

The trustees of Manhattan School District No. 3, high school and elementary districts, met in regular session, July 14, 2016, at 7:30 p.m. in the High School Activities Room. Chairman Brownell called the meeting to order.

Members Present: Rob Brownell, Dennis Grue, Steve Heersink, Brand Robinson, Mike Swan, and Kelly Duncan (7:55 p.m.).

Superintendent Scott Chauvet, and Clerk Ann Heisler were present throughout the entire proceedings. Guests attending the meeting are on the list attached to these Minutes and made a part hereof.

**PLEDGE OF ALLEGIANCE**

Chairman Brownell led the Pledge of Allegiance.

**RECOGNITION OF GUESTS**

Chairman Brownell recognized the visitors in attendance.

**PUBLIC COMMENT**

Chairman Brownell read the public comment statement, and asked for public comment on any non-agenda items. Officer Rocky Hamilton commented about our proposed revision to Board Policy 4411 Interrogation and Investigations conducted by School Officials. He said that the Manhattan Police Department is willing to enter into a contract, if necessary, with the school district regarding an SRO (School Resource Officer) as stated in the policy.

**CONSENT AGENDA**

Mike Swan made a motion to approve the following items on the Consent Agenda: Board Minutes – Regular June 21, 2016; Classified staff contract renewal for the 2016-2017 school year with Vickie Westervelt as Custodian; Lori Brown-Chauvet – Special Education Director contract for the 2016-2017 school year increase from .5 FTE to .6 FTE; Driver’s Ed Instructor contract renewals for the 2016-2017 school year with Mike Houghton, Jerry Bauer, and Doug Whitmer; Coaching staff contract renewals for Fall sports for the 2016-2017 school year with Joni Dietz as HS Assistant Volleyball; Transportation routes for the 2016-2017 school year as follows: Route 1 – Churchill 88 miles/day; Route 2 – Maudlow 65.6 miles/day; Route 3 – Logan 61.8 miles/day; Route 4 – Anceny 94.4 miles/day; and Route 5 – Wooden Shoe 62 miles/day. At this time, there are no route changes from the previous school year. The motion was seconded by Brand Robinson and it carried unanimously. A listing of the 2016-2017 school year approved bus routes is attached to these Minutes and made a part hereof.

**BOARD ACTION ITEMS:**

**PERSONNEL**

Steve Heersink moved to approve employment coaching contracts for the 2016-2017 school year with the following: Michelle Mayo – HS Head Volleyball, and Kodi Dustin – Head Cheer Coach. Dennis Grue seconded the motion, which carried with no dissenting votes.

**BOND ELECTION – JUNE 28, 2016**

The Board canvassed the results of the Bond Election held on June 28, 2016. The Elementary School Bond Election had 533 YES votes and 374 NO votes. The High School Bond Election had 732 YES votes and 693 NO votes. Mike Swan made a motion to certify the Bond Election as fair and valid and to approve the Certificate of Election bond propositions as presented. The motion was seconded by Brand Robinson and it carried with no dissenting votes. The results of the Bond Election and the Certificate of Elections are attached to these Minutes and made a part hereof.

Bridget Ekstrom, D.A. Davidson & Co., reviewed the Preliminary Financing Time Schedule for the Manhattan Elementary District and the Manhattan High School District General Obligation Bonds, Series 2016. Due to this schedule, the next regular Board meeting will be held on August 18, 2016. Updated estimates were presented on bond premium, interest rates, and taxpayer mill levy impact. With the current favorable market, the school district will see savings due to lower than anticipated interest rates and additional bond premium. The Preliminary Financing Time Schedule is attached to these Minutes and made a part hereof.

Dennis Grue made a motion to approve the Elementary School Bond Resolution relating to up to \$7,300,000 General Obligation School Building Bonds, Series 2016; authorizing the issuance and private negotiated sale thereof. The motion was seconded by Mike Swan and it carried unanimously. The Elementary School Bond Resolution is attached to these Minutes and made a part hereof.

Dennis Grue made a motion to approve the High School Bond Resolution relating to up to \$12,400,000 General Obligation School Building Bonds, Series 2016; authorizing the issuance and private negotiated sale thereof. The motion was seconded by Steve Heersink and it carried unanimously. The High School Bond Resolution is attached to these Minutes and made a part hereof.

#### **OWNER'S REP RFQ**

With the successful passing of the bond elections, Steve Heersink moved to approve a Request for Qualifications for an Owner's Representative to manage, on behalf of the District, all aspects of design and construction to the successful completion of the expansion of district buildings by an anticipated completion date of the Fall of 2018; and to continue to retain Karen Hedglin from McKinstry on an hourly basis as our current Owner's Representative until the RFQ's have been reviewed and the Board approves their selection at the next regular Board meeting on August 18, 2016. Kelly Duncan seconded the motion, which carried with no dissenting votes.

#### **OUT OF DISTRICT ATTENDANCE REQUEST**

The Board received out of district student attendance requests from Tyson and Carrie VanDyken for their two children, currently in 4<sup>th</sup> and 6<sup>th</sup> grade. They reside in the Amsterdam School District and have been attending the Manhattan School District prior to this upcoming school year. They are requesting that their children be allowed to continue at Manhattan Schools, as their house is a few feet from the Manhattan School District boundary line and their children will be attending Manhattan Schools once they are in 7<sup>th</sup> grade anyways, as they are in our Manhattan High School district.

Due to our current Board Policy 3141 Discretionary Nonresident Student, the school district is closed to all out of district students with the exception of foreign exchange students, and children in the immediate family of nonresident district employees. The other option is to request a transfer of property with the County Superintendent of Schools, but that comes with its own set of challenges as well.

After further discussion, Mike Swan made a motion to deny the out of district student attendance requests received from Tyson and Carrie VanDyken for their two children. The motion was seconded by Dennis Grue, which carried unanimously.

#### **TAMMY LYSONS – MAPS UPDATE**

Tammy Lysons, Assistant Elementary Principal and Title I Director, gave the Board a presentation on our 2015-2016 MAP (Measures of Academic Progress) Testing Results for our students in grades K-8.

## **ELEM, JH, HS, AND STAFF HANDBOOKS 2016-2017**

Superintendent Chauvet reviewed the changes to the handbooks, including student cell phone use, and student appearance with regard to body piercing. After discussion, Brand Robinson moved to approve the Elementary, Junior High, High School, and Staff Handbooks for the 2016-2017 school year as presented. Steve Heersink seconded, and it carried unanimously.

## **POLICY UPDATES – 2<sup>ND</sup> READING**

The Board held a 2<sup>nd</sup> Reading on the following policies:

Revised Policies – BP 1400 Board Meetings, BP 2166 Gifted Program, BP 3121P Enrollment and Attendance Records, BP 4301 Visitors to School, BP 4411 Investigation and Arrests by Police, BP 5122F Authorization to Release Information, BP 5232 Abused and Neglected Child Reporting, BP 8123 Driver Training and Responsibility, BP 8430 Records Management.

New Policies – BP 7535 Electronic Signatures, BP 7550 Indirect Cost Reimbursement.

Deleted Policy – BP 4313 Disruption of School Operations.

Dennis Grue made a motion to approve the revised, new, and deleted policies, as presented on the 2<sup>nd</sup> reading. The motion was seconded by Kelly Duncan, which carried with no dissenting votes. The approved policies are attached to these Minutes and made a part hereof.

## **MULTIDISTRICT COOPERATIVE TRANSFER**

Dennis Grue moved to approve the transfer of \$260,000 from the 2015-2016 Elementary General Fund budget and the transfer of \$50,000 from the 2015-2016 High School General Fund budget into our Multidistrict Cooperative Fund 282 on June 30, 2016. Steve Heersink seconded the motion, and it carried unanimously.

## **BOARD INFORMATION ITEMS:**

### **BUILDING PROJECT UPDATE**

Karen Hedglin (via phone call) gave the Board an update on our elementary school mechanical/electrical upgrade project that was completed last summer 2015. Several replacements are being done that are covered under the existing warranty time period. McKinstry will be doing a verification of energy savings towards the end of August, as that will be at the one year mark.

Karen also reported that with the successful passage of the bond elections, she will continue to move forward with our building bond project, working with D.A.C. to prequalify subcontractors and Slate Architecture to complete the design work. She anticipates having a solid design and construction schedule ready to present to the Board at their next regular Board meeting on August 18, 2016. Karen, as our owner's representative, will also keep the public informed at every step of the building process. The Board agenda will now include a project update at the beginning of every meeting for the convenience of the public to attend.

Scott Cromwell from Slate Architecture congratulated the Board on the successful bond elections and said that he is ready to roll and work hard during the next phase of the building project.

### **PRINCIPALS' REPORT**

Principals Scott Schumacher and Neil Harvey were both on vacation.

### **SUPERINTENDENT'S REPORT**

Superintendent Chauvet gave a report to the Board on the following topics:

1. The administration is very thankful for the community support in the recent bond elections and will be putting an announcement in the Belgrade News.

2. The county transportation meeting was held recently; at this time, no mileage changes were requested to our bus routes for the 2016-2017 school year.
3. The grounds around the school district are looking good.
4. The summer cleaning is mostly on schedule and will be completed before school starts.
5. Weekly meetings will begin with various key people as we move forward with the building bond project.
6. Our school district is now a member of the SWMSS curriculum consortium, who has joined forces with the Montana Educational Curriculum Consortium (MECC).

**CORRESPONDENCE**

**CLAIMS**

Vouchered claims for the month of July, 2016, were examined and approved for payment.

No further business appearing before the Board, Chairman Brownell adjourned the meeting at 9:15 p.m.

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Robert Brownell, Chairman

ATTEST: \_\_\_\_\_  
Ann Heisler, District Clerk

**Board Approved August 18, 2016**