

SPRING-FORD AREA SCHOOL DISTRICT
Property Committee
May 14, 2024 –7:00 PM
District Office Conference Room
Meeting Minutes

Attendees: Clinton Jackson, Robert Rizzo, Theresa Westwood, Karen Weingarten, Dave Boyer, Gabrielle Deardorff, Denis Rees, Will Cromley, Dan Pellegrin and thru Zoom Erica Hermans, David Laky, Heidi Goldsmith, Dr. Sagar Sharma, Steven Frey, Stacey Sollazzo

Acceptance of minutes from April 09, 2024: Accepted

Ongoing Business - Operations

A. GESA--Chiller Installations at Royersford and Limerick

1. Johnson controls is finishing up pipe insulation in the boiler rooms at Limerick and Royersford. The new chiller at Royersford had a defective flow switch. Johnson Controls replaced the switch, and the unit is now operating correctly.

B. Capital Investment projects (Summer 2024) Discussions

1. **Paving – High School / 8th Grade Center** - Rear parking lot & Secondary exit entrance. 8th Grade Center bus drop-off area. Paving contractor will provide signage to direct traffic to the stadium and other locations that require access.
2. **Painting – Brooke & Oaks** – We met with the contractor SJ Thomas and Arena Painting to review the overall project at both schools
3. **Fire Alarm 9th Grade Center** – Johnson Controls is working on Permit submittals for Upper Providence Township approval.
4. **Fire Pump Replacement -High School** – Siens Building Solutions is working on an installation Schedule.
5. **Brooke Playground Equipment** – Recreation Resources ordered all equipment and will provide an installation schedule as soon as they receive it from Burke Equipment.
6. **Carpet Replacement – Brooke & 9th Grade Center** – Franklin Flooring met with us to review the project. They will coordinate carpet installation with the painting contractor at Brooke for the office installation.
7. **Generator Replacement Limerick Elementary** – Generator ship date is October 10, 2024. Installation will be scheduled over Winter break.

C. Generator Replacement Brooke Elementary School – This is From Last Years Capital Investment Budget FY 23/24 – 45 Week lead time. Generator installation will start the week of June 10th.

New Business – Operations

- A. 9th Grade Tennis Courts** – We discussed that 2 of the 5 tennis courts are experiencing a linear bubble in the top coated material. Miller Sports came out to look at the problem to determine the best course of action for repair. We are waiting for their recommendation and proposal. We removed both nets and placed cones at the location.

Other Business – Operations

- A. Computer Maintenance Management Software Review-** We discussed that we are currently reviewing other solutions for our current Computer Maintenance Management Software.

School Police and Safety Update

A. Projects and initiatives

1. May 13th through May 17th is National Police Week.
2. The school police and our administrators investigated (38) Safe 2 Say Something Tips since 4/9/24.
3. The school police and our administrators investigated LightSpeed “High Risk or Imminent” tips (146) since August 2023.
4. All monthly Fire Drills, Evacuation Drills, and ALICE Drills were completed per Safe Schools requirements.
5. Threat Assessment Meetings are held on the first Monday of every month per Act 55 requirement.

6. We met with Navigate 360 to look at the Threat Assessment Case Management currently used by all schools in Chester County. We are evaluating costs.
7. Phase 3 Camera Project – OES, LES, EES, McNelly Stadium occurring this summer. Completion of HS Operations Center occurring now.

B. Grants:

1. The second part of PCCD grant 38439 is the purchase of eighty digital radios and 154 spare batteries. The radios and batteries have been ordered and were delivered to Metro Communications on 5/9/24. We are awaiting programming for our system and final delivery.
2. PCCD grant 38439. Night Locks installation is still progressing.
3. We were not successful with the PCCD Competitive Grant ID# 41376 (\$450,000).

C. Training / PD

1. Chief Boyer is coordinating Reunification Training and a Tabletop Exercise for our Leadership during the summer retreat in August 2024.
2. The School Police will attend the mandatory mechanics of arrest - control techniques course TBA with the Upper Providence Police Department.
3. The School Police will complete the annual Firearms Training and Qualifications on 8/21/24.

D. Meeting Updates:

1. Chief Boyer attended the School Pipeline Safety Partnership Meeting with Adelpia Gateway Pipeline Safety information, on 5/6/24 @ 1100 hours.

Actionable Items:

- A. Service and Preventative Maintenance Agreement 24-25 Integrated Security Systems, Inc. (ISS) to provide Spring-Ford Area School District with this Service and Preventative Maintenance Agreement. This agreement takes effect on July 1, 2024, and will expire on June 30, 2025. Service and Preventative Maintenance is not to exceed \$112,138.00. Funding will come from the Capital Reserve and then repaid from the School Safety operating budget.
- B. Decoder and Licensing Integrated Security Systems, LLC (ISS), shall provide a proposal to supply and install a video decoder and licensing for the decoder for the Flex building Police Office to interface with our existing Genetec Server. This installation and purchase shall not exceed \$4237.47. This is the final piece of our operations centers project 23-24.

Items Recommended for Discussion at Next Board Meeting:

Preparations/Proposals for Next Meeting's Agenda:

Board Comment: