



TouchBase Parent Sign In Instructions

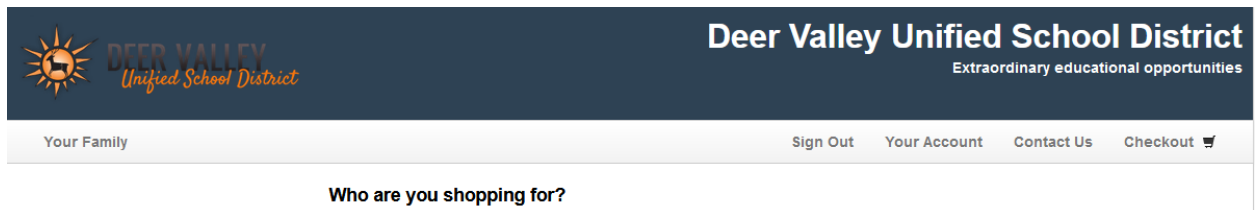
Logging In

1. Go to <https://az-deervalley.intouchrecepting.com/>
2. Log into Student Account using student's user name and password

User Name=Student's PowerSchool ID Number

Password=Student's Last Name (case sensitive)

3. Select the Student you are shopping for



Making a Purchase

1. Select **Shop/Items at Your School**
2. Choose a **Category** (Student Devices)
3. Select Item and click **Buy**

Item	Qty	Amount	
DEVICE PROTECTION PLAN	<input type="text" value="1"/>	<input type="text" value="25.00"/>	<input type="button" value="Buy"/>

4. When all items have been added to the cart, click on the **Checkout** link, in upper right corner. Verify the cart contents and click on the **blue Checkout** icon.
5. The customer will be directed to a payment screen where all of the credit card information is entered.
6. Click **Pay Now** and complete transaction.
7. The customer has the opportunity to print and/or save a copy of the payment receipt.
8. All purchases on student accounts will reflect on their Purchase History.

Reports

