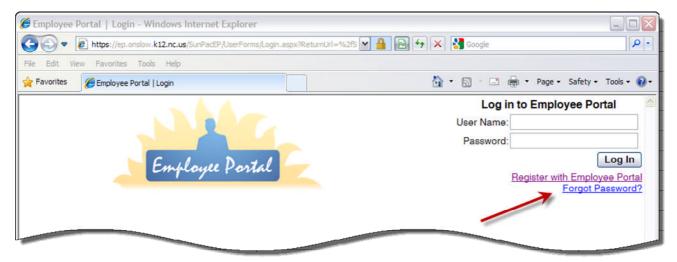
## I Forgot My Password

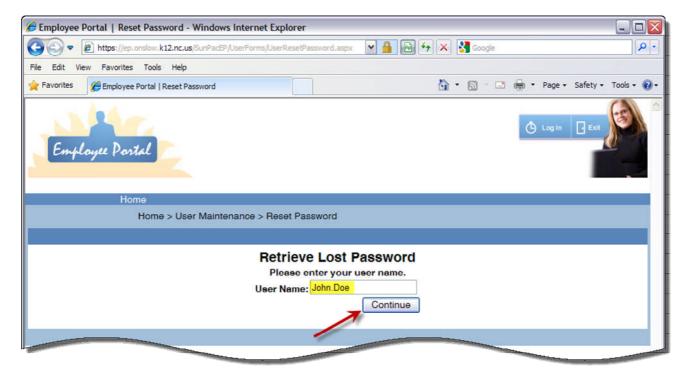
The following procedure shows you how to reset your password if you have forgotten it.

If there is some other reason you're unable to access your account, or resetting the password doesn't seem to help, please contact the Onslow County Schools' Payroll Department at 910-455-2211.

Go to the Employee Portal website: <a href="https://ep.onslow.k12.nc.us">https://ep.onslow.k12.nc.us</a>

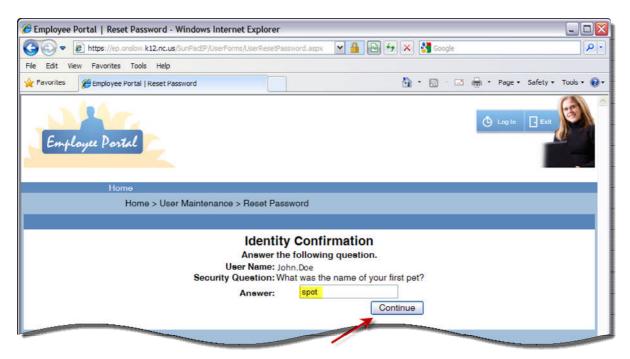


And click "Forgot Password?"

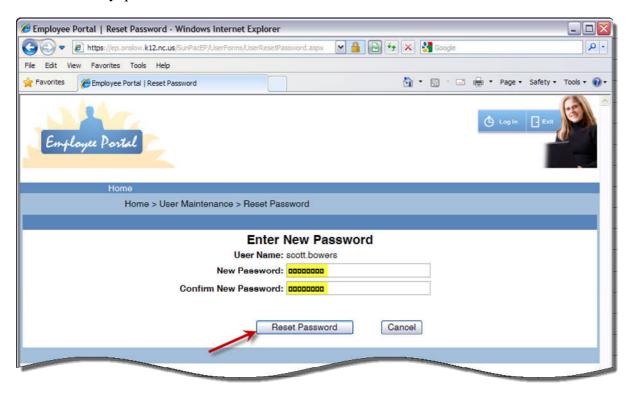


Enter your user name and click "Continue".

## I Forgot My Password



Answer the security question and click "Continue".

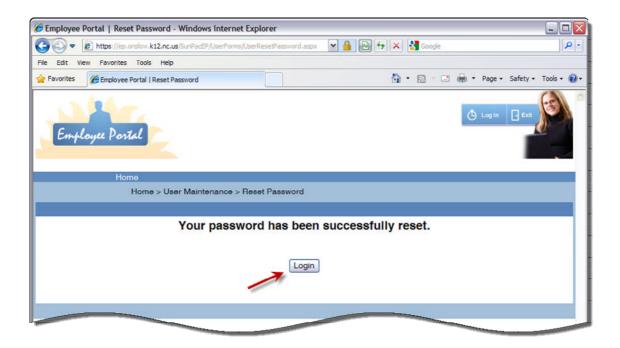


Choose a new password and enter it in the "New Password" area.

Then, enter it a second time to confirm it.

Passwords must be a minimum of 5 characters, and one must be a special character: !@#\$%^&\*() Then, click "Reset Password".

## I Forgot My Password



Once your password has been reset, click "Login" to log into Employee Portal.

## **ADDITIONAL ASSISTANCE**

If you find you need additional assistance, contact the Onslow County Schools' Payroll Department at 910-455-2211.