

Brandywine School District
District Finance Committee

Minutes of the Meeting of July 14, 2021

Members Present: James Hanby (Chair Person), Chuck Landry, John Skrobot III,
Matt Auerbach, Jack Vinokur, Victor Ferzetti, , Chris Milionis,

Members Absent: Susan Koski, Kristin Pidgeon-Board
Member Alternate

Other District Representatives Present: Jason Hale-Chief Financial Officer, Lincoln Hohler-
Superintendent, Angie Thomas-Manager of
Finance, Kim Stock-Board Member

Members of the Public: No members of the public were in attendance

The meeting was called to order by Mr. Hanby at 5:02 P.M.

I. Approval of Minutes – June 9, 2021 Meeting

The minutes of the June 9, 2021 meeting were introduced for review and approval. Duplicate line exists. Rebecca states correction will be made.

A motion to approve the minutes as amended was introduced by Mr. Skrobot; seconded by Mr. Landry. Approved unanimously.

II. June 30, 2021 Financial Report

The June 30, 2021 financial report set was introduced for review. Dr. Hale led the committee through the reports including the FY 2022 Preliminary Budget.

a. Revenue Report

The district received a little over 100% of projected local revenue.

Dr. Hale commented the interest rate was at a predicted decreased amount.

b. Operating Unit Expenditure Report

Dr. Hale stated the principals did an excellent job with their budgets and the buildings budgets were almost \$300,000 under budget and this would not affect their FY 22 budgets.

Dr. Hale explained that the Tuition Revenue is for Intense and Complex Students along with funds for students not living in our district but attending school here. We bill the feeder schools for these students.

Dr. Hale clarified that we have a CSCRP position that is fully funded by the state and have been reimbursed.

Dr. Hale stated there needs to be a correction made to the CARES funding and he would make the correction and send the amended report out.

Mr. Ferzetti asked about the encumbrances that are being carried over from FY21 and if they rollover year after year. Dr. Hale explained that the encumbrances are monitored closely and once the purchases are made the purchase orders are closed and the unencumbered funds are then spent.

c. Cash Flow

The carryover balance for June 30, 2021 was actually about \$12.1 million.

A motion to approve the May 31, 2021 Financial Report as amended was introduced by Mr. Landry; seconded by Mr. Skrobot.

III. Preliminary Operating Budget FY 2022

Dr. Hale introduced the Preliminary FY 22 budget for approval by the Committee.

Dr. Hale and Angie Thomas have decided to use operating units to track the ESSR II & III funds. They will continue to determine how it will be budgeted. Final Budget must be approved by DDOE. ESSR funds will mainly be spent on education.

Unit count will happen in September this year. The District at this time estimates the Budget Revenue at a projection of 99.5% of the FY21 budget. The state will make any necessary adjustments to the personnel cost after actual Unit count has been completed.

There will be a decrease in the interest for FY 22.

The State of Delaware will be providing the Opportunity Grant funding which will be about \$600,000 over last year.

Conservative estimate of \$10.8 million for FY22 carry forward balance.

All other budgets remain the same with no cuts or reductions at the building or department level. Once the enrollment process is completed building budgets will be adjusted accordingly.

A motion to approve the Preliminary Budget for FY 22 was introduced by Mr. Vinokur; seconded by Mr. Landry. Approved unanimously.

IV. Board Meeting Follow Up

V. Other Business

Mr. Milionis asked with everything going on what keeps Dr. Hale and Mr. Hohler awake at night? Dr. Hale commented that the ESSR funds is something that keeps him awake. Proper tracking of the funds and being able to budget all the funds to best serve the students in the time allotted. Also, the long term effects of the inflation, post ESSR. Mr. Hohler agreed with Dr. Hale and added the need for more teachers so the class sizes can be lowered. There is a limited amount of teachers. He is concerned about the supply and demand for qualified teachers. Mr. Landry asked if Pennsylvania is completion for our teachers and Mr. Hohler explained that most of our competition is from other districts here in Delaware.

Mr. Vinokur commented that we are very fortunate that Brandywine School District has done a great job with infrastructure and the district will be able to use the bulk of the ESSR funding to further educate our students.

Dr. Hale shared that we have received \$25 million of funding for the Bush Early Childhood Program. The program has been designated as a state wide program and will be 100% funded by the state.

Mr. Hanby mentioned that we are to begin meeting in person in September but also allowing the option of attending on ZOOM.

Next DFC Meeting will be on August 11, 2021.

A motion to adjourn was introduced by Mr. Skrobot; seconded by Mr. Landry. Approved unanimously.

The meeting adjourned at 6:09 P.M.

This meeting was held via Zoom because of the Coronavirus Pandemic.
Respectfully submitted by Rebecca Lurty, Senior Administrative Assistant