# Tech Tab **Course Catalog** July-December 2024 Inside: Cake Decorating Unlocking AI with ChatGPT Motorcycle Rider CPR & First Aid **Annual Report** and more! GREAT PLAINS Technology Center www.greatplains.edu

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Online enrollment now available on many classes! https://www.greatplains.edu/short-term-classes

### Two Locations to Serve Your Training Needs!



### Lawton Campus

4500 SW Lee Blvd., Lawton, OK 73505 Main: 580.355.6371 Enrollment: 580.250.5535 www.greatplains.edu



### Frederick Campus

2001 East Gladstone, Frederick. OK 73542 580.335.5525 www.greatplains.edu

### At a Glance – Lawton Campus

Course Name	Dates	Days/Times	# Hours	Tuition	Code/Section	Page
Business & Office						
Bookkeeping	8/14-10/9	M/W 6-9pm	48 hr	\$395	BIZ04 I	8
QuickBooks	8/19-9/23	M/W 6-9pm	30 hr	\$365	BIZII I	8
QuickBooks	10/28-12/9	M/W 6-9pm	30 hr	\$365	BIZII 2	8
Child Care						
Unit 1-Providing for Children's Safety		Online	10 hr	\$95	CCC01 I	8
Unit 2-Providing for Children's Health		Online	10 hr	\$55	CCC02 I	8
Unit 3-Providing an Environment for Learning		Online	I5 hr	\$83	CCC03 I	8
Unit 4-Child Growth and Development		Online	30 hr	\$165	CCC04 I	8
Unit 5-Ensuring Developmentally Appropriate I	Practice	Online	25 hr	\$138	CCC05 I	8
Unit 6-Guiding Children		Online	I5 hr	\$83	CCC06 I	8
Unit 7-Involving Families and the Community		Online	10 hr	\$55	CCC07 I	8
Unit 8-Program Planning and Record Keeping		Online	10 hr	\$55	CCC08 I	8
Unit 9-Developing as an Early Education Profes	ssional	Online	10 hr	\$55	CCC09 I	8
Unit 10-Putting it All Together*		Online	I5 hr	\$83	CCCI0 I	8
Computer						
Discover Microsoft 365	8/6-9/24	T/Th 6-8pm	30 hr	\$209	CMP20 I	9
Explore Google Workspace	9/9-10/9	M/W 6-9pm	30 hr	\$195	CMP21 I	9
Microsoft Excel - Novice	10/1-10/31	T/Th 6-8pm	I6 hr	\$165	CMP22 I	9
Microsoft Excel - Pro	11/12-12/12	T/Th 6-8pm	I6 hr	\$99	CMP23 I	9
Network+ Certification Prep Course	10/21-3/10	M/W 6-9pm	96 hr	\$675	CMP37 I	9
Unlocking AI with ChatGPT	9/10-9/12	T/Th 6-9pm	6 hr	\$49	CMP24 I	9
Unlocking AI with ChatGPT	10/8-10/10	T/Th 6-9pm	6 hr	\$49	CMP24 2	9
Unlocking AI with ChatGPT	11/5-11/7	T/Th 6-9pm	6 hr	\$49	CMP24 3	9

### Interested in becoming a licensed practical nurse?

Get your prerequisites completed by enrolling in Long Term Care Nurse Aide and Medical Terminology!

•	•					
Health & Medical						
Advanced CMA Combined*	11/18-12/18	M/W 6-9pm	24 hr	\$175	MED26 I	10
Certified Medication Aide*	7/15-9/11	M/W 6-9pm	58 hr	\$409	MED24 I	10
Certified Medication Aide*	9/16-11/6	M/W 6-9pm	58 hr	\$409	MED24 2	10
Long Term Care Nurses Aide*	7/2-7/30	M-F 8:15-2:50pm	II7 hr	\$639	MED20 I	10
Long Term Care Nurses Aide*	8/12-9/6	M-F 8:15-2:50pm	II7 hr	\$639	MED20 2	10
Long Term Care Nurses Aide*	9/10-10/4	M-F 8:15-2:50pm	II7 hr	\$639	MED20 3	10
Long Term Care Nurses Aide*	10/8-11/8	M-F 8:15-2:50pm	II7 hr	\$639	MED20 4	10
Long Term Care Nurses Aide*	11/13-12/16	M-F 8:15-2:50pm	II7 hr	\$639	MED20 5	10
Long Term Care Nurses Aide* (evening)	9/9-1/27	M/W 6-9pm	II7 hr	\$639	MED19 I	10
Long Term Care Nurses Aide* (evening)	9/17-1/28	T/Th 6-9pm	II7 hr	\$639	MED19 2	10
Math For Health Occupations	7/9-8/20	T/Th 6-9pm	36 hr	\$295	MED05 I	10
Math For Health Occupations	10/8-11/21	T/Th 6-9pm	36 hr	\$295	MED05 2	10
Medical Terminology	7/22-10/9	M/W 6-9pm	60 hr	\$499	MED04 I	10
Medical Terminology	9/10-11/21	T/Th 6-9pm	60 hr	\$499	MED04 2	10
Medical Terminology	10/21-1/22	M/W 6-9pm	60 hr	\$499	MED04 3	10
Medical Terminology	12/10-2/27	T/Th 6-9pm	60 hr	\$499	MED04 4	10
Pharmacy Technician*	7/22-12/16	M/W 6-9pm	102 hr	\$669	MED32 I	П
Phlebotomy Technician	8/14-11/18	M/W 6-9pm	72 hr	\$505	MED06 I	П
Phlebotomy Technician	8/20-11/14	T/Th 5:30-8:30pm	72 hr	\$505	MED06 2	П
Phlebotomy Technician	12/2-3/12	M/W 6-9pm	72 hr	\$505	MED06 3	П
Phlebotomy Technician	12/3-3/6	T/Th 5:30-8:30pm	72 hr	\$505	MED06 4	П

Pay one price. Textbooks now included with tuition!

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### At a Glance – Lawton Campus

Course Name	Dates	Days/Times	# Hours	Tuition	Code/Section	Page
Motorcycle Rider						
The following Basic Rider Course classes meets Frid	lay 6-9pm, Saturday ar	nd Sunday 7am-3:30pm				
Basic Rider Course	7/12-7/14		19 hr	\$175	PUB04 I	12
Basic Rider Course	7/26-7/28		19 hr	\$175	PUB04 2	12
Basic Rider Course	8/9-8/11		19 hr	\$175	PUB04 3	12
Basic Rider Course	8/23-8/25		I9 hr	\$175	PUB04 4	12
Basic Rider Course	9/6-9/8		19 hr	\$175	PUB04 5	12
Basic Rider Course	9/13-9/15		I9 hr	\$175	PUB04 6	12
Basic Rider Course	9/20-9/22		19 hr	\$175	PUB04 7	12
Basic Rider Course	9/27-9/29		I9 hr	\$175	PUB04 8	12
The following Basic Rider Course classes meets Frid	lay 6-9pm, Saturday ar	nd Sunday 8am-4:30pm				
Basic Rider Course	10/4-10/6	,	I9 hr	\$175	PUB04 9	12
Basic Rider Course	10/11-10/13		19 hr			
				\$175	PUB04 10	12
Basic Rider Course	10/25-10/27		19 hr	\$175	PUB04 II	12
Basic Rider Course	11/1-11/3		19 hr	\$175	PUB04 12	12
Personal Enrichment						
American Sign Language Level I	8/6-9/19	T/Th 6-8:30pm	35 hr	\$199	GNL08 I	13
American Sign Language Level I	10/1-11/21	T/Th 6-8:30pm	35 hr	\$199	GNL08 2	13
Baking Bread: Bagels	9/17	T 5:30-8pm	2.5 hr	\$45	GNL16 I	13
Baking Bread: Flatbread	8/20	T 5:30-8pm	2.5 hr	\$45	GNL17 I	13
Baking Bread: Master Bread	10/29	T 5:30-8pm	2.5 hr	\$45	GNL18 I	13
Cakes: Basic Decorating	12/10-12/17	T 5:30-8pm	5 hr	\$75	GNL02 I	13
Container Gardening	8/19-8/21	M/W 5:30-8:30pm	6 hr	\$49	GNL95 I	13
Crochet: Basics	9/24-10/10	T/Th 5:30-8:30pm	18 hr	\$129	GNL91 I	13
Dance: Couples Two-Step	8/27-9/5	T/Th 6:30-8pm	6 hr	\$45	GNL45 I	13
Dance: Line Dancing	7/23-8/20	T/Th 6-7pm	8 hr	\$49	GNL42 I	13
Dance: Line Dancing	9/10-10/3	T/Th 6-7pm	8 hr	\$49	GNL42 2	13
Digital Photography	7/15-8/26	M/W 6-9pm	30 hr	\$179	GNLI0 I	13
Digital Photography	9/9-10/9	M/W 6-9pm	30 hr	\$179	GNLI0 2	13
Digital Photography Advanced*	10/28-12/11	M/W 6-9pm	30 hr	\$179	GNL37 I	14
Drafting Your Own Will	9/30	M 5:30-9:30pm	4 hr	\$25	GNL98 I	14
Drone: FAA 107 Prep Course	9/10-9/19	T/Th 6-9pm	I2 hr	\$95	GNL07 I	14
Drone: FAA 107 Prep Course	11/12-11/21	T/Th 6-9pm	I2 hr	\$95	GNL07 2	14
Forming a LLC	8/26	M 5:30-9:30pm	4 hr	\$25	GNL 97 I	14
Hardscape Design & Installation	10/21-10/23	M/W 5:30-8:30pm	6 hr	\$49	GNL96 I	14
Landscape Design	9/16-9/25	M/W 5:30-8:30pm	I2 hr	\$75	GNL94 I	14
Lawn Maintenance	7/22-7/24	M/W 5:30-8:30pm	6 hr	\$49	GNL93 I	14
Learn English	7/16-9/10	T/Th 5:30-8pm	40 hr	\$219	PRD03 I	14
Learn English	10/1-12/5	T/Th 5:30-8pm	40 hr	\$219	PRD03 2	14
Mastering the Landlord-Tenant Relationship	11/18	M 5:30-9:30pm	4 hr	\$25	GNLI0 I	14
Resin Art	9/9-9/11	M/W 6-8pm	4 hr	\$45	GNL88 I	15
Resin Art	11/4-11/6	M/W 6-8pm	4 hr	\$45	GNL88 2	15
Stained Glass Making for All Levels	8/13-8/29	T/Th 6-9pm	18 hr	\$169	GNL68 I	15
The Bare Bones of Taxidermy	10/3	Th 6-9pm	3 hr	\$25	GNL89 I	15
The Bare Bones of Taxidermy	11/7	Th 6-9pm	3 hr	\$25	GNL89 2	15
Trusting Trust for Your Estate Plan	10/28	M 5:30-9:30pm	4 hr	\$25	GNL99 I	15

Pay one price. Textbooks now included with tuition!

### At a Glance – Lawton Campus

Course Name	Dates	Days/Times	# Hours	Tuition	Code/Section	Page
Professional Development						
ACT Prep Course	9/24-10/10	T/Th 6-8pm	I2 hr	\$115	PRD01 I	15
ACT Prep Course	11/5-11/21	T/Th 6-8pm	I2 hr	\$115	PRD01 2	15
Prerequisite Testing			2 hr	\$9	PRD75 I	15
Special Education Paraprofessional Training	9/10-10/3	T/Th 6-9pm	24 hr	\$165	PRD06 I	15
Public Safety						
CPR/Basic Life Support (BLS)	7/8	M 9am-2pm	5 hr	\$59	PUB07 I	16
CPR/Basic Life Support (BLS)	7/10	W 5-10pm	5 hr	\$59	PUB07 2	16
CPR/Basic Life Support (BLS)	7/17	W 5-10pm	5 hr	\$59	PUB07 3	16
CPR/Basic Life Support (BLS)	7/18	Th 5-10pm	5 hr	\$59	PUB07 4	16
CPR/Basic Life Support (BLS)	7/23	T 5-10pm	5 hr	\$59	PUB07 5	16
CPR/Basic Life Support (BLS)	8/8	Th 5-10pm	5 hr	\$59	PUB07 6	16
CPR/Basic Life Support (BLS)	8/12	M 9am-2pm	5 hr	\$59	PUB07 7	16
CPR/Basic Life Support (BLS)	8/14	W 5-10pm	5 hr	\$59	PUB07 8	16
CPR/Basic Life Support (BLS)	8/21	W 5-10pm	5 hr	\$59	PUB07 9	16
CPR/Basic Life Support (BLS)	8/22	Th 5-10pm	5 hr	\$59	PUB07 10	16
CPR/Basic Life Support (BLS)	8/27	T 5-10pm	5 hr	\$59	PUB07 II	16
CPR/Basic Life Support (BLS)	9/5	Th 5-10pm	5 hr	\$59	PUB07 12	16
CPR/Basic Life Support (BLS)	9/9	M 9am-2pm	5 hr	\$59	PUB07 13	16
CPR/Basic Life Support (BLS)	9/11	W 5-10pm	5 hr	\$59	PUB07 14	16
CPR/Basic Life Support (BLS)	9/18	W 5-10pm	5 hr	\$59	PUB07 15	16
CPR/Basic Life Support (BLS)	9/19	Th 5-10pm	5 hr	\$59	PUB07 16	16
CPR/Basic Life Support (BLS)	9/24	T 5-10pm	5 hr	\$59	PUB07 17	7 16
CPR/Basic Life Support (BLS)	9/26	Th 5-10pm	5 hr	\$59	PUB07 18	16
CPR/Basic Life Support (BLS)	10/2	W 5-10pm	5 hr	\$59	PUB07 19	16
CPR/Basic Life Support (BLS)	10/7	M 9am-2pm	5 hr	\$59	PUB07 20	16
CPR/Basic Life Support (BLS)	10/10	Th 5-10pm	5 hr	\$59	PUB07 21	16
CPR/Basic Life Support (BLS)	10/22	T 5-10pm	5 hr	\$59	PUB07 22	16
CPR/Basic Life Support (BLS)	10/23	W 5-10pm	5 hr	\$59	PUB07 23	16
CPR/Basic Life Support (BLS)	10/24	Th 5-10pm	5 hr	\$59	PUB07 24	16
CPR/Basic Life Support (BLS)	10/29	T 5-10pm	5 hr	\$59	PUB07 25	16
CPR/Basic Life Support (BLS)	11/4	M 9am-2pm	5 hr	\$59	PUB07 26	16
CPR/Basic Life Support (BLS)	11/6	W 5-10pm	5 hr	\$59	PUB07 27	7 16
CPR/Basic Life Support (BLS)	11/13	W 5-10pm	5 hr	\$59	PUB07 28	16
CPR/Basic Life Support (BLS)	11/14	Th 5-10pm	5 hr	\$59	PUB07 29	16
CPR/Basic Life Support (BLS)	11/19	T 5-10pm	5 hr	\$59	PUB07 30	16
CPR/Basic Life Support (BLS)	12/2	M 9am-2pm	5 hr	\$59	PUB07 31	16
CPR/Basic Life Support (BLS)	12/4	W 5-10pm	5 hr	\$59	PUB07 32	16
CPR/Basic Life Support (BLS)	12/11	W 5-10pm	5 hr	\$59	PUB07 33	16
CPR/Basic Life Support (BLS)	12/12	Th 5-10pm	5 hr	\$59	PUB07 34	16
CPR/Basic Life Support (BLS)	12/17	T 5-10pm	5 hr	\$59	PUB07 35	16
Emergency Medical Technician	11/12-6/12	T/Th 6-10pm	216 hr	\$1,100	PUB08 I	16
First Aid & More	7/24	W 5-10pm	5 hr	\$59	PUB06 I	16
First Aid & More	8/28	W 5-10pm	5 hr	\$59	PUB06 2	16
First Aid & More	9/25	W 5-10pm	5 hr	\$59	PUB06 3	16
First Aid & More	10/9	W 5-10pm	5 hr	\$59	PUB06 4	16
First Aid & More	10/30	W 5-10pm	5 hr	\$59	PUB06 5	16
First Aid & More	11/20	W 5-10pm	5 hr	\$59	PUB06 6	16
First Aid & More	12/18	W 5-10pm	5 hr	\$59	PUB06 7	16
Paramedic*	8/19/24-7/25/25	M/W/F 9am-5pm	1169 hr	\$3,965	PUB01 I	17
Structural Fire Fighting Live Burn*	10/9	W 6-10pm	4 hr	\$75	PUB41 I	17
Structural Fire Fighting Practices	8/26-10/7	M/W 6-10pm	48 hr	\$289	PUB03 I	17

\*course has prerequisites

### At a Glance - Lawton Campus

Course Name	Dates	Days/Times	# Hours	Tuition	Code/Section	Page
Security Guard						
Security Guard Phases I & 2	8/13-9/26	T/Th 6-9pm	42 hr	\$315	SGT01 I	18
Private Investigator Phase 3	10/29-12/12	T/Th 6-9pm	36 hr	\$235	SGT03 I	18
Trade & Industrial						
Auto Body Repair Beginning To Advanced	8/19-11/20	M/W 6-10pm	96 hr	\$595	TATII I	19
Auto Body Repair Beginning To Advanced	8/20-11/14	T/Th 6-10pm	96 hr	\$595	TATII 2	19
Auto Maintenance	7/10-8/21	M/W 6-8pm	20 hr	\$125	TAT 15 I	19
Auto Mechanics: Engine Repair	8/28-12/11	M/W 6-8pm	50 hr	\$485	TAT I4 I	19
Electrical Residential Wiring I	8/22-10/8	T/Th 5-8pm	42 hr	\$559	TAT07 I	19
Electrical Residential Wiring II*	10/22-12/12	T/Th 6-9pm	42 hr	\$339	TAT08 I	19
Forklift Operator Training	8/30-	F 8am-2pm	6 hr	\$59	TAT06 I	19
Forklift Operator Training	9/27	F 8am-2pm	6 hr	\$59	TAT06 2	19
Forklift Operator Training	10/25	F 8am-2pm	6 hr	\$59	TAT06 3	19
Forklift Operator Training	11/22	F 8am-2pm	6 hr	\$59	TAT06 4	19
Forklift Operator Training	12/20	F 8am-2pm	6 hr	\$59	TAT06 5	19
HVAC Level I	8/22-12/10	T/Th 6-9pm	84 hr	\$625	TAT20 I	19
HVAC Level II*	8/14-12/9	M/W 6-9pm	84 hr	\$525	TAT21 I	19
Welding Beginning To Advanced	9/4-12/11	M/W 5-9pm	96 hr	\$595	TATIO I	19
Welding Beginning To Advanced	8/27-11/21	T/Th 5:30-9:30pm	96 hr	\$595	TAT10 2	19

Online enrollment now available on many classes! • https://www.greatplains.edu/short-term-classes



### At a Glance - Frederick Campus

Course Name	Dates	Days/Times	# Hours	Tuition	Code/Section
Computer					
Microsoft Excel	10/2-10/24	W/Th 6-8pm	24hr	\$205	F-CMP02 I
Microsoft Powerpoint	9/11-9/25	W/Th 6-8pm	10hr	\$59	F-CMP08 I
Explore Google Work Space	10/29-12/17	T/Th 6-8:30pm	30hr	\$195	F-CMPII I
Windows Fundamentals	8/7-8/29	W/Th 6-8pm	l6hr	\$99	F-CMP07 I
Health & Medical					
Long Term Care Nurse Aide (CNA)	8/27-12/3	T/Th 5:30-10pm	II7 hr	\$639	F-MED01 I
Medical Terminology	9/9-11/11	M/W 6-9pm	54 hr	\$499	F-MED03 I
Nursing Skills -Vital Signs	8/7	W 6-9pm	3hr	\$35	F-MED07 I
Nursing Skills -Vital Signs	12/11	W 6-9pm	3hr	\$35	F-MED07 2

Interested in becoming a licensed practical nurse? Get your prerequisites completed by enrolling in Long Term Care Nurse Aide and Medical Terminology!

111 2011 2011		11100 0110 1/1001001 1	9111111101087	•	
Personal Enrichment					
Basic Cake Decorating (supply list)	10/24-10/24	Th 6-9pm	3hr	\$35	F-GNL75 I
Basic Cake Decorating (supply list)	12/12-12/12	Th 6-9pm	3hr	\$35	F-GNL75 2
Beginning Guitar	9/3-11/5	T 6:30-8:30pm	20hr	\$125	F-GNL74 I
Canvas Painting	8/20	T 6:30 -8:30pm	2 hr	\$35	F-GNL76 I
Canvas Painting	9/17	T 6:30 -8:30pm	2 hr	\$35	F-GNL76 2
Canvas Painting	10/15	T 6:30 -8:30pm	2 hr	\$35	F-GNL76 3
Canvas Painting	11/19	T 6:30 -8:30pm	2 hr	\$35	F-GNL76 4
Canvas Painting	12/17	T 6:30 -8:30pm	2 hr	\$35	F-GNL60 5
Fall Wood Decor	10/1-10/22	T 6-8pm	8 hr	\$49	F-GNL78 I
How To Write, Publish & Market a Book	9/10	T 5:30-7:30pm	2 hr	\$35	F-GNL82 I
How To Write, Publish & Market a Book"	11/12	T 5:30-7:30pm	2hr	\$35	F-GNL82 2
Public Safety					
CPR For Health Care Providers (BLS)	8/6	T 5-10pm	5hr	\$59	F-PUB07 I
CPR For Health Care Providers (BLS)	9/3	T 5-10pm	5hr	\$59	F-PUB07 2
CPR For Health Care Providers (BLS)	10/1	T 5-10pm	5hr	\$59	F-PUB07 3
CPR For Health Care Providers (BLS)	11/12	T 5-10pm	5hr	\$59	F-PUB07 4
CPR For Health Care Providers (BLS)	12/3	T 5-10pm	5hr	\$59	F-PUB07 5
First Aid	8/20	T 6-10pm	4hr	\$59	F-PUB06 I
First Aid	9/17	T 6-10pm	4hr	\$59	F-PUB06 2
First Aid	10/15	T 6-10pm	4hr	\$59	F-PUB06 3
First Aid	11/19	T 6-10pm	4hr	\$59	F-PUB06 4
First Aid	12/17	T 6-10pm	4hr	\$59	F-PUB06 5
Trade & Industrial					
Carpentry Skills for Beginners	8/20-9/24	T 6-8pm	10hr	\$59	F-TAT02 I
Intro to Manufacturing	8/5-9/16	M/W 5:30-8:30pm	36hr	\$205	F-TAT01 I
Intro To Manufacturing	10/28-12/11	M/W 5:30-8:30pm	36hr	\$205	F-TAT01 2
Welding Beginning to Advanced	8/19-12/18	M/W 5:30-8:30pm	96hr	\$595	F-TAT10 I

Enroll prior to the first day of class so your class won't be cancelled due to low enrollment.

Tuition is due at the time of enrollment.

### We offer training solutions.

Great Plains Technology Center can deliver expert computer software training when you need it.

We identify specific skills needed to improve the proficiency of your employees and then develop customized training to meet those needs. We're ready to help. Give us a call!

For more information call 580.250.5502 and ask about our customized contract training for businesses, or email: pmorris@greatplains.edu.

# Business & Office



### **Bookkeeping**

This course is designed for students with no prior knowledge about accounting or finance, and addresses accounting terminology, revenue, expenses, net income, accounting equation, debits, and credits. Learn how Accounts Payable and Accounts Receivable affect financial health, and how to read financial statements, balance sheets, income statements, and cash flow statements. This course will prepare you for the INTUIT Bookkeeping Certification Exam.Text included

48 hours	\$395		
8/14-10/9	M/W	6-9pm	BIZ04/I

### QuickBooks

QuickBooks is the most well-known bookkeeping software on the market. Intuit, is phasing out QuickBooks Desktop and introducing QuickBooks Online, a cloud-based subscription service giving users the freedom to work from any device. Those new to QuickBooks or transitioning from QuickBooks Desktop will find this course invaluable. Bookkeeping is a good companion to this class for a more in-depth understanding of business accounting. Text and flash drive included.

30 hours	\$365		
8/19-9/23	M/W	6-9pm	BIZ11/I
10/2-12/9	M/W	6-9pm	BIZ11/2

### Full-time, day-time option available:

**Medical Office Administration**– starts each August for high school students, and each August and January for adult students-Lawton

See page 23 for details or call 580-250-5535.

### Child Care

### Early Education-Pathway to Your National Credential

Childcare workers are not babysitters; they are early childhood educators. The Child Development Associate (CDA) is a national credential required for early care and education providers. Students wishing to pursue the CDA must have a high school diploma or equivalent. You will gain the skills to nurture children in terms of emotional, physical, intellectual, and social development. Class assignments require interaction with children in a childcare setting. Ideally, a student will work at a childcare facility, or be able to volunteer. Students must complete a portfolio which includes extensive writing (typewritten) assignments. Scholarships are available, call 1-866-343-3881 or visit www.okhighered.org/secc to see if you qualify. This online program is in partnership with Caddo-Kiowa Technology Center. Basic Windows navigation skills is highly recommended. In order to be employed in Oklahoma at a licensed childcare facility, you have to be able to pass a background check/sex offender registry check. Textbook included with Unit 1.

Unit I	Online	10 hours	\$95 CCC01/I
Unit 2	Online	10 hours	\$55 CCC02/I
Unit 3	Online	15 hours	\$83 CCC03/I
Unit 4	Online	30 hours	\$165 CCC04/I
Unit 5	Online	25 hours	\$138 CCC05/I
Unit 6	Online	15 hours	\$83 CCC06/I
Unit 7	Online	10 hours	\$55 CCC07/I
Unit 8	Online	10 hours	\$55 CCC08/I
Unit 9	Online	10 hours	\$55 CCC09/I
Unit 10	Online	15 hours	\$83 CCC10/I

Full-time, day-time option available:

**Teacher Prep** – starts each August; high school school students only may apply-Lawton; **See page 23 for details or call 580-250-5535.** 

Notice of Non-Discrimination - Great Plains Technology Center does not discriminate on the basis of race, color, national origin, sex, disability, or age in its program and activities. The following persons have been designated to handle inquiries regarding the nondiscrimination policies: Joelle Jolly, Title IX Coordinator, jjolly@greatplains.edu; Justin McNeil, Title IX Deputy Coordinator for Students, jmcneil@greatplains.edu; Valerie Anderson, Title IX Deputy Coordinator for Employees, vanderson@greatplains.edu at Great Plains Technology Center, 4500 SW Lee Blvd., Lawton. 504 Coordinator: Kristy Barnett, Disabilities Services Coordinator, kbarnett@greatplains.edu, 4500 SW Lee Blvd., Lawton, OK 73505, 580-355-6371.

# Computer

#### **Discover Microsoft 365**

In this introduction to Microsoft 365 (formerly called Office 365) suite of programs, learn the different types of plans offered by Microsoft and how to install them. Remaining sessions are spent focusing on the basic functions of the major programs included with Microsoft 365 such as Outlook, Word, Excel, OneNote, OneDrive, PowerPoint, and others as time permits. Textbook included.

8/6-9/24 T/Th 6-8pm 30 hr \$209 CMP20 I

### **Explore Google Workspace**

Whether you are a beginner or just want to know more about Google Drive, Gmail, Docs, Sheets, Forms, Slides and more, then this is the class for you. This easy-to-follow format will have you looking like a pro in no time. Enroll today and gain confidence in your Google abilities. Text included.

9/9-10/9 M/W 6-9pm 30 hr \$195 CMP21 I

### **Microsoft Excel - Novice**

Employers frequently include Microsoft Excel experience as a necessity when hiring new office employees. This beginner class will have you creating spreadsheets that puts data easily at your fingertips. Learn the techniques to work more efficiently than ever before. Textbook and flash drive included.

10/1-10/31 T/Th 6-8pm 16 hr \$165 CMP22 I

### Microsoft Excel - Pro

The student becomes the master. Continue learning from your prior experiences with Excel. Take a deeper dive into the techniques and formulas this software program can offer and make your workday smarter not harder.

### Unlocking AI with ChatGPT

Curious about the magic behind conversational Artificial Intelligence (AI) and how it can help you? This beginner-friendly class introduces you to the basics of conversational AI without any tech talk. Discover how ChatGPT works and how it can make your life easier. Whether you're a student, professional, or just curious, this class will give you the confidence to use AI in your everyday interactions. Join us and uncover the power of ChatGPT!

9/10-9/12	T/Th 6-9pm	6 hr	\$49	CMP24 I
10/8-10/10	T/Th 6-9pm	6 hr	\$49	CMP24 2
11/5-11/7	T/Th 6-9pm	6 hr	\$49	CMP24 3



### CompTIA Get IT Certified

### Network+ Certification Prep Course\*

Prepare for the CompTIA Network+ and TestOut Network Pro Certification Exams in this class utilizing online curriculum in the classroom. Key topics include Network cabling and hardware devices, switching and routing, network security, ethernet and wireless networking, addressing and services, firewalls and much more. A natural progression is recommended to have the CompTIA A+ Certification prior to taking Network+, then proceed onto Security+. GPTC students taking the certification exam can purchase the testing voucher at a discounted price of \$178 (prices subject to change).

10/21-3/10 M/W 6-9pm 96 hr \$675 CMP37 I

### **Testing Center**

Great Plains Technology Center is pleased to offer the following tests to businesses and citizens of Southwest Oklahoma:

- OKLAHOMA DEPARTMENT OF HEALTH tests
- OKLAHOMA DEPARTMENT OF LABOR tests
- PEARSON VUE tests
- PROMETRIC ASE PROFESSIONAL tests
- PSI (Oklahoma Contractors and Insurance) tests

For information, visit our website:

www.greatplains.edu/student-resources/testing or call 580.250.5518

### Full-time, day-time options available:

3D Animator; Cyber Security Analyst; Information Technology Services and, Video Producer – Lawton, starts each August; high school and adult students may apply. Multimedia Assistant–Frederick, starts each August and January, high school and adult students may apply. See page 23 for details or call 580-250-5535 (Lawton) or page 25, or call 580-335-5525 (Frederick).

# Health & Medical

### Advanced CMA Combined\*

The Advanced Certified Medication Aide Combined (ACMA) class includes nasogastric, gastrostomy, oral metered dose inhaler and nebulizer training along with glucose monitoring and insulin administration training for Certified Medication Aides working in a long-term care environment. 100% attendance plus competency required for successful completion of this course. Students must have a current CMA certification to enroll. Textbook included.

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#### **Certified Medication Aide\***

Jump from a Certified Nurse Assistant to a Certified Medication Aide (CMA). You will learn about medication classifications, orders, storage, documentation, routes of administration, and medications used for every major body system. In addition to classroom instruction, students must complete 16 clinical hours. Students must provide immunization documents and pass a drug urinalysis. Prerequisite: Current BLS (CPR) card, must have a current Oklahoma Nurse Aide Certification with no abuse notations and worked as a CNA for six months, and have a high school diploma or GED. Must have physical and mental capability to safely perform duties. Recommended: Math for Health Occupations. Once class completes you will pay \$40 to take the Oklahoma certification exam. Textbook included.

7/15-9/11	M/W 6-9pm	58 hr	\$409	MED24 I
9/16-11/6	M/W 6-9pm	58 hr	\$409	MED24 2

### Long Term Care Nurse Aide\*

This Oklahoma State Department of Health approved course combines practical education coupled with on-location clinical training to teach you about resident care to include safety, mental health, personal care, and basic nursing skills. According to Oklahoma State Law, if a criminal arrest check reveals a person having been convicted of an offense which bars employment in a healthcare entity, the trainee shall be withdrawn from the training program. In order to take certification testing, you must have a social security number. Additional costs associated with training not payable to GPTC include navy scrubs, and a urinalysis from MMG Occupational Medicine within 30-days of the start date. Prerequisite: CPR/BLS certification. Textbook included.

M-F 8:15am-2:50pm	II7 hr	\$639	MED20 I
M-F 8:15am-2:50pm	117 hr	\$639	MED20 2
M-F 8:15am-2:50pm	117 hr	\$639	MED20 3
M-F 8:15am-2:50pm	117 hr	\$639	MED20 4
M-F 8:15am-2:50pm	117 hr	\$639	MED20 5
M/W 6-9pm	117 hr	\$639	MEDI9 I
T/Th 6-9pm	II7 hr	\$639	MEDI9 2
	M-F 8:15am-2:50pm M-F 8:15am-2:50pm M-F 8:15am-2:50pm M-F 8:15am-2:50pm M/W 6-9pm	•	M-F 8:15am-2:50pm 117 hr \$639 M-F 8:15am-2:50pm 117 hr \$639 M-F 8:15am-2:50pm 117 hr \$639 M-F 8:15am-2:50pm 117 hr \$639 M/W 6-9pm 117 hr \$639



### **Math for Health Occupations**

Math is used extensively in the healthcare field. Increase your odds of success by enrolling in this refresher class that involves practical real-world applications. Textbook included.

7/9-8/20	T/Th 6-9pm	36 hr	\$295	MED05 I
10/8-11/21	T/Th 6-9pm	36 hr	\$295	MED05 2

### **Medical Terminology**

This class is the obvious choice to start your medical career. Medical vocabulary is essential to work in any health career. This course is also a prerequisite for the LPN and Medical Coding programs. Textbook included.

7/22-10/9	M/W 6-9pm	60 hr	\$499	MED04 I
9/10-11/21	T/Th 6-9pm	60 hr	\$499	MED04 2
10/21-1/22	M/W 6-9pm	60 hr	\$499	MED04 3
12/10-2/27	T/Th 6-9pm	60 hr	\$499	MED04 4

Interested in becoming a licensed practical nurse? Get your prerequisites completed by enrolling in Long Term Care Nurse Aide and **Medical Terminology!** 

\*course has prerequisites

# Health & Medical

#### Pharmacy Technician\*

This comprehensive course will teach students the proper techniques and knowledge needed to become a successful Pharmacy Technician. If you choose to pursue national certification (which isn't required to work in Oklahoma, but may be preferred by employers), you must have a high school diploma or GED by the application receipt deadline and never been convicted of a felony. The certification examination is \$129 payable to PTCB. Prerequisite: Math for Health Occupations. Textbook included.

7/22-12/16 M/W 6-9pm 102 hr \$669 MED32 I

Full-time, Health and Medical day-time options available:

**Nursing Services–Lawton,** starts each August; high school students only may apply

**Diagnostic Aide & Nursing Assistant–Frederick,** starts each August; high school students only may apply

**Practical Nursing** (adult students–Lawton and Frederick) **and Surgical Technology** (adult students only)

See page 25 for details or call 580-250-5535 (Lawton) or page 25, or call 580-335-5525 (Frederick).



### Phlebotomy Technician

Students gain hands-on experience in blood collection, specimen handling, venipuncture and finger stick techniques, and more in this exciting class. Students gain experience by drawing blood from each other. The documented experience gained during this class allows you to take a National Phlebotomy Certification exam through National Health Careers Association (NHA). Students wishing to take the national certification exam must have a high school diploma or equivalent and pay an online testing fee of \$129 (subject to change) to NHA. Textbook included.

8/14-11/18	M/W 6-9pm	72 hr	\$505	MED06 I
8/20-11/14	T/Th 5:30-8:30pm	72 hr	\$505	MED06 2
12/2-3/12	M/W 6-9pm	72 hr	\$505	MED06 3
12/3-3/6	T/Th 5:30-8:30pm	72 hr	\$505	MED06 4



# Ready to enter the job market? Take the next step.

### Help is just a phone call away.

If you're about to enter the job market, stop by the Student Resource Center in Room 111 in Building 100 to speak to our Employment Advisor for help with resumes, interview skills, and job applications. Employment assistance services are available to all current students and alumni.

For questions or to set up an appointment, call 580-250-5684.

# Motorcycle Rider

### **Basic RiderCourse**

This Motorcycle Safety Foundation (MSF) sponsored course covers the basic step-by-step fundamentals of motorcycling. Successful completion of this course satisfies the DOD MSF card requirement. Successful completion waives the Oklahoma written and driving test to obtain your motorcycle "L" endorsement on your license. Anyone under the age of 18, by law, must complete an MSF course to get their "L" endorsement on their license. Also, if over 18 and never had a driver's license or are between the ages of 14-16 you must appear before a Driver's License Examiner and take a vision and Class D general knowledge test. Anyone under 16 will have to apply for a learner permit for a minimum of 30 days. Students 14-17 must have their legal guardian attend the first-class session to sign a consent form. Training motorcycles are provided. Students must wear a long-sleeved shirt, long pants, over-the-ankle footwear, full-fingered gloves, and an approved helmet (which we provide if you don't have one). The ability to ride a bicycle is required. E-course and E-text included in tuition.

The following classes meet Fridays 6-9 p.m. and Saturdays and Sundays 7 a.m. to 3:30 p.m.

7/12-7/14	I9 hr	\$175	PUB04 I
7/26-7/28	I9 hr	\$175	PUB04 2
8/9-8/11	I9 hr	\$175	PUB04 3
8/23-8/25	I9 hr	\$175	PUB04 4
9/6-9/8	I9 hr	\$175	PUB04 5
9/13-9/15	l9 hr	\$175	PUB04 6
9/20-9/22	19 hr	\$175	PUB04 7
9/27-9/29	I9 hr	\$175	PUB04 8



The following classes meet Fridays 6-9 p.m. and Saturdays and Sundays 8 a.m. to 4:30 p.m.

10/4-10/6	l9 hr	\$175	PUB04 9
10/11-10/13	l9 hr	\$175	PUB04 10
10/25-10/27	I9 hr	\$175	PUB04 I I
11/1-11/3	l9 hr	\$175	PUB04 12



Follow us on Instagram @GreatPlainsTech

Are you a subject matter expert?

Consider teaching a part-time class at Great Plains Technology Center.

Tell us about a class you'd like to teach and we may include it in the future.

Email: pmorris@greatplains.edu or call 580-250-5502.



# Personal Enrichment

### American Sign Language (ASL) Level I

Begin to utilize sign language to communicate with others that use it. You will be introduced to the deaf community and their culture all while learning the manual alphabet, simple sentences, and comprehension of signs made by others.

8/6-9/19	T/Th 6-8:30pm 35 hr	\$199	GNL08 I
10/1-11/21	T/Th 6-8:30pm 35 hr	\$199	GNL08 2

### **Baking Bread: Bagels**

If you love bagels, you will enjoy make them from scratch! Come learn the techniques and tips to make the best crispy, chewy, tender homemade bagels. Once you have had a homemade bagel, store bought ones will never do! Tuition includes supply cost. Discounts apply to tuition only.

9/17	T 5:30-8pm	2.5 hr	\$45	GNL16	I
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### **Baking Bread: Flatbread**

Do you crave a versatile flatbread? You will get the know-how to make a thinner more dense flatbread that you can use for wraps, or the type that is fluffy and bubbly that will soak up all the sauce on your plate? Enroll now! Tuition includes supply cost. Discounts apply to tuition only.

8/20 T 5:30-8pm 2.5 hr \$45 GNL17 I

### **Baking Bread: Master Bread**

Master Bread Dough is a single recipe with multiple uses. This dough is used for pizza crust, loaf bread, hot rolls, and cinnamon rolls. What a time saver in the kitchen! You just can't beat delicious homemade bread. Tuition includes supply cost. Discounts apply to tuition only.

#### 10/29 T 5:30-8pm 2.5 hr \$45 GNL18 I

### **Cakes: Basic Decorating**

Come learn basic cake decorating in a 2-part class. Class I covers tools, decorating tips, icing recipes, and practicing basic decorating techniques using various tips. Class 2 requires participants to bring their own baked single layer 8" 10" round cake to decorate. Learn tips to cover cakes smoothly, put on a border, add written messages, rosettes, rosebuds, leaves, vines, and floral groupings.

12/10-12/12 T 5:30-8pm 5 hr \$75 GNL02 I
Container Gardening

### Container Gardening

Container gardening is increasing in popularity for individuals seeking to grow flowers, plants, and produce in limited spaces. This course provides a comprehensive introduction to the art and science of container gardening, equipping participants with the knowledge and skills needed to create thriving gardens in pots, planters, and other containers.

8/19-8/21 M/W 5:30-8:30pm 6 hr \$49 GNL95 I



#### **Crochet Basics**

Learn the stitches, tools, and techniques you need to get started crocheting. Our knowledgeable instructor will provide step-by-step instructions for getting started, improving your skills, and troubleshooting problems. Learn how to start and finish a project, change colors, and read a pattern as well. Come join the fun! Tuition includes supply cost. Discounts apply to tuition only.

9/24-10/10 T/Th 5:30-8:30pm 18 hr \$129 GNL91 I

### **Dance: Couples Two-Step**

Enroll both you and your partner and be ready to have fun while learning to dance the Two-Step. Due to close proximity while dancing, we request each person enroll a partner. Smooth soled shoes and comfortable clothing are recommended.

8/27-9/5 T/Th 6:30-8pm 6 hr \$45 GNL45 I

### **Dance: Line Dancing**

Do you enjoy dancing, but don't always have a partner? Looking for an enjoyable way to exercise? This class was designed especially for you! The classic line dances are taught as well as newer dances danced to a variety of music. Wear comfortable clothing and smooth soled shoes as you won't be sitting down in this exciting class.

7/23-8/20	T/Th 6-7pm	8 hr	\$49	GNL42 I
9/10-10/3	T/Th 6-7pm	8 hr	\$49	GNL42 2

### **Digital Photography**

Enjoy this fun class while picking up tips to make you a better photographer! Understand lighting, composition, your camera settings, creative techniques and more. Bring your camera and flash drive to class the first session.

7/15-8/26	M/W 6-9pm	30 hr	\$179	GNLI0 I
9/9-10/9	M/W 6-9pm	30 hr	\$179	GNLI0 2



## Personal Enrichment

### Digital Photography Advanced\*

Take your photography skills to the next level. Topics include: advanced posing, lighting, and composition. Acquire techniques for specialty photography such as portraits, sports, weddings, and more. Prerequisite: Digital Photography. Bring your camera and flash drive to class the first session.

10/28-12/11 M/W 6-9pm GNL37 I 30 hr \$179

### **Drafting Your Own Will**

Almost everyone can benefit from having a last will and testament. But going to a law firm to have a will drawn up can be expensive! The first half of this course will provide you with the detailed knowledge of what wills do, whether or not you need one, and how to make sure your will survives a legal challenge. The instructor also teaches how to draft a will, so that after the class students will be empowered to draft their very own will. During the second half of the course, students will have the opportunity to draft their will with the instructor available for questions during the drafting process. This class is presented via Zoom. Must have Zoom capabilities.

9/30 M 5:30-9:30pm 4 hr **GNL 98 I** \$25

### **Drone: FAA 107 Prep Course**

Drones are the newest trend for fun and professional use! In order to fly your drone under the FAA's Small UAS Rule (Part 107), you must obtain a Remote Pilot Certificate from the FAA. This class will prepare you for the FAA's "Part 107" exam. This certification is required for all commercial S-UAS (drone) operations. The course will cover airspace rules and regulations, general small aircraft knowledge, flight safety, aeronautical charts and more. The course will include a study guide and practice exams and is taught by a certified remote pilot. (No drones will be flown in this class.) Textbook included.

9/10-9/19 T/Th 6-9pm 12 hr \$95 GNL07 I 11/12-11/21 T/Th 6-9pm 12 hr \$95 **GNL07 2** 

### Forming an LLC

Are you self-employed or working a side business or part-time gig in addition to your job? If so, your personal assets may be at risk! Do not let your business result in personal liability! This class will teach students the benefits of Limited Liability Companies (LLCs), how to form an LLC, and how to operate an LLC once you form it. For years, students who have taken this course have said that forming their LLC has been the cheapest insurance they have ever gotten! Come learn how this business entity structure can save your personal assets from a business liability. Class is presented via Zoom, must have Zoom capabilities.

8/26 M 5:30-9:30pm 4 hr \$25 **GNL 97 I** 

#### **Hardscape Design & Installation**

This course provides an exploration of hardscape design and installation, focusing on the planning, design, and implementation of outdoor structural elements. Participants will learn the principles, techniques, and best practices for creating visually appealing, functional, and enduring hardscape features that enhance the beauty and usability of landscapes.

10/21-10/23 M/W 5:30-8:30pm 6 hr GNL96 I \$49

### Landscape Design

This course explores the art and science of landscape design, providing participants with the foundational knowledge and practical skills necessary to conceptualize, plan, and implement stunning outdoor spaces. Through a combination of lectures, hands-on design exercises, and real-world case studies, participants will explore the principles and techniques that support successful landscape design projects.

M/W 5:30-8:30pm 12 hr 9/16-9/25 GNL94 I

#### Lawn Maintenance

This course offers an overview of lawn maintenance techniques, focusing on the principles and practices necessary for achieving and maintaining a healthy, vibrant lawn. Participants will learn essential skills and strategies for cultivating lush, green lawns through proper care and maintenance.

7/22-7/24 M/W 5:30-8:30pm 6 hr \$49 GNL93 I

#### Learn English

This course is designed for people who have limited English skills. If you need to learn English as a second language, we begin at the beginning. Students will learn proper grammar, pronunciation, phonics, and vocabulary. You will begin to make full sentences and you will understand what you are saying! There will be games, songs, and videos during class. Students will also work hard to practice the lessons verbally and on paper. Textbook included.

7/16-9/10 T/Th 5:30-8pm 40 hr \$219 PRD03 I 10/1-12/5 T/Th 5:30-8pm 40 hr \$219 PRD03 2

### Mastering the Landlord-Tenant Relationship

The relationship between landlords and tenants has never been more scrutinized than in the past few years. With over 100 million tenants renting throughout the US, understanding your rights and responsibilities as a landlord and as a tenant is critical. This class is taught by a lawyer who manages his own rental properties. In addition to answering as many questions as possible, this class will cover Oklahoma's Landlord Tenant Act, what a "good" lease might include, what the eviction process looks like, and some practical tips for maintaining a good relationship between landlords and tenants. Class presented via Zoom, must have Zoom capabilities.

11/18 M 5:30-9:30pm 4 hr GNLI00 I \$25

### Enroll early to avoid cancellations.

## Personal Enrichment

#### **Resin Art**

Gift yourself or a loved one a handmade, one-of-a-kind treasure. Students will choose from three project options: chess set, dominoes set, or coasters set. All required materials are provided, but students can bring their own small, flat items to set in the resin to make them extra special. Ideas include pressed flowers from a special garden, travel mementos such as tickets or postcards, small jewelry. The possibilities are endless. Tuition includes supply cost. Discounts apply to tuition only.

9/9-9/11	M/W 6-8pm	4 hr	\$45	GNL88 I
11/4-11/6	M/W 6-8pm	4 hr	\$45	GNL88 2

#### Stained Glass for All Levels

Creating stained glass designs allow your creative mind to run wild! You will be introduced to numerous different materials and taught a variety of techniques from basic to advanced levels. You will learn everything to design your project including cutting glass, assembly, construction, and finishing. If you already have some skills, bring them with you and pick up some new ideas or refresh some old ones. Learn tips and tricks to get that project moving a little quicker. All are welcome! Tuition includes supply cost. Discounts apply to tuition only.

8/13-8/29 T/Th 6-9pm 18 hr \$169 GNL68 I

# Professional Development

### **ACT Prep Course**

Do you want to gain confidence in the four components of the ACT test? This course will review terminology, and concepts and provide you with test-taking tips. Students will become familiar with the test structure through practice tests and together with this course will help to identify their strengths and weaknesses and will better prepare them for what to expect on test day. Textbook required. Textbook included.

9/24-10/10	T/Th 6-8pm	I2 hr	\$115	PRD01 I	
11/5-11/21	T/Th 6-8pm	I2 hr	\$115	PRD01 2	

### Adult Education & Family Literacy (AEFL) Prep Courses, formerly GED.

Call 580-250-5639 for information.

#### **Prerequisite Testing**

Don't think you need that prerequisite class? Challenge the requirement by testing for Medical Terminology and Math for Health Occupations. Enroll and test in the Student Resource Center in Building 100 Room 111.

2 hr \$9

#### The Bare Bones of Taxidermy

This class is an introduction to the world of taxidermy. Learn what taxidermy is and how to further your education in this art. Discover the many different types of taxidermy, see a few examples, and participate in a question-and-answer session.

10/3	Th 6-9pm	3 hr	\$25	GNL89 I
11/7	Th 6-9pm	3 hr	\$25	GNL89 2

### **Trusting Trusts for Your Estate Plan**

Most Americans who own a home, a car, or another titled/deeded asset can benefit from a trust. Anyone who wishes to help protect or control their assets during life and after death can benefit from a trust. But what kind of trust does one need? What are the tax implications of a trust? Can someone change their trust after it is created? Can someone else change my trust after I die? People are full of questions surrounding this area of estate planning, and many of the beliefs and information readily available are simply not true. This course will teach you the basics of trusts, such as what a trust is, how it works, the benefits of trusts, and the major types of trusts. The instructor for this course is an experienced attorney who will answer your questions and help you better understand these estate planning tools. This class is presented via Zoom, must have Zoom capabilities.

10/28 M 5:30-9:30pm 4 hr \$25 GNL99 I



### **Special Education Paraprofessional Training**

Do you have that special touch? Assist in the special education classroom by working with students with disabilities. Paraprofessionals provide support in the classroom or in community-based education settings; assist the teaching in implementing the IEP; provides safety, health related, and personal care supports to enable a child to access the educational program. This training meets one of the requirements needed to obtain SEP Registry status in Oklahoma. This course does NOT prepare you to take the Parapro test. A high school or high school equivalency diploma is required. You must attend all 24-hours of this course. No discounts are eligible. Textbook included.

9/10-10/3 T/Th 6-9pm 24 hr \$165 PRD06 I

## Public Safety

#### **CPR/Basic Life Support (BLS)**

You can be a life saver! This Basic Life Support (BLS) class from the American Heart Association teaches you to perform rescue breathing on an adult, child, and infant. You will also be prepared to use an Automatic External Defibrillator (AED). Textbook and certification ecard included.

7/8	7/8	M 9am-2pm	5 hr	\$59	PUB07	I
7/10	7/10	W 5-10pm	5 hr	\$59	PUB07	2
7/17	7/17	W 5-10pm	5 hr	\$59	PUB07	3
7/18	7/18	Th 5-10pm	5 hr	\$59	PUB07	4
7/23	7/23	T 5-10pm	5 hr	\$59	PUB07	5
8/8	8/8	Th 5-10pm	5 hr	\$59	PUB07	6
8/12	8/12	M 9am-2pm	5 hr	\$59	PUB07	7
8/14	8/14	W 5-10pm	5 hr	\$59	PUB07	8
8/2 I	8/2 I	W 5-10pm	5 hr	\$59	PUB07	9
8/22	8/22	Th 5-10pm	5 hr	\$59	PUB07	10
8/27	8/27	T 5-10pm	5 hr	\$59	PUB07	П
9/5	9/5	Th 5-10pm	5 hr	\$59	PUB07	12
9/9	9/9	M 9am-2pm	5 hr	\$59	PUB07	13
9/11	9/11	W 5-10pm	5 hr	\$59	PUB07	14
9/18	9/18	W 5-10pm	5 hr	\$59	PUB07	15
9/19	9/19	Th 5-10pm	5 hr	\$59	PUB07	16
9/24	9/24	T 5-10pm	5 hr	\$59	PUB07	17
9/26	9/26	Th 5-10pm	5 hr	\$59	PUB07	18
10/2	10/2	W 5-10pm	5 hr	\$59	PUB07	19
10/7	10/7	M 9am-2pm	5 hr	\$59	PUB07	20
10/10	10/10	Th 5-10pm	5 hr	\$59	PUB07	21
10/22	10/22	T 5-10pm	5 hr	\$59	PUB07	22
10/23	10/23	W 5-10pm	5 hr	\$59	PUB07	23
10/24	10/24	Th 5-10pm	5 hr	\$59	PUB07	24
10/29	10/29	T 5-10pm	5 hr	\$59	PUB07	25
11/4	11/4	M 9am-2pm	5 hr	\$59	PUB07	26
11/6	11/6	W 5-10pm	5 hr	\$59	PUB07	27
11/13	11/13	W 5-10pm	5 hr	\$59	PUB07	28
11/14	11/14	Th 5-10pm	5 hr	\$59	PUB07	29
11/19	11/19	T 5-10pm	5 hr	\$59	PUB07	30
12/2	12/2	M 9am-2pm	5 hr	\$59	PUB07	31
12/4	12/4	W 5-10pm	5 hr	\$59	PUB07	32
12/11	12/11	W 5-10pm	5 hr	\$59	PUB07	33
12/12	12/12	Th 5-10pm	5 hr	\$59	PUB07	34
12/17	12/17	T 5-10pm	5 hr	\$59	PUB07	35



### **Emergency Medical Technician (EMT)**

Providing emergency care to patients in their time of need is exactly what an Emergency Medical Technician (EMT) does every day. Classroom and clinical experience are combined to provide what you need to obtain your certification. A minimum of forty clinical hours are required in addition to 216 hours of class time. Background checks will be conducted for all students. Shot records and/or titers are required at the start of class. Additional costs include PPD, drug screen, black EMS uniform pants, black boots, and other supplies. The PPD and drug screen deadline will be given by the instructor when class begins. You must be at least 18 to take the national certification exam, which is \$104, as well as the Oklahoma State EMT Certification fee of \$85 (prices subject to change). Textbooks included.

11/12-6/12 T/Th 6-10pm 216 hr \$1,100 PUB08 I

#### First Aid & More

Feel confident in an emergency! Get certified in First Aid through American Heart Association in this short class. The student manual cost and the certification E-card are included in the tuition. Newly added to this class is STOPTHE BLEED and Narcan Education and Training. You will learn three skills that can mean the difference between life and death during a bleeding emergency as well as how to recognize an opiate related emergency and how to treat it. You will receive certificates for both STOP THE BLEED and Narcan Education and Training along with your very own Narcan.

7/24	W 5-10pm	5 hr	\$59	PUB06 I	
8/28	W 5-10pm	5 hr	\$59	PUB06 2	
9/25	W 5-10pm	5 hr	\$59	PUB06 3	
10/9	W 5-10pm	5 hr	\$59	PUB06 4	
10/30	W 5-10pm	5 hr	\$59	PUB06 5	
11/20	W 5-10pm	5 hr	\$59	PUB06 6	
12/18	W 5-10pm	5 hr	\$59	PUB06 7	



# Public Safety

#### **Paramedic**

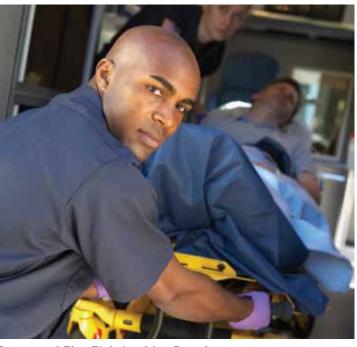
The Paramedic Course is accredited program through the Commission on Accreditation of Allied Health Programs (CAAHEP) upon the recommendation of the Committee on Accreditation of Educational Programs for the Emergency Medical Professions (CoAEMSP). Students are introduced to the world of paramedicine, learning the roles and responsibilities through the review of medical, legal, and ethical issues, as well as the foundations in pathophysiology, pharmacology, patient assessment, advanced airway management, medication administration, trauma, cardiology, and numerous medical issues. In the classroom, students are prepared for introduction to the clinical setting, where they will be exposed to actual patient contact in operating rooms, critical care, emergency rooms and other clinical settings as well as in an ambulance service with a paramedic. The course begins in August each year. For more information, go to www.greatplains.edu. Under "Short Term Classes," click "Emergency Medical Services." This will take you to the application process and more information about the course. Prerequisite: EMT licensed. Textbooks included.

8/19/24-7/25/25	M/W/F	9am-5pm
1169 hr	\$3,965	PUB01 I

#### **Structural Fire Fighting Practices**

Be prepared for live fire training and emergency responses that involve structure fires. This is specifically designed for small municipal and rural fire department personnel.

8/26-10/7 M/W 6-10pm 48 hr \$289 PUB03 I



### Structural Fire Fighting Live Burn\*

You must be a student in our current Structural Fire Fighting Practices Course to enroll and attend this class. No exceptions will be made.

10/9 6-10pm 4 hr PUB41

Full-time, day-time options available:

Criminal Justice Officer starts each August; high school and adult students-Lawton

Firefighter/EMT Academy starts each January and July; adult students-Lawton

See page 24 for details or call 580-250-5535 (Lawton).

### We've got a deal for you.

### Half price tuition!

Full-time school employees and seniors age 60+ within the Great Plains' district can receive 50% off the cost of tuition on most part-time, evening classes. Restrictions apply.

For more information give us a call at 580-250-5535.



\*Does not apply to the Motorcycle classes, testing fees, Special Education Paraprofessional Training, Ed2Go, United Training, or full-time programs. Other restrictions may apply. Notify staff at the time of enrollment in order to receive discount. No discounts or refunds will be awarded after enrollment is complete. Only one discount per class.

### **Interested in Paramedic training?**

Call us at 580-351-6762 for details or visit https://www.greatplains.edu/short-term-classes/ems for more information.

# Security Guard

### Security Guard Phases I & II

Take the first step toward obtaining your security guard license. CLEET requires that students attend all units of instruction so full attendance is mandatory. This phase of training is related to the tasks of an unarmed security guard. Learn about public relations, fixed post duties, patrolling, and investigation of security incidents. Security guard license applicants must successfully complete Phases I and 2 before testing, then apply with CLEET to gain licensure. Certain crime convictions may disqualify a person from obtaining or holding an unarmed or armed security guard license. You must be I8-yrs old to become licensed as an unarmed security guard, and twenty-one to become licensed as an armed security guard. More information about licensure may be found at www.ok.gov/cleet. Click on Licensing then Security Guard. Textbook included.

8/13-9/26 T/Th 6-9pm 42 hr \$315 SGT01 I

Full-time, day-time option available:

Criminal Justice Officer starts each August; high school and adult students-Lawton

See page 24 for details or call 580-250-5535 (Lawton).



### Phase III Private Investigator

This compelling class, combined with Phase I basic, is the training you need to obtain your unarmed private investigator license. Learn about client responsibility, complying with various laws, conducting investigations, locating information and surveillance. Certain crime convictions may disqualify a person from obtaining or holding an unarmed or armed security guard license or a private investigator license. Textbook included.

10/29-12/12 T/Th 6-9pm 36 hr \$235 SGT03 2

### **Customized OSHA Safety Training**

Our expert trainers can meet your business or organizational OSHA safety training needs. To schedule a free consultation or schedule training, contact Shawn Johnson at 580-250-5552 or sjohnson@greatplains.edu.



### Not sure where to start?

Our skilled career advisors can help you look at all your options and create the best career path for you.

Whether you are interested in one of our full-time adult career programs or part-time career courses.

Many of our career courses can lead to national certification.

Call us. 580-250-5535. We can help.

# Trade and Industrial

### Auto Body Repair Beginning to Advanced

Get hands-on experience while you repair your own vehicle; whether it takes sheet metal repair, fiberglass body panel installation, or paint refinishing, it is all here for you. Students will provide a project which must meet with the instructor's approval. Students may also have to purchase additional supplies or parts for their own vehicle. Tuition includes some supply cost. Discounts apply to tuition portion only.

8/19-11/20	M/W 6-10pm	96 hr	\$595	TATII I
8/20-11/14	T/Th 6-10pm	96 hr	\$595	TATII 2

#### **Auto Maintenance**

Beginner level introduction to automotive maintenance. Course covers safety, lifting a vehicle, wheel removal/rotation, fluids, batteries, instruments and warning devices, paint care, wipers, light bulb replacement, introduction to electricity, engine, transmission and drive train theory of operation, and more.

7/10-8/21	M/W 6-8pm	20 hr \$	125 TAT 15 I
A . NA .			

### **Auto Mechanics-Engine Repair**

Learn the latest techniques of automobile engine repair. A combination of classroom training and hands-on experience with fuel and ignition systems, engine dis-assembly and reassembly, component wear, precision measuring with micrometers, and actual and typical internal engine clearances are covered. Textbook included.

8/28-12/11	M/W 6-8pm	50 hr	\$485	TAT 14 I	
Electrical Residential Wiring Level I					

Learn the principles of electrical wiring, from gauging wire size to installing electrical outlets, light switches, and breaker boxes. The course focuses electrical applications of electrical wiring. Textbook included.

#### 8/22-10/8 T/Th 5-8pm 42 hr \$559 TAT07 I **Electrical Residential Wiring Level II\***

Learn the Principles of Control Wiring, 220-volt installation, and an introduction to the N.E.C. (National Electrical Code) regulations. Prerequisite: Electrical Residential Wiring I. Textbook included.

10/22-12/12 42 hr \$339 TAT08 I T/Th 6-9pm

### Full-time, day-time options available:

Auto Service Technician, Carpentry, Construction Trades, Combination Collision Repair Technicial, Electrical, Residential HVAC Technician starts each August for high school students, and each August and January for adult students - Lawton Campus. See pages 22, 23 for details or call 580-250-5535

Construction Technology starts each August and January -Frederick Campus. See page 24 for details or call 580-335-5525.



### **Forklift Operator Training**

Learn to operate a forklift while learning the non-job specific training requirements mandated in the OSHA standard 1910.178. Topics include the classes, types, and safe operation of Powered Industrial Trucks. You will gain greater knowledge of the stability and capacity as well as get hands on training on a sit-down counterbalance forklift.

8/30	F 8am-2pm	6 hr	\$59	TAT06 I	
9/27	F 8am-2pm	6 hr	\$59	TAT06	2
10/25	F 8am-2pm	6 hr	\$59	TAT06	3
11/22	F 8am-2pm	6 hr	\$59	TAT06	4
12/20	F 8am-2pm	6 hr	\$59	TAT06	5

#### Heating, Ventilation and Air Conditioning, Level I

Demand is great for heat and air technicians. Get acquainted with the components of the refrigeration cycle, troubleshooting, refrigerants, and leak detection. You will also learn the electrical systems of air conditioning and refrigeration units and more. Students will take the EPA 608 Technician Certification exam during this class which has a fee payable by credit card to the online testing agency. This popular class fills quickly, enroll today! Looking for more information about licensing in the Mechanical (HVAC) field, visit the Construction Industries Board at cib.ok.gov and click on "your industry" then click Mechanical tab. Textbook included.

8/22-12/10 T/Th 6-9pm 84 hr TAT20 I \$625

### Heating, Ventilation and Air Conditioning, Level II\*

Conquer troubleshooting, diagrams, and servicing of gas and electric heating and air conditioning systems. You will also learn about Heat Pumps. Prerequisite: Journeyman Mechanic, or Heating, Ventilation and Air Conditioning, Level I. Textbook included.

8/14-12/9 M/W 6-9pm 84 hr \$525 TAT21 I

# Trade and Industrial

#### Welding Beginning to Advanced

You will have an opportunity to learn at your own level using required welding processes such as: welding and cutting operations with oxy-acetylene cutting equipment, gas tungsten arc welding (GTAW), shielded metal arc welding (SMAW) operations on steel, perform gas metal arc welding (GMAW) operations on a variety of metals, and operate welding related equipment commonly found in the welding industry. The second night of class you will need to provide your own safety equipment to include: Leather boots, pliers and cutters, safety welding glasses, leather gloves, welding helmet shade #10, leather welding sleeve, and welding cap. Tuition includes some supply cost. Discounts apply to tuition only.

9/4-12/11	M/W 5-9pm	96 hr	\$595	TATIO I
8/27-11/21	T/Th 5:30-9:30pm	96 hr	\$595	TATIO 2



Like us on Facebook.

facebook.com/greatplainstechnologycenter



Full-time, day-time options available:

Combination Welder starts each August for high school students; and August and January for adult students-Lawton

See pages 23 for details or call 580-250-5535

(Lawton). See page 24 for details or call 580-335-5525 (Frederick).

### Use your VA benefits to gain new skills or a new career

Great Plains Tech Education Programs Eligible for VA Education Funding:

- Air Conditioning/Refrigeration
- Auto Body Repair
- Automotive Technician
- Certified Medication Aide
- CISCO Networking Academy
- Computer Support Specialist
- EMT

- EMT Advanced
- EMT Paramedic
- General Maintenance Workers
- · Long Term Care Nurse Aide
- Medical Coder
- Medical Office Professional
- Network Technician

- Office/Accounting Clerk
- Private Investigator, Armed
- Private Investigator, Unarmed
- Security Guard, Armed
- Security Guard, Unarmed
- Special Education Paraprofessional
- Welding

All students receiving VA benefits must attend 100% of all clock hours to receive education benefits.

Questions regarding evening classes and benefits at Great Plains Technology Center should be directed to a Career Counselor in Building 100, Room 107. Call 580.250.5503 or email studentservices@greatplains.edu.

To contact the Regional Veterans Administration:

Department of Veteran Affairs, P.O. Box 8888 Muskogee, OK 74402-8888

Phone: 1.888.442.4551 • www.gibill.va.gov

### **Great Plains Technology Center** offers two options to get a high school diploma or equivalency.









### S.C.O.R.E.

The SCORE (School of Opportunities and Real Education) program was established in 1995 to help reconnect students ages 16-20 to a high school education. It is a dropout recovery/alternative education program that has allowed over 1,000 students to earn their high school diploma while also having the opportunity to complete career technology education.

Academic areas include English, Math, Science, Social Studies, and elective courses. Life Skills classes are designed to help students prepare for the "real" world. Class sizes are 15 students or less so that students have more individual instruction and help from teachers.

For more information, please call SCORE Director Blake Thomas at 580-250-5620 or email: blake.thomas@greatplains.edu





### **High School Equivalency** (HSE) Diploma

Adult Education and Family Literacy Program located in Building 200 is for students 16 and older wanting to obtain their high school equivalency diploma (formerly known as GED).

- Free Classes
- Work at own pace.

For more information, call Adult Education at: 580-250-5639 or 580-250-5538 or email: estuck@greatplains.edu

### Fulltime Career Programs-Lawton

### **Architeture & Construction**

Learn to draft, design and plan for construction, remodels, additions and repairs in either Residential HVAC Technician, Carpentry Levels I & II, Construction Trades, or Electrical Level I career programs. Starts each August for high school, students and August and January



### Arts, A/V Technology & Communications

Develop your graphic design and production skills in Graphic Design & Photography career program.

Starts each August for high school students, and August and January for adult students.

### **Business, Management & Administration**

Learn to plan, organize, direct, and evaluate business functions in the Medical Office Administration career program.

Starts each August for high school and adult students.

### **Education & Training**

(High School Students Only)

Learn to plan, manage and provide education and training services, and related support services in the **Teacher Prep** career program This course starts each August.

### **Finance**

Learn the fundamentals of financial management, bookkeeping, computerized accounting, payroll management and more in the Accounting Services career program. This course starts each August.

### **FREE** tuition

for High School Students

High school students, see your high school counselor for enrollment information.

### **Health Science** (Adult Students Only)

Help make a difference in peoples' lives. Solid communication and science skills, and a desire to help people, will give you an edge in the largest and fastest-growing career industry in the nation. Our adult career programs are Practical Nursing and Surgical **Technology.** Surgical Technology starts each August. Practical Nursing starts in August (and February for 18-month track).

### **Health Science**

(High School Students Only)

High school student can train for a career in the health industry or further health education at GPTC or college in our Nursing Services career program. This course starts each August.



### **Hospitality & Tourism**

Learn the skills, practices, and attitudes necessary for successful entry into the workforce in the field of hospitality services. Career programs offered are: Service Careers and Culinary Hospitality Assistant.

<u>Culinary Hospitality Assistant</u>, starts each August for high school students, and August and January for adult students.

Service Careers starts each August, and is a high school only program with entry by special bermission



### Fulltime Career Programs-Lawton



### **Information Technology**

Learn to design, develop, support and manage hardware, software, multimedia and systems integration. Career programs offered at GPTC are: 3D Animator, Cyber Security Analyst, and Information Technology Services, (these three courses start each August for high school and August and January for adult students). Video Producer (high school and adult students; starts August).

### Law, Public Safety, Corrections & Security

Learn to develop leadership, teamwork skills; learn to manage and provide public safety and protective services. Career programs offered are: Criminal Justice Officer and Firefighter/EMT Academy.

<u>Firefighter/EMT Academy</u> is an adult only program and starts each January and July.

<u>Criminal Justice Officer</u> starts each August and both high school and adult students may apply.

### **Manufacturing**

Learn how to plan, manage and process materials into intermediate and final products in *Combination Welder*. In our *Industrial Automation* career program students will learn the principles of industrial safety, electrical theory, electronics in manufacturing, pneumatics and hydraulics and more.

Welding starts each August for high school students, and August and January for adult students. Industrial Automation starts each August. for both high school and adult students.

Unless otherwise noted, both adult and high school students may apply for most programs available.

### Apply online at:

https://sonisweb.greatplains.edu/studapp.cfm

### Interested in a Career in a Radiology or Respiratory Care Therapy?

**Respiratory Care Therapy** and **Radiologic Technology** career training programs are offered in association with Cameron University.

For information call the Cameron University Academic Advising Center at 580-581-6741.

### Science, Technology, Engineering & Mathematics STEM

Learn about rockets, robots and more. Students use the latest design software, cutting edge materials and equipment, and ongoing hands-on, project-based activities. Career programs offered are:

Pre-Engineering (high school only), Biomedical Science & Medicine (high school only) and Aviation Maintenance. These courses start each August.



### **Transportation, Distribution & Logistics**

Learn about careers and businesses involved in a critical economic sector: planning, managing and moving people, materials and goods. Career programs offered are: Automotive Service Technician, Combination Collision Repair

Starts each August for high school and adult students, also January for adult students.



### Adult students, call to speak to one of our Career Advisors

- Call the Student Resource Center at 580.250.5535 to discuss career programs, tuition, fee costs, and to schedule an appointment.
- Financial aid and VA available for those who qualify. For more information, call 580.250.5534 for details.

### Full-time Career Education Programs -Tillman-Kiowa Campus-Frederick

### DIAGNOSTIC AIDE & **NURSE ASSISTANT**

High school only. This course starts each August and January.

- Deliver compassionate, hands-on patient care in long-term care facilities
- Develop a passion for providing basic nursing care
- Build a professional working relationship with residents and other healthcare team members

### **COMBINATION WELDING**

High school and adult students may apply. This course starts each August and January.

- Manipulate the power of fire and electricity to design and construct the metal products people use every day
- Develop the confidence, work ethic, and team cooperation necessary for a successful career in fabrication
- Utilize a wide range of welding processes to earn essential industry-recognized certifications

### **CONSTRUCTION TECHNOLOGY**

High school and adult students may apply. This course starts each August and January.

- Work in all aspects of residential and commercial construction, including estimating, framing, roofing, and interior finishing
- Work individually and in teams to design and construct meaningful projects for the community
- Operate a wide range of professional power tools to complete projects in the shop and at the work site

### COSMETOLOGY

High school and adult students may apply. This course starts each August.

- Works in all aspects of cosmetology including, hair stylist, nail technician, esthetician, salon owner/manager, cosmetology instructor, and retail specialist.
- Hand and eye coordination that will allow you to be creative and visualize styles and color.
- Build a professional relationship with clients and other cosmetologists.

### **MULTIMEDIA ASSISTANT**

High school and adult students may apply. This course starts each August and January.

- Use professional editing software to create projects including broadcast productions, digital illustrations, and animations
- Work with computers, digital photography, and multimedia software to design eye-catching promotional materials
- Discover, develop, and express your unique artistic styles through creative marketing campaigns

### PRACTICAL NURSING

Adults ONLY may apply. This course starts each August and February.

- Utilize effective communication and critical thinking skills to deliver high-quality patient care
- Provide compassionate physical and psychological care to help patients recover from illnesses and injuries
- Develop essential customer service and clinical skills

### **FREE** tuition

for High School Students

### **Apply online at:**

https://sonisweb.greatplains.edu/studapp.cfm

Adult students, call 580-335-5525 to speak to our Counselor.



**Solutions for Business...** Big or Small.

### **Our Services**



### **Business Development Center Spaces**

- · Office spaces
- · Commercial Kitchen
- · Warehouse Spaces
- Art Studios
- · Prototyping Lab and 3D Printers
- · Meeting Spaces



### Coaching and Advising

- Starting a Business
- Government Contracting
- Agri-Business Management
- Business Planning
- Business Management



- CPR/First Aid
- · Forklift Operator
- Leadership and Soft Skill Development
- OSHA 10 & 30 Hour
- Fall Protection
- Technical Training
- Online Safety Training



### Seminars and Workshops

- One Million Cups
- · Business Cafe
- Financial Focus





GREAT PLAINS TECHNOLOGY CENTER

580-250-5551

greatplains.edu/business-services



### FY 2023 ANNUAL REPORT

## GREAT PLAINS Technology Center



Honored as a Gold Star school from OKACTE since 2006.

1,207 Adult Career Development **Enrollments** 

5,028 **Business & Industry** Services (BIS) **Enrollments** 

1,112 Full-Time **Enrollments** 

7,347 **Total Clients** Served

Positive Placement Rates

92%

92%

Completion Rates

\$24,756,881 Total Revenue



\$23,528,895 **Total Expenditures** 

Student Industry Certifications Earned

846

Partner School Districts Served

include Big Pasture, Cache, Chattanooga, Davidson, Elgin, Fletcher, Frederick, Geronimo, Grandfield, Indiahoma, Lawton, Snyder, Sterling, and Tipton.



### **HOW DO I ENROLL?**

Visit: Building 100, Room 111-Office hours are

Monday through Thursday 8:00 a.m. to 6:00 p.m.,

Friday 8:00 a.m. - 4:15 p.m. in Lawton

Or visit 2001 E. Gladstone, Frederick, OK 73542

Phone: Lawton-580.250.5535 • Frederick-580.335.5525

**Fax:** Lawton-580.250.5677 • Frederick-580.335-2209

Please note: textbooks are now included in the cost of tuition.

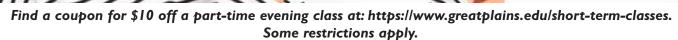












### **Enrollment Guidelines - Evening Classes**

- You must be at least 16 years of age to enroll in Adult Career Development classes.
- · Tuition is due in full at time of enrollment.
- Enrollment is on a first come, first served basis.
- · Class space is limited.
- Early enrollment helps keep classes from being cancelled.
- Textbooks are NOW included in the price of tuition.

### **Cancellation Policy**

Classes are cancelled when enrollment is below the minimum number of students required to hold the course.

#### **Inclement Weather**

Great Plains will decide by 7:00 a.m. if full-time daytime classes will meet, and by 2:00 p.m. if evening classes will meet. Announcements will be made on local television and on our social media pages.

### **Refund Policy-ACD Classes**

- $\bullet\,$  100% refund—prior to the course start date.
- 50% refund— within first two days after course start date.
- 0% refund-3 days after course start date and thereafter.

#### **Discounts**

- $\bullet\,$  Persons age 60+ 50% off tuition on most ACD classes.
- Public school employees 50% off tuition on most ACD classes.
- · Discounts cannot be combined.

### **Special Accommodations**

If you require special accommodations due to a disability, contact Kristy Barnett at 580.250.5531.

### **Reciprocity Agreement**

In accordance with the State Board of Oklahoma CareerTech, students enrolling in a part-time class who currently reside within a district served by an Oklahoma Technology Center may enroll at the rates published in this catalog. Any student who does not live within a technology center district will be charged twice the published rate.

Students enrolling in full-time adult programs who do not reside in the Great Plains Technology Center district will be charged the published tuition plus a \$1,000 out of district fee.

### **Financial Aid**

A limited number of Great Plains Foundation Scholarships are available. Scholarship applications are available in Building 100, Room 107. Applications can also be downloaded at: www.greatplains.edu/student-resources/financial-aid/

Veterans Education and Training Benefits — we can assist you in filing a claim for education benefits with the Department of Veterans Affairs. Pell Grants are available for full-time programs for those who qualify. **Note:** All students receiving VA benefits must attend 100% of all clock hours to receive education benefits.

Financial Aid questions may be directed to the Financial Aid Coordinator, phone 580.250.5534.

### Recent high school grad?

You may qualify for a \$2100 Dr. George Bridges Next Step Scholarship. The Dr. George Bridges Next Step Scholarship is a one-time tuition scholarship. The scholarship is good for ONE full time program tuition. The scholarship is good for I year from the date of high school graduation. Please see our website for more information about applying, www.greatplains.edu



# Train for a career in healthcare.

Call 580-250-5535 to speak to a counselor.

www.greatplains.edu

