

Rye Neck Safety



Emergency procedures for 2022-23

Overview

The Rye Neck Emergency Response Plan complies with NY State guidelines for all threats and hazards

- Natural (e.g., flood, hurricane, winter storm)
- Technological (e.g., power failure, gas leak, dam failure)
- Biological (e.g., toxic lab materials, E. coli, infectious disease)
- Adversarial/incidental (e.g., active shooter, bomb threat, suicide)

The **District Plan** is posted publicly while the three **Building Plans**, which contain cell phone numbers, student/staff assembly locations, etc. are secure. The plan will be revised during the summer and posted on our website prior to board approval in August.

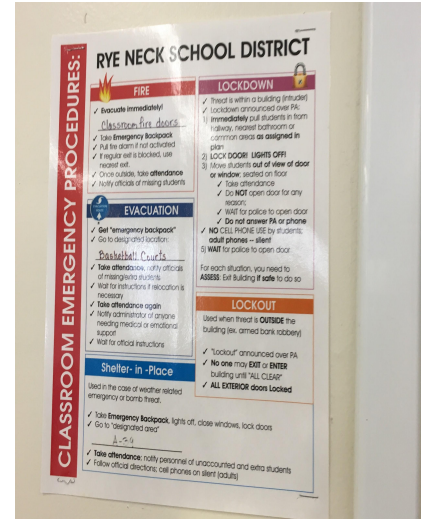
Safety Teams

District Safety Team	Building Level Emergency Response Team (BERT)	Emergency Response Team (ERT)
<ul style="list-style-type: none"> ● Appointed by the Board of Education <p>Includes:</p> <ul style="list-style-type: none"> ● Representatives from: <ul style="list-style-type: none"> - Board of Education - Teacher & Administrator organizations - Parent organizations - School safety personnel - Student (MS/HS)* ● Conducts annual review and update to the District-wide Safety Plan ● Makes the District Plan available for public comment ● Provides one public hearing for participation prior to adoption of plan ● Posts the District Plan on the website 	<p>Includes:</p> <ul style="list-style-type: none"> ● Representatives from: <ul style="list-style-type: none"> - teacher organizations - administrator organizations - parent organizations - Board of Education ● School safety personnel ● Local law enforcement ● Local ambulance & fire <ul style="list-style-type: none"> ● Appointed by the School Principal ● Conduct annual review and update to Building-level Response Plan ● Submits plan via NYSED portal to State Police ● Submit plan to local agencies 	<p>Building specific team and is designated by the BERT to assist the school community in responding to violent incident or emergency</p> <p>Includes:</p> <ul style="list-style-type: none"> ● School personnel (counselors, psychologists, social worker, administrators) ● Law enforcement officials ● Fire officials ● Representatives from local, regional and/or State emergency

Staff responsibilities

Staff members have emergency responsibilities that correspond to their daily work.

- Teachers: supervise students, take attendance when and report missing students; obtain first aid services
- Teaching assistants: assist teachers as directed, with whole groups or individual students
- Counselors and psychologists: render psychological aid or administer counseling as needed
- Nurses: administer and organize first aid or emergency treatment
- Clerical staff: facilitate communication and provide organizational support
- Custodians: maintain security infrastructure, conduct damage control, and transport emergency supplies



Students and parents

Students:

- Follow directions given by faculty and staff
- Cooperate during emergency drills and actual incident, Assist fellow students during if safely possible
- “If you see something, say something”

Parents: monitor district emergency communications and follow instructions



Rye Neck Schools
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SCHOOL EMERGENCY
INFORMATION GUIDE

*For Parents
and Guardians*



Rye Neck School District

Drills

Safety drills are like all other forms of practice. Whether we are preparing for a test, a game, or any important event or skill, we get out what we put in. A minimum of twelve drills are mandated per year.

Before any emergency, staff should know the following:

- What are my first steps?
- If I'm responsible for specific students at the time of the emergency, where is my roster?
- If I have to relocate, where do I go?
- What are my next steps once I get there?



Emergency situations

Bomb threat: bomb locations details may affect evacuation route and/or assembly locations

Gas leak: know where the gas lines for each building are

Fire: the only emergency *not* signalled by PA

Hold in place: used to keep hallways clear for emergency personnel or custodial staff

Lock out: used when the potential threat is know to be external



Emergency situations (continued)

Lock down: secure your location, but be ready to move

Shelter in place: to protect students and staff from weather or environmental factors that require interior, windowless areas

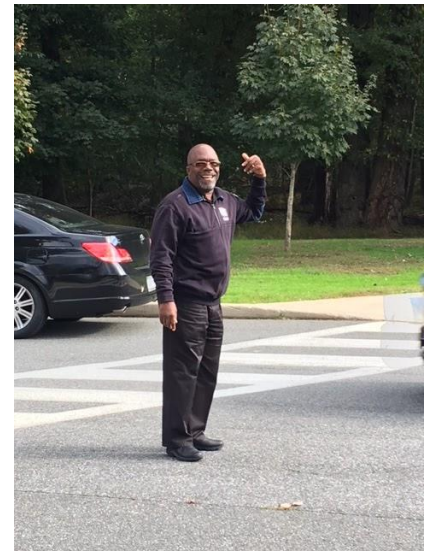
Early dismissal: communication with families is essential



Training

Additional training that has taken place:

- Westchester County Center “Active Shooter Tabletop”
- North Salem “Trauma Informed Schools”
- Off site visits
- “Stop the bleed”
- Modified drill procedures
- Superintendent’s Conference Days
- Cooperation with local authorities



ABC-D

How often does reality follow the script written in safety plans?

- Our first reaction should be according to our training.
- Follow the procedures called for by the ERP
- If we are confronted by a situation that either deviates from the plan or is not included in the plan we **MUST** use our best judgement:
 - **A**ssess
 - **B**efore
 - **C**hoosing, then
 - **D**o it



Ongoing

Regional Crisis Response Team: Organized by SW BOCES, the RCRT will be a team of professionals from participating districts who can provide support to students, staff and/or administrators following a crisis to help build the capacity of school-based mental health professionals in our region.



Altaris: a regional company that works with area schools

- Security assessment (June 17th and 21st)
- Staff training
- Emergency response plans
- Safety teams

