



2021-2022 BUDGET DEVELOPMENT – ADMINISTRATIVE SERVICES

JANUARY 19, 2021



BLIND BROOK-RYE UFSD



2021-2022 Budget Process

Budget development broken into 3 meetings prior to full presentation of Draft 1

Communication

- Created Budget Page
- Email questions to budget@blindbrook.org
- Questions will be responded to and placed in FAQ section under the Budget Webpage
- All presentations & meetings will be posted
- Created Team File for BOE



2021-2022 Budget Process

Department & Building Budget Presentations

January 19	Central Services
February 9	Middle & High School
February 23**	Ridge St
March 2**	Budget Workshop - Draft 1
March 16	Budget Workshop - Draft 2
March 30**	Budget Workshop - Draft 3 (as needed)
April 6 th	Budget Adoption

All Meetings will begin at 7:30 pm



Budget Codes

Budget Building Block Index of Designation

Fund	A – designates general fund
Function	First four letters of the code
Object	Next 3 letters of the code
Location	Next 2 letters of the code
Department	Last four letters of the code



Budget Codes

Function Codes

1010 – Board of Education	2630 – Technology
1040 – District Clerk	2810 - Guidance
1060 – District Meeting	2815 – Health Services
1240 – Superintendent	2820 – Psychological Services
1310 – Business Administration	2825 – Social Work Services
1325 – Treasurer	2850 – Co Curricular Activities
1345 – Purchasing	2855 - Athletics
1420 – Legal	5510 – District Transportation
1430 – Personnel	5530 – Garage Building
1480 – Public Information	5540 – Contract Transportation
1620 – Operations of Plant	9010 – Employees Retirement
1621 – Maintenance of Plant	9020 – Teachers Retirement
1670 – Central Printing & Mailing	9030 – Social Security
1910 – Liability Insurance	9040 – Workers Comp
1920 – School Association Dues	9050 – Unemployment Insurance
1950 – Assessments on Property	9060 – Health Insurance
1981 – BOCES Admin Costs	9070 – Union Welfare
1983 – BOCES Capital Costs	9089 – Other Benefits
1989 – Unclassified	9711 – Serial Bonds Construction
2010 – Curriculum Development	9714 – Debt Service Tax Refunds
2020 – Supervision	9789 – Energy Performance Debt
2110 – Regular Instruction	9901 – Transfer to Special Aid
2250 – Special Education	
2610 – School Library	



Budget Codes

Object Codes

120 – Instructional Salaries K-3
121 – Instructional Salaries 4-5
125 – Instructional Salaries – 6
126 – Instructional Salaries 7-8
130 – Instructional Salaries 9-12
135 – Teacher Stipends
140 – Instructional Substitute Salaries
145 – School Monitors
150 – Instructional Salaries
151 – Instructional Salaries
160 – Non Instructional Salaries
161 – Non Instructional Overtime & Chaperones
200 – Equipment
400 – Contractual Services
401 – COVID Expenses
450 – Supplies & Materials
460 – Library & Software Aided Materials
470 – Tuition
472 – Non Public School Tuition
480 – Textbooks
490 – BOCES Services
600 – Debt Principal Payments

Object Codes cont.

700 – Debt Interest Payments
800 - Benefits
950 – Transfer to Special Ed
960 – Transfer to Capital

Building Codes

01 – District wide
02 – Ridge Street
03 – High School
05 – Middle School

Program/Department

0000
0001 - 0004
0005 - Languages
0006 – Math
0007 - Science
0008 – Social Studies
0009 – Music & Arts
0010 – Phys Ed



Administrative Highlights

- Districtwide Operations & Services
 - Board of Education, District Clerk & Meeting
 - Superintendent & Finance
 - Legal, Personnel & Public Information
 - Facilities & Transportation
 - Central Printing & Mailing
 - Liability Insurance, Dues, Assessment
 - BOCES Admin costs & Unclassified Expense
 - Technology & Library
 - Curriculum & Professional Development



21-22 Board of Education

Account	Description	2021 - 22 Proposed Budget	2020 - 21 Budget	Dollar Change	Percent Change
A 1010.400-01-0000	CONTRACTUAL EXPENDITURES	16,000	16,000	-	0.00%
A 1010.401-01-0000	STRATEGIC PLANNING	30,000		30,000	100.00%
A 1010.450-01-0000	MATERIALS & SUPPLIES	150	150	-	0.00%
A 1010.490-01-0000	BOCES-SERVICES	3,500	4,500	(1,000)	-22.22%
1010	BOARD OF EDUCATION	49,650	20,650	29,000	140.44%
A 1040.160-01-0000	SALARY-DISTRICT CLERK	12,500	12,500	-	0.00%
A 1040.400-01-0000	CONTRACTUAL EXPENDITURES	100	100	-	0.00%
A 1040.450-01-0000	DISTRICT CLERK-SUP&MAT	100	100	-	0.00%
1040	DISTRICT CLERK	12,700	12,700	-	0.00%
A 1060.400-01-0000	CONTRACTUAL EXPENDITURES	9,800	6,500	3,300	50.77%
A 1060.400-01-0001	LEGAL ADVERTISING	5,500	6,500	(1,000)	-15.38%
A 1060.450-01-0000	MATERIALS & SUPPLIES	300	750	(450)	-60.00%
1060	DISTRICT MEETING	15,600	13,750	1,850	13.45%
	TOTAL	77,950	47,100	30,850	65.50%



21-22 Superintendent

Account	Description	2021 - 22 Proposed Budget	2020 - 21 Budget	Dollar Change	Percent Change
A 1240.150-01-0000	SUPERINTENDENT SALARY (1 FTE)	245,000	240,000	5,000	2.08%
A 1240.150-01-0001	SUPERINTENDENT- OTHER	8,155	8,600	(445)	-5.17%
A 1240.160-01-0000	SUPT SECRETARY SALARY (1 FTE)	84,650	83,650	1,000	1.20%
A 1240.200-01-0000	EQUIPMENT	1,000	1,000	-	0.00%
A 1240.400-01-0000	CONTRACTUAL EXPENDITURES	28,000	35,000	(7,000)	-20.00%
A 1240.450-01-0000	MATERIALS & SUPPLIES	2,000	2,000	-	0.00%
1240	CHIEF SCHOOL ADMINISTRATOR	368,805	370,250	(1,445)	-0.390%



21-22 Finance

Account	Description	2021 - 22 Proposed Budget	2020 - 21 Budget	Dollar Change	Percent Change
A 1310.150-01-0000	ASST SUPERINTENDENT SALARY (1 FTE)	204,580	264,875	(60,295)	-22.76%
A 1310.150-01-0001	ASST SUPERINTENDENT- OTHER	10,000	10,000	-	0.00%
A 1310.160-01-0000	STAFF SALARIES (3 FTE)	204,498	200,118	4,380	2.19%
A 1310.200-01-0000	EQUIPMENT	4,000	1,000	3,000	300.00%
A 1310.400-01-0000	CONTRACTUAL EXPENDITURES	3,996	4,000	(4)	-0.10%
A 1310.400-01-0001	PROFESSIONAL DUES	1,250	1,350	(100)	-7.41%
A 1310.400-01-0002	FINANCIAL SERVICES	7,000	7,000	-	0.00%
A 1310.450-01-0000	MATERIALS & SUPPLIES	4,000	4,000	-	0.00%
A 1310.490-01-0000	BOCES SERVICES	64,050	64,250	(200)	-0.31%
1310	BUSINESS ADMINISTRATION	503,374	556,593	(53,219)	-9.56%
A 1320.400-01-0000	AUDIT SERVICES EXPENDITURES	35,000	35,000	-	0.00%
1320	AUDITING	35,000	35,000	-	0.00%
A 1325.160-01-0000	TREASURER – SALARY (1 FTE)	121,000	120,000	1,000	0.83%
1325	TREASURER	121,000	120,000	1,000	0.83%
A 1345.400-01-0000	CONTRACTUAL EXPENDITURES (ED- DATA)	4,000	4,000	-	0.00%
A 1345.490-01-0000	BOCES SERVICES	1,000		1,000	100.00%
1345	PURCHASING	5,000	4,000	1,000	25.00%
	TOTAL	664,374	715,593	(51,219)	-7.16%



21-22 Legal, Personnel & Public Information

	Description	2021 - 22 Proposed Budget	2020 - 21 Budget	Dollar Change	Percent Change
A1420.4	Contractual And Other	150,000	150,000	-	0.000%
1420	LEGAL	150,000	150,000	-	0.000%
A1430.4	Contractual And Other	6,000	6,000	-	0.000%
A1430.49	BOCES Services	17,700	17,500	200	1.143%
1430	PERSONNEL	23,700	23,500	200	0.851%
A1480.16	Noninstructional Salaries (1 FTE)	46,654	42,567	4,087	9.601%
A1480.2	Equipment	1,000	1,000	-	0.000%
A1480.4	Contractual And Other	1,770	2,000	(230)	-11.500%
A1480.45	Materials And Supplies	100	100	-	0.000%
1480	PUBLIC INFORMATION	49,524	45,667	3,857	8.446%
	TOTAL	223,124	219,167	4,057	1.85%



21-22 Facilities Operations

Account	Description	2021 - 22 Proposed Budget	2020 - 21 Budget	Dollar Change	Percent Change
A 1620.400-01-0001	TELEPHONE SERVICE	111,000	111,698	(698)	-0.62%
A 1620.400-01-0002	ENERGY (GAS)	135,000	134,676	324	0.24%
A 1620.400-01-0003	WATER SERVICE	27,120	25,120	2,000	7.96%
A 1620.400-01-0004	ELECTRICAL SERVICE	410,000	401,706	8,294	2.06%
A 1620.400-01-0005	COPIER SERVICE	86,000	84,024	1,976	2.35%
A 1620.490-01-0000	BOCES SERVICES	25,000		25,000	100.00%
1620	OPERATION OF PLANT	794,120	757,224	36,896	4.87%



21-22 Facilities Maintenance

Account	Description	2021 - 22 Proposed Budget	2020 - 21 Budget	Dollar Change	Percent Change
A 1621.160-01-0000	CUSTODIAL SALARIES (12 FTE)	816,988	708,841	108,147	15.26%
A 1621.160-01-0002	CUSTODIAL OVERTIME	90,000	90,000	-	0.00%
A 1621.160-01-0003	NIGHT CLEANERS (13 FTE)	241,499	224,998	16,501	7.33%
A 1621.200-01-0000	EQUIPMENT	92,000	47,500	44,500	93.68%
A 1621.400-01-0001	ORDINARY MAINTENANCE	68,110	67,200	910	1.35%
A 1621.400-01-0002	SERVICE AGREEMENTS	157,300	154,500	2,800	1.81%
A 1621.400-01-0003	LONG RANGE MAINTENANCE	162,000	108,500	53,500	49.31%
A 1621.400-01-0005	UNIFORMS	7,000	6,500	500	7.69%
A 1621.450-01-0000	MATERIALS & SUPPLIES	135,000	125,000	10,000	8.00%
1621	MAINTENANCE OF PLANT	1,769,897	1,533,039	236,858	15.45%
A 1670.450-01-0000	POSTAGE & SUPPLIES	16,800	18,000	(1,200)	-6.67%
1670	CENTRAL PRINTING & MAILING	16,800	18,000	(1,200)	-6.67%
	TOTAL	2,580,817	2,308,263	272,554	11.81%



21-22 Transportation

Account	Description	2021 - 22 Proposed Budget	2020 - 21 Budget	Dollar Change	Percent Change
A 5510.160-01-0000	BUS DRIVER SALARIES (9 FTE)	514,800	419,699	95,101	22.66%
A 5510.161-01-0000	BUS DRIVER - OVERTIME	67,500	67,500	-	0.00%
A 5510.200-01-0000	EQUIPMENT	7,750	9,500	(1,750)	-18.42%
A 5510.400-01-0000	CONTRACTUAL EXPENDITURES	48,825	43,279	5,546	12.81%
A 5510.450-01-0001	FUEL	30,000	30,000	-	0.00%
A 5510.490-01-0000	BOCES SERVICES	80,000	85,000	(5,000)	-5.88%
5510	DISTRICT TRANSPORT	748,875	654,978	93,897	14.34%
A 5530.400-01-0000	CONTRACTUAL EXPENDITURES	21,750	19,950	1,800	9.02%
5530	GARAGE BUILDING	21,750	19,950	1,800	9.02%
A 5540.400-01-0000	CONTRACT TRANSPORTATION	891,666	881,831	9,835	1.12%
A 5540.400-01-0001	Contract Trans.- Sports	14,000	5,000	13,000	180.00%
5540	CONTRACT TRANSPORT	905,666	886,831	18,835	2.12%
	TOTAL	1,676,291	1,561,759	114,532	7.33%



21-22 Unallocated

Account	Description	2021 - 22 Proposed Budget	2020 - 21 Budget	Dollar Change	Percent Change
A 1910.400-01-0000	UNALLOCATED INSURANCE	223,199	215,635	7,564	3.51%
A 1920.400-01-0000	SCHOOL ASSOCIATION DUES	12,410		12,410	100.00%
A 1950.400-01-0000	ASSESS WATER TAX	33,000	33,627	(627)	-1.86%
A 1981.490-01-0000	BOCES ADMINISTRATION	195,000	188,286	6,714	3.57%
A 1983.490-01-0000	BOCES CAPITAL EXPENSES	47,000	44,804	2,196	4.90%
A 1989.400-01-0000	UNCLASSIFIED	55,000	55,000	-	0.00%
	TOTAL	565,609	537,352	28,257	5.26%



21-22 Curriculum & Professional Development

Account	Description	2021 - 22 Proposed Budget	2020 - 21 Budget	Dollar Change	Percent Change
A 2010.150-01-0000	ASST SUPERINTENDENT - CURRICULUM	230,280	224,095	6,185	2.76%
A 2010.150-01-0002	CURRICULUM DEVELOPMENT SALARIES	-	30,000	(30,000)	-100.00%
A 2010.160-01-0000	CLERICAL SALARY	66,609	63,851	2,758	4.32%
A 2010.200-01-0000	EQUIPMENT	-	1,000	(1,000)	-100.00%
A 2010.400-01-0000	CONTRACTUAL: SPECIAL PROJECTS	-	500	(500)	-100.00%
A 2010.450-01-0001	MATERIALS & SUPPLIES	2,000	500	1,500	300.00%
A 2010.490-01-0000	BOCES TESTING & REPORTING	50,000	58,000	(8,000)	-13.79%
2010	CURRICULUM DEVEL & SUPERVISION	348,889	377,946	(29,057)	-7.69%
A 2070.400-01-0000	STAFF DEV.CONTRACTUAL	60,400	35,000	25,400	72.57%
A 2070.400-01-0001	TEACHER EXCELLENCE-FUND	6,500	5,000	1,500	30.00%
A 2070.400-01-0002	STAFF DEVEL - SRP	250	250	-	0.00%
A 2070.400-01-0003	SUPT CONFERENCE DAY	5,500	5,500	-	0.00%
A 2070.400-01-0004	CONSULTANT SERVICES	25,000	25,000	-	0.00%
A 2070.490-01-0000	BOCES SERVICES	39,025	30,000	9,025	30.08%
2070	INSERVICE TRAINING-INSTRUCTION	136,675	100,750	35,925	35.66%
	TOTAL	485,564	478,696	6,868	1.43%



21-22 Technology

Account	Description	2021 - 22 Proposed Budget	2020 - 21 Budget	Dollar Change	Percent Change
A 2630.150-01-0000	INSTRUCTIONAL SALARIES (3 FTE)	329,591	79,810	249,781	312.97%
A 2630.160-01-0000	NONINSTRUCTIONAL SALARIES (1 FTE)	88,862	86,127	2,735	3.18%
A 2630.160-02-0000	NON-INSTRUC. SALARIES- RSS (1 FTE)	66,448	62,721	3,727	5.94%
A 2630.200-01-0000	EQUIPMENT	360,942	151,600	209,342	138.09%
A 2630.400-01-0000	CONTRACTUAL EXPENDITURES	159,830	159,500	330	0.21%
A 2630.450-01-0000	MATERIALS & SUPPLIES	57,485	36,000	21,485	59.68%
A 2630.460-01-0000	STATE AID COMP.SOFTWARE	175,854	128,900	46,954	36.43%
A 2630.490-01-0000	BOCES SERVICES	952,850	756,000	196,850	26.04%
2630	COMPUTER ASSISTED INSTRUCTION	2,191,862	1,460,658	731,204	50.06%



21-22 Library

Account	Description	2021 - 22 Proposed Budget	2020 - 21 Budget	Dollar Change	Percent Change
A 2610.150-02-0000	INSTRUC. SALARIES- RSS (IMC) (1 FTE)	144,445	142,311	2,134	1.500%
A 2610.150-03-0000	INSTRUC. SALARIES- HS (IMC) (1 FTE)	71,198	67,713	3,485	5.147%
A 2610.160-03-0000	NON-INSTRUC. SALARIES- HS (IMC) (1 FTE)	36,125	35,819	306	0.854%
A 2610.200-03-0000	BBMS/HS EQUIPMENT	20,000	800	19,200	2400.000%
A 2610.400-03-0001	IMC PROFESSIONAL DEVELOPMENT	500	500	-	0.000%
A 2610.450-02-0000	RSS MATERIALS & SUPPLIES	1,000	1,000	-	0.000%
A 2610.450-03-0000	BBMS/HS MATERIALS & SUPPLIES	7,500	7,500	-	0.000%
A 2610.460-02-0000	BMPRSS LIBRARY-BOOKS	1,000	6,000	(5,000)	-83.333%
A 2610.460-03-0000	BBMS/HS LIBRARY BOOKS	3,000	6,000	(3,000)	-50.000%
A 2610.490-01-0000	BOCES SERVICES	43,700	38,913	4,787	12.302%
2610	SCHOOL LIBRARY & AUDIOVISUAL	328,468	306,556	21,912	7.148%



21-22 Debt Service

Account	Description	2021 - 22 Proposed Budget	2020 - 21 Budget	Dollar Change	Percent Change
A 9711.600-01-0000	SERIAL BONDS-SCHOOL CONSTRUCTION-P	2,880,000	3,190,000	(310,000)	-9.72%
A 9711.700-01-0000	SERIAL BONDS-SCHOOL CONSTRUCTION-I	1,212,763	1,853,410	(640,647)	-34.57%
A 9714.600-01-0000	PRINCIPAL - REAL PROPERTY TAX REFUND	195,000	190,000	5,000	2.63%
A 9714.700-01-0000	INTEREST - REAL PROPERTY TAX REFUND	129,044	134,744	(5,700)	-4.23%
A 9787.600-01-0000	INSTALLMENT PURCHASE DEBT-BUS- PRINCIPL	44,704	42,784	1,920	4.49%
A 9787.700-01-0000	INSTALLMENT PURCHASE DEBT-BUS- INTEREST	2,616	4,201	(1,585)	-37.73%
A 9789.600-01-0000	EPC PRINCIPAL	199,196	194,764	4,432	2.28%
A 9789.700-01-0000	EPC INTEREST	46,087	50,519	(4,432)	-8.77%
A 9901.950-01-0000	INTERFUND TRANSFER SPECIAL AID FUND	39,000	39,020	(20)	-0.05%
A 9901.960-01-0001	TRANSFER TO CAPITAL	390,000	-	390,000	100.00%
	TOTAL DEBT & TRANSFERS	5,138,410	5,699,442	(561,032)	-9.84%



21-22 General Support

Account	Description	2021 - 22 Proposed Budget	2020 - 21 Budget	Dollar Change	Percent Change
10	BOARD OF EDUCATION	77,950	47,100	30,850	65.50%
12	SUPERINTENDENT	368,805	370,250	(1,445)	-0.39%
13	FINANCE	664,374	715,593	(51,219)	-7.16%
14	LEGAL, PERSONNEL & PUBLIC INFORMATION	223,124	219,067	4,057	1.85%
16	OPERATIONS & MAINTENANCE	2,580,817	2,308,263	272,554	11.81%
19	UNALLOCATED EXPENSES	565,609	537,352	28,257	5.26%
20	CURRICULUM & PROFESSIONAL DEVELOPMENT	485,564	478,696	6,868	1.43%
26	LIBRARY & TECHNOLOGY	2,520,330	1,767,214	753,116	42.62%
55	TRANSPORTATION	1,676,291	1,561,759	114,532	7.33%
97	DEBT SERVICE	4,709,410	5,660,422	(951,012)	-16.80%
99	INTERFUND TRANSFERS	429,000	39,020	389,980	999.44%
	TOTAL	14,301,274	13,704,736	596,538	4.35%



Questions

**Email questions to:
budget@blindbrook.org**