

NORTH CAROLINA VIRTUAL PUBLIC SCHOOL  
 ENROLLMENT FORM  
 RICHLANDS HIGH SCHOOL

Student name: \_\_\_\_\_ Student ID: \_\_\_\_\_  
 Year Entered 9<sup>th</sup> Grade: \_\_\_\_\_ Current Grade: \_\_\_\_\_  
 Total # of Earned Credits: \_\_\_\_\_ Current GPA: \_\_\_\_\_ Unweighted \_\_\_\_\_ Weighted \_\_\_\_\_  
 NCVPS Enrollment Agreement Signed and Dated:  YES  NO  
 Parent/Guardian Phone# (Mother): Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_  
 Parent/Guardian Phone# (Father): Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_  
 Email Address (Mother): \_\_\_\_\_  
 Email Address (Father): \_\_\_\_\_

Student has previously requested enrollment in NCVPS:  YES  NO

If answer to above statement is "YES", complete the following information:

<u>Course Name</u>	<u>Passed/Grade</u>	<u>Failed/Grade</u>	<u>Dropped</u>	<u>Disenrolled</u>
_____	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/>	<input type="checkbox"/>

Course(s) Requesting Enrollment In (Some courses are year-long, check with the ELA)

<u>Course Name</u>	<u>Fall Semester</u>	<u>Spring Semester</u>	<u>Year Long</u>	<u>Home Rm. Teacher Approval</u>	<u>Guidance Approval</u>	<u>Principal Approval</u>
1. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Signatures of Homeroom Teacher, Guidance, and Principal

<u>Course #</u>	<u>Homeroom Teacher</u>	<u>Guidance</u>	<u>Principal</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

Date ELA receives document with all signature: \_\_\_\_\_

Date ELA notifies student and parent of approval or disapproval: \_\_\_\_\_

If approved, date ELA sends enrollment to Registrar: \_\_\_\_\_

Date Registrar notifies ELA that enrollment has been submitted: \_\_\_\_\_

If disapproved, date parent(s)/guardian(s) request conference with Principal for remedy: \_\_\_\_\_

Date Principal makes final disposition: \_\_\_\_\_  Approved  Disapproved

Date Student/Parent requires to be dropped/disenrolled from course(s): \_\_\_\_\_

Date parent(s)/guardian(s) request conference with Principal for reimbursement remedy: \_\_\_\_\_

Date Principal make final disposition: \_\_\_\_\_  Approved  Disapproved

If disapproved, date parent(s)/guardian(s) remit reimbursement: \_\_\_\_\_ Amount: \_\_\_\_\_

NORTH CAROLINA VIRTUAL PUBLIC SCHOOL  
TERMS FOR ENROLLMENT  
RICHLANDS HIGH SCHOOL

The number of seats allocated to Onslow County Schools for enrollment in North Carolina Virtual Public Schools (NCVPS) online courses is limited. As such, requests for dropping or disenrolling from NCVPS courses is causing seats and opportunities to be lost for students wanting to enroll in NCVPS but couldn't due to the limited allocations.

Due to the situation present by the dropping or disenrollment of a NCVPS course, Onslow County Schools had requested that a more thorough process for requesting enrollment for a NCVPS course be utilized. In addition to the Principal approving all requests for enrollment, the student and parent/guardian will be required to read and sign the terms for NCVPS enrollment below.

Terms for NCVPS Enrollment

1. Students will not be allowed to request enrollment in NCVPS courses that are/will be taught in the normal classroom environment and less there is an extenuating circumstance.
2. Successful completion of the course is the primary responsibility of the student. Success is largely dependent on the conscientiousness of the student and their ability to work independently and have the motivation to complete coursework without the benefit of an onsite teacher.
3. Once the registrar has submitted the students request for enrollment NCVPS, it is understood that the student intends to successfully complete the course(s).
4. Request to drop or disenroll from course(s) already submitted or approved for enrollment may result in a reimbursement to Onslow County schools in the amount of Three-Hundred and Fifty dollars (\$350) for each course been dropped or disenrolled from.
5. Extenuating circumstances do exist. As is always the case, extenuating circumstances will be judged, by the principle, on a case-by-case basis to determine if:
  - a. request for enrollment will be allowed, or;
  - b. if reimbursement will be waived.
6. Students and parents are responsible for all materials needed for the online course. This includes but is not limited to textbooks, software not already own OCS computers, lab supplies, etc...

We have read and understood the terms set forth above.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Printed Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*(See NCVPS Enrollment Form on other side)*