



Medford

Medford City Hall
85 George P. Hassett Drive
Medford, MA 02155
Office of Human Resources, Room 204
HR: 781-475-5640

Date Posting: June 10, 2024
Date Posting Removal: June 24, 2024
Location: All DPW Buildings
Classification: **PW 5.5/MEO II & LABORER**
Division: Cemetery Division
Salary: Minimum: \$1,106.24 Maximum: \$1,157.45
Supervision: Reports to Superintendent for the Cemetery

SUMMARY:

Employees are responsible to perform manual labor such as pick up and shovel work required in digging and filling trenches, grading, and loaming, sweeping streets; to assist in repairing structures and equipment, to assist in constructing and repairing streets, sidewalks, curbing culverts, manholes. Works under general supervision, following departmental rules, regulations, and policies, requiring the ability to complete assigned tasks, according to a prescribed time schedule, refers unusual problems to superiors.

RESPONSIBILITIES:

- The employee operates a variety of special motor equipment and other equipment such as one- and five-ton dump trucks, sweepers, sewer trucks, compressors, pavement breaker, pick-up truck with plow, dump truck, and similar machinery.
- Digging graves, setting up lowering devise, filling in graves, mowing grass with power and hand machines; trimming and edging; trimming shrubbery, grading lots, raking, watering, and caring for flower beds, straightening tipped stones, filling in sunken graves.
- Painting fences and settees; cutting down trees and sawing them into pieces; shoveling snow, operating a truck in the transportation of employees, equipment, and materials; to load and unload trucks; to plow snow and sand streets, sidewalks and public parking areas, haul snow from streets to sand hills in winter; grease, oil and keep equipment clean and in good running order.
- Excavate and backfill and perform associated work in connection with street and drain work projects.
- Cutting and mowing grass with hand or power mower and associated ground breakers, sewer stoppage, fallen wires and trees, or other complaints and to service such emergency calls when possible or to notify the necessary members of the day crew or department as required.
- Perform related work as required. heavy lifting is required.

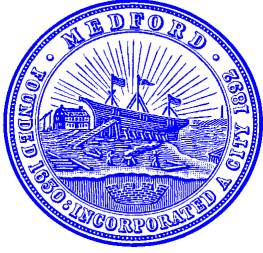
EXPERIENCE and TRAINING GUIDELINES

Education and/or Experience:

Equivalent to a high school diploma.

License or Certification:

- Valid Class B CDL Driver's License.
- One (1) year of experience as a truck driver.



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WORK ENVIRONMENT AND PHYSICAL DEMANDS:

Environmental Conditions:

Indoor and outdoor environments with wide range of weather conditions, exposure to vibrations and noise; work on slippery or uneven surfaces, work with electrical energy; work with and around heavy machinery; work in or near vehicle traffic; exposure to dust and fumes from motorized equipment; possible exposure to toxic chemicals; irregular working hours for inclement weather situations and other circumstances. Most work independently and/or in groups.

Physical Conditions:

Essential functions may require maintaining physical condition necessary for sitting, standing, and walking for extended periods of time; moderate to heavy lifting and carrying which includes the ability to lift up to one hundred pounds; pulling, reaching, bending, climbing, and kneeling; use of fingers, both hands and legs required; must be able to distinguish colors and operate assigned vehicles.

ADDRESS ALL COVER LETTERS AND RESUMES TO
Human Resources Department
City of Medford – Room 204
85 George P. Hassett Drive
Medford, MA 02155

Or send cover letter and resume with the job title in the subject line to jobs@medford-ma.gov

The City of Medford is an Equal Opportunity Employer. All applications will receive equal consideration regardless of disability, race, color, religion, creed, gender, sexual orientation, veteran status, and any other protected class status, in accordance with applicable. Residents of the City of Medford, Women, People of Color, Veterans and Persons with Disabilities are encouraged to apply.