Memorandum

To: Policy Committee

From: Kai Byrd, Superintendent

Date: June 11, 2024

Re: **Policy Committee Agenda**

The Board of Education Policy Committee meeting is scheduled for Tuesday, June 11, 2024, at 6:30 p.m. via Zoom Meeting, Meeting ID: 870 0102 2714, Passcode: aE0s1B, or by phone 1-929-436-2866, Meeting ID: 870 0102 2714, Passcode: 564651.

Please let me know if you are unable to attend.

Meeting Agenda

1. Approval of the April 9, 2024 meeting minutes
2. Mandated revisions recommended for the following:
    a. Policy 4117.5 – Exit Interview
3. Revisions recommended for the following:
    a. Policy 3250 – Materials/Services Fees, Charges
    b. Policy 3510 – Operation and Maintenance of Property
    c. Policy 3560 – Capital Improvements
4. Technical revisions recommended for the following:
    a. Policy 3000 – Concept and Roles in Business and Non-Instructional Operations
    b. Policy 3280 – Gifts, Grants, and Bequests
    c. Policy 3313 – Relations with Vendors
    d. Policy 3324 – Ordering Goods and Services – Contracts
    e. Policy 3514 – Equipment
    f. Policy 3524.1 – Pesticide Application on School Property
    g. Policy 3533 – Employee/Officer Bonds
    h. Policy 3541.23 – Transportation Contractor
    i. Policy 5113 – Student Attendance, Truancy, and Chronic Absenteeism
    j. Bylaw 9110 – Number of Members, Terms of Office, Oath of Office
5. No revisions recommended for the following:
    a. Policy 3110 – Fiscal Year
    b. Policy 3221 – Individuals with Disabilities Education Act Fiscal Compliance
    c. Policy 3313.1 – Local Purchasing
    d. Policy 3326.1 – Payroll Procedures and Authorized Signatures
    e. Policy 3434 – Periodic Audits

f. Policy 3435 – Fraud Prevention and Investigation
g. Policy 3440 – Inventories
h. Policy 3450 – Monies in School Buildings
i. Policy 3513.1 – Energy Conservation
j. Policy 3513.2 – Waste Management, Resource Conservation, and Recycling
k. Policy 3516.3 – Accident Prevention and Reporting
l. Policy 3532 – Property Insurance
m. Policy 3543.311 – Holds on the Destruction of Electronic Information and Paper Records
n. Policy 4113.6/4213.6 – Remote Work
o. Policy 4147.1/4247.1 – Bloodborne Pathogens

6. Future Meeting Agenda Items
    a. Approval of the June 11, 2024 Meeting Minutes
    b. Policy Updates

7. Adjourn