

Ashland School Board Regular Meeting
Ashland Elementary School – Heffernan Media Center
Tuesday, June 4, 2024 @ 6:00 p.m.
Policy Review Committee – 5:30 p.m.

MINUTES

I. CALL TO ORDER

Chair Heath called the meeting to order at 6:01 p.m.

II. PLEDGE OF ALLEGIANCE

III. RECORD ROLL

Members Present:

Mr. Stephen Heath, Chair
Mrs. Sandra Coleman, Vice-Chair
Mr. Stephen Felton

Members Absent:

Mr. Jesse Farris (with notice)
Mrs. Jennifer Foote (with notice)

Administrators Present:

Mrs. Mary Moriarty, Superintendent
Mrs. Ashley Dolloff, Business Administrator

Others Present:

Mrs. Elaine Dodge, former Director of Student Services
Mrs. Lisa Holiday, Director of Student Services
Mr. Cole Mock, AES Technology Director
Ms. Rachel Soney, Special Education Teacher
Ms. Elisabeth Hess, Special Education Teacher

IV. PUBLIC COMMENT – *Opened at 6:02 p.m.*

V. NEW BUSINESS

A. Data Privacy Plan

Mrs. Moriarty and Mr. Mock shared the Data Privacy Plan with the Board for annual review.

With increasing use of digital tools in schools and classrooms, protecting private information of students from unauthorized parties is essential. Mr. Mock has been working with Mr. Mark Parsons at Inter-Lakes and with Primex to make sure that the school is following all necessary procedures. Primex provides audits and works with the school district on areas that could be strengthened. There were no major concerns this year and all policies were aligned with the necessary procedures. The district is working to improve upon the weak spots and an emergency response plan in the case of a data breach. Mr. Cole noted that he hopes to implement more training regarding email phishing.

Mrs. Moriarty noted that the Board must review and approve the plan annually by June 30th, but Mr. Mock will return to the Board as further updates are made to the plan.

Mrs. Coleman moved, seconded by Mr. Felton, to approve the Data Privacy Plan as presented.

The motion carried 3-0.

B. Special Education Determinations

Mrs. Holiday, Mrs. Dodge, Ms. Soney, Ms. Hess, shared the special education determinations with the Board.

The special education team shared that the federal government monitors all of the states in the US in regards to implementation of IDEA regulations. Each district receives scores for special education indicators. The scoring system includes 0, 1, and 2. 0 means no concern, 1 means some concern, 2 means greater concern. Overall, Ashland scored well and does not require any assistance or sanctions, with the exception of pre-school environment; because there is no pre-school at AES, the district received a 2 for this indicator.

Discussion ensued. The Board then thanked the special education team for their presentation. No action was taken.

VI. MINUTES

A. Tuesday, May 7, 2024 Regular School Board Meeting Minutes

Mrs. Coleman moved, seconded by Mr. Felton, to approve the minutes of the May 7, 2024 Regular School Board Meeting.

The motion carried 3-0.

B. Tuesday, May 28, 2024 Special School Board Meeting Minutes

Mr. Felton moved, seconded by Mrs. Coleman, to approve the minutes of the May 28, 2024 Special School Board Meeting.

The motion carried 3-0.

VII. CURRENT BILLS PAYABLE

A. General Operating Expenses

Mrs. Coleman moved, seconded by Mr. Felton, to approve the payment of bills, manifest #2015.

The motion carried 3-0.

VIII. ADMINISTRATIVE REPORTS

A. Principal's Report/Enrollment Report

Mrs. Moriarty reviewed the June Enrollment Report with the Board, noting that enrollment has not changed from the previous month.

Mr. Donnelly shared his Principal's Report with the Board.

B. Year-to-Date Financial Report

Mrs. Dolloff shared the Year-to-Date financial report with the Board.

IX. OLD BUSINESS

A. Anticipated End-of-Year Fund Balance and Proposed Encumbrances

Mrs. Dolloff shared the anticipated end-of-year fund balance and the proposed encumbrances with the Board.

Mrs. Coleman moved, seconded by Mr. Felton, to approve end of year fund balance encumbrances as presented.

The motion carried 3-0.

B. United States Department of Agriculture

Mrs. Moriarty shared an update regarding the USDA grant. This item will be addressed again at the next Board meeting in August.

X. NEW BUSINESS (CONT.)

A. NHSBA 2024 Call for Resolutions – Deadline August 2nd

Mrs. Moriarty shared the NHSBA 2024 Call for Resolutions with the Board. The Board reached consensus to table this item for the August meeting and ask NHSBA for an extension.

B. Permission to Hire/Accept Resignations

Mrs. Coleman moved, seconded by Mr. Felton, to authorize the Superintendent of Schools to accept resignations and hire candidates prior to the August School Board Meeting.

The motion carried 3-0.

XI. POLICY

A. First Readings

Mr. Felton moved, seconded by Mrs. Coleman, to approve first reading of the following policies:

- JICH – Student Drug and Alcohol Policy
- JJG – Non-School Sponsored Contests for Students
- CCB – Organizational Chart
- CF – Role of the Principal
- DA – Fiscal Management Goals
- DB – Annual Budget
- DBC – Budget Preparation
- DBI – Budget Implementation
- DBJ – Transfer of Appropriations
- DI – Fiscal Accounting and Reporting
- DIE – Audits
- DKA – Payroll Procedures

The motion carried 3-0.

XII. PUBLIC COMMENT – *Closed at 7:20 p.m.*

XIII. NONPUBLIC SESSION

A. Nonpublic Session

R.S.A. 91-A:3 II(c): This includes matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this Board, unless such a person requests an open meeting.

Mrs. Coleman moved, seconded by Mr. Felton, to enter nonpublic session at 7:21 p.m.

The motion carried 3-0.

B. Public Session

Mrs. Coleman moved, seconded by Mr. Felton, to reenter public session at 7:34 p.m.

XIV. ANNOUNCEMENTS

A. Tuesday, August 6, 2024

Ashland School Board @ Ashland Elementary School - Heffernan Media Center.

- Policy Committee - **5:30 p.m.**
- Ashland School Board Regular Meeting – **6:00 p.m.**

XV. ADJOURNMENT

Mr. Felton moved, seconded by Mrs. Coleman, to adjourn the meeting at 7:39 p.m.

The motion carried 3-0.

Meeting adjourned at 7:39 p.m.

Respectfully submitted,

Heather Bullimore, Recording Secretary