



Dean of Mission and Formation

SEARCH PROSPECTUS



BELEN JESUIT PREPARATORY SCHOOL

MIAMI, FLORIDA

www.belenjesuit.org

START DATE - JULY 2025



MISSION STATEMENT

Following the Ignatian tradition of excellence, the mission of Belen Jesuit as a Catholic, Jesuit, college preparatory school is to guide and support students in their process of becoming men who are proficient in both English and Spanish, open to growth, intellectually competent, religious, loving, and committed to doing justice, so they can work as leaders for the defense of the faith and the promotion of justice in a multicultural society.

CORE VALUES

- *Ad Majorem Dei Gloriam*: to work as a community for the greater glory of God
- *Magis*: to strive to do more in sharing the Gospel values, learning, and serving
- *Cura Personalis*: to care for the entire person

OVERVIEW

Founded in 1854 in Havana, Cuba, Belen Jesuit Preparatory School moved to Miami, Florida in 1961 upon Fidel Castro's expulsion of the Jesuits from the country. Since 1981, Belen has been located on a stunning, 33-acre campus in western Miami-Dade county. The school has served all boys since its founding and currently boasts over 7200 active alumni around the world. Today, Belen serves boys in grades 6 through 12 with a student enrollment exceeding 1300.

FAST FACTS



1854

Founded



33

Acre Campus



6-12

Grades, All Boys

Belen has had numerous capital projects since moving to its current location. The most recent one is a breathtaking, \$12 million chapel which seats over 700. This particular project is a testament to the strong faith emphasis the school has and will continue to prioritize in the next chapter of Belen's history. The school has been listed on the Cardinal Newman Society's list of honor roll schools for its stellar reputation on formation and Catholic culture.

To this end, the school has launched a nationwide, year-long search for its next Dean of Mission and Formation. Under the President's and Principal's leadership, the campus ministry office has grown to a team of six members for whom this next Dean will lead as the school seeks to strengthen and expand its ministerial reach to all domains of school life. The primary responsibility of the new Dean of Mission and Formation will be to implement the vision and mission of ministry in the Ignatian tradition through a collaborative Christ-centered faith community that will assist its students in becoming "Intentional Disciples for Christ" as "Men for Others". The Dean reports to the Principal.

ABOUT THE SCHOOL

Belen Jesuit Preparatory School was founded in 1854 in Havana, Cuba by Queen Isabel II of Spain. The task of educating students was assigned to the priests and brothers of the Society of Jesus (the Jesuits), whose teaching tradition is synonymous with academic excellence and spiritual discipline. In 1961, the new political regime of Cuba confiscated the school property and expelled the Jesuit faculty. The school was re-established in Miami the same year, and over the next decade, continued to grow.

Today, Belen Jesuit sits on a 33-acre site in western Miami-Dade County. Students enjoy the rich cultural diversity of a major metropolitan community, as well as Miami's beautiful weather and beaches. Since its inception in Miami, over 8,000 young men have graduated from Belen Jesuit Preparatory School.

Belen Jesuit is a member of the Society of Jesus Caribbean Province which consists of the sections of Miami, Dominican Republic, Cuba, Jamaica, and Guyana.

Click [here](#) for a video overview of Belen Jesuit.

JESUIT TRADITION

The expression of Catholic faith, further animated by Ignatian spirituality and the school's Jesuit heritage, is at the heart of everything at Belen Jesuit. The Office of Mission and Formation coordinates the worship and faith formation of the internal community of students, faculty, and staff. This includes all liturgies, retreats, community service opportunities, justice advocacy programs, and other programming that celebrates the active presence of God and gives students opportunities for spiritual growth.



MOTTO

***Men for
Others***

At Belen Jesuit, the primary focus for each student is their spiritual and moral development. Stemming from a personal relationship with Jesus Christ and participation in the communal and sacramental life of the Holy Catholic Church, each student is prepared and inspired to pursue a life of Christian service in a variety of careers and vocations. In line with the tradition of Catholic social teaching, the school unapologetically promotes and fosters the sanctity of every human life.

Through the Office of Mission and Formation, students have opportunities to receive the Sacraments, engage in communal or personal prayer, attend retreats catered to their grade level, and engage in Christian service. All of the programs and events are aimed towards one goal and end: to create disciples of Jesus Christ to live lives for His greater glory.

Belen Jesuit is missioned to promote the values of community prayer and worship. All members of the school community, including non-Catholic students, attend Masses and other liturgical celebrations held on special days throughout the school year. All students participate in school-wide community celebrations of the Eucharist.



FAST FACTS



7,500+

Alumni



1,300+

Enrolled Students



50+

Alumni Have Dedicated Their Lives to Serving as Priests or Brothers In The Society of Jesus



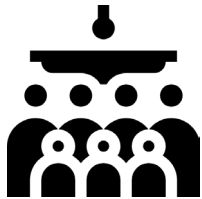
- Mass is held on school days at 7:15 a.m. and during FLEX in the Chapel of the Immaculate Conception. Each grade attends on a rotating schedule throughout the year. Students are always encouraged to attend when they feel the call to devotion.
- School-wide Masses occur at least once a month in the Our Lady of Belen Chapel for the following occasions: Mass of the Holy Spirit, Memorial of Our Lady of Charity, Memorial of Our Lady of the Rosary, Solemnity of All Saints, Observance of Thanksgiving, Solemnity of the Immaculate Conception, Feast of Our Lady of Belen, Ash Wednesday, Solemnity of St. Joseph, and Memorial of St. Joseph the Worker. In addition, Masses are also celebrated as part of many grade-level activities, including the 8th Grade Pin Ceremony, Senior Ring Ceremony, and the Baccalaureate Mass.
- Students are also invited and engaged in traditional Catholic Christian devotions, such as the Rosary, Eucharistic Adoration, Solemn Daytime Prayer, and the Stations of the Cross, during appropriate liturgical times.
- The Sacrament of Reconciliation is available to students at any time through Jesuit priests but is particularly emphasized during the liturgical seasons of Advent and Lent.

FAST FACTS



6

Team Members in the Office
of Mission and Formation



2x

Per Day Daily Mass Offered

AP

28

AP Courses Offered

Cura Personalis is an essential aspect of Jesuit Education that refers to personal care and concern for every student. Each student has the opportunity to receive spiritual counseling from one of the Jesuit priests or diocesan deacons. The Spiritual Counselor will guide and encourage him toward a stronger and deeper relationship with Christ. The Spiritual Counselor is among others in the faculty and staff that provide this special ministry to Belen students.

Belen Youth Missions - For nearly 40 years, Belen students have participated in missionary activity in greatly impoverished areas of the Dominican Republic. In connection with other Jesuit priests of the Province (Antilles) who are serving in the Dominican Republic, Belen has engaged its students in service aimed at benefiting rural communities of different areas of that country.

Belen students share life, faith and work with campesino communities who become teachers in the faith, as well as friends in Christ.

Together with the local people, Belen students have participated in the construction of small schools, chapels, and bridges. In addition, Belen Jesuit has been able to set up medical missions to these places with the help of Belen parents who are physicians or nurses.



ABOUT THE POSITION

Belen Jesuit is an impressive institution with a storied brand, deeply held traditions, and prominent presence in its local community and on the national stage. The student experience is extraordinary in every respect and built on a rich foundation of Ignatian spirituality, a warm and welcoming ethos, and a culture of high achievement. The primary responsibility of the Dean of Mission and Formation is to implement the vision and mission of ministry in the Ignatian tradition through a collaborative “Christ-centered” faith community that will assist students in becoming “Intentional Disciples for Christ” as “Men for Others”. The Dean of Mission and Formation will have a critical role in shaping the planning for and execution of two of the principal goals in Belen’s current strategic plan. The position reports to the Principal.

In particular, the following guidelines will inform the work of the Dean of Mission and Formation:

- Since every program and individual that is a part of the school community can be a means for our students to know the love of Christ and discover God in all things, the Dean of Mission and Formation will help to evangelize, encourage, discover and “call forth” the ministerial talents of all those in the school community – students, staff, faculty, alumni and families alike, to share in the responsibility for the spiritual formation of the students as a community of faith.





- In collaboration with the school chaplain, the Dean of Mission and Formation will encourage, prepare, and plan opportunities for worship, reverence and personal prayer as an essential part of the spiritual life of the school community.
- The Dean of Mission and Formation fosters the understanding that without an active campus prayer life and opportunities for retreats within the school community to inspire the deeply personal task of interiorizing beliefs and values, that religious education becomes mere words and sterile intellectualization; and that the process of Christian formation subsequently generates into a purely academic exercise devoid of affective reinforcement and lived commitment. In an all-inclusive spirit of cura personalis, the care of the entire person and all persons and in the knowledge that the school community includes students of other Christian denominations/nondenominational Churches and other religious faiths, the Dean of Mission and Formation helps to create and foster an environment of respect for ecumenism and different individual convictions.
- The Dean of Mission and Formation, in collaboration with the Community Service and Outreach Coordinator, assists in promoting a prime educational objective to form intentional disciples" - men who will live not solely for themselves, but for Christ first in all things; men grounded in an attitude of love and service to others.
- In collaboration with the Community Service and Outreach Coordinator, the Dean of Mission and Formation also assists in fostering and administering a continuously developing program of Christian service that not only helps fulfill the student's obligation for graduation, but

also encourages and inspires the student to surpass the school's community service requirements. Moreover, this should be seen as a program in its own right, a part of the integral curriculum of the school. It is neither an adjunct of the religious education program, nor an extracurricular.

DUTIES AND RESPONSIBILITIES

- Be responsible for coordinating all spiritual/religious activities directed at the practice of the faith of the students, such as liturgies, retreats, and Catholic devotions (i.e. the rosary, Eucharistic adorations, Stations of the Cross, etc.) in collaboration with the school chaplain and all those in the school community – students, staff, faculty, alumni and families alike .
- Be responsible for organizing and assisting the designated peer ministry moderators with the Senior “Crossroads GRADitude Experience”, the Junior “Encounter with Christ Experience”, The Sophomore “Cardoner Experience”, and the Freshmen “Hurtado Experience”.
- In a collaborative effort to include designated team members of staff, faculty and administrators alike, help organize the faculty and staff retreats at the beginning of the academic year and Lent.
- Be responsible for working with the school chaplain as an integral member of the Campus Ministry Program.
- Coordinate the Christian Life Community Program along with a team of administrators, faculty and/or staff personnel trained in collaborative ministry for the purpose of enhancing student involvement in Christian Life Communities and Christian Service.





- Assist the Community Service and Outreach Coordinator in administering the school's Christian Service Program.
- Encourage the strengthening of the necessary relationship between Belen Jesuit and the Agrupación Católica Universitaria helping to develop opportunities for common work and liturgical practice.
- Encourage the strengthening of the necessary relationship between Belen Jesuit and the Centro de Espiritualidad Ignaciana (Manresa) helping to develop opportunities for exchange, family encounters, and retreat house use.
- Create and carry out a pastoral plan based on the principles of Jesuit Education.
- Be responsible for the organization, implementation and facilitation of the Peer Ministry program and classes in collaboration with the selected peer ministry moderators.
- Provide spaces for faith sharing, prayer and Eucharist for the members of the ministry team.

QUALITIES AND QUALIFICATIONS

As the primary leader of the school's spiritual program, the Dean of Mission and Formation needs to be an experienced, faith-filled leader with a deep understanding and appreciation for the challenges adolescents—and their parents—are facing today.

In addition, the following qualities and qualifications will be expected:

- An understanding of and commitment to the Belen Jesuit mission, values, goals, and strategies;
- Experience with or knowledge about Jesuit education is critical;
- An understanding of customer service commitment and a servant-leadership attitude;
- Outstanding written and oral communication skills;
- Strong public presentation skills, especially using digital tools;
- An ability to interact comfortably with individuals of diverse social, economic, and ethnic backgrounds;
- An ability to initiate tasks and follow through seeing them to completion;
- An ability to assess and solve problems, including interpersonal conflict;
- Well-developed leadership skills, including wisdom, executive presence, talent recruiting and development, and negotiation skills necessary to work collaboratively with multiple constituencies;
- Capacity to deal with multiple tasks as well as to wisely set priorities;
- Excellent written, verbal, and non-verbal communication skills;
- Attention to detail with disciplined follow-up and follow-through;
- Capacity to create conditions for maximum motivation and engagement among faculty and students;



- Familiarity with best practices in formation development and programming;
- Bachelor's degree (Master's degree, preferred) in education, ministry, or related program of study;
- Three or more years of ministry experience, in a Catholic setting preferred;
- Experience in administration, including supervisory experience in ministry;
- Detail-oriented and a high level of integrity and work ethic.



ABOUT THE AREA

The fourth largest urban area in the nation, greater Miami is home to over 5.5 million people, including a growing Catholic population of over 1.3 million. The majority of Miami's residents have immigrated-or are born to parents who emigrated from Hispanic countries in the Caribbean and Central and South America. The result is a unique, eclectic, and vibrant community amidst a tropical landscape unlike any other in the country. From its food and music to its art and architecture, Miami is truly a cultural melting pot. The campus of Belen Jesuit sits on a stunning 33-acre site in western Miami-Dade County.



APPLICATION PROCEDURE

- To apply, please submit the following four documents, confidentially, and as separate PDF attachments.
 - » Letter of Interest that articulates your passion for this position. Include how your experiences and skill sets align with the scope of the role as you understand it.
 - » Statement of Catholic educational philosophy.
 - » Current resume with all appropriate dates included.
 - » List of five references with names, relationships, phone numbers and email addresses. No references will be contacted without your knowledge and approval.
- Please include Belen Jesuit in the subject field.



Assemble all of the application materials in one email to:

Kyle Pietrantonio, Partner
kpietrantonio@partnersinmission.com
Partners in Mission School Leadership Search Solutions, LLC
8 Nicklaus Way | Mashpee, MA 02649
202-390-0230 (Cell)
www.partnersinmissionsls.com



Partners in Mission School Leadership Search Solutions is the retained search division of Partners in Mission, the nation's leading full-service consulting firm focused exclusively on developing excellence in Catholic school advancement and leadership. As partners among ourselves and with our clients' missions, we value, understand, and embrace the importance of Catholic education in our personal and professional lives — and remain committed to ensuring its strength and vitality for years to come. Engaged by religious and school communities, boards and dioceses, our team of dedicated search consultants have identified and secured mission-driven professionals to serve in a myriad of diverse Catholic school and diocesan leadership positions from Massachusetts to Hawaii.

WWW.PARTNERSINMISSIONSLSS.COM

Partners in Mission School Leadership Search Solutions

8 Nicklaus Way | Mashpee, MA 02649