September 5 – 9<sup>th</sup> & 7<sup>th</sup> Grade Orientation @ 5:15 pm & 6 pm September 7 - First Day of School September 14 - Open House September 22 - Grades 7-12 Welcome Back Dance October 2-6 - School Spirit Week October 6 - SVEF Trivia Night October 7 - Varsity Soccer Games vs. Madison @ SUNY Morrisville

Please call our office with any questions you have, 315-495-4450.

Sincerely,

Mr. Jon Kilian

Mr. Jon Kilian • 7-12 Principal Intern

## **Guidance Office Updates**

Welcome back to the start of another great school year! The middle/high school office is pleased to announce

## "Hame of the Caugars"

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some exciting changes to the schedule for the upcoming school year. Due to the need for extended time to allow for projects and lessons that take longer than a 40 minute class, a new 4-day cycle hybrid schedule will accommodate this. This hybrid schedule will entail 2 days of blocked classes and 2 days of the standard 8 periods. Certain classes will have 1 block (80 minutes) with 2 single (40 minute) periods within each cycle while others will continue with the standard 40 minutes. This eliminates having to be completely blocked yet still allows for extra time for larger projects or lessons. We expect that it will take some time for all to adjust to this new schedule at first; however, it will provide a higher quality learning experience with more opportunities.

In order to make this transition into the new schedule successful, the best thing to do is to stay organized. Staying organized will ease the stress of returning to school and adjusting to your new classes.

#### Students:

Utilize your agendas/planners. Write down your assignments as you get them.

Keep your lockers clean and your binders/folders neat. This will allow you to find your homework and other papers easily. Immediately put your papers into their corresponding folders so that you do not lose them.

Be prepared for class. Make sure that you have the required materials (pencils, pens, notebooks, chrome books, calculators, etc.) that you need. By not having these at the start of class, you not only risk delaying the start of class but you could fall behind by not having the proper materials.

#### Parents/Guardians:

Make sure your child is using their agendas/planners. This will allow them to keep track of their homework and make sure it is turned in on time. This will also allow them to know when to study and be prepared for tests/quizzes. Take time to help your child organize their papers. They will get a lot and it may not be necessary for them to hold on to them all. Cleaning out their folders and book bags with them will allow your child to stay organized and keep track of what is important.

In addition, if anyone has any questions regarding the new schedule, please call (315-495-1908) or email (cgleason@ stockbridgevalley.org) me at any time.

#### **Project Fibonacci**

Elizabeth Collins and Kevin Miller had the opportunity to attend Project Fibonacci's weeklong STEAM conference this summer. This conference allowed Elizabeth and Kevin to attend several workshops and have access to experts, mentors, and celebrities to help guide and inspire them on their career development journey. Elizabeth and Kevin worked in separate small groups with peers from other districts to create a business plan based on STEAM related fields and present them on their final day of the conference. Elizabeth's group was 1 of 3 that got to present their business plan to a panel of entrepreneurs, including Daymond John of ABC's "Shark Tank"! \*A special thank you to



the Stockbridge Valley Education Foundation and Project Fibonacci for funding the tuition to send Elizabeth and Kevin to the conference.\*

## Mark these dates:

#### SAT's:

**October 7** (must register by September 8)

**November 4** (*must register by October 5*)

**December 2** (must register by November 2)

## ASVAB Career Exploration Test (10 Grade)

November 30

PSAT's (10 & 11 Grade) October 11

#### **Class of 2018**

This will be a busy year for you as you begin to transition from High School into your postsecondary plans. If you have not taken your SAT's yet, I highly recommend doing so. Additionally, please turn in your brag sheets ASAP. We will need these for college recommendations as well as for scholarship determinations. We will be meeting sometime in September/beginning of October to review the college application process, scholarships, FAFSA, and various other things. Take advantage of meeting with the college representatives that visit the school, even if it's not a college you are completely interested in. As always, stop down to see me if you need anything!

Mrs. Gleason

Mrs. Gleason

## Looking Forward...

A new school year... for some of us, it is the beginning of their 13 years at Stockbridge Valley School and for others their time with us is short. For all of us, it's an opportunity to explore new technology, friendships, accepting leadership roles, and trying new things. SVCS has all of that to offer and so much more.

The administrative team has been busy hiring new staff, ordering supplies and materials, and dodging all of the

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construction workers! We are excited that the start of the school year is rapidly approaching and believe we will have everything in place by then.

We are adding more technology to our elementary program this year. Students in grades four through six will have the use of one-to-one Chromebooks in their classrooms. Students in grades Kindergarten through third grade will have the use of one-to-one iPads in their classrooms.

There are a few important dates coming up soon. Kindergarten orientation is August 28 at 6:00, Pre-K orientation is September 5 at 4:00 and Open House is scheduled for September 14 from 6:00 – 8:00. If I don't see you before, I hope to see you at these events.

Enjoy the remainder of your summer! #cougarpride

Sincerely,

Dana Chapman

Mr. Dana Chapman K-12 Interim Principal

## FFA at Camp O

Stockbridge Valley FFA had 24 members attend week one of summer camp at Camp Oswegatchie from July 2-7. Camp Oswegatchie is a 1200 acre camp in the Adirondacks that is owned by the New York State FFA Foundation. Campers can go for a week or more and they can pick from five weeks during the camp season. Camp Oswegatchie provides many outdoor activities for campers to choose and participate in. These activities include mountain biking, horse riding, archery, paddle boarding and swimming to list a few. Camp also provides more intense activities such as high ropes and double tubing



The New York FFA State Line Officers also host a leadership class that teaches





campers traits of a good leader and how to apply these traits at school and home. Throughout the week, camp holds daily activities for campers to participate in.



On Monday the camp has the Dark Water Dash. This is an obstacle course that covers one third of a mile for each lap. Campers collect tokens for each lap they

> complete, the campsite with the highest score wins. Tuesday is carnival night where counselors make carnival booths like fortune telling, face painting and archery tag. *Wishy's*, the local ice cream shop, is there to sell ice cream to the camp-

ers. On Wednesday night the campsites hosted skit night. This is a time where

campsites come together and come up with skits that could include storytelling, singing, and acting. That night campers also get to go back to their campsites and roast marshmallows. Thursday night the camp holds a banquet and a dance. The banquet is held after dinner and campers can get awards such as camper of the week, most improved camper or special awards that are given to people elected

by the awards committee. Next comes the dance. Everyone has extra time to get ready EXCEPT for the "Chicken Pit" campsite. Chicken Pit is a camp tradition given to the campsite which does the worst job on their details around camp. Details are basically chores that are assigned to a campsite each morning that can earn them between 0-10 points and the campsite with the lowest score on Thursday is assigned Chicken Pit, essentially kitchen duty before they can go to the dance.

Before you know it, Friday breakfast has arrived and every camper gets a pin that says "Never Forget Oswegatchie" which will remind them of their week at camp and help them to remember the fun they had for the rest of their lives.

Reported by,

Austin Nolley, FFA Co-Reporter

## Hamilton Area Student Named National Finalist of Agriscience Research Plant Systems FFA Award

The National FFA Organization announced that Megan Ruth Lamb, from Hamilton was selected as a national finalist for the National FFA Proficiency Award in Agriscience Research Plant Systems.

Ms. Lamb is one of only four people chosen to compete for this award at the national finals to be held this October during the 90<sup>th</sup> National FFA Convention & Expo in Indianapolis. The proficiency awards recognize outstanding student achievement in agribusiness

## "Home of the Cougars"

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gained through establishment of a new business, working for an existing company or otherwise gaining hands on career experience. The Agriscience Research - Plant Systems Award is one of 47 proficiency program areas FFA members can participate in to develop valuable experience and leadership skills at the local , state and national levels.



Megan, а member of the Stockbridge Valley FFA Chapter, became eligible for the national after award winning the New York state FFA competition earlier this year. In recognition of being a finalist,

each of the four finalists will receive a plaque and \$500. The national winner of the Agriscience Research-Plant Systems Award will receive an additional \$500 during a special ceremony at the National FFA Convention & Expo.

This award is sponsored by FMC Corporation, Agricultural Solutions as a special project of the National FFA.

#### "Transportation Notes"

In the interest and safety of all students, staff, and community residents, please observe all school traffic patterns and be reminded that School Vehicles Only are allowed to turn left out of the main parking lot. We appreciate all efforts in providing for safe bus transportation, and vehicles moving about the campus.

#### **Bus Routes & Bus Stops**

#### (subject to change)

#### NOTE: BUS STOPS FOR STUDENTS LIVING IN VILLAGE

#### Bus 105

Leave garage 7:15 - Rt 46 south to Valley Mills Rd. left on Valley Mills Rd. to East Hill Rd. to Relyea Dr. turnaround. Back to East Hill Rd., to Cook Rd. to Blowers Rd. turnaround and return to East Hill Rd. to right on Cole St. to Morris Rd. turnaround to left on Cole St. to right on upper Mosquito Pt. Rd. to Strain Rd. to Morris Rd. to Rt. 46. Left on Phillips Dr. to turnaround, return to Rt. 46 to right on Park St., left on Valley Mills Rd. to Williams Rd. to school.

#### Bus 106

Leave garage 7:05 - Rt. 46 north to Greene Rd., right on Greene Rd. to left on Middle Rd. to turnaround by Tennis Court, return to Peterboro Rd. to Rt. 46 to left on Haslauer Rd, right on Valley Mills Rd. to Williams Rd., right on Rt. 46 to turnaround at Ferris, return to Rt. 46 to right on Williams Rd. to school.

#### Bus 107

Leave garage 7:15 - Rt. 46 south, right on Pratts Rd., right on Stockbridge Falls Rd., left on lower Falls Rd. to turnaround, return to Stockbridge Falls Rd. to right on Williams Rd., left on Moore Rd. to turnaround, right on Williams Rd. to left on Stockbridge Falls Rd. to left on Brown Rd. to right on Stockbridge Hill Rd., to Rt. 46 to school.

#### **Bus 108**

Leave garage 7:00 – Rt. 46 south to Williams Rd. to right on Stockbridge Falls Rd. to left on Peterboro Rd. to N. Butler Rd. turnaround, return to Lower Falls Rd. to right on Streeter Rd., then right on Johnson Rd. to Jones Rd. turnaround, return to Streeter Rd., right on Pratts Rd. to left on Lynch Rd. to left on Rt. 46, right on Morris Rd. to left on Cole St. to left on Mosquito Pt. Rd. to Hatalia turnaround, left on Cole St., left on East Hill Rd. to Station Hill Rd. turnaround to East Hill Rd. to school.

#### **Bus 109**

Leave garage 7:00 - Rt 46 south to right on Williams Rd., right on Stockbridge Falls Rd. to Siloam. Left on Peterboro Rd., right on Creek Rd. to turnaround at Burleson Hill Rd. Return Creek Rd., right on Butler Rd. to turnaround, return to Creek Rd., right on Stockbridge Falls Rd., left on Williams Rd. to school.

#### Bus 110

Leave garage 7:05 - Rt 46 south to left on Valley Mills Rd., right on East Hill Rd. to Cook Rd., right on Hatalla Rd. to turnaround to Eaton Rd. turnaround, return to Cook Rd. to right on Tiller Rd., left on Sullivan Rd. to Shaver turnaround, return Sullivan Rd. to Town line turnaround, right on Barr Rd. to turnaround. Return to Graves Rd., to left on Peterboro Rd. to left on Middle Rd. to school.

#### **Bus 111**

Leave garage 7:00 - Rt. 46 south to Lynch Rd. Right on Lynch Rd. to Pratts Rd., Rocks Rd. to Cramer Rd., right on Cramer Rd. to Fearon Rd. turnaround, return to Cramer Rd., right on Rocks Rd., to turnaround at Hendricks, return to right on Fearon Rd., left on Pratts Rd. to Blue Creek Rd., right on Pratts Rd. to Streeter Rd. Left on Streeter Rd. to Johnson Rd., right on Johnson Rd. to Jones Rd. to turnaround. Return Jones Rd. to Johnson Rd., left on Streeter Rd. to Pratts Rd. to left on Rt. 46, left on Williams Rd. to left on Freeman Rd. to turnaround, return to Williams Rd. to School.

#### Bus 112

Leave garage 7:10 - Rt. 46 north, left on Smith Hill Rd., right on Bishop Rd. to Peterboro Rd. Left on Peterboro Rd., left on Burleson Hill Rd., right on Vedder Rd. to Forest Ave. to turnaround. Return Vedder Rd., left on Burleson Hill Rd. to Peterboro Rd. to Rt. 46 north to Oneida Indian Nation. Return Rt. 46 to Williams Rd. to school.

#### **Bus 113**

Leave garage 6:00 - pickup VVS Middle and High School students and IMN to arrive at VVS at 7:20 a.m. and IMN at 7:25 a.m. Return to school.

#### **Bus 115**

Leave garage 7:15 - Valley Mills Rd. to Snell Rd. turnaround, right on Valley Mills Rd. to Middle Rd. Left on Middle Rd. to Green Acres Trailer Park, continue Middle Rd., left on Haslauer Rd. to right on Valley Mills Rd. to left on East Hill Rd. to turnaround at Relyea Dr., return to Valleys Mills Rd. to Williams Rd. to school.

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#### **BUS RULES**

- Please recognize the importance of cooperation for the safety of your transportation system. Your responsibilities as students are as follows:
- Reasonable behavior is expected of all students.
- Be on time for your pick-up.
- Obey and respect your driver. If students are assigned seats by the driver, they are expected to keep them unless permission to change is granted.
- WALK, do not run to your bus.
- Older students should help smaller ones.
- Students must be seated at once upon entering a bus and must remain seated until the bus stops.
- Keep your head and hands inside the bus. There should be no "horseplay" either inside or outside the bus, or unusual loudness in the way of shouting, laughing, or unnecessary confusion.
- Do not annoy or distract your driver.
- Know the location of the emergency door, first aid kit, fire extinguisher, cooperate in bus emergency drills. Tampering with equipment or emergency devise is prohibited at all times.
- Keep your bus clean eating and drinking on the bus is forbidden. It is your classroom on wheels. Students must not leave litter of any kind on the bus.
- Smoking is not allowed on the bus.
- Be ladies and gentlemen profanity and vulgarity are out.
- Exit orderly avoid crowding or pushing, wait for driver's signal to step forward before entering the bus at the school grounds. *STAY BACK WHEN THE BUS IS PULLING UP.* This is true at any time, including 3:16, sports runs and field trips.
- Wait for the driver to signal before you cross a road.
- Students should cease all noise at danger points, such as stop signs, railroad crossings, etc. where the bus has to stop.

- No animals, bundles, large parcels, large instruments, shall be carried on the school bus.
- If a student who does not normally ride home with you wants to ride your bus, make sure he or she has written permission from their parent and has submitted it to the principal's office in advance.
- Treat a school bus as a valuable piece of property. Avoid marking and defacing it.
- Throwing snowballs, or any other objects in the loading zone, or at buses is prohibited.
- Occasionally your bus goes to other schools in other communities. It carries your school name "STOCK-BRIDGE VALLEY". Remember, you are representing your school.

Any serious violation of these rules can result in suspension of transportation privileges for students involved.

## **Pesticide Notification**

The Stockbridge Valley Central School uses Integrated Pest Management practices to reduce the use of pesticides in the Stockbridge Valley buildings and on the grounds. New York State law reguires that schools maintain a list of staff and parents who wish to receive written notice forty-eight (48) hours prior to a pesticide application at their school facility if the building will be occupied within seventy-two (72) hours of an application. If you wish to be included on this notification list, or would like further information on the Stockbridge Valley's pesticide program, please contact Beth S. Lamb, Business Administrator at:

Stockbridge Valley C. S. P.O. Box 732 • 6011 Williams Rd. Munnsville, NY 13409

## The NYS Dignity for All Students Act

Please read and review the plain language summary below and share with your child. Any additional information may be found in Section 12 of the NYS Education Law and SVCS Code of Conduct Section 1040.

#### HARASSMENT & DISCRIMINATION IS PROHIBITED AT SCHOOL

You should never feel that it is not safe to come to school and participate in all school activities. Students have the right to participate in all educational and extra-curricular activities on an equal basis, as well as, learn in an environment free of harassment, discrimination and bullying. You should never be prevented from concentrating on your schoolwork and school-related activities because another student or school staff member is teasing you, making fun of you, pushing you around or threatening you in some way, because of your race, color, weight, national origin (where your family comes from), ethnic group, religion, religious practices, disability, sexual orientation, gender, or sex or for any other reason.

A student may not act toward another student in a way that reasonably might make that other student feel threatened or unsafe, or that might reasonably make that other student unable to concentrate on their school work, because of the other student's race, color, weight, national origin, ethnic group, religion, religious practices, disability, sexual orientation, gender, or sex or for any other reason. It is against school rules for any student or school staff member to do this by physical actions or by verbal statements, including electronic messages. This kind of conduct is not allowed on school property, on school buses, and at all school-sponsored events, as well as any act occurring off of school property when such act creates or foreseeably creates a risk of substantial disruption within the school environment.

Should you have a harassment, discrimination, or bullying concern that you wish to report, you may do so to the following Board appointed Dignity Act Coordinators:

#### Dana Chapman

K-12 Interim Principal • 315-495-4550

#### Jonathan Kilian

7-12 Principal Intern • 315-495-4450

When responding to acts of harassment, discrimination and bullying, the school will take an age-appropriate approach to remedy the situation with the goal of prevention and education, as well



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as, intervention and discipline in mind. We will consider the nature and severity of the conduct, the developmental age of the student engaging in the conduct, the person's prior disciplinary record and the impact to the conduct on the student at whom it was directed. School employees who witness conduct that may be harassment, discrimination, or bullying, or who receive report of such conduct, are required to report that conduct to the superintendent, principal or designated dignity act coordinators. This should happen no more than one school day later.

We look forward to working with you in ensuring a safe and harassment/bullying free school environment for your child. The full version of the Code of Conduct is available on our web site and a copy may be obtained from the District Office. Please keep us informed and encourage your child to inform one of the Dignity Act Coordinators or staff members they feel more comfortable with, when sharing they do not feel safe or are being harassed/bullied while at school.

## Annual Parental Notice on Teacher Qualifications

Pursuant to the No Child Left Behind Act of 2001, this is to advise you that you have the right to request information regarding the professional qualifications of your child's classroom teachers. If you desire such information, please submit a written request for this information to the attention of:

- Ms. Cynthia Stocker, Superintendent Stockbridge Valley C.S.D.
- P.O. Box 732 Munnsville, NY 13409

Except in extraordinary circumstances, the written request should be submitted within 30 days of the date of this notice.

Upon receipt of such request, the District will inform you whether the teachers have met state qualification and licensing criteria for the grade levels and subject areas in which they provide instruction, whether any teacher is teaching under emergency or other temporary status through which state qualification or licensing criteria have been waived, and the baccalaureate degree major of the teachers and any other graduate certification or degree they hold, and the field of discipline of the certification or degree.

The District will also notify you as to whether your child is provided services by paraprofessionals and, if so, their qualifications.

#### **Directory Information**

The Stockbridge Valley Central School District Board of Education has designated the following types of student information contained in student educational records as "directory information", which may be publicly disclosed without parental consent: Each student's name, address, telephone listing, major field of study, participation in officially recognized activities and sports, height and weight (if member of athletic team), dates of attendance, degrees and awards received, and most recent education agency or institution attended.

Parents (or students who are 18 or over) have the right under the Family Educational Rights and Privacy Act to refuse to permit any or all of such information to be disclosed from their child's education records without their consent, except as provided by law. Any parents (or student who is 18 or over) who refuse to permit disclosure, must notify the school Guidance Counselor in writing at: Stockbridge Valley Central School, P.O. Box 732, Munnsville, New York, 13409 on or before October 1, 2017, of the types of information that they do not want disclosed. Forms to be used for this purpose may be obtained from the Guidance Office at P.O. Box 732, Munnsville or call 495-4450.

## Student Privacy-FERPA Notice

Dear Parent or Eligible Student:

The Family Educational Rights and Privacy Act of 1974 (FERPA) affords parents or "eligible students" (students who are over 18 years of age or are entering a postsecondary educational institution) certain rights with respect to the student's education records. The purpose of this letter is to inform you of some of those rights and to provide you with the following contact information for the District's Records Access Officer: Mrs. Beth Lamb, Business Administrator.

#### **Examples of FERPA rights include:**

- The right to inspect and review the student's education records within 45 days of the day the School receives a request for access. Written requests for such access may be submitted to the Records Access Officer between 8:00 a.m. and 3:00 p.m. on any school day. Such requests should be submitted on the District's Application For Inspection of Student Records form that is located in the Office of the Records Access Officer.
- 2. The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate, misleading or an invasion of the student's privacy rights. A request for an amendment may be submitted to the Records Access Officer during regular business hours. Such requests should be submitted on the District's Request For Correction of Student Records form that is located in the Office of the Records Access Officer. If the Records Access Officer denies a properly submitted request for an amendment, the person seeking the amendment will be advised of his/her right to a hearing regarding the requested amendment.
- 3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. For example, the District may, without consent, disclose:
  - a. Personally identifiable information to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a person serving the School Board; a person or attor-

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ney, auditor, medical consultant, or therapist, and including entities that host and disseminate student information such as grades, homework and messages from teachers on the Internet); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

- b. Appropriately designated "directory information", unless the parent or eligible student has advised the District to the contrary by filling out and returning the Request To Limit Disclosure of Directory Information form. The primary purpose of the directory information is to allow the District to include this type of information from the student's education records in certain school publications such as a playbill (showing the student's role in a drama production), an annual yearbook, an honor roll or other recognition list, a graduation program, or a sports activity sheet (such as a wrestling program that discloses participants' height or weight), etc. Directory information may also be disclosed to outside organizations such as companies that manufacture class rings or publish yearbooks or other companies. Additionally, Federal Law requires Districts receiving certain federal assistance to provide requesting military recruiters with secondary school names, addresses, telephone listings and possibly other directory information, unless parents or eligible students have advised the District that they do not want their student's information disclosed without prior written consent.
- 4. The right to know that the District has designated the following infor-

mation as directory information: student's name, parent's name, address, telephone number, email address, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, most recent previous educational agency attended by student, photograph, and video images of students engaged in routine activities when those images are not records of the district's law enforcement unit. If you do not want the District to disclose directory information without your prior written consent, you must complete and return to the District the Request To Limit Disclosure of Directory Information form by October 1, 2017.

5. The right to file a complaint with the following office if you believe the District has violated your FERPA rights: Family policy Compliance Office, US Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-4605.

#### Additionally, please be aware that:

- It is the District's policy to disclose education records without consent to officials of another school district in which a student seeks or intends to enroll, and,
- The District uses video surveillance cameras on school property and in school vehicles to maintain the physical security and safety of the campus. The District has designated its building principals as its law enforcement unit and has assigned to them the responsibility of maintaining the video surveillance images.

## **Pesticide Notification**

The Stockbridge Valley Central School uses Integrated Pest Management practices to reduce the use of pesticides in the Stockbridge Valley buildings and on the grounds. New York State law requires that schools maintain a list of staff and parents who wish to receive written notice forty-eight (48) hours prior to a pesticide application at their school facility if the building will be occupied within seventy-two (72) hours of an application. If you wish to be included on this notification list, or would like further information on the Stockbridge Valley's pesticide program, please contact Beth S. Lamb, Business Administrator at:

Stockbridge Valley C.S.D. P.O. Box 732 • 6011 Williams Rd. Munnsville, NY 13409

## From the Health Office

As part of a required school health examination, a student is weighed and his/ her height is measured. These numbers are used to figure out the student's body mass index or "BMI". The BMI helps the doctor or nurse know if the student's weight is in a healthy range or is too high or too low. Recent changes to the New York State Education Law require that BMI and weight status group be included as part of the student's school health examination. A sample of school districts will be selected to take part in a survey by the New York State Department of Health. If our school is selected to be part of the survey, we will be reporting to New York State Department of Health information about our students' weight status groups. Only summary information is sent. No names and no information about individual students are sent. However, you may choose to have your child's information excluded from this survey report.

The information sent to the New York State Department of Health will help health officials develop programs that make it easier for children to be healthier.

If you do not wish to have your child's weight status group information included as part of the Health Department's survey this year, please complete and sign your name below and return this form to:

Mrs. Mattie Shea, School Nurse Stockbridge Valley Central School 6011 Williams Rd. Munnsville, NY 13409



## DISTRICT NEWS DISTRICT NEWS

Please do not include my child's weight statu	us information in the 2016-2017 School Survey.
Print Child's Name	Date
Print Parent's Name	Parent's Signature

## LOOK AT WAYS YOU CAN HELP OUR SCHOOL ...

#### **Box Tops**

Please help us earn money for our school. Just look for the Box Tops logo on hundreds of products like *Cheerios®*, *Hamburger Helper®*, *Kleenex®*, *Progresso® soups, Betty Crocker® Cake Mixes, LAND O LAKES®* and many other products in almost every aisle of the store. All you need to do is clip and send them to our school to be added to our Box Tops Bin - each one is worth 10¢ for our school.

#### Help Our School Get Free Equipment!

Log on to <u>www.pricechopper.com</u> to register your Price Chopper AdvantEdge card for our school code 16793. This will automatically earn credit for the school every time you use your advantage card.

Check <u>www.pricechopper.com</u> to make sure you are registered to help our school.

#### Target's Take Charge of Education

Sign up for Target's Take Charge of Education. Visit <u>Target.com/tcoe</u> or call 1-800-316-6142 to designate our school. Then visit any Target store or go to Target. com/redcard to get a Redcard. Use your REDcard whenever you shop and Target will donate up to 1% of your purchase to our school.





#### From the Superintendent

This spring, we began work on our campus-wide capital project, which was approved by voters in March 2015. We've been busily "under construction" all summer. In September, there will be a new playground for our elementary students to enjoy and many classroom renovations to enhance learning.

This project also includes many structural and internal pieces that you won't see, but which are critical to keeping this building in good working condition - and, most importantly, keeping our students safe. These include work to the roof, parking lot and fire alarm wiring. These parts of the project aren't glamorous, but they are essential for making sure our students have a high-quality up-todate learning environment.

Building work is not easy for anyone. People are often displaced and inconvenienced and areas are offlimits at certain times. With so much outside work, our timelines change with the weather. Knowing that our school is one of our key community centers makes it even more challenging. I am so appreciative of your support in approving this muchneeded work, and I thank you for your patience and flexibility as we completed the project.

I am very excited to see this project wrap up and I can't wait to share our renovations with you when you come back in September. I know you're going to like what you see!

#### MAIN BUILDING

Our roof was the original roof to this building, which is nearly 20 years old. Our maintenance staff had been doing a great job keeping the roof in good shape and patching areas as needed. However, it was nearing the end of its life. After the rainy summer we just had, we're glad the roof was one of the first items in the project.



Other work in the main building included:

- Replacing fire alarm wiring
- Renovating the high school principal's office
- Renovating the Family Consumer Science room
- Replacing white boards
- Installing additional lighting at the gym entrance
- Replacing ceiling tiles



#### **BUS GARAGE**

At the Bus Garage, we put a new coating on the roof and completed some wiring duct work. We also completed some trenching behind the Garage to help with water flow and drainage.

#### ATHLETICS

We have installed stairs and accessible paths to and between the North and South Fields to increase accessibility to our athletic facilities. We have also resurfaced the tennis courts, replaced the fencing, netting and posts and remade one of them into a basketball court.



## **CAPITAL PROJECT CAPITAL PROJECT CAPITAL PROJECT**

#### AGRICULTURE AREA

We have completely renovated our Ag Lab, including adding a bathroom, separating and upgrading the kitchen, and installing a new roof and siding. We also put in a new boiler and enclosed work space in the Ag Storage Building, and we put in new heat fins in the Greenhouse. All these improvements are certain to make our Ag program an even greater point of pride for our community.



#### PLAYGROUND

Our playgrounds were installed not long after this building opened in 1998 and they had a number of safety and accessibility issues. We have combined the two playgrounds into one larger playspace with separate areas for younger and older children.

#### **EXTERIOR WORK**

You'll see that a lot of outside site work has been completed. This work will improve safety and increase the life of our buildings, while beautifying our campus. Most noticeably, the main parking lot has been completely renovated and reconfigured to provide for a safer traffic pattern and a drop-off area for students. The main access road has also been completely resurfaced and repaved.





## COUGAR SPORTS COUGAR SPORTS COUGAR SPORTS

## SVCS Soccer 2017

Girls Varsity Soccer		Thu
Tue, Aug 29		Hor
Home vs M-ECS (scrimmage)	10 am	Fri, Hor
Thu, Aug 31		
Home vs Cincinnatus	4:30	Thu
Tue, Sep 5		Hor
Away @ DeRuyter	4:30	<b>Fri,</b>   Hor
<i>Thu, Sep 7</i> Home vs McGraw	4:30	Sat,
		Awa
<i>Mon, Sep 11</i> Away @ Otselic Valley	6:30	Wee
Tue, Sep 12		Hor
Home vs Brookfield	4:30	<b>Fri,</b>   Awa
Thu, Sep 14		
Away @ Madison	4:30	Boy
Fri, Sep 15		Sat,
Home vs Otselic Valley	4:30	Awa
Tue, Sep 19		Wee
Home vs Canastota	4:30	Hor
Thu, Sep 21		Fri,
Home vs Fabius Pompey	4:00	Awa
Tue, Sep 26		Tue
Away 🙆 Cincinnatus	4:30	Hor
Thu, Sept 28		We
Home vs DeRuyter	4:30	Hor
Mon, Oct 2		
Home vs Richfield Springs	4:30	Thu Awa
Tue, Oct 3		
Away @ Brookfield	4:30	<b>Mo</b> Awa
Sat, Oct. 7		Wee
Madison @ SUNY Morrisville	e 8:00	Hor
Fri, Oct 13		
Away @ Canastota	6:00	F <b>ri,</b> Hor
Sat, Oct 14		Мо
Away @ McGraw	11:00 am	Hor
Girls Modified Soccer		Wee
Man San 19		Awa
<i>Mon, Sep 18</i> Away @ Otselic Valley	5:00	Fri,
	5.00	Hor
Tue, Sep 26	4.20	Мо
Away @ Cincinnatus	4:30	Awa
Thu, Sep 28		
Home vs DeRuyter	4:30	Sat,
Mon, Oct 2		Mae T
Away @ Madison	4:30	Tue,
Tue, Oct 3		Awa
Away @ Brookfield	4:30	
		1

<i>Thu, Oct 5</i> Home vs Madison	4:30	
Fri, Oct 6	4.20	
Home vs McGraw	4:30	
<i>Thu, Oct 12</i> Home vs Otselic Valley	4:30	
<i>Fri, Oct 13</i> Home vs Brookfield	4;30	
<b>Sat, Oct 14</b> Away @ McGraw	11:00 am	
Wed, Oct 18 Home vs Cincinnatus	4:30	
<i>Fri, Oct 20</i> Away @ DeRuyter	4:30	
, ,	ч.50	
Boys Varsity Soccer		
<i>Sat, Aug 26</i> Away @ Oneida (scrimmage)	11:00 am	
<b>Wed, Aug 30</b> Home vs MPH	4:30	
<b>Fri, Sep 1</b> Away @ Cincinnatus	4:30	
<i>Tue, Sep 5</i> Home vs Herkimer	4:30	
Wed, Sep 6		
Home vs Otselic Valley	4:30	
<b>Thu, Sep 14</b> Away @ Herkimer	4:30	
<i>Mon, Sep 18</i> Away @ Madison	4:30	
<i>Wed, Sep 20</i> Home vs DeRuyter	4:30	
Fri, Sep 22		
Home vs McGraw Mon, Sep 25	4:30	
Home vs Cincinnatus	4:30	
<i>Wed, Sep 27</i> Away @ Otselic Valley	4:30	
<i>Fri, Sep 29</i> Home vs Brookfield	4:30	
Mon, Oct 2 Away @ MPH	4:30	
Sat, Oct 7 Madison @ Morrisville Colleg		-
Tue, Oct 10	. 0.00	
Away @ Brookfield	4:30	A DA
	L	1

Wed, Oct 11	4.20
Away @ DeRuyter	4:30
<i>Fri, Oct 13</i> Away @ McGraw	4:30
<b>Boys Modified Soccer</b>	
<b>Fri, Sep 22</b> Home vs McGraw	4:30
<i>Mon, Sep 25</i> Home vs Cincinnatus	4:30
<b>Wed, Sep 27</b> Away @ Otselic Valley	4:30
<b>Fri, Sep 29</b> Home vs Brookfield	4:30
<i>Mon, Oct 2</i> Away vs Madison	4:30
<b>Wed, Oct 4</b> Away vs Madison	4:30
<i>Tue, Oct 10</i> Away @ Brookfield	4:30
Wed, Oct 11 Away @ DeRuyter	4:30
Fri, Oct 13 Away @ McGraw	4:30
<i>Mon, Oct 16</i> Home vs Otselic Valley	4:30
Wed, Oct 18 Away @ Cincinnatus	4:30
Fri, Oct 20 Home vs DeRuyter	4:30



## Letter to Parents for Stockbridge Valley Central School

Dear Parent/Guardian:

Children need healthy meals to learn. STOCKBRIDGE VALLEY CENTRAL SCHOOL offers healthy meals every school day. Breakfast costs \$1.25 and lunch costs \$1.95. Your children may qualify for free meals or for reduced price meals. Reduced price is \$0.25 for breakfast and \$0.25 for lunch.

- 1. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. Complete the application to apply for free or reduced price meals. Use one Free and Reduced Price School Meals Application for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: Kathleen Carney, 6011 Williams Road, Munnsville Ny13409. 315-495-1909.
- 2. WHO CAN GET FREE MEALS? All children in households receiving benefits from SNAP, the Food Distribution Program on Indian Reservations or TANF, can get free meals regardless of your income. Also, your children can get free meals if your household's gross income is within the free limits on the Federal Income Eligibility Guidelines.
- 3. CAN FOSTER CHILDREN GET FREE MEALS? Yes, foster children that are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income.
- 4. CAN HOMELESS, RUNAWAY, AND MIGRANT CHILDREN GET FREE MEALS? Yes, children who meet the definition of homeless, runaway, or migrant qualify for free meals. If you haven't been told your children will get free meals, please call or e-mail (school, homeless liaison or migrant coordinator information) to see if they qualify.
- 5. WHO CAN GET REDUCED PRICE MEALS? Your children can get low cost meals if your household income is within the reduced price limits on the Federal Eligibility Income Chart, shown on this application.
- 6. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE APPROVED FOR FREE MEALS? Please read the letter you got carefully and follow the instructions. Call the school at [phone number] if you have questions.
- 7. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE? Yes. Your child's application is only good for that school year and for the first 30 operating days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.
- 8. *I GET WIC. CAN MY CHILD(REN) GET FREE MEALS*? Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out a FREE/REDUCED PRICE MEAL application.
- 9. WILL THE INFORMATION I GIVE BE CHECKED? Yes and we may also ask you to send written proof.
- 10. *IF I DON'T QUALIFY NOW, MAY I APPLY LATER?* Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
- 11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: Beth Lamb 6011 Williams Road, Munnsville Ny 13409 (315-495-1909 (blamb@stockbridgevalley.org)
- 12. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You or your child(ren) do not have to be U.S. citizens to qualify for free or reduced price meals.
- 13. WHO SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD? You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children living with you. If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.
- 14. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
- 15. WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME? If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.
- 16. MY SPOUSE IS DEPLOYED TO A COMBAT ZONE. IS HER COMBAT PAY COUNTED AS INCOME? No, if the combat pay is received in addition to her basic pay because of her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact your school for more information.
- 17. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for SNAP or other assistance benefits, contact your local assistance office or call 1-800-342-3009.

#### 2017-2018 INCOME ELIGIBILITY GUIDELINES FOR FREE AND REDUCED PRICE MEALS OR FREE MILK REDUCED PRICE ELIGIBILITY INCOME CHART

Total Family Size	Annual	Monthly	Twice per Month	Every Two Weeks	Weekly
1	\$ 22,311	\$ 1,860	\$ 930	\$ 859	\$ 430
2	\$ 30,044	\$ 2,504	\$ 1,252	\$ 1,156	\$ 578
3	\$ 37,777	\$ 3,149	\$ 1,575	\$ 1,453	\$ 727
4	\$ 45,510	\$ 3,793	\$ 1,897	\$ 1,751	\$ 876
5	\$ 53,243	\$ 4,437	\$ 2,219	\$ 2,048	\$ 1,024
6	\$ 60,976	\$ 5,082	\$ 2,541	\$ 2,346	\$ 1,173
7	\$ 68,709	\$ 5,726	\$ 2,863	\$ 2,643	\$ 1,322
8	\$ 76,442	\$ 6,371	\$ 3,186	\$ 2,941	\$ 1,471
*Each additional person add	\$ 7,733	\$ 645	\$ 323	\$ 298	\$ 149

How to Apply: To get free or reduced price meals for your children carefully complete one application for your household and return it to the designated office. If you now receive Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance to Needy Families (TANF) for any children, or participate in the Food Distribution Program on Indian Reservations (FDPIR), the application must include the children's names, the household SNAP, TANF or FDPIR case number and the signature of an adult household member. All children should be listed on the same application. If you do not list a SNAP, TANF or FDPIR case number, the application must include the names of everyone in the household, the amount of income each household member, and how often it is received and where it comes from. It must include the signature of an adult household member and the last four digits of that adult's social security number, or check the box if the adult does not have a social security number. An application that is not complete cannot be approved. Contact your local Department of Social Services for your SNAP or TANF case number or complete the income portion of the application.

**Reporting Changes:** The benefits that you are approved for at the time of application are effective for the entire school year. You no longer need to report changes for an increase in income or decrease in household size, or if you no longer receive SNAP.

**Income Exclusions:** The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care Development (Block Grant) Fund should not be considered as income for this program.

**Nondiscrimination Statement:** This explains what to do if you believe you have been treated unfairly.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint\_filing\_cust. html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

## This institution is an equal opportunity provider.

Meal Service to Children With Disabilities: Federal regulations require schools and institutions to serve meals at no extra charge to children with a disability which may restrict their diet. A student with a disability is defined in 7CFR Part 15b.3 of Federal regulations, as one who has a physical or mental impairment which substantially limits one or more major life activities. Major life activities are defined to include functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working. You must request the special meals from the school and provide the school with medical certification from a medical doctor. If you believe your child needs substitutions because of a disability, please get in touch with us for further information, as there is specific information that the medical certification must contain.

Confidentiality: The United States Department of Agriculture has approved the release of students names and eligibility status, without parent/guardian consent, to persons directly connected with the administration or enforcement of federal education programs such as Title I and the National Assessment of Educational Progress (NAEP), which are United States Department of Education programs used to determine areas such as the allocation of funds to schools, to evaluate socioeconomic status of the school's attendance area, and to assess educational progress. Information may also be released to State health or State education programs administered by the State agency or local education agency, provided the State or local education agency administers the program, and federal State or local nutrition programs similar to the National School Lunch Program. Additionally, all information contained in the free and reduced price application may be released to persons directly connected with the administration or enforcement of programs authorized under the National School Lunch Act (NSLA) or Child Nutrition Act (CNA); including the National School Lunch and School Breakfast Programs, the Special Milk Program, the Child and Adult Care Food Program, Summer Food Service Program and the Special Supplemental Nutrition Program for Women Infants and Children (WIC); the Comptroller General of the United States for audit purposes, and federal, State or local law enforcement officials investigating alleged violation of the programs under the NSLA or CNA.

**Reapplication:** You may apply for benefits any time during the school year. Also, if you are not eligible now, but during the school year become unemployed, have a decrease in household income, or an increase in family size you may request and complete an application at that time.

The disclosure of eligibility information not specifically authorized by the NSLA requires a written consent statement from the parent/guardian. We will let you know when your application is approved or denied.

Sincerely, Kathleen Carney

Kathleen Carney

#### FREE AND REDUCED PRICE MEAL APPLICATION FACT SHEET

When filling out the application form, please pay careful attention to these helpful hints.

**SNAP/TANF/FDPIR case number:** This must be the complete valid case number supplied to you by the agency including all numbers and letters, for example, E123456, or whatever combination is used in your county. Refer to a letter you received from your local Department of Social Services for your case number or contact them for your number.

**Foster Child:** A child who is living with a family but who is under the legal care of the welfare agency or court may be listed on your family application. List the child's "personal use" income. This includes only those funds provided by the agency which are identified for the personal use of the child, such as personal spending allowances, money received by his/her family, or from a job. Funds provided for housing, food and care, medical, and therapeutic needs are not considered income to the foster child. Write "0" if the child has no personal use income.

Household: A group of related or non-related people who are living in one house and share income and expenses.

Adult Family Members: All related and non-related people who are 21 years of age and older living in your house.

Financially Independent: A person is financially independent and a separate economic unit/house¬hold when his or her earnings and expenses are not shared by the family/household.

**Current Gross Income:** Money earned or received at the present time by each member of your household before deductions. Examples of deductions are federal tax, State tax, and Social Security deductions. If you have more than one job, you must list the income from all jobs. If you receive income from more than one source (wage, alimony, child support, etc.), you must list the income from all sources. Only farmers, self-employed workers, migrant workers, and other seasonal employees may use their income for the past 12 months reported from their 1040 Tax Forms.

#### **Examples of gross income are:**

- Wages, salaries, tips, commissions, or income from self-employment
- Net farm income gross sales minus expenses only not losses
- Pensions, annuities, or other retirement income including Social Security retirement benefits
- Unemployment compensation
- Welfare payments (does not include value of SNAP)
- Public Assistance payments
- Adoption assistance
- Supplemental Security Income (SSI) or Social Security Survivor's Benefits
- Alimony or child support payments
- Disability benefits, including workman's compensation
- Veteran's subsistence benefits
- Interest or dividend income
- Cash withdrawn from savings, investments, trusts, and other resources which would be available to pay for a child's meals
- Other cash income

**Income Exclusions:** The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care Development (Block Grant) Fund should not be considered as income for this program.

If you have any questions or need help in filling out the application form, please contact:

## Kathleen Carney, School Food Service Manager • 315-495-1909



#### 2017-2018 INCOME ELIGIBILITY GUIDELINES FOR FREE AND REDUCED PRICE MEALS OR FREE MILK

		Free Eli	gibility Scale				Re	duced Price	Eligibility Scale	2	
		Free Lunch	, Breakfast, Mi	lk			Re	duced Price I	unch, Breakfas	t	
House Size	Annual	Monthly	2x Month	Every 2 Weeks	Weekly	House Size	Annual	Monthly	2x Month	Every 2 Weeks	Weekly
1	\$ 15,678	\$ 1,307	\$ 654	\$ 603	\$ 302	1	\$ 22,311	\$ 1,860	\$ 930	\$ 859	\$ 430
2	\$ 21,112	\$ 1,760	\$ 880	\$ 812	\$ 406	2	\$ 30,044	\$ 2,504	\$ 1,252	\$ 1,156	\$ 578
3	\$ 26,546	\$ 2,213	\$ 1,107	\$ 1,021	\$ 511	3	\$ 37,777	\$ 3,149	\$ 1,575	\$ 1,453	\$ 727
4	\$ 31,980	\$ 2,665	\$ 1,333	\$ 1,230	\$ 615	4	\$ 45,510	\$ 3,793	\$ 1,897	\$ 1,751	\$ 876
5	\$ 37,414	\$ 3,118	\$ 1,559	\$ 1,439	\$ 720	5	\$ 53,243	\$ 4,437	\$ 2,219	\$ 2,048	\$ 1,024
6	\$ 42,848	\$ 3,571	\$ 1,786	\$ 1,648	\$ 824	6	\$ 60,976	\$ 5,082	\$ 2,541	\$ 2,346	\$ 1,173
7	\$ 48,282	\$ 4,024	\$ 2,012	\$ 1,857	\$ 929	7	\$ 68,709	\$ 5,726	\$ 2,863	\$ 2,643	\$ 1,322
8	\$ 53,716	\$ 4,477	\$ 2,239	\$ 2,066	\$ 1,033	8	\$ 76,442	\$ 6,371	\$ 3,186	\$ 2,941	\$ 1,471
Each Add'l pe	erson add					Each Add'l p	erson add				
	\$ 5,434	\$ 453	\$ 227	\$ 209	\$ 105	'	\$ 7,733	\$ 645	\$ 323	\$ 298	\$ 149

SNAP/TANF/FDPIR Households: Households that currently include children who receive the Supplemental Nutrition Assistance Program (SNAP) but who are not found during the Direct Certification Matching Process (DCMP), or households that currently receive Temporary Assistance to Needy Families (TANF), or the Food Distribution Program on Indian Reservations (FDPIR) must complete an application listing the child's name, a valid SNAP, TANF, or FDPIR case number and the signature of an adult household member. Eligibility for free meal benefits based on participation in SNAP, TANF or FDPIR is extended to all children in the household. When known to the School Food Authority, households will be notified of their children's eligibility for free meals based on their participation in the SNAP, TANF or the FDPIR programs.

Other Source Categorical Eligibility: When known to the School Food Authority, households will be notified of any child's eligibility for free meals based on the individual child's designation as Other Source Categorically Eligible, as defined by law. Children are determined Other Source Categorically Eligible if they are Homeless, Migrant, Runaway, A foster child, or Enrolled in Head Start or an eligible pre-kindergarten program.

If children or households receive benefits under Assistance Programs or Other Source Categorically Eligible Programs and are not listed on the notice of eligibility and are not notified by the School Food Authority of their free meal benefits, the parent or guardian should contact the school or should submit an income application.

Other Households: Households with income the same or below the amounts listed above for family size may be eligible for and are urged to apply for free and/or reduced price meals (or free milk). They may do so by completing the application sent home with the letter to parents. One application for all children in the household should be submitted. Additional copies are available at the principal's office in each school. Applications may be submitted any time during the school year to Kathleen Carney (School Cook Manager). Please contact Kathleen Carney at 315-495-1909 with any questions regarding the application process.

Households notified of their children's eligibility must contact the School Food Authority if they choose to decline the free meal benefits. Households may apply for benefits at any time throughout the school year. Children of parents or guardians who become unemployed or experience a financial hardship mid-year may become eligible for free and reduced price meals or free milk at any point during the school year.

The information provided on the application will be confidential and will be used for determining eligibility. The names and eligibility status of participants may also be used for the allocation of funds to federal education programs such as Title I and National Assessment of Educational Progress (NAEP), State health or State education programs, provided the State agency or local education agency administers the programs, and for federal, State or local means-tested nutrition programs with eligibility standards comparable to the NSLP. Eligibility information may also be released to programs authorized under the National School Lunch Act (NSLA) or the Child Nutrition Act (CNA). The release of information to any program or entity not specifically authorized by the NSLA will require a written consent statement from the parent or guardian.

The School Food Authority does, however, have the right to verify at any time during the school year the information on the application. If a parent does not give the school this information, the child/children will no longer be able to receive free or reduced price meals (free milk).

Foster children are eligible for free meal benefits. A separate application for a foster child is no longer necessary. Foster children may be listed on the application as a member of the family where they reside. Applications must include the foster child's name and personal use income.

Under the provisions of the policy, the designated official will review applications and determine eligibility. If a parent is dissatisfied with the ruling of the designated official, he/she may make a request either orally or in writing for a hearing to appeal the decision. (Business Official, Beth Lamb ), 6011 Williams Road Munnsville, NY 13409 (315-)495-4446, has been designated as the Hearing Official. Hearing procedures are outlined in the policy. However, prior to initiating the hearing procedure, the parent or School Food Authority may request a conference to provide an opportunity for the parent and official to discuss the situation, present information, and obtain an explanation of the data submitted in the application or the decisions rendered. The request for a conference shall not in any way prejudice or diminish the right to a fair hearing.

Only complete applications can be approved. This includes complete and accurate information regarding: the SNAP, TANF, or FDPIR case number; the names of all household members; on an income application, the last four digits of the social security number of the person who signs the form or an indication that the adult does not have one, and the amount and source of income received by each household member. In addition, the parent or guardian must sign the application form, certifying the information is true and correct.

Nondiscrimination Statement: This explains what to do if you believe you have been treated unfairly.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda. gov/complaint\_filing\_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

#### This institution is an equal opportunity provider.

Home of the Cougars

Date Withdrew\_\_\_\_

F \_\_\_\_ R \_\_\_\_ D\_\_\_\_

#### STOCKBRIDGE VALLEY CENTRAL SCHOOL 2017-2018 Application for Free and Reduced Price School Meals/Milk

To apply for free and reduced price meals for your children, read the instructions on the back, complete **only one** form for your household, sign your name and **return it to the address listed below.** Call <u>315-495-1909</u>, if you need help. Additional names may be listed on a separate paper.

#### **Return Completed Applications to:**

#### Stockbridge Valley Central School 6011 Williams Road, PO Box 732 Munnsville, New York 13409-0732

1. List all children in your household who attend school:

Student Name	School	Grade/Teacher	Foster Child	Homeless Migrant, Runaway

#### 2. SNAP/TANF/FDPIR Benefits:

If anyone in your household receives either SNAP, TANF or FDPIR benefits, list their name and CASE # here. Skip to Part 4, and sign the application.

Name: \_

CASE #: \_

3. Report all income for ALL Household Members (Skip this step if you answered 'yes' to step 2)

#### All Household Members (including yourself and all children that have income).

List all Household members not listed in Step 1 (including yourself) even if they do not receive income. For each Household Member listed, if they do receive income, report total income for each source in whole dollars only. If they do not receive income from any other source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

Name of household member	Earnings from work before deductions Amount / How Often	Child Support, Alimony Amount / How Often	Pensions, Retirement Payments <i>Amount / How Often</i>	Other Income, Social Security <i>Amount / How Often</i>	No Income
	\$/	\$ /	\$ /	\$ /	
	\$/	\$ /	\$ /	\$ /	
	\$/	\$ /	\$ /	\$ /	
	\$/	\$ /	\$ /	\$ /	
	\$/	\$/	\$/	\$/	

Total Household Members (Children and Adults)

\*Last Four Digits of Social Security Number: XXX-XX-

- -  $|_{SS\#} \square$ 

I do not

\*When completing section 3, an adult household member must provide the last four digits of their Social Security Number (SS#), or mark the "I do not have a SS# box" before the application can be approved.

4. Signature: An adult household member must sign this application before it can be approved.

I certify (promise) that all the information on this application is true and that all income is reported. I understand that the information is being given so the school will get federal funds; the school officials may verify the information and if I purposely give false information, I may be prosecuted under applicable State and federal laws, and my children may lose meal benefits.

Signature:		Date:	
Email Address:			
Home Phone:	Work Phone:	Но	me Address:

5. Ethnicity and Race are optional; responding to this section does not affect your children's eligibility for free or reduced price meals.

Ethnicity: Hispanic or Latino Not Hispanic or Latino

Race: American Indian or Alaskan Native Asian Black or African American Native Hawaiian or Other Pacific Island White

#### DO NOT WRITE BELOW THIS LINE – FOR SCHOOL USE ONLY

Annual Income Conversion (Only convert when multiple income frequencies are reported on application)

Weekly X 52; Every Two Weeks (bi-weekly) X 26; Twice Per Month X 24; Monthly X 12

□ Denied/Paid

SNAP/TANF/Foster

Income Household:	Total Household	Income/How	Often

□ Free Meals □ Reduced Price Meals Signature of Reviewing Official

Date Notice Sent:

Household Size:



#### **APPLICATION INSTRUCTIONS**

To apply for free and reduced price meals complete only one application for your household using the instructions below. Sign the application and return the application to Kathleen Carney, School Cook Manager.

If you have a foster child in your household, you may include them on your application. A separate application is no longer needed. Call the school if you need help: 315-495-1909. Ensure that all information is provided. Failure to do so may result in denial of benefits for your child or unnecessary delay in approving your application.

## PART 1 ALL HOUSEHOLDS MUST COMPLETE STUDENT INFORMATION. DO NOT FILL OUT MORE THAN ONE APPLICATION FOR YOUR HOUSEHOLD.

- (1) Print the names of the children, including foster children, for whom you are applying on one application.
- (2) List their grade and school.
- (3) Check the box to indicate a foster child living in your household, or if you believe any child meets the description for homeless, migrant, runaway (Beth Lamb, Business Official 315-495-4446).

#### PART 2 HOUSEHOLDS GETTING SNAP, TANF OR FDPIR SHOULD COMPLETE PART 2 AND SIGN PART 4.

- List a current SNAP, TANF or FDPIR (Food Distribution Program on Indian Reservations) case number of anyone living in your household. The case number is provided on your benefit letter.
- (2) An adult household member must sign the application in PART 4. SKIP PART 3. Do not list names of household members or income if you list a SNAP case number, TANF or FDPIR number.

#### PART 3 ALL OTHER HOUSEHOLDS MUST COMPLETE THESE PARTS AND ALL OF PART 4.

- (1) Write the names of everyone in your household, whether or not they get income. Include yourself, the children you are applying for, all other children, your spouse, grandparents, and other related and unrelated people in your household. Use another piece of paper if you need more space.
- (2) Write the amount of current income each household member receives, before taxes or anything else is taken out, and indicate where it came from, such as earnings, welfare, pensions and other income. If the current income was more or less than usual, write that person's usual income. Specify how often this income amount is received: weekly, every other week (bi-weekly), 2 x per month, monthly. If no income, check the box. The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care and Development Block Grant, TANF and At Risk Child Care Programs should not be considered as income for this program.
- (3) Enter the total number of household members in the box provided. This number should include all adults and children in the household and should reflect the members listed in PART 1 and PART 3.
- (4) The application must include the last four digits only of the social security number of the adult who signs PART 4 if Part 3 is completed. If the adult does not have a social security number, check the box. If you listed a SNAP, TANF or FDPIR number, a social security number is not needed.
- (5) An adult household member must sign the application in PART 4.

**OTHER BENEFITS:** Your child may be eligible for benefits such as Medicaid or Children's Health Insurance Program (CHIP). To determine if your child is eligible, program officials need information from your free and reduced price meal application. Your written consent is required before any information may be released. Please refer to the attached parent Disclosure Letter and Consent Statement for information about other benefits.

#### USE OF INFORMATION STATEMENT

Use of Information Statement: The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not submit all needed information, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the primary wage earner or other adult household member who signs the application. The social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs.

We may share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

#### **DISCRIMINATION COMPLAINTS**

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

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To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint\_filing\_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

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- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.



## 2017-18 CALENDAR 2017-18 CALENDAR 2017-18 CALENDAR

- Recess/Vacation Days
- Superintendent's Conference Days
- Regents Days
- ELA/Math/Science Testing

# **STOCKBRIDGE VALLEY CSD** 2017-2018 Student Program Calendar

Student Days	September 2017				
Monday	TUESDAY	WEDNESDAY	THURSDAY	Friday	
				1	
4 Labor Day	5 Supt. Conf. Day	6 Supt. Conf. Day	7 CLASSES BEGIN	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

20	Student Days	00	<b>October 2017</b>				
	Monday	TUESDAY	WEDNESDAY	THURSDAY	Friday		
	2	3	4	5	6		
	9 Columbus 9 Day	10	11	12	13		
	16	17	18	19	20 Supt. Conf. Day		
	23	24	25	26	27		
	30	31					

18	Student Days	No	vember 20	17	
	Monda	Y TUESDAY	WEDNESDAY	THURSDAY	Friday
			1	2	3
	6	7	8	9	Veterans 10 Day
	13	14	15	16	17
	20	21	Thanksgiving 22 Recess	Thanksgiving 23 Day	Thanksgiving 24 Recess
	27	28	29	30	

6	Student Days	Dec	ember 20	17				
	Monday	TUESDAY	WEDNESDAY	THURSDAY	Friday			
					1			
	4	5	6	7	8			
	11	12	13	14	15			
	18	19	20	21	22			
	25 Winter Recess	26	27	28	29			

Ident Davs

21 St

5.	uuent Days	Ja	<b>nuary 20</b> 1	8	
	Monday	TUESDAY	WEDNESDAY	THURSDAY	Friday
	1 Winter 1 Recess	2 CLASSES RESUME	3	4	5
ł	8	9	10	11	12
	Dr. King 15 Day	16	17	18	19
	22 Regents Exams	23	24	25	26
	29	30	31		

February 2018						
Monday	TUESDAY	WEDNESDAY	THURSDAY	Friday		
			1	2		
5	6	7	8	9		
12	13	14	15	16		
Presidents' 19 Day	Mid-Winter 20 Recess	21	22	23		
26	27	28				

Student Days	/	March 201	8		
Monday	TUESDAY	WEDNESDAY	THURSDAY	Friday	
			1	2	
5	6	7	8	9	
12	13	14	15	Supt. Conf. 16 Day	
19	20	21	22	23	
26	27	28	29	Good 30 Friday	

Student Days		April 2018			
Monday	TUESDAY	WEDNESDAY	THURSDAY	Friday	
2	3	4	5	6	
9	10	Grades 3-8 11 ELA/Math Tests	12	13	
16	17	18	19	20	
23 Spring Recess	24	25	26	27	
30					

22	Student Days		May 2018		Friday		
	Monday	TUESDAY	WEDNESDAY	THURSDAY FRIDAY			
		1 Grades 3-8 ELA/Math Tests	2	3	4		
	7	8	9	10	11		
	14	15	16	17	18		
	21	22	23	24	25		
	Memorial 28 Day	29	30	31			

Student Days		<i>lune 2018</i>				
Monday	THURSDAY	Friday				
				1		
Grades 4 & 8 Science 4 Written Exam	5 Regents 5 Exams	6	7	8		
11	Regents 12 Exams	13	14	Regent 15 Rating Da		
Regents 18 Exams	19	20	21	Regent 22 Rating Da		
25	26	27	28	29		

September 5 & 6 • October 20 • March 16 Regents Days January 22 - 25 • June 5, 12 - 21 • Regents Rating Days, June 15 & 22 ELA/Math/Science Testing ELA/Math Assessments, April 11-13 • May 1-3 / NYS Science Written Exams, June 4

#### **Recess/Vacation Days**

 September 4
 Labor Day
 January 15
 Martin Luther King Jr. Day

 October 9
 Columbus Day
 February 19-23
 Mid-Winter Recess

 November 10
 Veterans Day
 March 30
 Mid-Winter Recess

 November 22 - 24...Thanksgiving Recess
 March 30
 Spring Recess

 December 25 - Jan 1
 Winter Recess
 May 28
 Memorial Day

September	17 days	February	15 days
October	20 days	March	20 days
November	18 days	April	16 days
December	16 days	May	22 days
January		June	

## Stackbridge Valley Central School District 6011 Williams Road • P.O. Box 732 • Munnsville, NY 13409

Non-Profit Organization U.S. Postage *PAID* Munnsville, NY 13409 Permit #1

#### Board of Education Barbary Reaves, President

Barbary Reaves, President Lindsey Cross, Vice President Herb Bingel Kristin Guinto Thomas Hollingsworth, Jr. Niki Maiura Doug Reed

## LOCAL BOX HOLDER RURAL 6 STAR ROUTES

Ms. Cynthia Stocker, Superintenden.

Mr. Dana Chapman, Interim K-12 Principal Mr. Jonathan Kilian, 7-12 Principal Intern Mrs. Beth Lamb, Business Administrator

Administration





*Superintendent* Ms. Cynthia Stocker • 495-4400

District Office Mrs. Pam Mennig • 495-4400

Business Administrator Mrs. Beth Lamb • 495-4446

*K-12 Interim Principal* Mr. Dana Chapman • 495-4550

*7-12 Principal Intern* Mr. Jonathan Kilian • 495-4450

*Treasurer* Ms. Kelly Johnson • 495-4445

*Guidance Office* Mrs. Cassandra Gleason • 495-1908



Athletic Director Mr. Corey Graves • 495-4590

*Head Custodian* Mr. J.T. Mann • 495-4495

*Cafeteria Manager* Ms. Kathy Carney • 495-1909

CSE Office Mrs. Terry McInerney • 495-1905

*Head Bus Driver* Ms. Pam Mitchell • 495-4599

School Nurse Mrs. Mattie Shea • 495-4500

PIZZA NIGHT!!

The Stockbridge Valley Educational Foundation will be sponsoring "Pizza Night" from 5:00-6:00 p.m. on September 14.

Pizza, salad and beverages will be available to purchase prior to



