



**RYE NECK UNION FREE SCHOOL DISTRICT
300 HORNIDGE ROAD
MAMARONECK, NEW YORK 10543
BOARD OF EDUCATION MEETING
MAY 22, 2024**

DRAFT

Present: President Rebecca Mansell

Trustee Jason Carmel

Trustee Gloria Golle

Trustee Patty Nashelsky

Trustee Erica Wagner

Trustee Elizabeth Yong

Dr. Eric Lutinski, Superintendent of Schools

Carolyn Mahar, Assistant Superintendent for Business

Corinne Ryan, Assistant Superintendent for Curriculum and Instruction

Mary Ellen Chiera, District Clerk

I. Safety Presentation

Dr. Lutinski gave an overview of the District's Safety Plans which complies with New York State guidelines for all threats and hazards. He stated that the District Plan is posted publicly while the three Building Plans, which contain sensitive information, are secure. The District Plan will be given to the Board for approval at its August meeting.

Next, Dr. Lutinski explained the makeup of the three different safety teams. The District Safety Team is appointed by the Board of Education and consists of trustees, teachers, administrators, parents and school safety personnel. The Building Level Emergency Response Planning Team (BERPT) consists of teachers, administrators, parents, school safety personnel, local law enforcement, ambulance and fire. The Emergency Response Team (ERT) consists of school personnel, law enforcement officials, fire officials, and representatives from local, regional and/or State emergency.

With regard to the District Plans, Dr. Lutinski then reviewed proposed amendments to Commissioner's Regulations which will go into effect for the 2024-25 school year. They include threat assessment, drills and an earlier submission date to NYSED. In addition, amendments to the Building plans for the upcoming school year include revisions to floor plans and area maps to include any details needed by emergency responders; the scheduling of drills; and the inclusion of two new sections regarding elopement and swatting.

Additionally, Dr. Lutinski reviewed the responsibilities of the threat assessment team; explained the different emergency situations; and explained the recent safety improvements throughout the District.

II. Opening of Meeting

President Mansell called the meeting to order at 9:28 a.m.

III. President's Report

President Mansell began by thanking the community for their overwhelming support of the annual budget and proposal for capital reserve spending. She congratulated all three candidates who ran for the seats on the Board, and announced that Nikki Barker was elected to the Board. Halli Gatenio and Martin O'Reilly received the same number of votes, so the District will hold a runoff election within the next forty-five days. Halli Gatenio and Martin O'Reilly will be the only two candidates on the ballot, and the community will have another chance to vote for one trustee. The Board will share details of the election as soon as possible.

Next, President Mansell then reported that the Board will be voting to approve a governance manual, designed to streamline and clarify processes and procedures for all board members. It will be available on the District website. It represents the Board's commitment to consistency and transparency and will be instrumental in creating a smooth transition in welcoming new trustees. She thanked Trustees Golle and Wagner for taking the lead on this project.

IV. Superintendent's Report

Dr. Lutinski began by congratulating new trustee Nikki Barker and noted that we would have to wait a little longer to welcome our sixth trustee. He advised that at the June Board meeting we will be celebrating the retirement of trustees Patty Nashelsky and Rebecca Mansell as they complete their terms on June 30th.

Next, he congratulated the Board and administration for the passage of the 2024-25 school budget. He gave credit to the Business Office, led by Assistant Superintendent for Business and Finance Carolyn Mahar and Business Manager Maria Gigi, who spent long months making sure the plan contained everything needed to help our students be successful. In addition, Proposition II will enable the District to address building maintenance and safety needs and guide us in how to make improvements to the elementary HVAC system, MS/HS fields, and district energy use.

He thanked the community for their support and stated that yesterday's success will translate into a strong start for the District Strategic Plan by providing the physical setting and professional staff necessary for student growth.

Next, he announced that the Class of 2024 Valedictorian Lucy Paumier and Salutatorian Theodore Kusbiantoro will be joined tonight by him and Principal Folchetti, along with their peers and administrators from across the region, at the Lower Hudson Council of School Superintendent's Scholarship Awards Dinner. The event celebrates the value of public education.

Finally, he noted that the last 22 days of the school year are among the busiest. After the MS concert tonight we have tomorrow’s high school awards ceremony and prom, championship games today and tomorrow, and we conclude with movings-up and a graduation in June.

V. Student Senate - Ainara Schube

Student Senate Vice President Ainara Schube reported that AP exams have concluded and students will begin finals and regents in a few weeks and Prom is taking place tomorrow night at Greentree Country Club. The Student Senate hosted an ice cream social to celebrate the end of the school year. It was the first hands-on ice cream social since the beginning of COVID. In addition, the Senate collaborated with the Key Club on their recent food drive; discussed several new security measures with administration; finalized and implemented a new system regarding parking for juniors and seniors; created QR code form to be posted around the school for students to voice their concerns on general matters, as well as a separate QR code form for lunch-related feedback; and created a new bulletin board in E Corridor to post Senate matters to keep the students informed. Finally, she stated that Senate officer elections for the 2024-2025 school year will take place in a few weeks.

VI. Approval of Consent Agenda

Upon Motion duly made by Trustee Golle and seconded by Trustee Wagner, it was

RESOLVED, that the Board of Education of the Rye Neck Union Free School District approves the following consent agenda:

Approval of the Minutes of the May 8, 2024 Board of Education Planning Session/Final Budget Presentation.

Approval of the Minutes of the May 21, 2024 Annual Meeting and Election of District.

Approval of Personnel Appointments and Resignations

RESOLVED, upon the recommendation of the Superintendent of Schools, hereby that the Board appoint staff members to the following positions for the 2023-2024 school year:

- ACT Special Services Coordinator - Sandra Siegel
- Art Crew Advisor, MS Musical - Jennifer Dallow
- WL Honor Society Advisor - Davide Bianco

and it was

FURTHER RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board appoint the following individual for spring sports:

SEASON	SPORT	LEVEL	ROLE	FIRST	LAST
Spring	Support Staff			Philip	Reda

Name	Effective Date	Type	Assignment/Location	Salary/Step
Sabrina Cinque	04/30/2024	Per Diem	Teacher/DW	Per Diem Sub. Rate
Grace Linehan	05/07/2024	Leave Replcmnt.	Teacher/DW	Grad. Sub. Pay Rate
Amy Zhang	05/13/2024	Per Diem	Teacher/FEB	Per Diem Sub. Rate
Amy Zhang	05/13/2024	Per Diem	TA/FEB	Per Diem Sub. Rate

and it was

FURTHER RESOLVED, upon the recommendation of the Superintendent of Schools, hereby that the Board appoint **Antonella Lacatena** as a part-time School Monitor, effective 05/16/2024. Civil Service requires a probationary period of a minimum of 12 weeks to a maximum of 52 weeks; and it was

FURTHER RESOLVED, upon the recommendation of the Superintendent of Schools, hereby that the Board appoint **Mary Beebe-Harrison** to a probationary position as a part-time Senior Office Assistant (Automated Systems) effective 06/01/24 and ending 08/23/24. Civil Service requires a probationary period of a minimum of 12 weeks to a maximum of 52 weeks; and it was

FURTHER RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board accept the resignation of **Nazam Gafoor** effective 05/01/24; and it was

FURTHER RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board accept the resignation of **Jane Murtaugh** for the purpose of retirement effective 06/21/24; and it was

FURTHER RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board accept the resignation of **Teresa Castaldo** for the purpose of retirement effective 06/30/24; and it was

FURTHER RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board accept the resignation of **Sara Silverstein** effective 06/30/24; and it was

FURTHER RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board accept the resignation of **Anthony Ferdinandi** effective 06/30/24.

Approval of 2024-2025 Board of Education Meeting Schedule

RESOLVED, that the Board of Education of the Rye Neck Union Free School District approve the attached Board of Education Meeting Schedule for the 2024-2025 school year.

Approval of Tax Certiorari Settlements

RESOLVED, that the Board of Education of the Rye Neck Union Free School District authorize the District to execute settlement in accordance with the consent judgment pursuant to §726 of the Real Property Tax Law of the State of New York in the following tax certiorari proceedings:

Petitioner	Municipality	Parcel ID#	Consent Judgment Amount
Alexandre Cammermans	TOWN OF RYE	155.61-1-13	\$ 23,300.69

and it was

FURTHER RESOLVED, pursuant to the settlement, that the Board of Education authorize the appropriation of the tax certiorari reserve to increase the 2023-24 budget in the amount of \$23,300.69 in order to refund taxes.

Approval of Disposal of Ballots

RESOLVED, the Board of Education of the Rye Neck Union Free School District approves the disposal of the ballots from the May 16, 2023 Budget Vote.

Ratification of WPSBA 2024-2025 Budget and Slate of Officers/Directors

RESOLVED, that the Board of Education of the Rye Neck Union Free School District hereby ratifies the Westchester-Putnam School Board Association 2024-2025 Budget and Slate of Officers/Directors.

Approval of Revised 2024-25 District Calendar

RESOLVED, that the Board of Education of the Rye Neck Union Free School District approve the attached revised District Calendar for the 2024-2025 school year.

Approval of Change to List of Impartial Hearing Officers

RESOLVED, that the Board of Education of the Rye Neck Union Free School District hereby approves the deletion of **NED KASSMAN** from the Rotational Section List of Impartial Hearing Officers from the State Education Department which was adopted by the Board of Education at the July 10, 2023 Annual Reorganization Meeting.

Approval of Shared Transportation Management and Administration Agreement

RESOLVED, that the Board of Education of the Rye Neck Union Free School District approve the attached Shared Transportation Administration and Management agreement with the Mamaroneck Union Free School District commencing on June 1, 2024 through June 30, 2025.

Approval of Disposal of Furniture and Equipment

RESOLVED, that the Board of Education of the Rye Neck Union Free School District approve the disposal of furniture and equipment which are obsolete, no longer in use or in good working condition, as per **Schedule A**.

Sale of Fitness Room Equipment

RESOLVED, that the Board of Education of the Rye Neck Union Free School District approve the sale of fitness room equipment to Siegel Performance Systems, Inc. See attached schedule A.

Awarding of Contract for In-House Therapeutic Support Program

RESOLVED, that the Board of Education of the Rye Neck Union Free School District, as a result of a Request for Proposals dated March 22, 2024, award a contract to Effective School Solutions LLC, 121 Chanlon Road, Suite 310, New Providence, NJ 07974 for In-House Therapeutic and Professional Development Services for a total cost of \$229,000 for the 2024-2025 school year.

Acceptance of Special Review by Internal Auditor

RESOLVED, that the Board of Education of the Rye Neck Union Free School District accept the 2023-2024 school year internal audit special review project, Autonomous Penetration Test, dated May 14, 2024 by Sanossian, Sardis & Co., LLP; and it was

FURTHER RESOLVED, that the Board of Education approve the attached district management action plan prepared in response to the review.

Acceptance of Annual Risk Assessment

RESOLVED, that the Board of Education of the Rye Neck Union Free School District accept the annual update of the internal audit risk assessment dated May 14, 2024 by Sanossian, Sardis & Co., LLP; and it was

FURTHER RESOLVED, that the Board of Education approve the attached district management action plan prepared in response to the risk update.

Approval of Reserve Fund Plan

WHEREAS, the Board of Education of the Rye Neck Union Free School District, on April 6, 2016, adopted a policy on Fund Balance, #6245; and

WHEREAS, the Board of Education of the Rye Neck Union Free School District has reviewed the District's Reserve Fund Plan to meet the requirements of the Governmental Accounting Standards Board (GASB) "Fund Balance Reporting and Governmental Fund Type Definitions" (GASB Statement No. 54); and

WHEREAS, the desired outcome of this directive was to have in place a plan to maintain a satisfactory level of restricted and unrestricted fund balance reserves (which includes committed, assigned, and unassigned funds) to ensure the long-term financial stability of the organization and position it to respond to varying economic conditions and changes affecting the organization's financial position and the ability of the organization to continuously carry out its mission.

RESOLVED, that the Board Education of the Rye Neck Union Free School District hereby approve the updated Reserve Fund Plan incorporated herein.

Approval of Reserve Fund Transfers - Tax Certiorari Reserve

WHEREAS, the School District previously established a Tax Certiorari Reserve Fund (the “Tax Certiorari Reserve Fund”) in accordance with Section 3651.1-a of the Education Law, as amended, for the purpose of the payment of tax certiorari settlements; and

WHEREAS, the School District now wishes to appropriate an amount up to \$425,000 from the unassigned fund balance of the General Fund for the purpose of transferring such amount to the Tax Certiorari Reserve Fund.

RESOLVED, by the Board of Education of the Rye Neck Union Free School District, (the “Board of Education”), as follows:

Section 1. The Board of Education hereby directs that an amount up to \$425,000 be appropriated from the unassigned fund balance of the General Fund and transferred to the Tax Certiorari Reserve Fund.

Section 2. This resolution shall take effect immediately

Approval of Creation of Transfer to Reserve Fund - Unemployment Reserve

WHEREAS, the Rye Neck Union Free School District maintains various reserve funds in order to maintain long range fiscal stability; and

WHEREAS, the Board of Education has determined it is appropriate to establish a reserve fund to finance unemployment claims pursuant to Section 6-m of the General Municipal Law.

RESOLVED, by the Board of Education of the Rye Neck Union Free School District, pursuant to Section 6-m of the General Municipal Law, as follows:

1. The Board hereby establishes a reserve fund to be known as the Rye Neck Union Free School District Unemployment Reserve Fund and The Board of Education hereby directs that an amount up to \$50,000 be appropriated from the unassigned fund balance of the General Fund and transferred to the Unemployment Reserve Funds at June 30, 2024.

2. The source of funds for this Reserve Fund shall be: a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore; b. such revenues as are not required by law to be paid into any other fund or account; and c. such other funds as may be legally appropriated.

3. By resolution, the Board of Education may authorize expenditures from this Reserve Fund. Except as otherwise provided by law, moneys in this Reserve Fund may only be appropriated to finance unemployment claims.

4. No member of the Board of Education or employee of the District shall: a. authorize a withdrawal from this Reserve Fund for any purpose except as provided in Section 6-m of the General Municipal Law; or b. expend any money withdrawn from this Reserve Fund for a purpose other than as provided in Section 6-m of the General Municipal Law.

5. The moneys in this Reserve Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Fund.

6. The chief fiscal officer shall account for this Reserve Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the fund; the interest earned by such fund; capital gains or losses resulting from the sale of investments of this fund; the order, purpose thereof, date and amount of each payment from this fund; the assets of the fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this fund to the Board of Education.

7. This Resolution shall take effect immediately

Approval of Reserve Fund Transfer - 2022 Capital Reserve

WHEREAS, the School District previously established a Capital Reserve Fund on May 25, 2022 (the “2022 Capital Reserve Fund”) in accordance with Sections 6-c and 6-g of the General Municipal Law, as amended, for the purpose of masonry renovation, plumbing upgrades, electrical upgrades, mechanical upgrades, technology upgrades, telephone upgrades, roof replacement on District buildings, door replacement, window replacement, turf replacement, fencing, site work, including but not limited to paving, curbs and sidewalks, renovation/reconstruction of interior and exterior instructional spaces, abatement of hazardous materials and/or the purchase of furnishings/equipment or any other purpose for which bonds may be issued; and

WHEREAS, in accordance with the duration and terms of the voter approved 2022 Capital Reserve Fund, the School District now wishes to appropriate an amount up to \$6,000,000 from the unassigned fund balance of the General Fund for the purpose of transferring such amount to the 2022 Capital Reserve Fund.

RESOLVED, by the Board of Education of the Rye Neck Union Free School District (the “Board of Education”), as follows:

Section 1. The Board of Education hereby directs that up to \$3,500,000 be appropriated from the unassigned fund balance of the General Fund and transferred to the 2022 Capital Reserve Fund at June 30, 2024.

Section 3. This resolution shall take effect immediately

Approval of Joint Municipal Cooperative Bidding Program

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Rye Neck Union Free School District, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, evaluating bids, awarding via Eastern Suffolk BOCES Board approval, and reporting the results to the Participant.

RESOLVED, that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and it was

FURTHER RESOLVED, that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and it was

FURTHER RESOLVED, that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and it was

FURTHER RESOLVED, that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j; and it was

FURTHER RESOLVED, that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j; and it was

FURTHER RESOLVED, that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

This Resolution solely applies to the Cross Contact for Bid: Flooring Supply and Installation.

Approval of CSE Recommendations

RESOLVED, that the Board of Education of the Rye Neck Union Free School District agree to arrange for special education placement as recommended by the Committee on Special Education, Committee on Pre-School Education and Committee Recognition of Disabilities under American Disabilities Act (504), as per the **attached** memorandum.

Approval of Homebound Instruction

RESOLVED, that the Board of Education of the Rye Neck Union Free School District agree to arrange for homebound instruction as recommended by the Committee on Special Education, as per the **attached** memorandum.

Approval of Budget Transfers

RESOLVED, that the Board of Education of the Rye Neck Union Free School District allow Carolyn Mahar to complete the following budget transfers for the period April 1, 2024 through April 30, 2024.

Approval of Financial Reports

RESOLVED, that the Board of Education of the Rye Neck Union Free School District hereby approves the Treasurer's Report, Appropriation Status Report, Bank Reconciliation Report, Claims Auditor Report, Extra-Classroom Activity Fund and Revenue Status Report.

AYES: All Present

NAYES: None

VII. Financial Reports for Information

The Board was presented with the Warrant Schedule - All Funds for information Purposes.

VIII. Communications to the Board

President Mansell reported that the Board has received 4 communications since the last meeting, 1 regarding committees, 2 regarding the professional development calendar and 1 regarding safety.

IX. Citizens' Privilege of the Floor

There were no comments made by the public.

X. Reports - Community School Groups

PTSA - Ruth Homberg

PTSA President Ruth Homberg reported that since the last meeting the PTSA held its annual Panther Party which raised approximately \$13,000. The event kicked off with a Fun Run which raised almost \$2,500. It was a beautiful day and fun community event.

With regard to fundraising, Mrs. Homberg advised that Rye Neck is the Charity of the Month at Sedona Taphouse on Monday nights during the month of May. Community members can enjoy 50% off certain meals, and \$1 of every meal is donated to the PTSA. In addition, Daniel Warren and F.E. Bellows are having their book fairs this month.

Next, Mrs. Homberg advised that the PTSA hosted Teacher Appreciation lunches at all four schools; author Veera Hiranandani visited F.E. Bellows and Middle School; author Tad Hills will visit Daniel Warren at the end of May; and the Elementary School Theater Club will start rehearsal for The Wizard of Oz Jr, the performance for which will be held on June 15th in the Performing Arts Center.

In the schools, she reported that the Rye Y did Circus Yoga in gym classes at Daniel Warren. At F.E. Bellows, Critter Caravan will visit 3rd grade classrooms next week, and the Family Kickball Night took place on the softball field earlier this month. At the High School, Rye Neck teacher Kathie Offner will be speaking to AP Euro and AP World classes about her family's experience during the Holocaust.

The Rye Neck International Committee met on May 16th and Dr. Lutinski was the special guest speaker. They will host a Potluck Picnic on June 8th at Greenhaven Beach, and all are welcome to attend.

Mrs. Homberg then reported on upcoming celebrations. The 2nd graders will have a visit from the Bubble Bus in mid-June; the 5th graders will be receiving yearbooks and celebrating with a 5th grade lunch; the 8th graders will celebrate at the 8th Grade Dance; the seniors will have a celebration at Rye Town Beach, at which time they will receive their yearbooks. In addition, the PTSA is working on the Senior Love Letter project.

Finally, she stated that the last General Membership meeting was held on May 9th, at which they voted to support the 2024-2025 budget, as well as a \$20,384 Year End Grant to the District. In addition, they elected a new slate of officers and committee heads for next year.

Booster Club - Nikki Barker

Booster Club representative Nikki Barker reported that the Booster Club hosted the Sports Springfest BBQ event on May 4th. The scholarship committee reviewed over 30 applications for the annual theater and athletic scholarship two of which will be awarded at the High School Awards Ceremony and the rest at the Sports Award Ceremony on June 10th. In addition, over 150 graduation signs were ordered for 5th, 8th and 12th grade graduates. They will be delivered in early June. Next month they will focus on supporting the Athletics Awards Ceremony on June 10th, partnering with the PTSA on the Love Letters project to all graduating seniors, and supporting the Senior walk.

RNTA - Linda Costelloe

RNTA Representative Linda Costelloe began by acknowledging that the RNTA is grateful to the PTSA for all that they do for the schools and students, and reported on the activities in the schools. At F.E. Bellows, there were multiple winners at this year's Tri-County Science Fair and Technology Expo; they hosted the K-5 Art Show; students participated in the 4th and 5th grade Band and Strings Concert; participated in the 5th grade field day; and made cards and collected treats to thank veterans on Memorial Day.

The Middle Schoolers had a visit from author Veera Hiranandani, and 12 students attended her Writers' Workshop; the STEM Club got to enjoy the new robotics kits; the Middle School concert is taking place tonight; the 8th Grade Dance is scheduled for May 31st; and the Middle School Musical, Matilda Jr., will be performed on June 6th and 7th.

The High School had its Spring Concert on April 18th; College Commitment Day was May 15th; Jr/Sr Prom is Thursday evening; and AP exams are still going on.

Finally, Mrs. Costelloe stated that the RNTA will be honoring and celebrating those members who are retiring this year at the annual Retirement Dinner.

RNSF

RNSF representative Jen Soussa reported that they held the first community event on May 6th with close to 150 parents in attendance at which they provided information about the organization, answered questions and announced the winners of the two raffles. She advised that they are currently selling inscribed brick pavers for the Panther Paver Brick Project. The first 300 bricks will line the gardens at the main entrance of the High School.

In addition, Mrs. Soussa stated that they are in the process of meeting with parents and community members who are interested in joining the grant, marketing and fundraising committees, and are working with administration to determine when they can start collecting instagrants applications and awarding the first instagrants.

XI. Reports - Board of Education

Office Hours

Trustee Wagner and President Golle will represent the Board at the next Office Hours, June 5th, 2024 at 5:30 p.m. Please call the District Clerk by Friday, May 31st to make an appointment and state your topic of interest.

West/Put Report

There was no West/Put report this month.

Audit Committee

Trustee Yong reported that the final Audit Committee meeting of the year took place on May 14th. It was the kick-off meeting for the 2024 year end audit by the District's external auditors which will begin shortly after the books close on June 30th. We expect to receive a final audit report in October. In addition, they agreed to provide clarification in future reports when presenting original and adjusted budget numbers.

Next, the Committee met with the internal auditor, Ron Sanossian, regarding the special intensive review on the IT penetration testing which was conducted earlier this year. He reviewed the results of the testing which found no instances of penetration of any level which is extremely rare for an educational institution. It was suggested that the District conduct IT penetration testing on an annual basis. The District has already been discussing this with the Technology and Advisory Planning Team and expects to implement another test in the coming year.

Mr. Sanossian then gave his annual risk assessment update. He reviewed the procedure cycles within the District's financial operations, the process for special education, and any new or modified policies for the period April 2023 to March 2024. There were no action items noted in his report, which will be accepted at the next Board meeting.

Finally, Trustee Yong reported that the Committee discussed possible subjects for the next special intensive review project for the 2024-2025 school year. The Committee will receive recommendations and discuss this further at its next Audit Committee meeting on October 1st.

Policy Committee

Trustee Nashelsky reported that the Committee met on May 9th and discussed four policies, two of which are on for a first reading at this meeting and two are under New Business for discussion.

XII. New Business

Discussion of 2024-2025 Board of Education Meeting Schedule

Discussion was had regarding holding fewer morning meetings to accommodate those Board members who work. It was stated that the purpose of the morning meetings was to accommodate parents who are unable to attend the evening meetings. It was decided to have further discussion at the June Planning Session.

Acceptance of Donations

Upon motion duly made by Trustee Nashelsky and seconded by Trustee Carmel, it was

RESOLVED, that the Board of Education of the Rye Neck Union Free School District hereby accept the PTSA Grant to the Rye Neck Schools, as per the attached letter; and it was

FURTHER RESOLVED, that the Board of Education of the Rye Neck Union Free School District hereby accept a donation of \$5,000 from the Larchmont Mamaroneck Basketball Association to the boys and girls basketball extraclassroom accounts; and it was

FURTHER RESOLVED, that the Board of Education of the Rye Neck Union Free School District hereby accept a donation of \$1,500 from the Larchmont Mamaroneck Little League to the baseball and softball extraclassroom accounts.

AYES: All Present
NAYES: None

Adoption of Rye Neck Union Free School District Governance Handbook

Upon motion duly made by Trustee Wagner and seconded by Trustee Golle, it was

RESOLVED, that the Board of Education of the Rye Neck Union Free School District hereby adopt the attached Rye Neck Union Free School District Governance Handbook.

AYES: All Present
NAYES: None

First Reading Policy 2340 - Notice of Meeting

Trustee Nashelsky stated that amendments were made to this policy to address posting notice of meetings on the District’s websites and live streaming board meetings. A second reading and adoption will take place at the June board meeting.

First Reading - Policy 6700-R - Purchasing Regulation

Trustee Nashelsky stated that policy 6700 and its accompanying regulation is the Purchasing Policy. Amendments were made to address changes in the law related to competitive bidding and the purchasing of certain products. A second reading and adoption of Policy 6700-R will take place at the June board meeting. Discussion concerning the sole source letter which is an exhibit to the regulation will take place at the June Planning Session.

Discussion of Policy 6150 - Budget Transfers

Discussion was had as to whether or not to add a monetary cap to the amount allowed to be transferred before obtaining board approval. This will be discussed further at the June Planning Session.

Discussion of a Policy Regarding School Advisory Committees

Discussion was had regarding the difference between board committees and school/district advisory committees, who creates them and who the committees report to. The Policy Committee will amend the draft provided by counsel and provide it to the Board for a first reading at the June Planning Session.

XIII. Public Comments Concerning Above

There were no comments made by the public

XIV. Adjournment of Meeting

Upon motion duly made by Trustee Wagner and seconded by Trustee Golle, it was

RESOLVED, there being no further business before the Board that the Board of Education Meeting of May 22, 2024 be adjourned.

AYES: All Present

NAYES: None

President Mansell adjourned the meeting at 10:40 a.m.

Respectfully submitted,

Mary Ellen Chiera
District Clerk