



MEETING AGENDA – *design charrette*

CLIENT: STATE COLLEGE AREA SCHOOL DISTRICT
PROJECT: Ferguson Township Elementary School Project
MEETING DATE: August 13 – 14, 2009
MEETING TIME: 8:30 AM – 4:00 PM
MEETING TOPIC: DESIGN CHARRETTE

The focus of this design charrette will be to develop the conceptual design for the Ferguson Township Elementary facility that will be carried into the schematic design process. The integration of educational facility design, site design and related sustainable design techniques will be the focus of this process. Participants will be fully engaged in the design process and will have the opportunity to share in the overall design decision making.

Ferguson Township Elementary Design Charrette

Thursday August 13 8:30 AM – 4:00 PM

<u>Time</u>	<u>Topic</u>	<u>Location</u>
8:30 AM - 8:45 AM	WELCOME & INTRODUCTION TO THE CHARRETTE PROCESS	FTES
8:45 AM – 9:30 AM	WALKING TOUR OF SITE	FTES
9:30 AM – 9:45 AM	REVISIT PROJECT PARAMETERS (site issues and program)	FTES
9:45 AM – 10:15 AM	REVIEW OF PROJECT TOUCHSTONES & LEED GOALS	FTES
10:15 AM - 10:45 AM	THE BUILDING AS A TEACHING TOOL	FTES
10:45 AM – 11:00 AM	VIRTUAL TOUR OF EDUCATIONAL SPACES	FTES
11:00 AM – 11:30 AM	SITE FLOWS EXERCISE	FTES
11:30 AM – 12:15 PM	LUNCH/ TRAVEL FROM FTES to MNMS	travel
12:15 PM – 1:45 PM	DESIGN SESSION 1 – SITE DESIGN AND “BIG IDEAS”	MNMS
1:45 PM – 3:30 PM	INTERNAL FEEDBACK	MNMS
3:30 PM – 4:00 PM	DOCUMENTATION OF THE “BIG IDEAS”	MNMS

Friday August 14

8:30 AM – 4:00 PM

<u>Time</u>	<u>Topic</u>	<u>Location</u>
8:30 AM – 8:45 AM	REFLECTION ON THE S“BIG IDEAS”	MNMS
8:45 AM – 10:15AM	DESIGN SESSION 2	MNMS
10:15 AM – 12:00 PM	INTERNAL FEEDBACK	MNMS
12:00 PM – 12:45 PM	LUNCH	brown bag
12:45 PM – 2:15 PM	DESIGN SESSION 3	MNMS
2:15 PM – 3:30 PM	INTERNAL FEEDBACK	MNMS
3:30 PM – 4:00 PM	NEXT STEPS	MNMS

The information developed during this design charrette will become the basis for the schematic design process to be carried through the process. At this point all stakeholders will have had the opportunity to engage in the process and to help develop the overall project concept. In addition, team members will leave the charrette with concrete assignments to carry out to continue the development of the project.