

Finance Committee Meeting Notes MD

The Finance Committee met on Tuesday, May 14, 2024, at the District Office Conference Room. In attendance were committee members Clinton Jackson, Chairperson, Gabrielle Deardorff, Erica Hermans and Theresa Westwood; administrators Robert Rizzo, *Superintendent*, James Fink, CPA, *Chief Financial Officer*, and Mary Davidheiser, *Controller*; Board members, Dr. Margaret Wright and Karen Weingarten; community members attending in person were Will Cromley and Denis Rees. Board member on Zoom Heidi Goldsmith and community member Steve Frey. Mr. Jackson called the meeting to order at 6:01 pm.

1. Call to order
2. Public to be heard on agenda items only: None.
3. Review and acceptance of minutes for April 9, 2024: Accepted.
4. Items to be Discussed
 - a. Old Business
 - i. Executive monthly reports through April 30, 2024
 1. Liquidity:
 - a. \$90.6MM cash on hand
 2. Revenues:
 - a. Interest income, EIT, and transfer taxes continue to exceed plan
 - b. Transportation subsidy payments remain slow, same as prior month
 3. Expenditures:
 - a. Health insurance - claims/costs continue to run higher than expected
 - b. Special education is over plan primarily due to the court mandated age increase and greater than expected move-ins/services.
 4. Assessments
 - a. Picked up \$8MM since last month
 5. Self-Funded Health Insurance
 - a. Claims to date continue to be higher than expected by close to \$2MM
 6. Food Service
 - a. 704k meals served YTD
 - b. Finalizing employee hours to make formal changes due to high demand & breakfast operations as discussed last month
 - ii. 2024/2025 budget update
 1. Mr. Fink reviewed the offset of increased health benefit costs against the health-benefit internal service fund
 2. Added additional revenue from interest revenue due to the Fed's delay of interest rate reductions
 3. Explained the impact of the Homestead/farmstead reduction
 4. Board member comments
 - a. Ms. Westwood asked if there are any other areas to reduce.
 - b. Ms. Deardorff asked about the increases in the self-funded insurance market vs the general health insurance market. Mr. Fink responded the health insurance market has increased at a faster rate than Spring-Ford's over the past 10 years.

5. Budget tax impact 5.30%
6. Dr. Wright started a discussion between board members regarding the district's budgeting process.

b. New/Other Business

- i. Spring City project financing – next steps
 1. May 7th – approved \$15.2MM for construction contractor agreements. Still need to approve the balance of soft costs of about \$2.76MM
- ii. Courier van purchase amount approval
 1. Asking to have \$50k approved; Committee agreed to move forward to full board
- iii. Aramark bid/agreement update
 1. Final stages in food service with Aramark as the only bidder waiting for PDE approval; Board for approval this month – 1 year contract with 4 renewals
- iv. Temp personnel for business office due to resignation using same temp agency as in past - Committee agreed to move forward to full board
- v. Transportation secretary retiring and seeking to upgrade from a secretary to an admin support as Assistant Coordinator of Transportation – Committee agreed to move forward to full board
- vi. Medical Access contract with the IU for the 2024-2025 school year - Committee agreed to move forward to full board

5. Items recommended for discussion at the next board meeting: Above items

6. Preparation/Proposals for next meeting's agenda: None

7. Board Comment: None

8. Public to be heard on topics related to finance committee business:

- a. Mr. Rees of Upper Providence asked when ESSER funding ends. Recommended the district evaluate if a position needs to be filled after an employee resigns.

9. Adjournment 7:07 pm

Next meeting: June 11, 2024, at 6 pm