



DEER VALLEY

Unified School District



Course: CTE Internship
Teacher:
Room:
E-mail:
Phone:

Course Description: This internship is a supervised work experience in a position within the industry of the student's Career and Technical Education program of study. This internship provides on the job experience and valuable industry networking. Students must provide their own transportation to their worksite. CO/PREREQUISITE: Advanced/Intermediate Course within Student's Program of Study
GRADE: 12 (minimum 16 years of age) LENGTH: Year DVUSD High School CREDIT: 1.0

Course Objectives: Individual objectives will be developed based on student placement and program of study. These objectives will be documented in the student's training plan.

Grading Policy:

A = 90-100%
B = 80-89%
C = 70-79%
D = 60-69%
F = below 60%

The course grade is a cumulative grade for the semester weighted at 80% and the semester employee evaluation weighted at 20%.

Students will be evaluated in cooperation with employers/supervisors/mentors.

The breakdown of the semester grade is as follows: (Teachers will provide assignment categories on Canvas)

- Employer/Supervisor/Mentor Evaluation Reports (quarterly)
- Training Plan Development, Tracking, & Fulfillment
- Weekly Activity/Hour Reports & Verification (minimum of five hours per week)
- Reflections (6 per semester)
- Scheduling and Completion of Quarterly Evaluation Visits
- Training Agreement

The student is responsible for knowing points earned in the course and keeping track of his/her grades. The grading scale is administered equally to all students in the course. Do not expect to receive a grade higher than that earned by your total points/percentage. There will be no "point adjustments" made for such things as "class participation" or other subjective factors.

PowerSchool and Canvas Access:

The PowerSchool and Canvas sites allow parents/guardians and students to access the student's grades, attendance, and other information. If you did not receive your Power School access information, please stop by the front desk during business hours. You will need a photo I.D. The web address is: ps.dvUSD.org/public. Parents can set up a Canvas parent account following the instructions [here](#).

Behavior Expectations and Consequences:

- Causing a problem in the workplace will result in the following progression, unless deemed necessary to advance:
 1. Warning provided to student
 2. Warning & parent contact
 3. Parent contact & workplace intervention
 4. Referral to administration & parent contact

All guidelines and consequences presented in the Deer Valley Unified School District's Student Rights and Responsibilities handbook are applicable to all students in this class in addition to agreed-upon workplace expectations.

Communication:

Please contact the teacher with any student concerns. It is crucial that teachers, parents, and students maintain open lines of communication. Contact information is provided at the top of the first page.

Textbooks: None



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Return this page by Friday, August 2, 2024

I have read the CTE Internship Course Syllabus and Guidelines.

Student Name (Printed) _____ Class Hour _____

Student Signature _____

Parent/Guardian Name (Printed) _____

Parent/Guardian Signature _____

Parent/Guardian E-Mail _____

(By providing an email address you are giving permission for the teacher to contact you in this manner.)

Parent/Guardian Preferred Phone _____ Home / Work / Cell
(Circle one)

Additional information/comments for teacher: _____

Continuous Notice of Non-Discrimination:

The Deer Valley Unified School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. For any inquiries regarding nondiscrimination policies, contact the [Superintendent's Department](#): 20402 N. 15th Avenue, Phoenix, AZ 85027. Or call 623-445-5000.

This notice is provided as required by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age of Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. Questions, complaints or requests for additional information regarding these laws may be forwarded to the designated compliance coordinator(s).

[Tony Galietti](#), District Title IX Coordinator, 623-445-4981

[Dr. Melissa McCusker](#), 504 Coordinator, 623-445-4941