

Filing a Tort Claim Against South Bend School District

If you need to file a tort claim against South Bend School District, please follow the instructions outlined below to ensure your claim is properly submitted in accordance with RCW 4.96.020.

Designated Agent for Tort Claims

Dr. Jon Tienhaara, Superintendent

Phone: 360-875-6041

Email: jtienhaa@southbendschools.org

Availability: Monday to Friday during normal business hours

Steps to File a Tort Claim

1. Complete the Standard Tort Claim Form:

- You can obtain the standard tort claim form by contacting our office directly, or you may download it from our website [here](#).

2. Submit the Completed Form:

- Submit the completed form to the designated agent, Dr. Jon Tienhaara, at the following address:

South Bend School District

P.O. Box 437

South Bend, WA 98586

3. Ensure Timely Submission:

- All claims for damages must be presented to the designated agent within the applicable period of limitations as specified by law.

If you have any questions or need further assistance, please contact Dr. Jon Tienhaara at the phone number or email provided above. For a printable version of this information and the standard tort claim form, please use the following link [here](#).