Finance Committee Meeting

Meeting Date:	6/10/2024
Meeting Start/EndTime:	1:00 pm - 2:30 pm
Meeting Location:	District Office Conference Room
Members Present:	
Other Attendees:	
Members Absent:	

Our Vision: A safe and inclusive community of compassionate, curious and resilient lifelong learners.	***Our Mission:*** Inspire curiosity, empower resilience, engage community.
District Belief Statements • We believe that public schools should serve and engage students, families, staff and the community. • We believe learning and teaching is maximized in a safe, respectful and inclusive environment. • We believe every individual's diversity and experience is valued. • We believe healthy relationships are crucial for the success of our schools. • We believe that every student can achieve to the best of their ability. • We believe all decisions should be focused on students and their success.	***Core Values:*** • **Safety:** Everyone's physical and emotional well-being is a priority. • **Integrity:** Everyone does the right thing and makes positive choices, even if it is difficult. • **Inclusivity:** Everyone belongs, is valued and is heard. • **Equity**: Everyone has the opportunities, access, information and support provided in the individual way they need it. • **Respect:** Everyone's differences are recognized, acknowledged and celebrated.
Committee Purpose and Collective Commitments:	

Agenda Item:	**Type: (Procedural, Information, Briefing, Action)**	**Discussion/Action: (Minutes)**	**Financial Impact**	**Person Responsible: (Reports to Superintendent)**
Call to Order	Procedural			
Grafton School	Recommendation to School Board	Grafton School Inc. Training Agreement Agreement for training to be held June 11th-12th for 3 Winona participants in least resistance crisis management	$895 each $2,685 total	Wendy Harward
LTFM 10-Year Plan	Recommendation to School Board	FY26 LTFM Statement of Assurances (MDE Form) FY26 LTFM 10-Year Revenue Projection (MDE Form) FY26 LTFM 10-Year Expenditure Application (MDE Form) FY26 LTFM 10-Year Expenditure Detail (WAPS) The LTFM 10-Year Plan (MDE documents noted above) must be submitted to MDE no later than July 31, 2024. That being said, we will need to have a briefing at the the June 20th school board meeting with action at the July 18th meeting.		Sarah Slaby
Riverway Special Ed Services	Recommendation to School Board	Riverway Special Ed Director Contract Riverway has the need for a part-time Director of Special Education and inquired whether WAPS had availability to contract for the role. The minimal amount of time needed is able to be covered with existing WAPS staff. The linked contract specifies the details agreed to between the organizations for the 2024-2025 school year.	Revenue +$9,600	Brad Berzinski
Copier Contract	Recommendation to School Board	WSHS PrinterLease	$2,280 over two	Sarah Slaby

		A request was made by Winona Senior High School to add an additional printer to the device fleet for the remaining two years of the copier/printer lease. The cost of this additional $95 per month will be funded with the WSHS site supplies and materials allocation (already included in the budget) and has been approved by principal Madsen.	years	
Property, Liability, Cyber, Auto Insurance	Information	2025 Property and Liability Pricing MIST Proposal of Insurance The district is a part of MIST (Minnesota Insurance Scholastic Trust), a pool of 27 school districts using their combined purchasing power to obtain better rates on insurance. The renewal for Winona is a 3.6% increase from the 2023-2024 rates. This is approximately $16,000 less than the amount included in the preliminary budget when this expense was estimated. This item will be an information item rather than an action item for the school board. The district remains in the pool until action is taken to withdraw which must happen 6 months prior to the renewal date. For purposes of this renewal, that date would have been December 2023. After that, the renewal process begins with the districts remaining in the pool.	$299,534	Sarah Slaby
Meeting Times Rescheduled	Procedural	Revised Finance Committee Meeting Schedule Based on conversation at our last meeting, the start time for meetings for the remainder of the year have been moved to 3:30. Dates and place of the monthly meeting remain unchanged. Kacie Lovas will assist in the required legal notice for the time change. John Casper will make the change on the Finance Committee website.	n/a	Sarah Slaby

GeoThermal Subcontracts	Recommendation to School Board	The following are subcontracts and/or change orders which have been signed since the last committee meeting: Jefferson - Palmer-Soderberg - Change Order 04 Jefferson - P&T Electric - Change Order 05 GeoThermal Subcontract Log as of 5/31/2024	 $4,108.00 $1,851.57	Sarah Slaby
Minutes	Recommendation to School Board	5/7/2024 Meeting Minutes		Sarah Slaby
Payment Register	Recommendation to School Board	May 2024 Payment Register - Summary May 2024 Payment Register - Detailed		Sarah Slaby
Consent Agenda	Recommendation to School Board	Consent Agenda - May Transactions		Sarah Slaby
Budget Analysis	Recommendation to School Board	5/31/2024 Budget Analysis		Sarah Slaby
COVID-19 Grants	Recommendation to School Board	2024 COVID-19 Grants Summary as of 5/31/2024 2024 COVID-19 Grants By Strategy		Sarah Slaby
Cash Flow	Recommendation to School Board	May 2024 Cash Flow		Sarah Slaby
Adjournment	Procedural			