



TRANSITIONS

A GUIDE FOR NEW STUDENTS & TRANSFER STUDENTS 2024-2025





WELCOME FROM STUDENT SERVICES

Dear Stevenson Students and Parents/Guardians,

Welcome to the Patriot Family! We know that the transition to Stevenson High School is both exciting and filled with many questions. Please know that members of the Student Services Division are here to help you navigate the high school journey as you explore the many classes, activities, programs, resources and other adventures that await.

The pages of this Transitions guide are filled with information about the important events that will take place during your high school experience. The answers to many of your questions may be found in this guide. Please review this guide carefully and mark your calendars with the dates of upcoming events.

For your information, you may always reach Stevenson High School by calling our switchboard at 847-415-4000 between 7:30 a.m. and 6:30 p.m. on any school day. You may also contact departments directly. Many of these phone numbers may be found in this guide and are also located on our website.

Stevenson High School is a special place with countless opportunities inside our classrooms and beyond. We look forward to working with your family in the coming years.

Kind regards,

A handwritten signature in black ink that reads 'Sarah Bowen'.

Sarah Bowen

DIRECTOR OF STUDENT SERVICES



TRANSFER STUDENT PROGRAMS

Stevenson High School offers a variety of ways for transfer students to get connected to the school. Whether a student enrolls before the school year starts or after it has already begun, transfer students will have the opportunity to be exposed to all Stevenson offers.

WELCOME DAY*

For students who enroll over the summer, a special Transfer Student Orientation is offered on **Thursday, Aug. 8**. Transfer students are paired with a Transfer Buddy, a current Stevenson student who has volunteered to escort the transfer student around the school. The Transfer Buddy shows the student where their classrooms are located as well as other important locations, such as Learning Centers, Student Support Team offices and restrooms. Students who enroll after the school year starts will also be assigned a Transfer Buddy to help with orientation.

TRANSFER PARENT/GUARDIAN EVENING*

Parents/guardians of transfer students are invited to Transfer Parent/Guardian Evening on **Tuesday, Aug. 13**. Here, they will learn about Stevenson High School, from academics, to co-curricular activities, to available resources. Parents/guardians will also have the opportunity to ask questions. If a student enrolls after this date, the family can contact the student's counselor with any questions.

TRANSFER STUDENT RESOURCE FAIR*

On **Tuesday, Aug. 20**, transfer students are invited to attend the Transfer Student Resource Fair. At this event, transfer students will meet with various groups at the school, including co-curricular coordinators, intramural coordinators and the sponsors of Transfer Students Activity Group (TSAG). TSAG is a social group for transfer students who meet throughout the school year to make connections during field trips such as bowling, whirlyball and other activities. TSAG is free, except for food purchases. All new transfer students are invited to join TSAG.

TRANSFER STUDENT GROUPS*

Starting on **Friday, Aug. 23**, Transfer Student Groups begin meeting during each lunch period. These weekly meetings are vital for transfer students to attend so they can learn and ask questions about Stevenson, such as how to drop a class, how to level change or how to fix their iPad.

INVITATION TO JOIN PPA

Families new to Stevenson are also invited to join the Patriot Parent Association (PPA). More info is available at www.d125.org/parents/parent-groups/patriot-parent-association.



2024 CALENDAR OF EVENTS*

Mid-June/July	Registration fee payment deadline
June 4-June 27	Summer School Semester One
July 1-July 25	Summer School Semester Two
June and July	Sports PREP Activities
June-July	Band Summer Rehearsals (Band Directors will send out details)
Late July	Band Camp (Exact dates TBA)
August	Curricular Dance Placement/ Auditions
Aug. 8	Transfer Student Welcome Day
Aug. 12	School Begins
Aug. 13	Transfer Parent/Guardian Evening
Aug. 20	Transfer Student Resource Fair

2024-25 ACADEMIC CALENDAR*

View the most current academic calendar at: www.d125.org/academics/2024-25-academic-calendar.

* Transfer student events and dates are subject to change. Please check the Stevenson website www.d125.org for the latest information. Subscribe to the online newsletter Minuteman in order to also receive news alerts.

A young woman with long brown hair, wearing a green Stevenson Girls Basketball t-shirt, is holding a newspaper clipping. The clipping features a photo of a group of people and the headline "FERRIS BUELLER'S DAY OFF". The background shows a school hallway with lockers and a blue storage cart.

All transfer families should contact Students Services at 847-415-4077 or shs_enrollment@d125.org to begin the enrollment process. Stevenson will then determine eligibility and send the information necessary to enroll the student.

For questions about enrollment, please call 847-415-4077. For questions about residency verification, please call 847-415-4078.



Parents/guardians will need to complete and upload the following required school enrollment documents. **All completed documents must be in digital form** to upload during the online enrollment process.

- Student's birth certificate (translated in English)
- Health/medication information, immunizations, doctor and hospital choice
- 504/IEP documentation (if applicable)
- Parenting agreement for students whose parents/guardians live in separate households

- Unofficial transcript
- ISBE (withdrawal) form, if transferring from an Illinois public school
- MAP (or other standardized test scores), if the student is a freshman

One of the following:

- Current and valid lease agreement (including name and phone number of landlord)
- Real estate tax bill
- Monthly mortgage statement (If the home was recently purchased, Stevenson will accept a closing document, bill of sale or warranty deed)

- Utility bill (Must include the entire first page of the bill including the coupon portion. Utilities accepted include gas, electric, water, trash collection or cable). New families will be asked to provide utility bills within 30 days of occupancy.
- Vehicle Registration (current year)

HEALTH REQUIREMENTS



REQUIRED HEALTH FORMS

The Stevenson Health Services team works closely with faculty, staff, parents/guardians and students to create an environment that promotes health and safety.

All required health forms must be returned to the Health Office before a student begins classes at Stevenson High School. Forms are available at www.d125.org/transfer-students.

Parents/guardians will need to review and return the required health documents and complete these forms:

- ❶ Child Health Examination Form
- ❷ Eye Examination Form
- ❸ Dental Examination Form
- ❹ Medication Permission Form
- ❺ Asthma Action Plan (if applicable)
- ❻ Anaphylaxis Action Plan (if applicable)



HEALTH FORMS SUBMISSION

Please email, fax or mail (**email is preferred**) the required health forms to:

Email: Nurses@d125.org

Fax: 847-955-2445

Mail: Stevenson High School
Attn: Health Office
One Stevenson Drive
Lincolnshire, IL 60069

QUESTIONS?

For questions about the health requirements or completing the health forms, please email nurses@d125.org.

COURSE PLACEMENT



PLACEMENT PROCESS

Stevenson uses a placement process to make an initial recommendation in English, Mathematics, Science and Multilingual Learning courses for new transfer students. Stevenson's divisions may use a slightly different evidence-based process to arrive at their placement recommendations than other schools, so please review the following information for division-specific benchmark details.

COMMUNICATION ARTS

Stevenson's Communication Arts Division uses the fall or winter MAP reading score to make a recommendation for placement.

Students who are able to provide a standardized reading and/or English test score (from the MAP, AIMS or Iowa tests, for example) do not need additional assessment. Contact Kim Musolf at kmusolf@d125.org to submit these scores.

For students who cannot provide a standardized reading and/or English test score, recommendations/placement in Freshman English and literacy courses is determined by a reading assessment of the student's ability to comprehend and analyze text. Students should expect to read texts, answer questions in argumentative paragraphs and answer online multiple choice questions. This test is also open to students who wish to reassess and change their initial Academic Literacy placement.

In order to arrange for this Stevenson testing, please contact Denise Perkins at dperkins@d125.org or 847-415-4325.

SCIENCE

Recommendations for Stevenson's Science classes are based on MAP scores in math and reading, as well as a review of students' prior coursework. The Science Division first reviews math MAP scores; based on strong math MAP, some students are given the recommendation/choice of Accelerated Chemistry or Accelerated Biology.

For the other students, the MAP reading score is reviewed to give one of three options.

- Recommend Accelerated Biology with a choice of Accelerated Chemistry
- Recommend Accelerated Biology with a choice of College Prep Biology
- Recommend College Prep Biology with a choice of Accelerated Biology

MATHEMATICS

For students transferring into Stevenson from outside Consortium 125 schools, the Mathematics course placement will be determined based on a complete transcript from the previous school and curriculum review of the student's previous course. A full topic-by-topic syllabus of the previous course is requested.

Contact Valerie Tomkiel at vtomkiel@d125.org or 847-415-4581 for details about the transcript/curriculum review.

A benchmark/placement exam will only be administered when additional data about a student's mathematical proficiency is needed. Please be aware that, while options are available for adjustment in Mathematics course placements, all prerequisite coursework must be completed prior to enrolling in subsequent courses.

MULTILINGUAL LEARNING

Multilingual Learning course placement is determined by student performance on a language-specific assessment. Students with prior coursework or experience in Chinese, French, German, Hebrew, Spanish or Latin, and are interested in potential placement in one of these language programs beyond the introductory level, may sign up for the corresponding language benchmark exam.

- Chinese, French, German and Spanish: Students will complete the listening, reading and writing portions of the AAPPL exam.
- Hebrew: Students will complete a listening, reading and writing assessment for Hebrew.
- Latin: Email multilingual_learning@d125.org to discuss assessment.

Email benchmark@d125.org or call 847-415-4700 with any questions regarding Multilingual Learning benchmark testing.

COURSE ENROLLMENT



ENROLLMENT APPOINTMENT

Transfer students will be placed into core courses based on the student's previous academic history. Students may be asked to complete a Mathematics assessment and/or Multilingual Learning assessment (if applicable) in order to verify placement. After placement into core courses, students transferring into grades 10, 11 and 12 will typically have one or two open periods in which they may take an elective course.

To assist with the course enrollment process, transfer students will have an enrollment appointment with a counselor to help select these courses. Students can view the Stevenson Coursebook online to review their interest prior to the enrollment meeting. To access these materials, please visit www.d125.org/transfer-students.

If there are questions about the placement results, please contact the director of the specific academic division.

REGISTRATION INSTRUCTIONS

After residency has been verified and enrollment is complete, families will receive instructions to complete the registration and fee payment process. Information will also be provided regarding student IDs, iPads, books and transportation/bussing.



STUDENT SUPPORT TEAMS

Every student at Stevenson High School is assigned to a Student Support Team (SST). Each SST consists of a counselor, dean, social worker and school psychologist. The purpose of the team is to monitor student progress and connect students with resources, programs and opportunities to realize their goals. Teams meet on a weekly basis to coordinate efforts to support all students.



Student Services Instagram
[@shs_studentservices](https://www.instagram.com/shs_studentservices)

STUDENT GUIDEBOOK

All students will have the Student Guidebook downloaded onto their school-issued iPads. This guidebook will support the transition to Stevenson by familiarizing students with school procedures and providing an opportunity to establish goals, manage time, enter assignments, establish priorities and record personal and social information. Students may also purchase a paper version in the School Store.



STUDENT ACCESS TO TECHNOLOGY

Stevenson students are given access to several different technology programs. Every student is provided with a network account, an email account, Canvas account, IRC account and an Infinite Campus account. Login information (account names and passwords) should be kept private at all times. Additionally, all freshmen will have the Student Guidebook downloaded onto their iPads.

The use of a Stevenson High School computer is intended to serve instructional purposes only -- playing games is not permitted. In exchange for the privilege of using the District's computers, computer network and internet access, students must consent to staff members monitoring such use.

In order to use the internet, a summer school student must have a signed Acceptable Use Guideline form (regarding access and use of the District Information Services systems) on file. For the school year, students will agree to acceptable use during the registration process. Inappropriate use of the District's computers, computer network and/or internet access may be considered gross disobedience or misconduct.

To view more detailed information about our technology services, including answers to frequently asked questions, please visit www.d125.org/student-life/tech-services.

WHERE TO LOOK FOR HELP

Students with questions or needing assistance with an SHS-issued iPad should visit the technicians at the SMARTdesk.

The SMARTdesk is located in the Link Lab building. During summer school, the SMARTdesk is open Monday through Thursday from 7:30 a.m. to 2 p.m. Special hours will be posted. During the school year, it is open on school days from 7:30 a.m. to 4 p.m. and on late arrival days from 10 a.m. to 4 p.m. Special hours will be posted.

During the school year, computers are available for student use in the Information Learning Center (ILC) in the West Building (Room 2300/1300) or in the East Learning Center (Room 7026).



LET'S GO TEAM

Fall Stevenson athletes must complete registration for the 2024 season by **Aug. 9, 2024**.

Registration for winter and spring athletes is due five days prior to the tryout date.

The registration procedure requires the online Athletic Participation form to be filled out after a student's school registration, which must be done by **mid-June/July**. (Please allow a 24-hour processing period between school registration and athletic online registration).

REQUIRED FORMS FOR ATHLETES

- **The Athletic Participation Form** registers the athlete for fall, winter and spring sports for the 2024-25 school year and is available on the Stevenson Athletics' webpage: www.d125.org/athletics.
- **The Child Health Examination form** is a doctor's confirmation that the athlete is physically able to participate in athletics. The athletic physical cannot be more than 395 days old during the time of athletic participation according to the Illinois High School Association (IHSA). This form is available on the Stevenson Health Services webpage at: www.d125.org.

It is imperative that the student's physician circle "Yes" on the Child Health Examination form so the student is medically cleared to participate in interscholastic sports. Unregistered athletes will not be allowed to try out, begin practices or participate until all forms are completed, signed and on file in the Athletic Office. All athletes must be covered by some form of insurance in order to participate.



FINE ARTS



EXPRESS YOURSELF

The Stevenson High School Fine Arts Division provides much more than a classroom experience for our students and is comprised of the Dance, Music, Odyssey, Theatre and Visual Arts departments. Each department offers studio, non-performing and performing settings and maintains a well-balanced education that focuses equally on the process of learning as well as the product of our efforts.

We believe that the study of fine art is important to everyone at both the individual and societal levels. Students in the Fine Arts experience the actual application of knowledge and skills on a daily basis with culminating work often approaching or achieving professional levels.

As such, Stevenson Fine Arts students develop amazing work ethic, along with a high level of proficiency and sophistication of work. Such quality of work often results in scholarships and prestigious awards. Stevenson offers a rigorous fine arts curriculum that rivals many university programs in its scope. It challenges students to think creatively, encourages risk taking and enables students to apply their problem-solving skills beyond the classroom.

FINE ARTS OPPORTUNITIES

SUMMER 2024

Color Guard

Marching Band

FALL 2024

Marching Band and Color Guard

Dance Class and Transfer Student Placement Assessments

Dance Company Auditions: Repertory and Mélange

Fall Play

Musical and Auditions

Pit Orchestra and Auditions

Baroque Ensemble and Auditions

Jazz Ensembles (Instrumental)

Vocal Group Auditions: Polyphonics, Low Frequency, and Nothing but Tremble

Improv Comedy Team: The Failed Presidential Candidates and Auditions

Children's Play and Auditions One Acts Script Selection

Freshman/Sophomore Play

Winter Play Auditions

Winter Guard and Auditions

WINTER 2024-25

Dance Companies Auditions (Repertory and Mélange)

Frosh/Soph Play Winter Play

SPRING 2025

General Dance Company Auditions

Summer/Fall Color Guard Fall Play Auditions

Music and Dance Class Placement Assessments



STAY CONNECTED

PROGRAM DIRECTORS

Applied Arts	
Computer Science, Engineering and Technology	
Jacqueline King	847-415-4151
Athletics	
Tricia Betthauser	847-415-4226
Communication Arts	
Douglas Lillydahl	847-415-4326
Fine Arts	
Jon Grice	847-415-4751
Information Services	
Doug Kahler	847-415-4301
Mathematics	
Darshan Jain	847-415-4601
Multilingual Learning English Language Learner (ELL)	
Justin Fisk	847-415-4501
Physical Welfare	
Abygail Austin	847-415-4229
Science	
Dr. Steven Wood	847-415-4401
Social Studies	
Brad Smith	847-415-4651
Special Education	
Traci Wallen	847-415-4651
Student Activities	
Dr. Ted Goergen	847-415-4461
Student Learning Programs	
Dr. Marla Israel	847-415-4506
Student Services	
Sarah Bowen	847-415-4701

COUNSELORS

Danielle Aulisio	847-415-4516
Jenna Breuer	847-415-4543
Daniel Diambri	847-415-4532
Jorie Dwyer	847-415-4547
Jennifer Falk	847-415-4524
Amy Grove	847-415-4514
Sarah Kellogg	847-415-4521
Megan Kelly	847-415-4510
Irina Kogan	847-415-4544
Patty Martin	847-415-4525
Natalie Meiners	847-415-4515
Lindsay Puppolo	847-415-4571
Lisa Scanio	847-415-4526
Giuliana Scardina	847-415-4536
Ray Tad-y	847-415-4519
Dawn Timm	847-415-4540
Hector Vazquez	847-415-4541
Jaison Varghese	847-415-4518

POST-SECONDARY COUNSELORS

Sara English	847-415-4505
Dan Miller	847-415-4509

DEANS

Kathy McCauley	847-415-4037
Oscar Rivera	847-415-4038
Dr. Sara Rogers	847-415-4024
David Schoenfisch	847-415-4035
Daryl Wallace	847-415-4065
Carla Wood	847-415-4062

NURSES

Kendra Ballardini	847-415-4030
Grace Difiglio	847-415-4028
Patty Fiore	847-415-4039
Allison Hughes	847-415-4021
Aimee Morales	847-415-4020

ADMINISTRATION

Superintendent	
Dr. Eric Twadell	847-415-4101
Assistant Superintendent for Business	
Sean Carney	847-415-4117
Principal	
Troy Gobble	847-415-4106
Assistant Superintendent for Teaching and Learning	
Dr. Wendy Custable	847-415-4201
Co-Assistant Principals for Operations	
Ken Latka	847-415-4141
Eric Ramos	847-415-4002

DISTRICT 125 BOARD OF EDUCATION

President	Amy Neault
Vice President	Steve Frost
Secretary	Terry Moons
Other Trustees	Roni Ben-Yoseph
	Grace Cao
	Gary Gorson
	Don Tyer



ADLAI E. STEVENSON HIGH SCHOOL
DISTRICT 125
1 STEVENSON DRIVE, LINCOLNSHIRE, IL 60089
847-415-4000 | www.d125.org