



# Jefferson School District 14J

## BOARD OF DIRECTORS' REGULAR MEETING

June 17, 2024 - Board Room & Live Streaming JSD Website/YouTube  
5:30 PM – Regular Session

### AGENDA

*"We will prepare all students to successfully navigate their transition to life beyond high school by providing qualified, rigorous instruction, providing a safe environment, and fostering a culture of student learning."*

**1. Call Meeting to Order/Flag Salute**

Chair Roe

**2. Roll Call**

Chair Roe

**3. Review/Adjust/Approve agenda & consent items**

Chair Roe

**4. Consent Agenda Items**

- a. Action Items May 13, 2024 & May 30, 2024.....Board Members  
Information/Action **Page(s) 7-9**
- b. Enrollment.....Board Members  
Information **Page(s) 10**
- c. Administrators Update.....Chris Sullivan, Scott Jantzi, Laura Pierce-Cummings, Katrina Womack  
Information **Page(s) 11-14**
- d. First Student Update.....Melody Rossiter  
Information **Page(s)**
- e. Personnel Recommendations.....Board Members  
Information/Action **Page(s) 15**

**5. Budget Hearing – Proposed Approved Budget**

**Page(s)**

*Receive testimony from any community member, to consider matters regarding the approved proposed budget or the budget meeting held on June 17, 2024. Per ORS 294.453, renumbered from 294.430, ORS 294.456, renumbered from 294.435. You may sign up upon entering the JSD Board Meeting Room to give testimony during the Budget Hearing. The Jefferson School District Board also accepts public comments via email submission. If you would like to submit a comment, please email it and any supporting documents you may have to [Jennifer.Oertel@jefferson.k12.or.us](mailto:Jennifer.Oertel@jefferson.k12.or.us) by 1:00 p.m. on June 17, 2024. Comments will be sent to the board prior to the meeting and will be read into the record at the meeting.*

**6. Spotlight on Education**

- a. Jefferson Middle School Outdoor School.....Scott Jantzi  
Information

**7. Reports**

- a. Financial Report.....Hattie Truett  
Information **Page(s)15-32**

**8. Comments from the Audience**

**9. New Business**

- a. Adopt 2023-2024 Budget via. Resolution (24.06.001).....Board Members  
Information/Action **Page(s)**
- b. Board Goals Discussion for the 2024-2025 School Year.....Board Members  
Information **Page(s)**
- c. City of Jefferson Lease.....Board Members  
Information/Action **Page(s) 33-43**
- d. School Electricity Analysis.....Board Members  
Information
- e. OSBA Board Training - Grant.....Board Members  
Information **Page(s) 44**

**10. Submitted Public Comments.....Board Chair**

*The Jefferson School District Board accepts public comments via email submission.*

*If you would like to submit a comment, please email it and any supporting documents you may have to*

*[Jennifer.Oertel@jefferson.k12.or.us](mailto:Jennifer.Oertel@jefferson.k12.or.us) by 1:00 p.m. on the day of the board meeting. You can also submit comments during a board meeting by clicking this link <https://www.jefferson14j.com/live-meetings-and-events> and clicking on "Public Comment".*

*Comments will be sent to the JSD Board prior to their meeting and may or may not be read at the board meeting*

**11. Old Business**

**12. Board Comments**

a. General.....Board Members

**13. Adjourn**

*Board Chair*

Upcoming Meeting(s):

**Regular Monthly – JSD Board Mtg**

Monday, July 8, 2024

5:30pm

JSD Board Room



## 2023-2024 Board of Directors

Position 1:

Teri Mitchell, Director  
Term Expires: 6.30.2027

Position 2:

Terry Kamlade, Director  
Term Expires: 6.30.2025

Position 3:

Carole Vickery, Director  
Term Expires: 6.30.2027

Position 4:

Fred Sondermayer, Vice Chair  
Term Expires: 6.30.2025

Position 5:

Tracy Roe, Chair  
Term Expires: 6.30.2025

## 2023-2024 Subcommittee / Representation

Finance Subcommittee (2):

Teri Mitchell  
Carole Vickery

Bargaining Subcommittee (2):

Fred Sondermayer  
Terry Kamlade

Willamette ESD Budget Representation (1):

Terry Kamlade

Policy Subcommittee (2):

Tracy Roe  
Carole Vickery

### Strategic Pillars:

- Together, the Jefferson Community, and the Jefferson School District will prioritize funding to provide sufficient staffing, appropriate curriculum, and key programs that will equip our students to succeed.
- Jefferson School District will improve community engagement by focusing on creating purposeful, authentic parent involvement through a shared culture where everyone feels welcomed, respected and appreciated.
- Students will be encouraged to reach their goals using methods that include discovery, self-awareness, self-advocacy, credible choices, and learning collaboration.
- In preparation for their future, students are encouraged to be present and engaged in our safe, welcoming environment as they learn to set goals and adapt to discover their passion.



## **PUBLIC PARTICIPATION AT BOARD MEETINGS**

During each regularly scheduled meeting of the Jefferson School District Board, the agenda will include an item titled “Comments from the Audience.” It is during this portion of the agenda that the public can comment. If requesting to speak, when called on, comments should be limited to three (3) minutes.

Public participation is a time for the Board to listen, not a time for in-depth discussion or to respond to questions, as the Board needs adequate time to process the information received to ensure proper steps are taken going forward. The Board may direct questions to administrative staff to respond to after the meeting.

The Jefferson School District Board accepts public comments also via email submission. If you would like to submit a comment, please email it and any supporting documents you may have to [Jennifer.Oertel@jefferson.k12.or.us](mailto:Jennifer.Oertel@jefferson.k12.or.us) by 1:00 p.m. on the day of the board meeting. Submitted comments will be emailed to the Board prior to their meeting and may or may not be read at the Board Meeting. You can also submit comments during a board meeting by clicking on the following link <https://www.jefferson14j.com/live-meetings-and-events> and then selecting “Public Comment.” Comments submitted by the same timeline regarding the 2023-24 Jefferson School District Budget will be read into the record.

As a reminder, the Board cannot review complaints about specific personnel during an open meeting. If a patron has a specific complaint against personnel, please review and follow the process as outlined in Board Policy [KL](#).

The meeting will be live streamed on our website and You Tube, with a link on Facebook. Here is the [link](#) to view the meeting: <https://www.jefferson14j.com/live-meetings-and-events>

If you have any additional questions, please contact [Jennifer.Oertel@jefferson.k12.or.us](mailto:Jennifer.Oertel@jefferson.k12.or.us) and thank you for taking an interest in the Jefferson School District.



## **The Jefferson School Board 14J 2023-2024 Board Goals**

1. The school board members will plan and participate in at least 4 school board work sessions annually.
2. The school board members will visit another district's board meeting.
3. The school board will use collaborative processes with the community and district that result in well-informed problem solving and decision making.
4. The school board will work to improve transparency and communication.

### **JSD Work Sessions to date:**

2/12/24 Superintendent Evaluation  
3/4/24 Superintendent Evaluation  
4/15/24 KGBB – KGBB Firearms Prohibited  
4/25/24 – KGBB Firearms Prohibited  
5/20/24 – Superintendent Search & Board Training



# Jefferson School District 14J

## **BOARD OF DIRECTORS' REGULAR MEETING: *Motion Samples***

*May 13, 2024 - Board Room & Live Streaming JSD Website/YouTube*

*5:30 PM – Regular Public Session*

### **Board Motion Samples**

- I move to accept the agenda and consent items as presented.
- I move to accept the Jefferson School District 14J Resolution No. 24.06.001 Adopting the Budget, Levying Taxes and Making Appropriations for the 2024-2025 fiscal year with a tax rate of \$4.8468 per \$1,000 of assessed value for the operating purposes in the General Fund in the amount of [REDACTED].
- I move to approve the Jefferson Elementary School Splash Pad Park Lease Agreement with the City of Jefferson as presented.



**Jefferson School District**  
**BOARD OF DIRECTORS': Action Summary**  
*May 13, 2024 – Board Room*  
*5:30 PM – Regular Public Session*

**Board Attendance:**

- ☒ Tracy Roe, Chair
- ☒ Fred Sondermayer, Vice Chair
- ☐ Terry Kamlade
- ☒ Teresa Mitchell
- ☒ Carole Vickery

**Administration:**

- ☒ Brad Capener, Superintendent
- ☒ Hattie Truett, Business Manager
- ☒ Jennifer Wollersheim, Board Secretary

**JHS Student Representative**

- ☒ Chloe Roth

**Regular Session Opened: 5:33PM**

**Chair Roe held roll call: All present except Director Kamlade (pre-excused, ill)**

- The Board:
  - I move to accept the agenda and consent items as presented with the following changes: Under 8. New Business change e. Declaration of Superintendent Vacancy, and f. Superintendent Search. Director Mitchell motioned, and Director Vickery second the motion, the motion passed with the following votes.

Yes Vote: Chair Roe  
Vice Chair Sondermayer  
Director Mitchell  
Director Vickery

Opposed Vote:  
Abstention Vote:

- I move to approve up to \$80,000.00 from the balance of our existing loan which has \$319,000.00 available to pay for line items 1-5 fixed. Director Vickery motioned, and Director Mitchell second the motion, the motion passed with the following votes.

Yes Vote: Chair Roe  
Vice Chair Sondermayer  
Director Mitchell  
Director Vickery

Opposed Vote:  
Abstention Vote:

- I move to declare a vacancy of the Jefferson Superintendent effective July 1, 2024. Director Vickery motioned, and Director Mitchell second the motion, the motion passed with the following votes.

Yes Vote: Chair Roe  
Vice Chair Sondermayer  
Director Mitchell  
Director Vickery

Opposed Vote:  
Abstention Vote:

**Adjourn meeting: 7:44pm**



# Jefferson School District 14J

## BUDGET COMMITTEE MEETING: *Action Summary*

May 30, 2024 – 6:00 PM

JSD Board Room & Live Streaming JSD Website/YouTube

### Board Attendance:

- ☒ Tracy Roe, Chair
- ☒ Fred Sondermayer, Vice Chair
- ☒ Terry Kamlade, Director
- ☒ Carole Vickery, Director
- ☒ Teri Mitchell, Director

### Administration:

- ☒ Brad Capener, Superintendent
- ☒ Hattie Truett, Business Finance Manager
- ☒ Jennifer Oertel, Board Secretary

### Budget Committee Members:

- ☒ Kaye Jones
- ☒ Suzanne Dwire
- ☒ Sara McCulloch
- ☒ Mike Mendez
- ☒ Larry Wells

### Public Session Opened at 6:001PM

Chair Tracy Roe held roll call; All present

### Summary of Action Items:

#### The Board:

- o approved the agenda as presented. Jefferson School Board Director Kamlade motioned, Jefferson School Board Vice Chair Sondermayer seconded the motion, the motion passed with the following votes.

#### Yes Vote:

Chair Roe  
Vice Chair Sondermayer  
Director Vickery  
Director Kamlade  
Director Mitchell  
Mike Mendez  
Sara McCulloch  
Suzanne Dwire  
Larry Wells  
Kaye Jones

#### Opposed Vote:

#### Abstention Vote:

#### The Budget Committee:

- o approved election of officer Mike Mendez to be Budget Committee Chair for the 2023-2024 Budget Committee. Jefferson School Board Director Kamlade motioned, Jefferson School Board Director Mitchell seconded the motion, the motion passed unanimously with the following votes.

#### Yes Vote:

Tracy Roe  
Terry Kamlade  
Fred Sondermayer  
Teri Mitchell  
Carole Vickery  
Mike Mendez  
Sara McCulloch  
Suzanne Dwire  
Larry Wells  
Kaye Jones

#### Opposed Vote:

#### Abstention Vote:

- o approved election of officer Kaye Jones to be the Budget Committee Vice Chair for the 2023-2024 Budget Committee. Jefferson School Board Director Kamlade motioned, Jefferson School Board Chair Roe seconded the motion, the motion passed unanimously with the following votes.

#### Yes Vote:

Tracy Roe  
Terry Kamlade  
Fred Sondermayer  
Teri Mitchell  
Carole Vickery  
Mike Mendez  
Sara McCulloch  
Suzanne Dwire  
Larry Wells  
Kaye Jones

#### Opposed Vote:

#### Abstention Vote:



- Jefferson School District Budget Committee Chair Mike Mendez appointed Jennifer Oertel to be the Budget Committee Recorder for the 2023-2024 Budget Committee.
- approved the Jefferson School District 14J Proposed Budget for fiscal year 2024-2025 and levying the tax rate of \$4.8468 per \$1,000.00 of assessed value for operating purposes in the General Fund. Budget Committee Vice Chair Jones motioned Jefferson School Board Director Kamlade seconded the motion, the motion passed with the following votes.

Yes Vote:     Tracy Roe  
                 Terry Kamlade  
                 Carole Vickery  
                 Fred Sondermayer  
                 Teri Mitchell  
                 Mike Mendez  
                 Sara McCulloch  
                 Suzanne Dwire  
                 Kaye Jones

Opposed Vote:

Abstention Vote:

**Adjournment: at 7:50 PM**



**Jefferson School District 14J**  
**BOARD OF DIRECTORS' REGULAR MEETING**  
 June 17, 2024 – JSD Board Room  
 5:30 PM – Regular Public Session

**District Enrollment by Grade Level as of May 31, 2024**  
**2020-21    2021-22    2022-23    2023-24**

District Enrollment by Grade Level  
 2020-21, 2021-22, 2022-23, 2023-24

GRADE	S-20	S-21	S-22	S-23	O-20	O-21	O-22	O-23	N-20	N-21	N-22	N-23	D-20	D-21	D-22	D-23	J-21	J-22	J-23	J-24	F-21	F-22	F-23	F-24	M-21	M-22	M-23	M-24	A-21	A-22	A-23	A-24	M-21	M-22	M-23	M-24	J-21	J-22	J-23
K	51	52	57	42	51	50	59	42	50	50	59	39	49	53	58	38	48	52	56	38	47	50	56	38	50	49	55	36	49	50	55	36	50	50	56	36	46	49	55
1	46	52	54	49	47	48	53	50	46	49	51	50	46	49	51	50	47	49	50	51	49	47	50	51	51	45	50	51	49	48	50	51	49	50	52	50	49	49	51
2	61	51	49	49	60	54	48	53	59	55	48	52	59	56	47	52	58	55	47	53	57	56	48	54	58	57	48	51	61	58	47	49	63	58	47	49	64	58	47
3	54	65	59	45	54	67	58	45	54	67	56	46	52	65	54	46	52	65	54	45	51	64	54	46	52	65	54	46	55	65	54	46	56	64	54	46	56	65	53
4	67	54	66	51	66	52	66	51	65	53	66	50	64	51	67	52	62	49	68	52	62	49	69	53	63	48	67	50	67	48	67	51	67	46	67	51	67	46	66
5	57	66	50	62	55	67	51	64	55	67	49	63	54	67	49	63	55	66	49	64	56	67	50	64	57	67	50	61	55	67	50	61	57	66	49	62	57	66	49
6	58	63	64	57	60	63	65	58	60	62	65	57	60	64	65	58	63	63	65	55	62	61	67	55	65	59	68	54	66	61	66	54	68	60	66	54	68	60	66
7	65	64	59	67	63	65	59	68	63	65	59	68	63	64	59	67	64	62	57	67	63	62	57	68	64	61	57	68	64	63	57	68	64	63	58	68	64	51	58
8	72	67	67	56	71	66	68	58	70	64	66	57	70	63	66	54	68	64	65	57	69	63	67	56	71	61	66	72	72	62	67	57	73	62	68	56	73	59	67
9	71	77	62	64	71	74	61	64	69	74	57	64	70	71	58	63	69	70	57	67	69	68	57	63	70	68	56	63	70	70	51	59	70	67	51	59	71	68	50
10	64	69	64	54	65	67	68	55	66	66	65	55	66	67	65	57	66	67	66	54	67	67	66	52	65	65	65	51	64	65	65	51	65	65	65	51	66	65	65
11	60	64	58	63	59	62	60	63	58	62	55	63	58	63	53	58	59	62	52	63	59	59	52	63	57	59	53	63	57	60	53	63	57	57	53	62	56	57	53
12	61	63	57	57	61	59	58	57	62	58	56	56	62	58	56	67	62	56	57	55	62	56	53	54	61	56	51	53	61	58	50	48	61	57	50	49	61	53	49
TOTAL	787	807	766	716	783	794	774	728	777	792	752	720	773	791	748	725	773	780	743	721	773	769	746	717	784	760	740	719	790	775	732	694	800	765	736	693	798	757	729

As of May 31 2024    ADM: 692.20



## Jefferson Middle School

2180 Talbot Rd SE

Jefferson, OR 97352

541.327.3337 - phone

541.327.7919 - fax

### **Building Administrators Update – Middle School: May, 2024**

#### **May Highlights**

- May 8th - 10th - Outdoor School for 6th Graders at Twin Rocks. Students, teachers, and parents had an amazing time at camp and were treated to awesome weather.
- May 23rd - 7th Grade Trip to Silver Falls. 7th Grade students, teachers, and parent volunteers had a great time hiking the five mile loop and having a picnic lunch. The weather was great and everyone had a good time.
- May 31st - Pizza Party for this year's winners of the Spirit competition - 7th grade! Also, JMS celebrated the last Spirit Assembly of the year.

#### **Upcoming in June**

- June 4th - 8th Grade Trip to Oaks Park
- June 4th - 6:30 PM - JMS Choir and Bands Concert
- June 5th - 6:30 PM - National Junior Honor Society Inductio
- June 7th - 7:00 PM - 8th Grade Promotion
- June 13th - Last day of school for 6th and 7th graders

#### **JMS Student Counts:**

- 6th = 54 Students
- 7th = 68 Students
- 8th = 56 Students
- **178 Total Students**

#### **Contact:**

Scott Jantzi, Principal

Jefferson Middle School

541-327-3337 ext. 1550



## Jefferson High School

2200 Talbot Rd SE  
Jefferson, OR 97352  
541.327.3337 - phone  
541.327.1867 - fax

### Jefferson High School Board Report, June 2024

<b>Enrollment Total:</b>	<b>222</b>
Freshmen:	59
Sophomores:	51
Juniors:	62
Seniors:	50

**Total staff members including coaches: 40**

**Family and Student Connections:** There were many events in May...here are a few highlights:

- **Field Day!** This was so much fun. We thank our Leadership Students for organizing our afternoon. There were sack races, kickball matches, face painting, a dunk tank and more.
- **Field Trip!** Our sophomore class visited Chemeketa Community College as part of our personalized roadmap college and career learning opportunities. Students ended their day in a scavenger hunt and the winners proudly posed for a picture!
- **Spring Concert!** Our students shined during our spring music concert with a variety of performances from our band and choir, as well as solos from our many talented students.
- **WCA!** We have 15 students attending Willamette Career Academy next year. Students attended information sessions, visited WCA, and applied.
- **Student Leadership!** We had student elections for our Student Council next year. Each student who was interested, completed an application, prepared and delivered their speech to their peers. We are excited for our new presidents and vice presidents to be part of the JHS Student Leadership team.

**Graduation:** It was a wonderful Graduation Week at JHS

- Each year our seniors walk through the halls of JES and JMS in their caps and gowns. It is an opportunity for them to revisit earlier years as well as be a role model for our younger students. There were lots of smiles and a few tears:) Their journey ended with a final walk through our JHS halls so we could celebrate them and their accomplishment.
- We also recognized our seniors for the accomplishments during our senior awards assembly. Students were awarded scholarships, cords for their achievements and certificates to remind them of the great work they did as a high school student.
- The senior trip had our students, teachers and parent volunteers experiencing rafting, some for the first time. It was a long day but lots of excitement!
- Graduation was wonderful. We had 45 students walk across the stage to proudly accept their diploma. The graduation planning team here at JHS is extraordinary!

### **Athletics:**

Athletics has wrapped up for this year. We had another good year of building our base and coaches are looking forward to improve our competitiveness next year. We have hired our open positions for boys basketball and football. Summer workouts and games have begun with increased turnout from last year in all sports.

The softball team completed their season with a 10-12 record. We played 14 of our 22 games against teams that made the state playoffs this year, winning 4 of those games. We had 5 teams from our league make the state playoffs with 4 being quarterfinal teams or better. Nayeli Hart was voted 2nd Team all league pitcher, Amira Saad was Honorable Mention Infielder, and Peyton Scovell was honorable Mention Catcher for the PACWEST Conference.

The track team completed their regular season at the District Track Meet. The boys placed 5th in team scores while the girls placed 3rd. We had two athletes qualify for state in the Girls Pole Vault. Brianne Dabel and Holly Gay competed at the State Track Meet at Hayward Field with Holly bringing home 7th place.

Our Booster Club Auction which took place on May 18 brought in \$27000 for the JHS Booster club which will help with the needs of our sports teams as we navigate next year.

The Athletic Department is looking at strengthening our partnership with Jefferson Parks and Rec as we will have JHS coaches doing a kids camp for elementary and middle school age athletes, and a coaches clinic for Parks and Rec coaches. We will begin this in the fall with the hope that this will help us keep our kids here in Jefferson through improved coaching at the lower levels and high school coaches being well-known by parents and athletes as they make their way through the Parks and Rec program.

I look forward to leading the Athletic Department into my 3rd year. I have high hopes that we will see increased competitiveness and increased participation in all of our sports programs next year. Have a great summer everyone!

Doug Naugle  
Athletic Director  
541-327-3337 ext. 1256

Laura Pierce-Cummings  
Principal  
Jefferson High School  
541-327-3337 ext. 1249



## **Jefferson School District 14J**

1328 N 2<sup>nd</sup> Street  
Jefferson, OR 97352  
541.327.3337 - phone  
541.327.2960 - fax

### **Building Administrators Update – Student Services / Special Education: June 2024**

#### **Special Education:**

Current number of students identified under IDEA: 118  
Mandt training is ongoing.

#### **504:**

Current number of students identified under Section 504: 31

#### **McKinney Vento:**

Current number of students: 31

#### **Contact:**

Katrina Womack, Student Services Director  
Jefferson School District  
541-327-3337 ext. 1045



## Personnel Recommendation: June 2024

### New Employee(s):

<u>Employee</u>	<u>Position</u>	<u>Location</u>
<b>Correction from May report</b>		
<u>Employee</u>	<u>Position</u>	<u>Location</u>
Adamari Garcia	SpEd <b>F/T</b> IA	Elementary

*Administration would like to make the board aware of other personnel changes.*

### Employee Position Changes:

<u>Employee</u>	<u>Position</u>	<u>Location</u>
Taryn Auerbach	TOSA-Dean of Students	High School

### Employee Resignation(s):

<u>Employee</u>	<u>Position</u>	<u>Location</u>
Jones, Deidre - ( <i>Retiring</i> )	PE/Health Teacher	High School

## EXAMPLE QUESTIONS ASKED BY BOARD MEMBERS OF A BUSINESS MANAGER DURING A FINANCIAL REVIEW SESSION

- 1) Are the books balanced and reconciled?
- 2) Are all cash and investment accounts reconciled to the general ledger?
- 3) Does the adopted budget reflect expected expenditures?
- 4) Have payroll reports been filed and have all payroll liabilities been paid timely?
- 5) Have all federal and state reimbursement requests as well as required financial reporting forms been filed timely?
- 6) Are there any suspected cases of fraud that we need to be aware of?
- 7) Are there any suspected changes to the internal control system?
- 8) Have there been any significant changes to the internal control system?
- 9) Is the business office adequately staffed to allow for proper segregation of duties?
- 10) Have there been any changes to the accounting system or accounting policies that are significant?
- 11) Has the accounting software and related IT systems been subject to review by an IT professional to ensure seamless backup in the event of a malware, ransomware, or other compromise of computer security?
- 12) Are there any other financial-related matters we should be aware of?
- 13) Are there any new pronouncements on the horizon that may require additional staff time or disbursement of funds to properly implement?
- 14) Are all financial statements that have been provided to the Board accurate and complete to the best of your knowledge?
- 15) Have you been asked by the Superintendent to do anything that makes you uncomfortable or to present any information you feel is inaccurate?



# Jefferson School District 14J

## Approval of Bills Report

Fiscal Year: 2023-2024

Criteria: From Check Date: 05/01/2024 To: 05/31/2024 Voucher: ALL  
Report Sort: FUND From Fund: 100 To: 999

☐ Page Break

☐ Exclude Invoice Description

Check Number	Vendor	Description	Amount
<b>100 - General Fund</b>			
47781	A&E Security	Basic Monitoring - District Wide	\$65.85
0	BEARY, BEATRIZ E	Reimburse for repairs to glasses broken by a student during school. District insurance has a \$5000 deductible.	\$234.00
47826	Canon Financial Services	Contact for delivery: Barbi Hemmer 541-327-3337 x1048. Contact for training and meter: Jen Wollersheim 541-327-3337 x1051. 60 month FMV - District Wide Printing (cost is for Jan -June 2022-2023)	\$3,089.96
47799	Cardmember Services	SSL renewal Website-2yr	\$899.98
47799	Cardmember Services	Parts- Keri needs a hub	\$89.98
47799	Cardmember Services	Parts- Keri needs a hub	\$113.77
47799	Cardmember Services	Parts- Keri needs a hub	\$308.25
47799	Cardmember Services	MLPC License- Annual	\$333.76
47799	Cardmember Services	Repairs and Maintenance District Wide	\$190.48
47827	Century Link	Voice Over IP portion for phone service - remaining on Century Link	\$477.08
47800	City Of Jefferson	Water and Sewer Elementary School	\$748.23
47800	City Of Jefferson	Water and Sewer Middle School	\$832.54
47800	City Of Jefferson	Water and Sewer High School	\$832.54
47801	DebtBook	Software to be compliant with GASB 87 - Leases	\$5,400.00
47828	Democrat Herold	Notice of Budget Committee Meeting	\$233.66
47829	Express Services, Inc	Temporary Custodian Services @ JHS & JES	\$629.04
0	First Student, Inc.	Home to School	\$62,761.20
0	First Student, Inc.	Transportation Special Ed	\$5,186.29
0	First Student, Inc.	Reim Trans Gen Class Elementary School	\$67.38
0	First Student, Inc.	Reim Trans Gen Class Middle School	\$1,031.73
0	First Student, Inc.	Reim Trans Gen Class High School	\$212.25
0	First Student, Inc.	Nonreim Tran MS Athletics	\$1,689.36
0	First Student, Inc.	Nonreim MS Field Trips	\$0.00
0	First Student, Inc.	Nonreim HS Field Trips	\$0.00

# Jefferson School District 14J

## Approval of Bills Report

Fiscal Year: 2023-2024

Criteria: From Check Date: 05/01/2024 To: 05/31/2024 Voucher: ALL  
Report Sort: FUND From Fund: 100 To: 999

☐ Page Break

☐ Exclude Invoice Description

Check Number	Vendor	Description	Amount
<b>100 - General Fund</b>			
0	First Student, Inc.	Van Fuel Charge	(\$290.57)
0	First Student, Inc.	Fingerprinting credit	(\$66.00)
47783	Freres Building Supply	Supplies/Woods Wood shop supplies of lumber, glue, nails, screws, paint and wood stain for required projects.	\$54.87
47783	Freres Building Supply	Supplies/Woods Wood shop supplies of lumber, glue, nails, screws, paint and wood stain for required projects.	\$49.33
47783	Freres Building Supply	Maintenance Supplies	\$67.91
47802	Garrett Hemann Robertson P.C.	Legal Services Sped	\$165.00
47803	Harvey & Price	MS/Repairs & Maintenance Services	\$540.00
47784	Home Depot Credit Services	Rep & Maint-Grounds	\$54.78
47774	Linguava Interpreters Inc	Translation Services - Reimbursed by WESD	\$161.13
47833	Miners Graduate Services	HS Graduation Supplies and Materials	\$298.00
47833	Miners Graduate Services	HS Graduation Supplies and Materials	\$570.00
47788	Northwest Regional ESD	Open PO for volunteer background check processing for the school year	\$75.00
47835	NW Natural Gas	DO-Old MS / Oil and Gas	\$903.96
47835	NW Natural Gas	ES Oil and Gas	\$641.85
47835	NW Natural Gas	MS Oil and Gas	\$616.40
47835	NW Natural Gas	HS Oil and Gas	\$387.81
47789	OASBO	OASBO Annual Summer Conference	\$660.00
47775	OETC	Adobe Renewal	\$2,425.00
47776	Office Depot	Elem Paper Supplies/envelopes - purchase paper supplies for JES for the 23/24 school year	\$815.47
47804	Pacific Power	DO Electricity	\$1,915.72
47804	Pacific Power	ES Electricity	\$5,693.95
47804	Pacific Power	MS Electricity	\$1,351.74
47804	Pacific Power	HS Electricity	\$11,134.04
47790	Pacific Sanitation	ES Garbage	\$568.64
47790	Pacific Sanitation	MS Garbage	\$575.00

# Jefferson School District 14J

## Approval of Bills Report

Fiscal Year: 2023-2024

Criteria: From Check Date: 05/01/2024 To: 05/31/2024 Voucher: ALL  
Report Sort: FUND From Fund: 100 To: 999

☐ Page Break

☐ Exclude Invoice Description

Check Number	Vendor	Description	Amount
<b>100 - General Fund</b>			
47790	Pacific Sanitation	HS Garbage	\$546.38
47790	Pacific Sanitation	OTHER CONTRACTED SERVICES	\$1,019.00
0	Payne, Suni M	Mileage Reimbursement for Suni for the year	\$12.86
0	Payne, Suni M	Mllege to Good 360	\$25.13
47837	Pitney Bowes Global Finan. Serv	Rental Charge Postage Machine at DO	\$428.94
47838	Pitney Bowes Global Finan. Serv	Open PO for supplies for mailing machine	\$138.12
47794	Purchase Power	District Wide Postage	\$200.00
47839	Purchase Power	District Wide Postage	\$502.25
47805	Salem Keizer Schools	HS Graduation Supplies and Materials	\$287.99
47806	Sherwin Williams	Elem/Repairs & Maintenance Services	\$97.15
47841	Sierra Springs	Water and Cooler Rental District Office Wide	\$83.83
47809	Truax Corporation	Dist Vehicles Pupil Trans	\$391.56
47809	Truax Corporation	Maint Vehicles Fuel	\$99.00
47809	Truax Corporation	Grounds - Fuel	\$206.67
47847	Verizon Wireless	JHS Principal Cell	\$68.30
47847	Verizon Wireless	JHS - Office/Medical Cell	\$68.30
47847	Verizon Wireless	JMS Principal Cell	\$68.30
47847	Verizon Wireless	Superintendent Cell Phone	\$68.30
47847	Verizon Wireless	Tech Cell Phone	\$68.30
47847	Verizon Wireless	SPED Cell Phone	\$68.30
47847	Verizon Wireless	JES Principal Cell Phone	\$68.30
47811	Wilbur Ellis LLC	Grounds Supplies	\$718.61
47779	Willamette ESD	Sub Services - Elementary	\$1,293.80
47779	Willamette ESD	Sub Services - Middle	\$1,680.67
47779	Willamette ESD	Sub Services - High School	\$8,219.40
47779	Willamette ESD	Instr Serv/-Spec Ed	\$1,170.75
47779	Willamette ESD	Instr Serv/-Spec Ed	\$770.86

# Jefferson School District 14J

## Approval of Bills Report

Fiscal Year: 2023-2024

Criteria: From Check Date: 05/01/2024 To: 05/31/2024 Voucher: ALL  
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☐ Page Break

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Check Number	Vendor	Description	Amount
<b>100 - General Fund</b>			
47779	Willamette ESD	Sub Services - Elementary	\$1,515.57
47779	Willamette ESD	Sub Services - Middle	\$233.15
47779	Willamette ESD	Sub Services - High School	\$1,632.14
47779	Willamette ESD	Instr Serv/-Spec Ed	\$816.06
47779	Willamette ESD	Instr Serv/-Spec Ed	\$116.57
47779	Willamette ESD	Sub Services - Middle	\$1,762.48
47779	Willamette ESD	Sub Services - High School	\$5,296.98
47779	Willamette ESD	Instr Serv/-Spec Ed	\$517.52
47779	Willamette ESD	Instr Serv/-Spec Ed	\$517.52
47779	Willamette ESD	Sub Services - Middle	\$517.52
47779	Willamette ESD	Sub Services - High School	\$2,815.90
47779	Willamette ESD	Instr Serv/-Spec Ed	\$517.52
47779	Willamette ESD	Instr Serv/-Spec Ed	\$1,034.14
47796	Willamette ESD	OR Data Suite	\$1,441.71
47848	Willamette ESD	Nurse Services increased FTE	\$19,774.13
<b>Total for 100 - General Fund</b>			<b>\$171,676.34</b>
<b>210 - Title 2A - Quality Teacher</b>			
47799	Cardmember Services	AVID CREDIT	(\$999.00)
47772	Francis, Deborah	Contracted Services	\$1,312.00
47772	Francis, Deborah	Contracted Services	\$1,725.00
<b>Total for 210 - Title 2A - Quality Teacher</b>			<b>\$2,038.00</b>
<b>213 - MWEF Fund</b>			
47799	Cardmember Services	MWEF/Travel/Registration - hotel accomodations	\$150.00
<b>Total for 213 - MWEF Fund</b>			<b>\$150.00</b>
<b>215 - IDEA Part B</b>			
47832	Linguistic Services	Translation Svc	\$425.00

# Jefferson School District 14J

## Approval of Bills Report

Fiscal Year: 2023-2024

Criteria: From Check Date: 05/01/2024 To: 05/31/2024 Voucher: ALL  
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☐ Page Break

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Check Number	Vendor	Description	Amount
<b>215 - IDEA Part B</b>			
47832	Linguistic Services	Translation Svc	\$100.00
47779	Willamette ESD	IDEA Sub Costs	\$1,164.42
47779	Willamette ESD	IDEA Sub Costs	\$258.76
<b>Total for 215 - IDEA Part B</b>			<b>\$1,948.18</b>
<b>226 - Title 1A</b>			
47799	Cardmember Services	Supplies/Gen Class - Will be used for Latin-X meetings and events for the 23/24 school year.	\$127.91
47779	Willamette ESD	Title I Sub Costs	\$233.14
<b>Total for 226 - Title 1A</b>			<b>\$361.05</b>
<b>229 - Textbooks</b>			
47840	Savvas Learning Company	HS Textbooks	\$5,150.25
<b>Total for 229 - Textbooks</b>			<b>\$5,150.25</b>
<b>232 - Outdoor School Program M99</b>			
0	First Student, Inc.	Outdoor School Transportation	\$0.00
47844	Twin Rocks Friends Camp	23/24 JMS Outdoor School-Final Payment	\$13,497.95
47844	Twin Rocks Friends Camp	Deposit May 2025	\$1,050.00
<b>Total for 232 - Outdoor School Program M99</b>			<b>\$14,547.95</b>
<b>235 - Measure 98</b>			
0	Morse, Timothy Alan	Foods club - Tim Morse will turn in receipts for reimbursement.	\$192.96
47779	Willamette ESD	HSS Sub Costs	\$129.38
47779	Willamette ESD	HSS Sub Costs	\$517.52
47796	Willamette ESD	Control Tower	\$566.39
47848	Willamette ESD	Willamette Promise	\$943.98
47848	Willamette ESD	Willamette Career Academy	\$45,347.94
<b>Total for 235 - Measure 98</b>			<b>\$47,698.17</b>
<b>250 - Child Nutrition Programs</b>			

# Jefferson School District 14J

## Approval of Bills Report

Fiscal Year: 2023-2024

Criteria: From Check Date: 05/01/2024 To: 05/31/2024 Voucher: ALL  
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Check Number	Vendor	Description	Amount
<b>250 - Child Nutrition Programs</b>			
47798	Bargreen Ellingson	Kitchen Supplies-non food	\$121.02
47822	Bargreen Ellingson	Kitchen Supplies-non food	\$132.72
47782	Franz Bakery	Bread Products	\$262.38
47830	Franz Bakery	Bread Products	\$895.04
0	Mitchell, Adrian N.	Additional Salary/Mileage	\$15.48
47777	Sysco	Sysco	\$4,338.53
47808	Sysco	Sysco	\$3,380.16
47843	Sysco	Sysco	\$6,189.25
47778	Umpqua Dairy Products Co.	Milk products	\$908.08
47795	Umpqua Dairy Products Co.	Milk products	\$748.18
47845	Umpqua Dairy Products Co.	Milk products	\$902.21
47779	Willamette ESD	Food Service	\$226.44
47779	Willamette ESD	Food Service	\$487.71
47779	Willamette ESD	Food Service	\$509.49
<b>Total for 250 - Child Nutrition Programs</b>			<b>\$19,116.69</b>
<b>252 - Student Success Act</b>			
47773	Graduation Alliance Inc	Online software	\$3,649.86
47846	Verizon Wireless	Hotspots for Pathways students as needed	\$30.75
47846	Verizon Wireless	Hotspots for Pathways students as needed	\$59.36
47779	Willamette ESD	ES Instrucion Services	\$258.76
47779	Willamette ESD	HS Instrucion Services	\$388.14
47779	Willamette ESD	MS Instrucion Services	\$258.76
47779	Willamette ESD	MS Instrucion Services	\$367.33
47779	Willamette ESD	HS Instrucion Services	\$1,293.80
47779	Willamette ESD	ES Instrucion Services	\$466.32
47779	Willamette ESD	HS Instrucion Services	\$233.15

# Jefferson School District 14J

## Approval of Bills Report

Fiscal Year: 2023-2024

Criteria: From Check Date: 05/01/2024 To: 05/31/2024 Voucher: ALL  
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☐ Page Break

☐ Exclude Invoice Description

Check Number	Vendor	Description	Amount
Total for 252 - Student Success Act			\$7,006.23
<b>255 - Co-Curricular Fund</b>			
47823	Best Pots	Repairs/Equipment	\$162.80
0	First Student, Inc.	Nonreim Trans HS Athletics	\$1,346.01
47807	Stayton Sports	Repairs/Equipment	\$120.00
Total for 255 - Co-Curricular Fund			\$1,628.81
<b>271 - Elementary ASB</b>			
47825	Calvillo, Patricia	5th Grade Promotion - to purchase supplies for 5th grade promotion	\$101.32
47799	Cardmember Services	JES Garden- Supplies and Materials - To purchase supplies & plants for the JES gardens	\$30.52
47799	Cardmember Services	JES Garden- Supplies and Materials - To purchase supplies & plants for the JES gardens	\$14.91
47786	Jefferson Parent Teacher Organization	Elem/Carnival - JES PTC has created a Jefferson PTO accout and is transferring money from the PTC account into the PTO account.	\$2,461.65
47787	Knights Baseball Club, Inc.	Field Trips - (PTC) - Field trip for 3rd grade to OSU SEA day	\$22.00
47787	Knights Baseball Club, Inc.	JES 3rd Grade Field Trip - Exp - 3rd grade field trip to OSU SEA day	\$288.00
0	Lake, Kevin B	Elem/Music - Purchasing supplies(cd's, speakers, equipment, etc.) for the music classroom.	\$243.92
0	Mendez, Brooke A	Elem/Parent Teacher Committee - Brooke will be purchasing items for upcoming PTC events	\$52.77
0	Mendez, Brooke A	Elem/Parent Teacher Committee - To purchase supplies for PTC for concessions, etc.	\$15.00
0	Mendez, Brooke A	5th Grade Promotion - to purchase supplies for 5th grade promotion	\$97.35
47834	No Dinx Incorporated	5th Grade Promotion - purchasing 5th grade promotion t-shirts	\$463.12
Total for 271 - Elementary ASB			\$3,790.56
<b>272 - Middle School ASB</b>			
0	Chitwood, Beth A	Supplies as needed-MS/ASB	\$26.50
0	Chitwood, Beth A	Testing Supplies as needed-MS/ASB	\$84.52

# Jefferson School District 14J

## Approval of Bills Report

Fiscal Year: 2023-2024

Criteria: From Check Date: 05/01/2024 To: 05/31/2024 Voucher: ALL  
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Check Number	Vendor	Description	Amount
<b>272 - Middle School ASB</b>			
0	Hasty, Alicia M	Snacks and Supplies for 7th grade field trip-MS Parent Teacher Committee Supplies	\$81.63
0	Hasty, Alicia M	7th Grade Field Trip Parking-MS Parent Teacher Committee Supplies	\$10.00
47831	Jano's Trophies	Citizenship awards	\$256.80
0	Magana, Silvia	Supplies as needed-MS/FACULTY ACCOUNT	\$31.97
0	Magana, Silvia	8th Grade Takeover supplies-MS/ASB	\$66.69
0	Magana, Silvia	8th Grade Takeover supplies-MS/ASB	\$8.31
0	Mendez, Brooke A	Supplies as needed for student and staff activities-MS Parent Teacher Committee Supplies	\$57.35
<b>Total for 272 - Middle School ASB</b>			<b>\$623.77</b>
<b>273 - High School ASB</b>			
47824	BSN Sports	HS/Baseball	\$448.01
47799	Cardmember Services	HS/Track	\$86.80
47799	Cardmember Services	Mileage/Travel/Registration	\$241.25
47799	Cardmember Services	National Honor Society Annual Affiliation Fee	\$385.00
47785	J.W.Pepper & Son Inc.	HS/MUSIC Conductor Scores	\$10.00
0	Murtha, Poul Josef	HS/ CLASS 2025	\$96.11
47836	OSAA	HS/Athletics	\$150.00
47791	Petty Cash - Joy Donohue	HS/DRAMA	\$80.00
47792	Petty Cash - Joy Donohue	HS/HONOR SOCIETY	\$30.00
47793	Petty Cash - Joy Donohue	HS/ CLASS 2025	\$105.00
0	Pierce-Cummings, Laura M	HS/ASB	\$50.00
47842	Stayton Flowers	HS/Athletics	\$12.00
47807	Stayton Sports	HS/Softball	\$192.00
0	Sullivan, Chris	HS/ASB	\$40.19
47810	Western Hay Sales LLC	HS/FFA Alfalfa Hay for market lambs in AG Barn	\$440.00
<b>Total for 273 - High School ASB</b>			<b>\$2,366.36</b>



# Jefferson School District 14J

## Approval of Bills Report

Fiscal Year: 2023-2024

Criteria: From Check Date: 05/01/2024 To: 05/31/2024 Voucher: ALL  
 Report Sort: FUND From Fund: 100 To: 999 ☐ Page Break ☐ Exclude Invoice Description

Check Number	Vendor	Description	Amount
<b>295 - ESSER III</b>			
47779	Willamette ESD	ESSER Sub Costs	\$1,013.36
Total for 295 - ESSER III			<b>\$1,013.36</b>
<b>300 - Debt Service Funds</b>			
0	Oregon Department of Energy	SELP Loan Interest	\$542.70
0	Oregon Department of Energy	SELP Loan Principal	\$5,207.30
Total for 300 - Debt Service Funds			<b>\$5,750.00</b>
<b>302 - General Obligation Bond</b>			
0	U.S. Bank	Debt Service Payment-Principal - Due 6/15	\$245,000.00
0	U.S. Bank	Debt Service Payment-Interest - Due 6/15	\$265,150.00
0	U.S. Bank	Cash on hand	(\$0.55)
Total for 302 - General Obligation Bond			<b>\$510,149.45</b>
Grand Total:			<b>\$795,015.17</b>

End of Report

# Jefferson School District 14J

## Student Activities Summary Report

Fiscal Year: 2023-2024

From: 7/1/2023

To: 5/31/2024

☐ Print Detail

☐ Exclude Encumbrances

☒ Reverse Signs

☐ Page Break by Activity

☐ Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
272.0000.9701.001.000.000 ASB Beginning Fund Balance	90.00	.00	(90.00)	.00	.00	.00
272.0000.9701.001.242.000 Life Skills - Lions Mart	290.92	.00	(290.92)	.00	.00	.00
272.0000.9701.001.710.000 MS Parent Teacher Committee	1,879.48	717.06	(843.98)	1,752.56	(762.77)	989.79
272.0000.9701.001.721.000 ASB	2,872.84	2,541.97	(2,234.18)	3,180.63	(2,008.07)	1,172.56
272.0000.9701.001.722.000 Library	277.99	218.98	238.98	735.95	(330.92)	405.03
272.0000.9701.001.723.000 Faculty Account	63.88	320.00	(304.77)	79.11	(66.57)	12.54
272.0000.9701.001.724.000 JMS AVID Notebooks	1,008.00	.00	(811.04)	196.96	.00	196.96
272.0000.9701.001.725.000 General Fees	321.58	.00	(475.00)	(153.42)	.00	(153.42)
272.0000.9701.001.726.000 School Wide Fundraiser	.00	.00	.00	.00	.00	.00
272.0000.9701.001.727.000 Gotcha	291.84	1,705.05	(1,122.95)	873.94	(281.83)	592.11
272.0000.9701.001.728.000 MS - Hardship	70.00	.00	(50.00)	20.00	.00	20.00
272.0000.9701.001.729.000 Harris-Elective	578.33	30.00	(205.22)	403.11	(244.78)	158.33
272.0000.9701.001.730.000 Hasty-Music	4,768.32	2,434.00	(5,254.64)	1,947.68	(1,577.75)	369.93
272.0000.9701.001.731.000 Counseling	.00	473.27	(145.94)	327.33	.00	327.33
272.0000.9701.001.732.000 Larson-Art	1,289.76	300.00	(1,226.04)	363.72	(225.82)	137.90
272.0000.9701.001.733.000 Chitwood-Pottery	687.10	170.00	(879.49)	(22.39)	.00	(22.39)
272.0000.9701.001.734.000 National Junior Honor Society-NJHS	173.39	560.00	(98.58)	634.81	(384.95)	249.86
272.0000.9701.001.737.000 Hasty-Choir	20.00	30.00	(50.00)	.00	.00	.00
272.0000.9701.001.739.000 Hart-Elective	554.51	180.00	(415.56)	318.95	(384.44)	(65.49)
272.0000.9701.001.740.000 Hasty-Elective	1,102.58	230.00	(438.89)	893.69	(107.04)	786.65
272.0000.9701.001.741.000 Class of 2027/ 8th Grade	542.70	2,240.00	(612.50)	2,170.20	(2,722.53)	(552.33)
272.0000.9701.001.742.000 JMS Art Fund	.00	.00	.00	.00	.00	.00

Jefferson School District 14J

Student Activities Summary Report

Fiscal Year: 2023-2024

From: 7/1/2023 To: 5/31/2024

☐ Print Detail ☐ Exclude Encumbrances ☒ Reverse Signs ☐ Page Break by Activity ☐ Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
272.0000.9701.001.743.000 Class of 2028/7th Grade	15.00	.00	.00	15.00	.00	15.00
272.0000.9701.001.745.000 Class of 2029/6th Grade	.00	.00	.00	.00	.00	.00
272.0000.9701.001.770.000 Yearbook	920.93	305.00	.00	1,225.93	.00	1,225.93
GRAND TOTALS	17,819.15	12,455.33	(15,310.72)	14,963.76	(9,097.47)	5,866.29

End of Report

# Jefferson School District 14J

## Student Activities Summary Report

Fiscal Year: 2023-2024

From: 7/1/2023

To: 5/31/2024

☐ Print Detail

☐ Exclude Encumbrances

☒ Reverse Signs

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	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
273.0000.9701.002.170.000 Hardship Athletics	.00	.00	3,300.00	3,300.00	.00	3,300.00
273.0000.9701.002.230.000 Athletics	4,812.54	4,629.22	(1,166.97)	8,274.79	(361.00)	7,913.79
273.0000.9701.002.231.000 Baseball	2,167.82	145.00	(1,057.13)	1,255.69	.00	1,255.69
273.0000.9701.002.232.000 Boys Basketball	35.21	.00	.00	35.21	.00	35.21
273.0000.9701.002.233.000 Girls Basketball	(43.00)	1,700.00	(1,536.80)	120.20	.00	120.20
273.0000.9701.002.234.000 US Hispanic Leadership Institute	.00	.00	.00	.00	.00	.00
273.0000.9701.002.235.000 Football	2,627.48	3,246.20	(4,256.80)	1,616.88	.00	1,616.88
273.0000.9701.002.236.000 Rally	7,634.05	2,130.00	(7,137.07)	2,626.98	.00	2,626.98
273.0000.9701.002.237.000 Softball	799.99	5,362.00	(915.93)	5,246.06	(600.00)	4,646.06
273.0000.9701.002.238.000 Track	2,775.00	920.00	(2,110.73)	1,584.27	(450.00)	1,134.27
273.0000.9701.002.239.000 Volleyball	3,357.12	760.00	508.30	4,625.42	.00	4,625.42
273.0000.9701.002.240.000 Wrestling	214.52	.00	.00	214.52	.00	214.52
273.0000.9701.002.241.000 Track Go Fund Me	1,044.74	.00	.00	1,044.74	.00	1,044.74
273.0000.9701.002.243.000 Girls Soccer	.00	.00	.00	.00	.00	.00
273.0000.9701.002.244.000 Boys Soccer	1,615.63	.00	.00	1,615.63	.00	1,615.63
273.0000.9701.002.290.000 College Credit Now BFB	1,610.50	595.00	30.00	2,235.50	.00	2,235.50
273.0000.9701.002.728.000 AVID	12,292.24	239.00	1,095.91	13,627.15	.00	13,627.15
273.0000.9701.002.730.000 Media Productions	158.24	.00	.00	158.24	.00	158.24
273.0000.9701.002.731.000 Life Skills High School	848.66	1,659.25	664.09	3,172.00	.00	3,172.00
273.0000.9701.002.732.000 Jefferson Auto Club	1,270.43	.00	(878.10)	392.33	(144.59)	247.74
273.0000.9701.002.740.000 Concessions	3,222.82	6,421.72	(5,000.00)	4,644.54	.00	4,644.54
273.0000.9701.002.741.000 ASB	4,731.36	2,480.00	(2,635.00)	4,576.36	(600.82)	3,975.54
273.0000.9701.002.742.000 Library	1,401.49	.00	.00	1,401.49	(166.03)	1,235.46

# Jefferson School District 14J

## Student Activities Summary Report

Fiscal Year: 2023-2024

From: 7/1/2023

To: 5/31/2024

☐ Print Detail

☐ Exclude Encumbrances

☒ Reverse Signs

☐ Page Break by Activity

☐ Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
273.0000.9701.002.743.000 Faculty Account	382.84	.00	.00	382.84	.00	382.84
273.0000.9701.002.744.000 Class of 2024	2,221.61	175.00	.00	2,396.61	(2,800.00)	(403.39)
273.0000.9701.002.745.000 Class of 2026	800.00	707.84	(139.36)	1,368.48	.00	1,368.48
273.0000.9701.002.746.000 Class of 2025	2,104.07	2,395.00	(3,082.11)	1,416.96	.00	1,416.96
273.0000.9701.002.747.000 Class of 2022	.00	.00	.00	.00	.00	.00
273.0000.9701.002.748.000 Class of 2023	690.15	.00	(690.15)	.00	.00	.00
273.0000.9701.002.751.000 Book Security	.00	.00	.00	.00	.00	.00
273.0000.9701.002.752.000 Towel & Locker	1,702.38	220.00	.00	1,922.38	.00	1,922.38
273.0000.9701.002.753.000 Hardship	5,066.18	.00	.00	5,066.18	.00	5,066.18
273.0000.9701.002.754.000 Revolving Office	488.34	434.00	(801.17)	121.17	.00	121.17
273.0000.9701.002.761.000 Horticulture	.00	.00	.00	.00	.00	.00
273.0000.9701.002.762.000 Drama	2,621.20	1,054.00	(3,582.15)	93.05	(199.50)	(106.45)
273.0000.9701.002.763.000 FFA	21,711.48	16,752.26	(19,823.47)	18,640.27	(2,249.20)	16,391.07
273.0000.9701.002.765.000 Metals	1,628.34	260.00	(30.45)	1,857.89	.00	1,857.89
273.0000.9701.002.766.000 Music	4,501.08	1,411.00	(2,667.29)	3,244.79	(351.52)	2,893.27
273.0000.9701.002.768.000 Equestrian	.00	.00	.00	.00	.00	.00
273.0000.9701.002.769.000 Woods	7,107.47	310.00	.00	7,417.47	.00	7,417.47
273.0000.9701.002.770.000 Yearbook	2,660.99	171.97	(357.38)	2,475.58	.00	2,475.58
273.0000.9701.002.772.000 Math	234.84	.00	.00	234.84	.00	234.84
273.0000.9701.002.773.000 Staff Development	2,114.79	.00	.00	2,114.79	.00	2,114.79
273.0000.9701.002.774.000 Beginning Foods	100.00	.00	.00	100.00	.00	100.00
273.0000.9701.002.775.000 Art Club	1,463.19	440.00	(291.26)	1,611.93	.00	1,611.93
273.0000.9701.002.776.000 Class of 2027	.00	.00	345.08	345.08	.00	345.08

# Jefferson School District 14J

## Student Activities Summary Report

Fiscal Year: 2023-2024

From: 7/1/2023

To: 5/31/2024

☐ Print Detail

☐ Exclude Encumbrances

☒ Reverse Signs

☐ Page Break by Activity

☐ Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
273.0000.9701.002.777.000 HS/FBLA	.00	.00	.00	.00	.00	.00
273.0000.9701.002.779.000 Honor Society	912.38	1,057.00	(1,154.23)	815.15	(53.00)	762.15
273.0000.9701.002.780.000 Spanish Club	5,169.86	20.00	(373.50)	4,816.36	.00	4,816.36
273.0000.9701.002.781.000 Science Club	123.17	.00	.00	123.17	.00	123.17
273.0000.9701.002.782.000 Lions Den	5,718.30	3,350.00	(3,153.33)	5,914.97	(756.67)	5,158.30
273.0000.9701.002.783.000 Wellness	873.63	.00	.00	873.63	.00	873.63
GRAND TOTALS	122,973.13	59,045.46	(56,897.00)	125,121.59	(8,732.33)	116,389.26

End of Report

# Jefferson School District 14J

## Student Activities Summary Report

Fiscal Year: 2023-2024

From: 7/1/2023

To: 5/31/2024

☐ Print Detail

☐ Exclude Encumbrances

☒ Reverse Signs

☐ Page Break by Activity

☐ Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
271.0000.9701.013.701.000 ASB	6,100.32	999.75	(452.65)	6,647.42	.00	6,647.42
271.0000.9701.013.702.000 Library	1,720.02	4,490.93	(3,937.55)	2,273.40	(1,881.03)	392.37
271.0000.9701.013.703.000 Faculty Account	701.10	.00	.00	701.10	.00	701.10
271.0000.9701.013.704.000 JES 1st Grade Field Trip - Fund Bal	12.41	260.00	.00	272.41	.00	272.41
271.0000.9701.013.705.000 JES 2nd Grade Field Trip - Fund bal	395.00	.00	.00	395.00	.00	395.00
271.0000.9701.013.706.000 PE - Beg Fund Bal	2,509.21	.00	(249.00)	2,260.21	(2,250.00)	10.21
271.0000.9701.013.707.000 5th Grade Promotion	719.17	884.89	(661.79)	942.27	(900.00)	42.27
271.0000.9701.013.708.000 JES 5th Grade Field Trips - Fund Bal	281.01	.00	.00	281.01	.00	281.01
271.0000.9701.013.709.000 JES KG Field Trip - Fund Balance	570.90	145.00	.00	715.90	.00	715.90
271.0000.9701.013.710.000 Parent Teacher Committee	12,712.82	7,292.59	(9,038.87)	10,966.54	(495.45)	10,471.09
271.0000.9701.013.711.000 BFB Keegan's Garden	288.69	.00	.00	288.69	.00	288.69
271.0000.9701.013.712.000 JES 3rd Grade Field Trip - Fund Bal	250.00	40.00	(288.00)	2.00	.00	2.00
271.0000.9701.013.713.000 Field Trips-Beg Balance	141.78	.00	3,164.00	3,305.78	(2,434.66)	871.12
271.0000.9701.013.714.000 JES Garden - Beg Balance	576.00	.00	(116.16)	459.84	(183.84)	276.00
271.0000.9701.013.715.000 JES 4th Grade Field Trip - Beg Balance	250.00	.00	.00	250.00	.00	250.00
271.0000.9701.013.716.000 Explore - Sullivan	1,323.54	.00	.00	1,323.54	.00	1,323.54
271.0000.9701.013.717.000 JES Life Skills Field Trip - Fund Bal	60.00	5.00	.00	65.00	.00	65.00
271.0000.9701.013.730.000 Music	7,570.16	187.98	(2,643.22)	5,114.92	(615.49)	4,499.43
271.0000.9701.013.731.000 Donation - United Way	2,452.84	.00	.00	2,452.84	.00	2,452.84
271.0000.9701.013.732.000 Carnival	2,461.65	.00	(2,461.65)	.00	.00	.00
271.0000.9701.013.733.000 Read-a-Thon fund raising	459.69	.00	.00	459.69	.00	459.69

Jefferson School District 14J

Student Activities Summary Report

Fiscal Year: 2023-2024

From: 7/1/2023 To: 5/31/2024

☐ Print Detail ☐ Exclude Encumbrances ☒ Reverse Signs ☐ Page Break by Activity ☐ Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
271.0000.9701.013.734.000 Social & Emotional Learning - Fund Bal	1,745.58	130.00	(684.87)	1,190.71	(434.72)	755.99
GRAND TOTALS	43,301.89	14,436.14	(17,369.76)	40,368.27	(9,195.19)	31,173.08

End of Report



# LEASE AGREEMENT

**BETWEEN:** City of Jefferson, a municipal corporation of the State of Oregon (the "City")  
Address: 150 N 2nd St, Jefferson, OR 97352  
Mailing Address: PO Box 83, Jefferson, OR 97352  
Phone: (541) 327-2768  
Email: scook@jeffersonoregon.org

**AND:** Jefferson School District 14J (the "District")  
Address: 1328 N 2<sup>nd</sup> St., Jefferson, OR 97352  
Mailing Address: XXXX, Jefferson, OR 97352  
Phone: (541) 327-3337  
Email: @jefferson.k12.or.us

**DATED:** Effective Date: July 1, 2024

## RECITALS

**A.** District owns certain real property, located at 615 N 2<sup>nd</sup> St., Jefferson, Oregon, identified on Marion County tax records as tax lot 10-3W-01CC-05200 and known as the Jefferson Elementary School. The entire premises contains an elementary school, related out buildings, playground and associated grounds/fields, parking lot, bus thru lanes, and a vacant portion in the north east corner, more specifically identified on the attached property map and description, contained herein as Exhibit A, which shall be known as the "Property."

**B.** City and District agree there is a lack of adequate space within Jefferson for children and families to gather and play in a maintained and safe environment; and, for purposes of partnering to provide such a needed and welcomed space in and for the community, the parties agree to enter into a long term lease allowing for construction and operation of a splash pad park on the Property identified herein.

**C.** City acknowledges the Property is vacant, grassy, and contains no fixtures, equipment, structures, or any physical thing of any sort prior to the Lease commencing. District acknowledges any physical, above ground, structure, equipment, or fixture added to the Property after commencement of the Lease is owned by and belongs to the City, unless mutually agreed to by both parties in writing. District desires to lease the Property to City and City desires to lease the Property from District

**D.** After commencement of the lease but prior to initiating construction of the splash pad park, City intends to fully investigate the feasibility of constructing and maintaining the park project on District's property. During this investigation phase, the parties acknowledge that the City may determine that the project is not feasible and may terminate the lease agreement early, prior to construction of the project.

## AGREEMENT

Now, therefore, in consideration of the foregoing Recitals, which by this reference are incorporated herein as if set forth in full, and of the mutual covenants, conditions, and obligations on the part of each party to be kept and performed, it is hereby agreed as follows:

**1. Term; Possession.**

**1.1 Original Term.** The initial lease term shall commence on the effective date and continue until June 30, 2044, unless an earlier termination is mutually agreed upon by all parties, or by other termination means identified herein.

**1.1.1 Renewal.** If the Lease is not in default at the time the renewal term is to commence, City may renew this Lease for a single successive renewal term of ten (10) years, as follows:

**1.1.1.1** Not less than 90 days before the expiring original term, City has the option to the renewal term by providing written notice to District. If City does not provide written notice as provided herein, the renewal term is waived and the Lease will expire at the end of the original term.

**1.1.1.2** The renewal term shall commence on the day following expiration on the original term. The terms and conditions of the Lease for the renewal term shall be identical with the original term unless mutually agreed upon by both parties in writing.

**1.1.1.3** Should the District determine renewal of the lease is no longer beneficial, District will provide City written notice of such determination within 30 days of receiving City's notice to exercise its option to renew, and the lease will terminate on its original date.

**1.2 Acceptance of Property.** City accepts the Property "AS IS", except as specifically provided elsewhere in this Lease. City acknowledges that the District is not aware of any hazardous material contamination or other issues with the property.

**1.3. Early Termination by City.** Notwithstanding the Original Term set out in Paragraph 1.1, City may unilaterally terminate this Lease within the first 18 months of the Original Term if City determines in its sole discretion that the splash pad park project is not feasible for the Property. If City makes the determination that the project is not feasible, City must provide written notice to District and set a termination date that is within the first 18 months of the Original Term. If the Lease is terminated early by City under this Paragraph 1.3, City shall deliver to District the Property in a condition similar to or better than as when the lease commenced.

**1.4 Early Termination by District.** Notwithstanding the Original Term set out in Paragraph 1.1, District may unilaterally terminate this Lease, if in its sole discretion, District determines the Property is required for future educational services. In the event District makes such determination, City will be notified in writing with no less than twelve (12) months' notice of the early lease termination. District understands City's investment in the Property and will not exercise its right to early termination for a *minimum* of fifteen (15) years (2039) from the commencement date of original lease.

## **2. Payment of Rental and Operational Costs.**

**2.1 Base Rent.** City shall pay base rent to District of one dollar (\$1.00) per year for the term of the Lease, receipt of the first annual payment is hereby acknowledged. Payment of future rent installments are due on each annual anniversary of the Effective Date of this lease. The City may opt to pay the entire balance for the duration of the lease up front.

**2.2 Operational Expenses.** All utilities, insurance, and other payments which City is required to make pursuant to this Lease shall be payable by City when due.

## **3. Use and Condition of Premises.**

**3.1 Permitted Use.** City shall have the right and access to use the Property for the construction, installation, repair, maintenance, replacement, general upkeep, and operation of a City splash pad park. District acknowledges the Property will be open to the public for the enjoyment of park facilities and activities.

**3.2 Compliance with Laws.** In connection with its use, City shall comply, at its sole expense, with all applicable federal, state, and local laws, regulations, and requirements of any public authority, including those regarding maintenance, operation, and use of, as well as construction on, the Property. City shall be deemed to have leased the Property on a strictly "AS IS" basis.

**3.2.1.** City shall not permit to be maintained on the Property any billboards or other marketing or advertising signs, except for signs indicating the park name, park rules and other signage associated with the park.

**3.3 Hazardous Substances.** City shall comply fully with all laws pertaining to the protection of human health and the environment, all laws regarding the use, generation, storage, transportation, treatment, disposal, or other handling of hazardous substances. City shall promptly advise District in writing of any hazardous substances regulated by such laws that are used, generated, manufactured, stored, transported, or otherwise handled on the Property. City shall exercise extreme care in handling any hazardous substances and shall not cause or permit hazardous substances to be spilled, leaked, disposed of or otherwise released on the Property. The term "hazardous substances" is used in its very broadest sense and refers to materials which, because of their quantity, concentration, or physical, chemical, or infectious characteristics, may cause or pose a present or potential hazard to human health or the environment when improperly handled, treated, stored, transported, disposed of or otherwise managed. The term shall include, but is not limited to, all hazardous substances, hazardous materials and hazardous wastes listed by the U.S. Environmental Protection Agency and the state in which the Property is located under the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA), the Resource Conservation and Recovery Act (RCRA), the Toxic Substances Control Act (TCSA), and comparable state statutes.

## **4. Construction and Improvements.**

**4.1** District, while maintaining ownership of the Property, acknowledges the City has the authority to develop proposed plans for the development of the Property. The City

agrees to provide the District with the opportunity to review and provide feedback on the plans prior to final approval and District agrees it will not unreasonably withhold such review and feedback. Once the District approves the proposed plans for the Property, City shall be granted full control and use of the Property for purposes identified herein. City accepts all aspects of the responsibility involved in the construction, maintenance, improvements, and operation of a splash pad park, including but not limited to funding, preparation of plans, drawings, and specifications, selecting and managing contractors, construction management, payment of invoices, inspections, and operations and maintenance for the duration of the Lease. The City shall comply with applicable laws, rules, regulations, ordinances, and resolutions of all governmental entities, including but not limited to obtaining all applicable land use or building permits required for the project. The project shall be completed by a licensed and insured contractor, other than portions of the project that can be completed by in-house City staff. In any case, City is solely responsible for any liability related to the splash pad park property improvements once site work commences.

**4.2** Title to all improvements constructed by City will be and will remain under the control and responsibility of the City during the Term of the Lease and such improvements may be demolished, changed, altered, or removed by City at any time. At the expiration or earlier termination of the Lease, title to any improvements remaining on the Property will automatically pass to, vest in, and belong to District without further action on the part of either party and without cost or charge to District. District agrees to cooperate with reasonable requests from the City in connection with City's construction of any improvements, including but not limited to, executing the applications and other instruments reasonably necessary for construction of the improvements, provided that District will not be required to pay any application fees or incur any other costs or liabilities in connection with the improvements beyond District's fees for any professional advice District desires.

## **5. Maintenance.**

**5.1** City, at its sole expense, shall keep the Property in good repair, operating condition, working order and appearance on a regular basis and shall be responsible for all property, fixtures and equipment owned by the City.

**5.2** District, at its sole discretion and expense, shall keep the entire premises, that is not subject to this agreement, in good repair, operating condition, working order and appearance, including adjacent land, parking areas, sidewalks, and landscaping owned by District.

**5.3** Maintenance not described above shall be addressed and handled on a case-by-case basis.

## **6. Taxes and Utilities.**

**6.1 Taxes and Assessments.** Both District and City are tax exempt entities; the Parties will work together to ensure the Property remains exempt from real property tax assessments.

**6.2 Utility Charges.** Electricity and water/sewer use associated with the splash pad park shall be metered separate and apart from other District facilities, and shall be the

responsibility of the City. Trash can(s) located within the specific splash pad park space shall be the responsibility of the City. District is responsible for all other services and utilities on the entire premises that is not associated with the splash pad park, including but not limited to: water/sewer charges, garbage service, power, landscaping.

## **7. Liability to Third Persons.**

**7.1 Liens.** City shall ensure that all claims for work done on or for services rendered or material furnished to the Property shall be paid as due and the Property shall be kept free of any liens. Payment of any claim may be withheld in connection with a good faith dispute over the obligation to pay, so long as District's property interest is not jeopardized. If City fails to pay such claim or to discharge any lien for which it is responsible for, District may do so and collect such amount as additional rent. Amounts paid by District hereunder shall bear interest and be repaid by City as provided in Paragraph 13.3 below. Such payment by District shall not constitute a waiver of any right or remedy District may have because of City's default.

**7.2 Indemnification.** To the extent permitted by the Oregon Constitution, and as governed by the Oregon Tort Claims Act, each party agrees to indemnify, defend, and hold harmless the other party and its officers, employees, and agents from and against all damages, losses and expenses, including but not limited to attorney fees and costs related to litigation, and to defend all claims, proceedings, lawsuits, and judgments arising out of or resulting from the indemnifying party's negligence in the performance of or failure to perform under this Lease. The indemnifying party shall keep the indemnified party up to date regarding litigation and shall not settle any such claim, suit, or cause of action without the indemnified party's consent, and such consent shall not be unreasonably withheld. If the indemnifying party anticipates making or makes the decision to go to trial they will consult with the other party.

In acting under this Lease (and any associated services) both parties are public bodies and maintain their public body status as specified in ORS 30.260. Both parties understand and acknowledge that each retains all immunities and privileges granted them by the Oregon Tort Claims Act (ORS 30.260 through 30.295) and any and all other statutory rights granted as a result of their status as local public bodies.

The provisions of this Paragraph 7.2 shall survive the expiration or earlier termination of this Lease.

**7.3 District's Liability.** District shall have no liability to City for acts of any third party, or for any defect in the Property which is the responsibility of the City under this Lease, or for any interruption or failure in the supply of utilities or services to the Property except in the event that such interruption or failure to supply utilities or service to the Property is the result of District's gross negligence.

## **8. Insurance.**

**8.1 Liability Insurance.** City shall continuously maintain at its expense throughout the term of this Lease, and any renewal period, public liability, and property damage insurance with the combined single limit of not less than Two Million Dollars (\$2,000,000).

Such insurance shall provide coverage for bodily injury, death, or property damage in connection with City's use or occupancy of the Property or the exercise or enjoyment of rights or privileges granted by this Lease. Such insurance shall name District as an additional insured and shall contain a contractual liability endorsement referring to this Lease.

**8.2 Personal Property Insurance.** City shall at its expense insure its own property, equipment and trade fixtures located on the Property.

**8.3 Proof of Insurance.** City, through its insurance carrier(s), shall provide the District with a certificate of coverage demonstrating that the insurance requirements identified in this lease have been met. City agrees not to cancel, terminate, make material changes or reduction of limits to said insurance without a 30-day written notice to the District. District reserves the right to review the actual policy.

**9. Casualty Damage.**

**9.1 Repair of City's Property.** Repair, replacement or restoration of any fixtures, equipment and other property owned by City and City improvements shall be the responsibility of the City.

**10. Condemnation.** If the entire Property is condemned, or if a portion is taken which causes the remainder to be unsuited to the use permitted hereunder, then this Lease shall terminate as of the date upon which possession of the Property is taken by the condemning authority. All condemnation proceeds shall belong to District and City in proportion to the value of their respective interest in the Property at the time, taking into consideration City's renewal term rights.

**11. Transfers by City.**

**11.1 Consent Required to Transfer.** City shall not assign, mortgage, pledge, hypothecate or encumber the Property or City's leasehold estate, or sublet any portion of the Property or license the use of any portion of the Property, or allow use of the Property by a third party for any purpose or otherwise transfer any interest in the Property, whether voluntary, involuntary, by operation of law or otherwise (collectively referred to as a "Transfer"), without the prior written consent of District. The consent decision shall be at the District's sole discretion and may include, but shall not be limited to, the financial stability and reputation of the transferee as well as the employment opportunities presented by a potential Transfer of City's interest. District may request all documents relating to such consent criteria as District deems reasonable and may withhold its consent to a Transfer of City's interest if such documents are not provided to District within a reasonable time or if District determines that such Transfer would be financially disadvantageous or disadvantageous from an employment standpoint to District or the community.

**12. Default.** The following shall be events of default:

**12.1 Payment Default.** City fails to make any rent or other payment under this Lease within ten (10) days after written notice that it is due.

**12.2 Unauthorized Transfer.** City makes any transfer without District's prior written consent, as required under Paragraph 11.1.

**12.3 Default in Other Covenants.** City fails to comply with any other term or condition or fulfill any other obligation of this Lease within 20 days after written notice by District specifying the nature of the default with reasonable particularity. If the default is of such a nature that it cannot be remedied fully within the 20-day period, this requirement shall be satisfied if City begins correction of the default within the 20-day period and thereafter proceeds with reasonable diligence and in good faith to affect the remedy as soon as practicable.

**12.4 Insolvency.** Insolvency of City; the filing by City of a voluntary petition in bankruptcy; the filing of any involuntary petition of bankruptcy and failure of City to secure a dismissal of the petition within thirty days after filing; attachment of or the levying of execution on the leasehold interest and failure of City to secure discharge of the attachment or release of the levy of execution within ten (10) days shall constitute a default.

**13. Remedies on Default.** Upon default, District may exercise any one or more of the following remedies, or any other remedy available under applicable law.

**13.1 Retake Possession.** District may re-enter and retake possession of the Property, without notice, either by summary proceedings, any other applicable action or proceeding, or otherwise.

**13.2 Damages for Default.** Whether or not District retakes possession of the Property, District may recover all damages caused by the default.

**13.3 Cure of City's Default.** Without prejudice to any other remedy for default, District may perform any obligation or make any payment required to cure a default by City. The cost of performance shall immediately be repaid by City upon demand, together with interest from the date of expenditure until fully paid at the rate of twelve percent (12%) per annum, but not in any event at a rate greater than the maximum rate of interest permitted by law.

**14. Surrender of Property.**

**14.1 Condition of Property.** Upon expiration of the Lease Term or earlier termination on account of default, City shall deliver to District the Property in a condition similar to or better than as when the lease commenced. Alterations constructed by City may be removed. If City fails to remove the improvements within ninety (90) days following termination of the Lease for any reason, title to all such improvements shall vest in District.

**14.2 Fixtures.** City shall remove all of its property, furnishings, equipment, and trade fixtures within ninety (90) days following termination of the Lease, unless an extension is granted in writing by District. Failure to do so shall constitute abandonment and District may retain the items.

**15. Warranty of Quiet Enjoyment.** So long as City complies with all terms of this Lease, City shall be entitled to peaceable and undisturbed possession of the Property free from any interference by District or agents of District.

**16. Arbitration.**

**16.1 Dispute to be Arbitrated.** If any dispute arises between the parties, either party may request arbitration and appoint an arbitrator mutually agreeable to the parties. If the parties cannot agree on an arbitrator within thirty (30) days of the request for arbitration, then either party may apply to the presiding judge of the Marion County Oregon Circuit Court for the appointment of the required arbitrator.

**16.2 Procedure for Arbitration.** The arbitrator shall proceed according to the Oregon Uniform Arbitration Act, ORS 36.600 et seq., and the award of the arbitrator shall be binding upon both parties.

**17. General Provisions.**

**17.1 Time of Essence.** Time is of the essence in the performance of each of District's and City's obligations under this Lease.

**17.2 Nonwaiver.** Waiver of performance of any provision of this Lease shall not be a waiver of nor prejudice the party's rights otherwise to require performance of the same provision or any other provision.

**17.3 Severability.** If any term or provision of this lease is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected and the rights and obligations of the parties shall be construed and enforced as if the lease did not contain the particular term or provision held invalid.

**17.4 Succession.** Subject to the limitations on transfer of City's interest, this Lease shall bind and inure to the benefit of the parties, their respective heirs, successors, and assigns.

**17.5 Notices.** Any notice required or permitted under this Lease shall be given when actually delivered, emailed, or when deposited with postage prepaid in the United States mail as registered or certified mail, addressed as follows:

To District:           Jefferson School District, XXX, Superintendent  
                              1328 N 2<sup>nd</sup> St.  
                              Jefferson, OR 97352  
                              email@jefferson.k12.or.us

To City:                City of Jefferson, Sarah Cook, City Manager  
                              PO Box 83  
                              Jefferson, OR 97352  
                              scook@jeffersonoregon.org



**17.6 Clearing Matters of Record.** Neither this Lease nor a memorandum of this Lease shall be recorded. In the event this Lease or City's interest in this Lease or in the Property becomes a matter of record by any means, directly or indirectly, then at any time after termination of this Lease or termination of City's interest in this Lease, upon request by District, City shall execute such documents, in recordable form, as District may reasonably require evidencing the termination of City's interest. This obligation shall survive expiration or termination of this Lease and expiration or earlier termination of City's interest in this Lease

**17.7 Attorney Fees.** In the event any arbitration, suit, action, or other proceeding is instituted to interpret or enforce the terms of this Lease or to rescind this Lease, the prevailing party shall be entitled to recover from the other party and the other party agrees to pay to the prevailing party, such sum as the arbitrator or judge may adjudge reasonable as attorney fees at such proceeding and at any appeal thereof in addition to all other sums provided by law.

**17.8 Inspection.** Upon reasonable prior notice to City, District shall have the right to enter upon the Property for inspecting compliance or to perform routine care and maintenance of District property.

**17.9 Entire Agreement.** This Lease contains the entire agreement between the parties concerning the Property and supersedes all prior agreements, oral and written. This Lease may be modified only in writing, signed by the parties.

**18. Counsel.** Each of the parties acknowledges the opportunity to be represented by counsel in connection with the preparation and execution of this Lease and that each party, to the extent each party deemed necessary, has thoroughly reviewed this Lease with their counsel. The rule of construction that a written agreement is construed against the party preparing or drafting the agreement shall specifically not be applicable to the interpretation of this Lease.

IN WITNESS WHEREOF, the parties have executed this Lease as of the date first above written.

**City of Jefferson**

**Jefferson School District 14J**

\_\_\_\_\_  
Michael D. Myers, Mayor                      Date

\_\_\_\_\_, Chair                      Date

ATTEST:

\_\_\_\_\_  
Sarah Cook, City Manager/Recorder

\_\_\_\_\_  
XXX, Superintendent

**EXHIBIT A – Property Map**

E North Ave

E North Ave

N 3rd St

Splash  
Pad

N 2nd St

Marion

Patrio  
Maint  
Tempor

43

University St

Google

University St

Univer

## OSBA School Board Training Information:

July and August would probably work best. Listed below are the dates, I am not available in July. My schedule fills up quickly, so I'd suggest putting one or two dates on hold as soon as possible. We can also look in Aug. but please keep in mind our Summer Board Conference is Aug. 9-11<sup>th</sup> at the Salem Convention Center, but we can also consider mid-late Aug. Thanks!

### **Not** available these dates in July:

- July 1-July 5<sup>th</sup>
- Friday, July 12<sup>th</sup>
- Tuesday, July 16<sup>th</sup>
- Thursday, July 18<sup>th</sup>
- Friday, July 19<sup>th</sup>
- Monday, July 22<sup>nd</sup>
- Friday, July 26<sup>th</sup>
- Monday, July 29<sup>th</sup>

Best,  
Janet

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