

During the four years at BVT, students are provided with a school issued laptop. A laptop and power source will be distributed at the start of school in August and collected during the last weeks of school in June. Each laptop issued will be registered to an individual student and the student is responsible for their device and how it is used at all times.

Participation in this program is subject to the following:

- The student must be actively enrolled at BVT as a student in good standing.
- The laptop and power source must be returned to the BVT Technology Department before the end of each school year.
- Students who transfer out of or withdraw from BVT must turn in their laptops, power supply, and any other equipment issued
- The laptop and related power source are on loan and remain the property of BVT.
- The laptop and related power source will be used for school business and is NOT for personal use.
- The student understands proper operation and safety procedures associated with the equipment being loaned out.
- During PE, after-school activities, and athletics, students are responsible for securing their laptop in a locker or some other secure means.
- Both the student and parent/guardian agree to adhere to the terms and conditions of the **Laptop Care and Use Procedures & Guidelines**.
- For all technology use, the student will adhere to the terms and conditions of the **Empowered Digital Use & Responsibilities Guidelines**.
- The student shall be the exclusive user of this device and shall not grant access to any other individual.
- The student must comply with all applicable software license agreements.
- The laptops and power source will be returned in good condition with reasonable wear and tear as outlined in the **Laptop Care and Use Procedures & Guidelines**.
- BVT may charge a late fee and/or take disciplinary measures if the laptop and power source are not returned on or before the return date.
- The care and maintenance of the laptop and related power source are the responsibility of the student and parent/guardian while in their care.
- Insurance for all laptops will be provided by the BVT School District. Parents/Families will not be required to purchase additional insurance.
- There will be a co-payment for laptop repairs; BVT will charge a fee of \$50.00 per incident. This fee will cover the parts and labor associated with the repair. Repairs could range broken screens, keyboards, structural damage or motherboard replacement.
- Laptops must remain free of any writing, drawing or stickers. This damage will result in a financial penalty.