

REGULAR MEETING, MARCH 14, 2017

The trustees of Manhattan School District No. 3, high school and elementary districts, met in regular session, March 14, 2017, at 7:30 p.m. in the High School Activities Room. Vice-Chairman Grue called the meeting to order.

Members Present: Dennis Grue, Steve Heersink, Brand Robinson, Mike Swan, and Kelly Duncan.

Members Absent: Rob Brownell.

Superintendent Scott Chauvet, Principals Scott Schumacher and Neil Harvey, and Clerk Ann Heisler were present throughout the entire proceedings. Guests attending the meeting are on the list attached to these Minutes and made a part hereof.

PLEDGE OF ALLEGIANCE

Vice-Chairman Grue led the Pledge of Allegiance.

RECOGNITION OF GUESTS

Vice-Chairman Grue recognized the visitors in attendance. Manhattan Schools Rotary Student of the Month for February 2017, Troy Lucier, was recognized and congratulated by the Board.

PUBLIC COMMENT

Vice-Chairman Grue read the public comment statement, and asked for public comment on any non-agenda items. No comments were made.

WRESTLING & SOFTBALL PROGRAM DISCUSSION

High School Principal Neil Harvey told the Board that a conversation with Three Forks school district brought up the possibility of joining a co-op with them and starting a wrestling and softball program for the 2017-2018 school year. Since then, Three Forks has decided that they have enough numbers on their own and has decided not to co-op. After a recent parent meeting, Manhattan definitely has a lot of interest in adding wrestling and softball to our athletic program, from students to coaches to offering financial assistance to start the programs. Principal Harvey said that without doing the co-op with Three Forks, we are realistically looking at starting the new programs in the 2018-2019 school year, due to space limitations for wrestling mats, funding, adequate softball fields, and getting the paperwork completed with MHSA.

Several parents, teachers, and community members spoke in favor of adding both of these programs as soon as possible to give more opportunities to our growing student population. They would like the school to look into any other options available to begin these two programs in 2017-2018, instead of 2018-2019.

The consensus of the Board is to keep pursuing adding a softball and wrestling program and directed our administration to make some calls to see what all of our options are for starting these programs as soon as possible. The Board would then like to revisit this at their April Board meeting.

CONSENT AGENDA:

Brand Robinson made a motion to approve the following items on the Consent Agenda: Board Minutes – Regular February 14, 2017; the current Substitute Teacher list for the 2016-2017 school year; Employment contracts for the 2016-2017 school year as follows:

Pat Lynch – Head HS Golf, Steve Whitney – Assistant HS Golf, John Sillitti – Head HS Track, Dustin Cichosz – Assistant HS Track, Laura Arthun – Assistant HS Track, Jim Oriet – Head JH Track, Kaitlin Vanderby – Assistant JH Track; and Retirements received from Teresa Oldenburger and Jane McArthur effective at the end of the 2016-2017 school year. The motion was seconded by Steve Heersink and it carried unanimously.

BOARD ACTION ITEMS:

ADOPT CURRICULUM AND TEXTBOOK REVIEW PLAN

Lori Brown-Chauvet presented a 5-year plan to the Board for reviewing curriculum and textbooks. The 5-year cycle is aligned to the Montana State Standards. The plan will organize and structure our curriculum and textbook adoption. It was noted that textbook adoption does not necessarily mean buying new textbooks, and any new textbook purchases will depend on budget money available. After further discussion, Steve Heersink moved to adopt the 5-year curriculum and textbook review plan as presented. Brand Robinson seconded the motion and it carried with no dissenting votes. The 5-year review plan is attached to these Minutes and made a part hereof.

FACILITIES BUILDING UPDATE

Superintendent Chauvet gave the Board an update on our building bond project. The groundbreaking ceremony went great and was well attended by students, staff, and community members. Everyone is excited for the building project to start. The building team will have a weekly meeting on Wednesdays and Superintendent Chauvet will keep the Trustees and staff informed with any information and updates from the weekly meeting.

AUDIT REPORT 2015-2016FY

Julie Kostelecky from Rudd & Company presented the audit report for the 2015-2016 fiscal year to the Board. After discussion, Mike Swan made a motion to approve the 2015-2016FY audit report. The motion was seconded by Kelly Duncan and it carried unanimously.

PERSONNEL

Kelly Duncan made a motion to approve the following employment contracts for the 2016-2017 school year, pending a successful background check and pre-employment physical as needed: Raymond Debruycker – Assistant HS Track, Chris Grabowska – Assistant JH Track, Adriana Norris – Assistant JH Track, and Trevor Elliott – F/T Custodial helper. Brand Robinson seconded the motion and it carried with no dissenting votes.

Mike Swan made a motion to approve a request from Heather Klonsinski for an extended leave of absence to attend the graduation of her son from college. Heather is requesting 5 days and has 4 ½ days of discretionary leave days left; therefore she is asking for .5 days of unpaid leave. The motion was seconded by Steve Heersink and it carried with no dissenting votes.

ANNUAL SCHOOL ELECTION – MAY 2, 2017

The Annual School Election will be held by mail ballot on Tuesday, May 2, 2017, and conducted by the Gallatin County Election Administrator. The two Trustees who are up for re-election are Mike Swan and Steve Heersink (HS Trustee only and must live in the Amsterdam School District No. 75). Nominating Petitions for the open positions must be filed with the District Clerk by March 23, 2017, in order for the candidate's name to appear on the ballot.

General Fund levy elections will not be held in either the Manhattan Elementary or the Manhattan High School at the school election on May 2, 2017. A summary of the 2017-2018 General Fund Preliminary Budget Data is attached to these Minutes and made a part hereof.

Mike Swan made a motion to approve the following resolution:

MANHATTAN SCHOOL DISTRICT #3

Resolution of Intent to Impose an Increase in Levies

As an essential part of its budgeting process, the Manhattan School District Board of Trustees is authorized by law to impose levies to support its budget. The Manhattan School District Board of Trustees estimates the following increases/decreases in revenues and mills for the funds noted below for the next school fiscal year beginning July 1, 2017, using certified taxable valuations from the current school fiscal year as provided to the district:

ELEMENTARY	Current Year Levies		Final SB307 Notice			
	Est Change	Est Change	Est Annual Tax Impact \$100K Home*	Est Annual Tax Impact \$200K Home*	Est Annual Tax Impact \$100K Home*	Est Annual Tax Impact \$200K Home*
Fund	\$	Mills	Revenues*	Mills*	Home*	Home*
Transportation	\$112,324.10	15.89	\$20,000.00	2.83	\$3.82	\$7.64
Tuition	\$43,908.61	6.21	\$2,091.39	0.30	\$0.40	\$0.80
Technology	\$18,500.00	2.62	-	-	-	-
Building Reserve	-	-	\$57,700.00	8.16	\$11.02	\$22.03
Permissive	-	-	-	-	-	-
Grand Total - Elementary	\$174,732.71	24.72	\$79,791.39	11.28	\$15.23	\$30.47

HIGH SCHOOL	Current Year Levies		Final SB307 Notice			
	Est Change	Est Change	Est Annual Tax Impact \$100K Home*	Est Annual Tax Impact \$200K Home*	Est Annual Tax Impact \$100K Home*	Est Annual Tax Impact \$200K Home*
Fund	\$	Mills	Revenues*	Mills*	Home*	Home*
Transportation	\$88,056.56	8.01	\$15,000.00	1.36	\$1.84	\$3.68
Tuition	\$35,379.09	3.22	\$2,120.91	0.19	\$0.26	\$0.52
Adult Ed	\$7,869.72	0.72	-	-	-	-
Technology	\$24,500.00	2.23	-	-	-	-
Building Reserve	-	-	\$37,700.00	3.43	\$4.63	\$9.25
Permissive	-	-	-	-	-	-
Grand Total - High School	\$155,805.37	14.18	\$54,820.91	4.98	\$6.73	\$13.46

***impacts above are based on current certified taxable valuations from the current school fiscal year.**

Regarding the increase in the Building Reserve permissive levy referenced above, the following are school facility maintenance projects anticipated to be completed at this time:

1. Replace elem school building fire alarm system
2. Technology improvements

These estimates are the District's best estimates at the current time. They are based on the current year's taxable value, as required by SB307. If the District's taxable value increases as expected, the mill and taxpayer cost increases will be less than presented here. These estimates are preliminary and changes are expected before the final budgets are set in August. Please contact the District Business Office at (406) 284-6460 if you have questions or need any additional information.

Kelly Duncan seconded the motion, which carried unanimously.

Steve Heersink moved to approve the Application for Additional ANB for Manhattan High School 0348 for the 2017-2018 school year. The motion was seconded by Mike Swan and it carried with no dissenting votes. The Application for Additional ANB for Manhattan High School is attached to these Minutes and made a part hereof.

**BOARD INFORMATION ITEMS:
TRANSPORTATION CONTRACT WITH HARLOW'S**

The current bus transportation contract with Harlow's is expiring at the end of the 2016-2017 school year. Superintendent Chauvet had the first meeting with Harlow's and a meeting with the transportation committee will be scheduled soon.

PRINCIPALS' REPORT

Principals Scott Schumacher and Neil Harvey updated the Board on recent and upcoming events in each of their schools, as well as the projects they have been working on.

SUPERINTENDENT'S REPORT

Superintendent Chauvet gave a report to the Board on the following topics:

1. A special thank you was extended to everyone who attended the successful groundbreaking for our building bond project on March 9, 2017, at 2 p.m.
2. All employees at the school have changed their email address from @manhattan.k12.mt.us to @mhstigers.org. See the school website for full email addresses for all staff.

CLAIMS

Vouchered claims for the month of March, 2017, were examined and approved for payment.

No further business appearing before the Board, Vice-Chairman Grue adjourned the meeting at 9:05 p.m.

Robert Brownell, Chairman

ATTEST: _____
Ann Heisler, District Clerk

Board Approved April 11, 2017