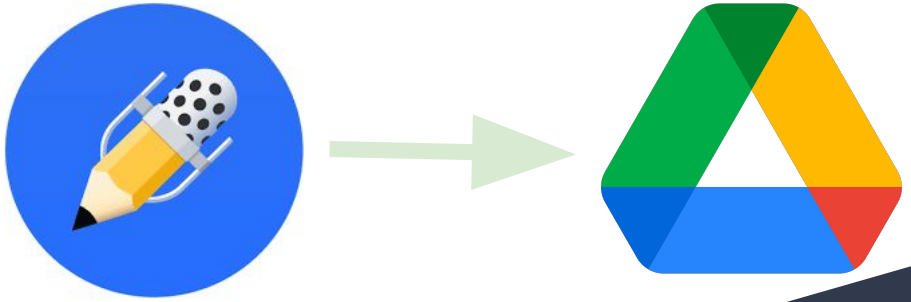
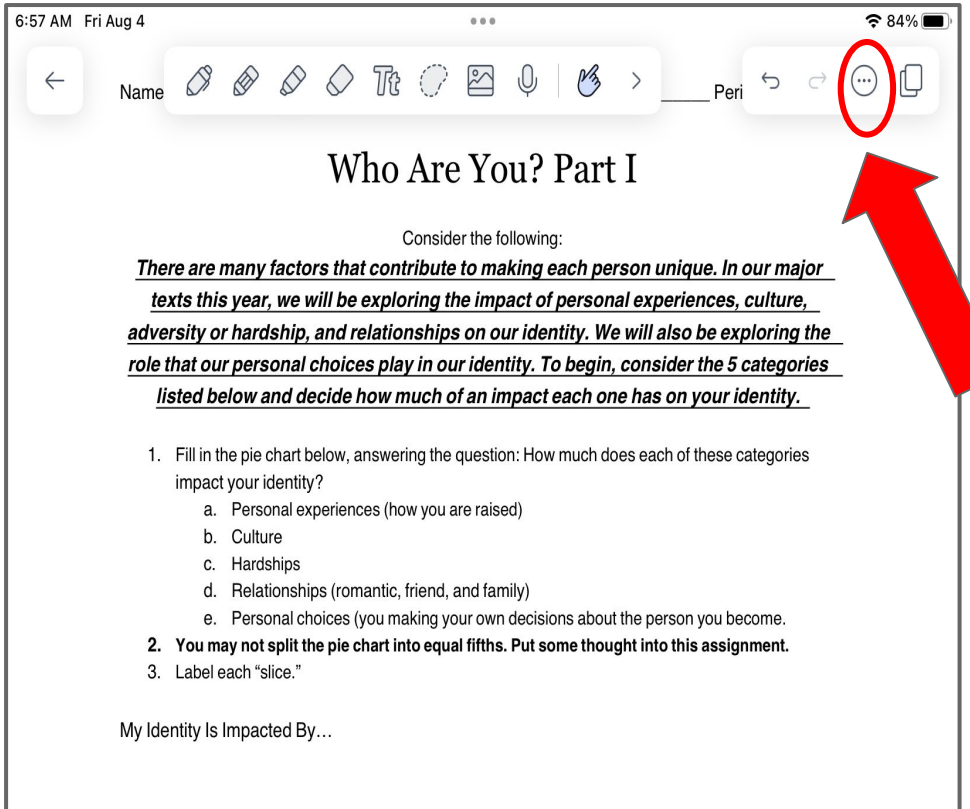
Sharing from Notability to Google Drive



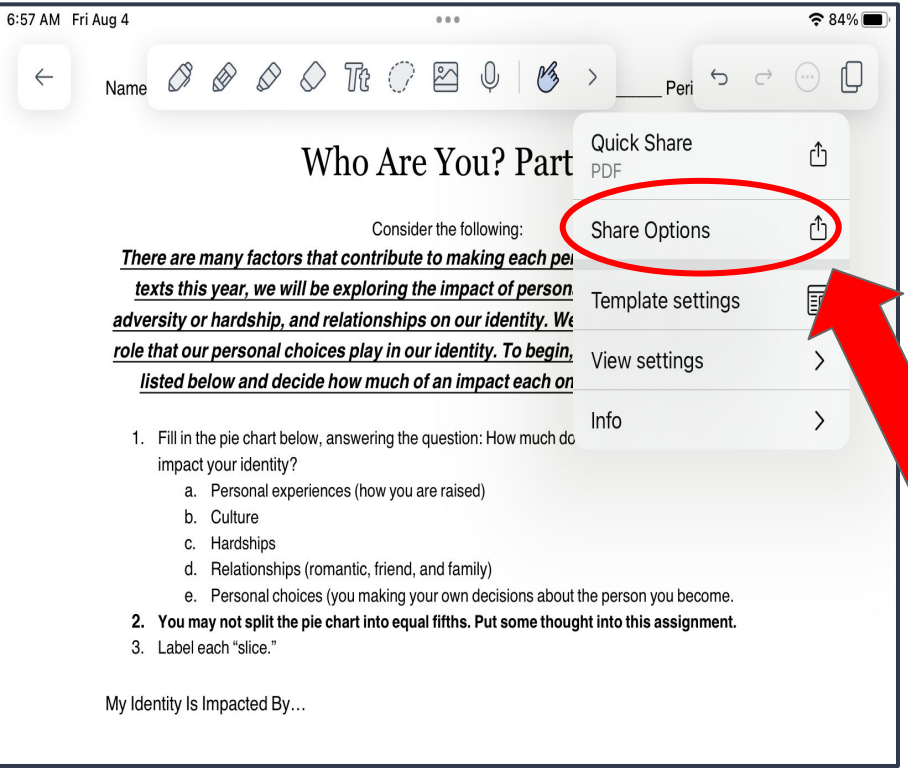
Saving assignments to Drive means it can be accessed from any device from anywhere so long as you have your login info.

Find the assignment in Notability that you want to submit



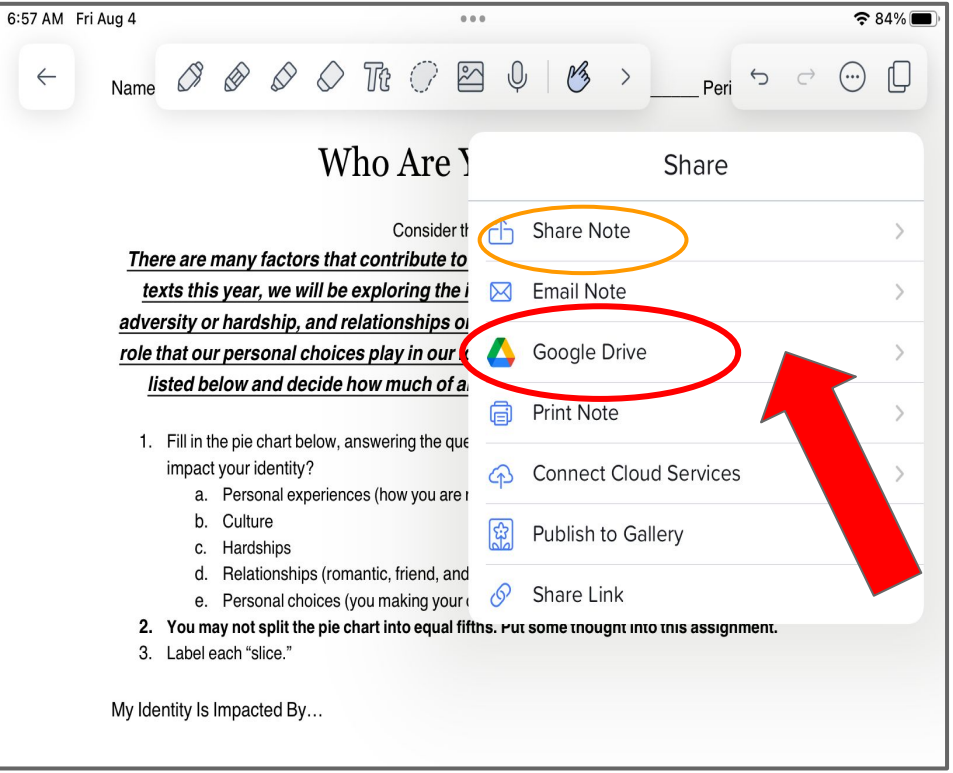
ST 1: After you create a document in notability you will want to click the three dots icon in the upper right hand corner.

Find the assignment in Notability that you want to submit



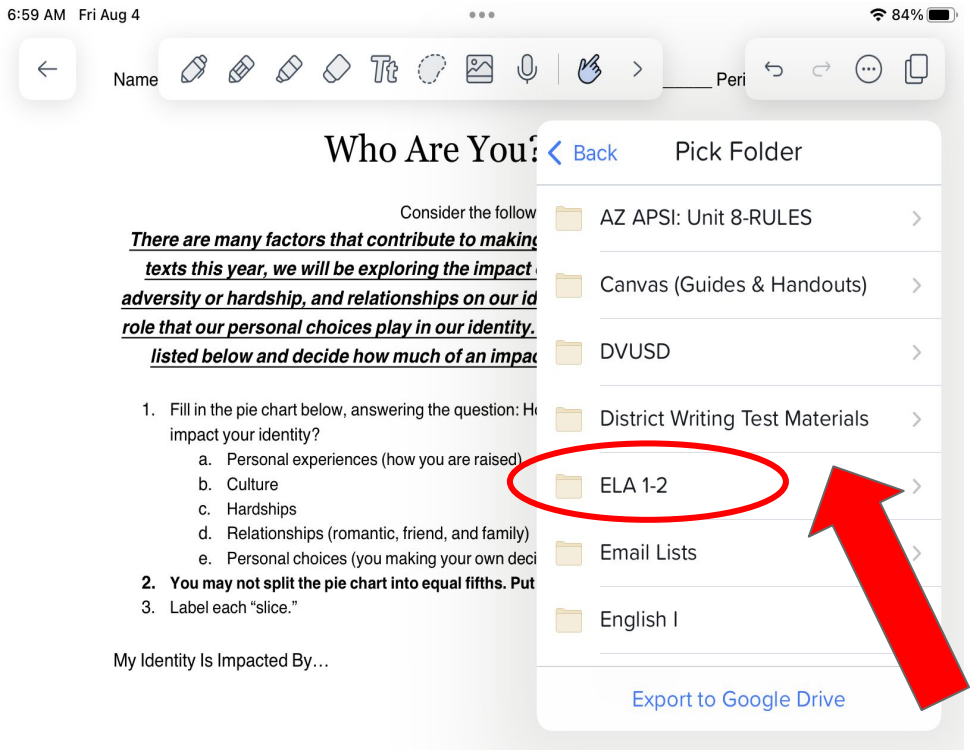
ST 2: After you create a document in notability you will want to click the three dots icon in the upper right hand corner.

Find the assignment in Notability that you want to submit



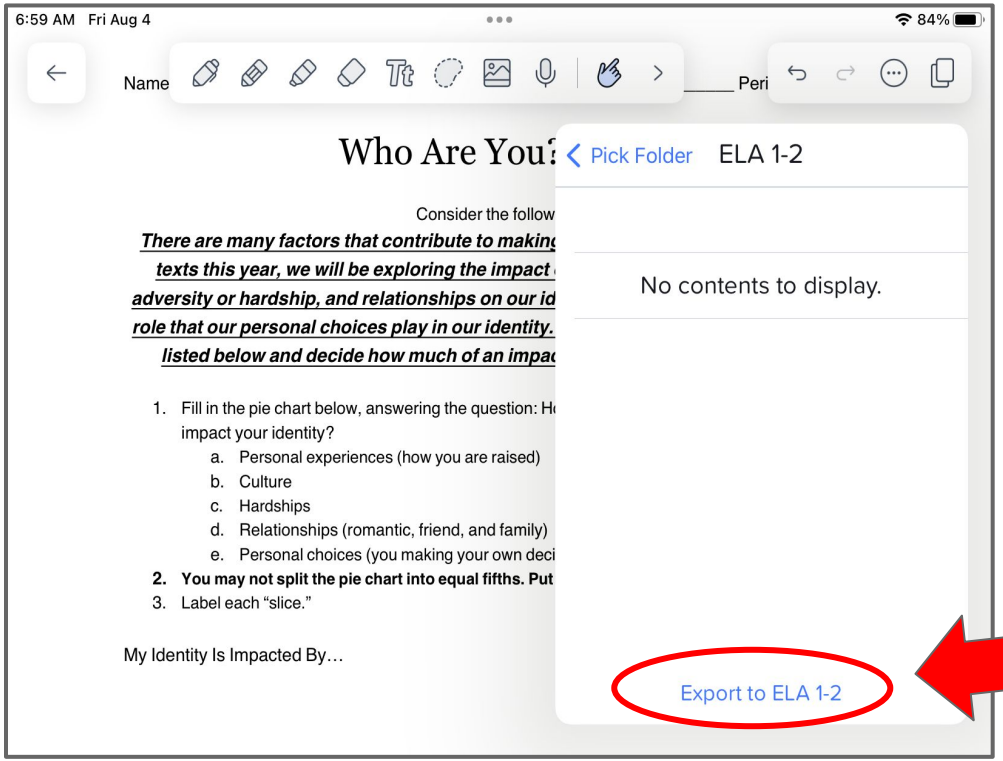
ST 3: After clicking on share options, the following options will pop up. You will want to click on "Google Drive. **If Google drive is NOT an option,** click on the first option "Share Note." You'll then be prompted to pick format (make sure it is PDF!) and where you want to share it. Be sure you click Google Drive.

Find the assignment in Notability that you want to submit



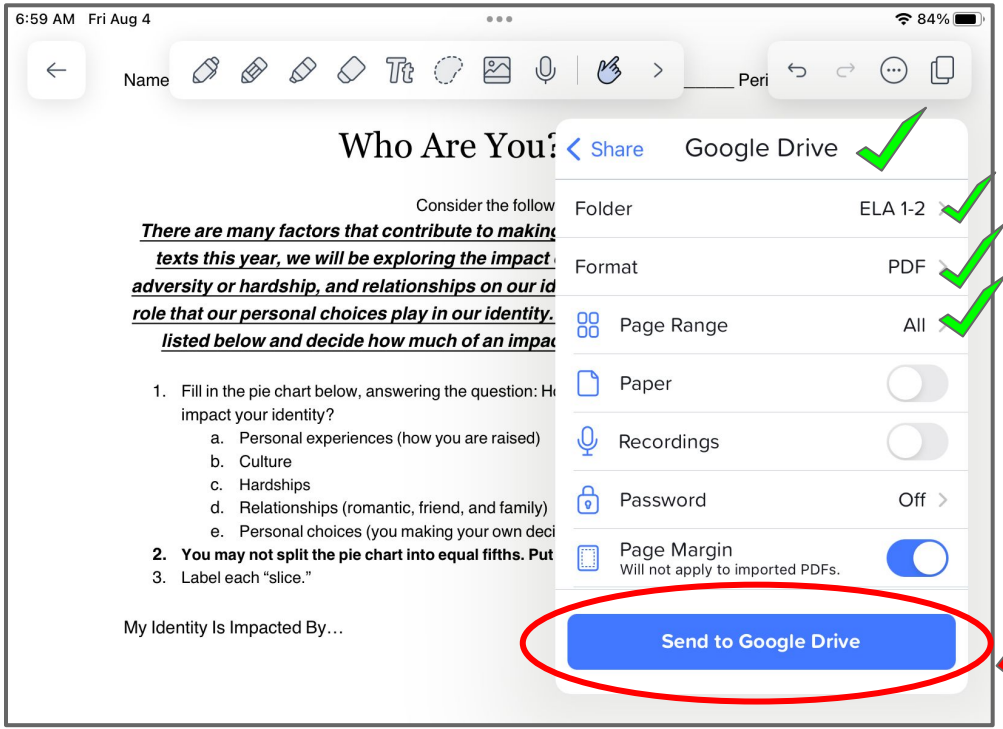
ST 4: Once you click "Google Drive" it will prompt you to pick a folder in Drive to export the file to. You will want to click on the class folder you created for this class.

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ST 5: Once you click the folder you want to save it in, click "Export to___" there at the bottom before it sends the file to Google Drive.

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ST 6: It will then take you to a review page. Do review the information to be sure that you are sending it to the correct Google folder and that it is a PDF.