

**SCHOOL BOARD COMMITTEES**

The Board establishes standing and ad hoc committees to achieve its goals and objectives, and to promote efficiency.

**Standing School Board Committees and Scopes of Work**

The standing committees of the Alexandria City School Board are:

- Operational Excellence Committee - Provides support and guidance to the full Board in the areas of:
  - Stakeholder engagement;
  - Advisory committees to the Board;
  - Liaisons to other organizations committees;
  - Agenda setting for Board meetings, retreats, and work sessions;
  - Board / City Council relations;
  - Board development including onboarding of new Board members;
  - Board self-evaluation;
  - Student liaisons to the Board; and
  - Evaluation of the Superintendent.
  
- Governance Committee - Provides support and guidance to the full Board in the areas of:
  - Policy;
  - Regulations;
  - Board processes and procedures; and
  - Division legislative priorities.
  
- Strategy and Accountability Committee - Provides support and guidance to the full Board in the areas of:
  - Strategic Plan development, revision, and monitoring;
  - Annual Board Areas of Focus;
  - Budget;
  - School capacity; and
  - Monitoring the overall effectiveness and efficiency of the division.

Standing committee members are appointed by the Board Chair. Committees select a Chair and Vice-Chair from the appointed members.

**Joint Committees of the Alexandria City Public Schools and the City of Alexandria**

The Board participates in joint committees and commissions with the City of Alexandria to support collaboration. Any joint committees or commissions of the Alexandria City Public Schools and the City of Alexandria are established through resolution. The following joint committees have been established:

- City Council/School Board Subcommittee

- 47 • School Law Enforcement Partnership (SLEP) Subcommittee

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49 **Ad Hoc Committees**

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51 Special, or ad hoc, committees may be appointed by the Board Chair to address a specific subject  
52 or issue that cannot be assigned to a standing committee.

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54 Ad Hoc Committees may consist of Board members only or may include Board members and  
55 other members, including staff and stakeholders.

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57 Whenever an ad hoc committee is established, the composition, the purpose of the committee  
58 and its Scope of Work will be clearly defined. Generally, the scope will be defined in terms of  
59 the outcome or product requested from the committee and set forth a time frame for the  
60 completion of its assignment. These committees expire upon completion of the assigned task  
61 unless the Board Chair authorizes temporary continuance of such committees.

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63 **Meetings and Notice**

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65 School Board committees, including standing committees and ad hoc committees, regardless of  
66 the number of Board members who serve on the committee, are subject to the same meeting and  
67 notice requirements as a Board meeting.

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69 Setting meeting dates and the preparation of the agenda are the responsibility of the committee  
70 Chair. Any member of the committee may submit items for inclusion on the proposed agenda.

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72 Any gathering (physical or virtual) of three or more members of the Board, its committees, ad hoc  
73 committees, and their subcommittees are held in public, consistent with the requirements of  
74 Virginia law.

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76 **Quorum**

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78 For all Board committees, a quorum is required for a valid vote to adopt a motion. For this purpose,  
79 a quorum shall equal a simple majority of all serving committee members. Any vacancies on the  
80 committee are not included in the calculation of a quorum. In the absence of a quorum, committee  
81 members who are physically present in the room may continue to discuss public business provided  
82 the room remains open to the public and minutes are taken in accordance with the Virginia  
83 Freedom of Information Act (FOIA), but the committee members may not hold any votes other  
84 than to adjourn, recess, fix a time at which to adjourn, or take measures to obtain a quorum.

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87 Adopted: October 24, 1996

88 Amended: July 10, 1997

89 Amended: August 27, 1998

90 Amended: May 20, 2004

91 Amended: September 7, 2006

92 Amended: June 18, 2009

93	Amended:	January 2, 2013
94	Amended:	March 21, 2013
95	Amended:	September 18, 2014
96	Amended:	June 23, 2016
97	Amended:	June 6, 2024
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100	Legal Refs.:	20 U.S.C. §§ 5964(a)(6), 6318(e)(12)
101		Code of Virginia, 1950, as amended, §§ 2.2-3700-3714, 22.1-18.1, 22.1-78, 22.1-
102		86, 22.1-275.1
103		8 VAC 20-40-60(B)
104		8 VAC 20-81-230(D)
105		8 VAC 20-120-50
106		
107	Cross Refs.:	BCF Advisory Committees to the School Board
108		BCF-R Regulations of Advisory Committees to the School Board
109		BCFB Bylaws for School Board Advisory Committees
110		BCFC Roles of the Staff and Board Liaisons to Advisory
111		Committees
112		BDA Regular School Board Meetings
113		BDA-R Regular School Board Meetings
114		BDB Special School Board Meetings
115		BDC Closed Meetings
116		BDD Electronic Participation in Meetings from Remote
117		Locations
118		BDDC Agenda Preparation and Dissemination
119		GB Equal Employment Opportunity/Nondiscrimination