

Conclusions:

- Meet with Karin Johnson as soon as possible to discuss uniforms, team building/pasta night, Senior Night, banquet, information packets and clothing order
- Distribute clothing order forms on the first day of practice after try-outs
- Prepare information packets based on discussion with new coach and have them ready by August 20
- Collect clothing order forms at the potluck on August 23
- Hold Booster Club meetings monthly at 7:00 PM at Videon when possible. All interested parties may attend.
- Re-schedule games to accommodate Senior Night and Homecoming parade if possible.

Action items	Person responsible	Deadline
✓ Talk with AD about game scheduling issues/changes for PSU Homecoming, SCAHS Homecoming and Senior Night.	Sean	
✓ Schedule meeting with Coach Johnson	Sean	

Agenda Field Hockey Activities

Presenter: Sean and Sherri

Discussion:

Clothing Order: We would like to have the clothing order forms ready to distribute on the first day after try-outs. We need a clothing coordinator and a helper. It would be good to involve a younger grade parent if possible. Talk to Coach Johnson to see if she has any specific requests for the clothing order. Discuss clothing order designs and items with senior girls during the summer.

Concessions: Angela Leshner will coordinate concessions again this year and will recruit two helpers.

My Sign-up: Stacey Meily will manage the "my sign-up" web pages again this year for the potluck, concessions, Senior Night and any committees who want a sign-up page.

Team Food: K.C. Sheeler as a possible coordinator. K.C. would get 2 helpers for away games. Need to ask Coach Johnson how she wants to handle team food. We do not want a two team mentality (JV and Varsity).

Website: Stacey will contact Wilda Stanfield and let Linda know about training. We need to update the website regularly and also update the High School Sports game information (final scores, etc.).

Pasta Night/team building: Will host Pasta night for the team at Videon on 9/5 before the second game or on 9/7 before the third game. Leigh Moore will coordinate Pasta Night with two helpers.

Homecoming Float: Currently we will not be able to participate in the homecoming parade because the girls have a game on Sept. 20. Sean Meily will talk to the AD about changing the game if possible.

Senior Night: October 12 game date we would like to hold Senior Day/Night. The scheduled game is against Carlisle. Sean will talk to the AD about possible changes including: changing the venue to Memorial Field, JV playing first with break for senior recognition between games, possibly moving the time of the games to the evening. Sherri Klaus will confirm coordinators of KC Sheeler and Julie Bown. We discussed how many people might be needed. Get volunteers for program, decorations, cake and invitations. Angela Leshner will work to put banners together. Sherri Klaus will send a "save the date" email for Senior Night as soon as the date and time is confirmed. This would be a great event to involve younger grade parents.

Regular Season Schedule: Leigh Moore will put together the regular season schedule information so we can post it on the web. She will also put together a list of players by number and name.

Donations: Sherri Klaus will get the CBICC list in order to solicit donations for the Booster Club. Sean will send out a donation letter draft for Board members to review and will then get approval from the AD before sending it out. Donations will be highlighted as much as possible and included in programs, on signage, etc. as determined in the future.

Potluck: We will hold the potluck on August 23. Sherri will secure the facility. Sean will set the agenda for the evening. During the potluck the Chairpersons will be introduced and sign-ups for volunteers will be manned by the person organizing the event. Michelle Henry will coordinate the potluck and Angela Leshner will help. There will be a Booster Club dues table and every family will be asked to pay dues as part of their responsibility.

Information packets: Linda Bonness will coordinate the assembly of the packets and will get needed information from the Booster Club officers. Packets will be distributed to the players on August 20, the first day after try-outs. Information will be posted on the website as well.

Team photos - Sherri Klaus will ask Henry Gong to take team photos and will ask the coach when she would like to have picture day and for any other input. Sherri will also book the gym in case of rain on photo day.

Conclusions:

Move to get the clothing order done quickly so the clothing arrives during the season.

Need to talk to the coach about Team Building/Pasta night

Re-schedule game so the team can participate in Homecoming parade if possible

Work with coach and AD on Senior Night timing and content

Work to regularly update website, team schedule, win/loss record, announcements, etc.

Organize potluck ASAP

Organize content for information packets and distribute them on August 20

Use Henry Gong for Photos including team photos, Senior Night, and Banquet photos

Action items	Person responsible	Deadline
✓ Recruit a younger grade helper for the clothing order	Sherri Klaus	
✓ Talk with Coach Johnson about clothing order	Booster Club Officers	
✓ Work with seniors to get input on clothing order	Sherri, Stacey, Linda	
✓ Recruit two helpers for concessions	Angela Leshner	
✓ Confirm KC as team food coordinator	Sherri Klaus	
✓ Talk with Wilda Stanfield and let Linda know about training	Stacey Meily	
✓ Talk with coach about Pasta night and team building	BC Officers and Leigh	
✓ Organize information packets	Linda and officers	
✓ Solicit donations before the season begins	Sean and Sherri	
✓ Organize and schedule potluck ASAP	Sherri Klaus	
✓ Contact Henry Gong about team photos for the season	Sherri Klaus	

Agenda End of the Season Banquet

Presenter: Sherri Klaus

Discussion:

We would like to have the banquet at a different location and not hold it at Mt. Nittany Middle School, perhaps something a little nicer. Locations to check are the Ramada Inn, The Penn Stater, Tussey Mountain, or the Atherton hotel. The date for the banquet would be Thursday, November 29. We would solicit donations and at the platinum level (which is a pre-determined set amount) the platinum patrons would be invited to the banquet and also included in the program.

We need at least 6 people to help with the banquet and would like to have someone coordinate who is not on an officer. People would be needed for program, invitations, decorations, senior gifts, senior video, senior and player pictures, working with the venue on menu, timing, etc., working with players on senior gag gifts, and any awards (i.e. Dude stick award). The players would have \$100 to spend on the gag gifts.

Banquet needs to be discussed with the coach and how she would like to handle the program, location, awards, etc.

Conclusions:

- Change the banquet location to a nicer venue
- Schedule the banquet for Thursday, November 29
- Invite platinum patrons to the banquet.
- Recruit 6 people to work on the banquet
- Need to discuss the banquet with Coach Johnson

Action items

- ✓ Check out options for banquet location
- ✓ Recruit banquet coordinator (and helpers)
- ✓ Talk with Coach Johnson about banquet expectations

Person responsible

- Sean and Linda
- Booster Club officers
- Booster Club officers

Deadline

Agenda Indoor Field Hockey

Presenter: Sean Meily

Discussion:

We need to work ahead and begin discussions with Coach Johnson about Indoor Field Hockey. There needs to be one point person, a parent, who is responsible for Indoor Hockey.

A discussion needs to happen about the qualifier and what is going to happen.

We need to recruit a tournament director for Indoor. Discussed asking to use St. Joseph's gym (Becky Trunzo). Can we get new uniforms for indoor hockey?

Conclusions:

We need to talk with Coach Johnson about Indoor Hockey before we can make many of the decisions.

Action items

- ✓ Talk with Coach Johnson about indoor hockey
- ✓ Schedule gyms as soon as possible
- ✓ Work to recruit a Tournament Director

Person responsible

- Booster Club officers
- Sean and Sherri
- Sean Meily

Deadline

Agenda General Business

Presenter: Sean Meily

Discussion:

Officers will have work session during the week of August 13 during try-outs.

Sherri Klaus has talked with two people who are considering the position of Treasurer. She will let us know when she has an answer from them.

As part of our regular monthly Booster Club meetings the treasurer will give a report to be included in the minutes.

The Treasurer will also present the budget at the first regular Booster Club meeting on October 7. The Treasurer is also responsible for cash at the concession stand.

The Booster Club meetings will be held on the first Sunday of the month at 7:00 PM at Videon. We will not meet on Sept 2, due to Labor Day and the beginning of school. The Booster Club meetings will be held on the following dates:

October 7

November 4

December 2

January 6

February 3

March 3

April 7

May 5

We need to get a current copy of our by-laws and discuss them at our next meeting. Morgan Wasiconis may have a copy of the by-laws.

Conclusions:

We need to talk with Coach Johnson about her role with the Booster Club and establish a good working relationship.

Once Treasurer is finalized, the treasurer needs to present the budget on October 7, take care of concession stand cash, and present a report at every meeting.

Action items

- ✓ Talk with Coach Johnson about her role with the Booster Club
- ✓ Finalize Treasurer and communicate expectations
- ✓ Get by-laws from Morgan and send them out to the officers

Person responsible

- Booster Club officers
- Sherri Klaus
- Linda Bonness

Deadline