

REGULAR MEETING, MAY 9, 2017

The trustees of Manhattan School District No. 3, high school and elementary districts, met in regular session, May 9, 2017, at 7:30 p.m. in the High School Activities Room. Chairman Brownell called the meeting to order.

Members Present: Rob Brownell, Dennis Grue, Steve Heersink, Brand Robinson, Mike Swan, and Kelly Duncan.

Superintendent Scott Chauvet, Principals Scott Schumacher and Neil Harvey, and Clerk Ann Heisler were present throughout the entire proceedings. Guests attending the meeting are on the list attached to these Minutes and made a part hereof.

PLEDGE OF ALLEGIANCE

Trustee Steve Heersink led the Pledge of Allegiance.

RECOGNITION OF GUESTS

Chairman Brownell recognized the visitors in attendance. Manhattan Schools Rotary Student of the Month for April 2017, Jolena Grevious, and for May 2017, Kayla Johnson, were recognized and congratulated by the Board.

PUBLIC COMMENT

Chairman Brownell read the public comment statement, and asked for public comment on any non-agenda items. No comments were made.

CONSENT AGENDA:

Dennis Grue made a motion to approve the following items on the Consent Agenda: Board Minutes – Regular April 11, 2017; the current Substitute Teacher list for the 2016-2017 school year; Resignation of Hannah Scott – Paraprofessional effective at the end of the 16-17 school year; SWMSS Membership Dues 2017-2018; MTSBA Dues and MSTBA Trustee Insurance 2017-2018; MHSA Dues, Catastrophic Insurance, and Concussion Insurance 2017-2018. The motion was seconded by Steve Heersink and it carried unanimously.

BOARD ACTION ITEMS:

FACILITIES BUILDING UPDATE

Karen Hedglin gave the Board an update on our building project. Construction is on schedule with all of the foundations in, and the slabs and underground utilities are next. Several fly-through videos have been made and are posted to the school district website. The Monthly Bond Project Report is attached to these Minutes and made a part hereof.

After discussion, Brand Robinson made a motion to approve the document to be sent to the Montana Department of Environmental Quality (DEQ) that certifies that the school is under contract with Stahly Engineering & Associates, a Professional Engineer, to provide construction inspection and engineering services during construction and installation of water and sewer main extensions on the Manhattan School addition project, and provide certification that the improvements were constructed in accordance with DEQ plans and specifications. Kelly Duncan seconded the motion, which carried with no dissenting votes. The approved document is attached to these Minutes and made a part hereof.

PERSONNEL

Mike Swan moved to approve teacher contracts for the 2017-2018 school year with the elementary tenured teachers as proposed, to include the following teachers who will achieve

tenure with this contract: Darcy Diegel, Jasmine Durham, Dan Heisler, Laurel Stillman, and Kaitlin Vanderby. The motion was seconded by Dennis Grue, which carried unanimously.

Dennis Grue made a motion to approve teacher contracts for the 2017-2018 school year with the elementary non-tenured teachers as proposed. Mike Swan seconded, and it carried unanimously.

Dennis Grue made a motion to non-renew a non-tenured teacher contract for the 2017-2018 school year with Tammy Lysons. The motion was seconded by Mike Swan, which carried with no dissenting votes.

Brand Robinson moved to approve teacher contracts for the 2017-2018 school year with the high school tenured teachers as proposed, with no additional teachers achieving tenure with this contract. The motion was seconded by Steve Heersink, which carried with no dissenting votes.

Steve Heersink made a motion to approve teacher contracts for the 2017-2018 school year with the high school non-tenured teachers as proposed. Mike Swan seconded, and it carried with no dissenting votes.

The approved elementary and high school tenured and non-tenured teacher list is attached to these Minutes and made a part hereof.

Kelly Duncan moved to approve a coaching contract for the 2017-2018 school year with Julie Frank as Head Speech & Drama. The motion was seconded by Steve Heersink, which carried unanimously.

Mike Swan moved to approve contracts for the 2017-2018 school year with Quinn Peoples as Elementary teacher and Head HS Girls Basketball coach. Kelly Duncan seconded the motion, which carried with no dissenting votes.

Dennis Grue moved to appoint Tracy Grabowska and Bette March as the high school representatives on the Manhattan Community Library Board. The motion was seconded by Kelly Duncan and it carried unanimously.

APPROVE AUDIT CONTRACT FOR 2016-17, 2017-18, 2018-19

Kelly Duncan made a motion to approve an audit contract with Strom & Associates P.C. for the fiscal years ending June 30, 2017, 2018, and 2019. The cost per year for audit services is \$10,000 and non-audit services is \$1,000. Steve Heersink seconded the motion and it carried with no dissenting votes. The approved audit contract with Strom & Associates P.C. is attached to these Minutes and made a part hereof.

ADD WRESTLING & SOFTBALL PROGRAMS FOR 2017-18

Athletic Director Pat Lynch went over additional details with the Board on anticipated costs, budgets, number of students participating, staffing, officials, space availability, etc. with regards to starting a wrestling and softball program in the 2017-2018 school year. After further discussion, Mike Swan moved to approve the addition of wrestling and softball to our athletic program for the 2017-2018 school year. The motion was seconded by Kelly Duncan, which carried with no dissenting votes.

ANNUAL SCHOOL ELECTION – MAY 2, 2017

Dennis Grue made a motion to approve the Trustee Election by Acclamation resolution whereas Trustee candidate Mike Swan is hereby duly elected by acclamation for a 3-year term to the Board of Trustees of Manhattan School District No. 3. Brand Robinson seconded, and it carried unanimously.

Steve Heersink made a motion to approve the Trustee Election by Acclamation resolution whereas Trustee candidate Ethan Severson is hereby duly elected by acclamation for a 3-year term to the Board of Trustees of Manhattan High School District No. 3. Kelly Duncan seconded, and it carried unanimously.

The Certificate of Election and the Trustee Election by Acclamation Resolutions for Mike Swan and Ethan Severson are attached to these Minutes and made a part hereof.

Gallatin County Superintendent Laura Axtman swore in Trustee candidate Mike Swan (incumbent) who will represent Manhattan School District No. 3 for another 3-year term; and the new HS Trustee candidate Ethan Severson who will represent Manhattan High School District No. 3 for a 3-year term.

Outgoing Board Trustee Steve Heersink was presented with a plaque of appreciation for his 21 years of service as a Manhattan High School Board Trustee. The school district expressed deep gratitude and a very special thank you for everything he has accomplished while serving on the Board.

BOARD REORGANIZATION

Dennis Grue nominated Rob Brownell as Chairman of the Board, seconded by Mike Swan. Ethan Severson moved to close the nominations and Brand Robinson seconded. Rob Brownell was unanimously elected as Chairman of the Board.

Brand Robinson nominated Dennis Grue as Vice-Chairman of the Board, seconded by Ethan Severson. Mike Swan moved to close the nominations and Kelly Duncan seconded. Dennis Grue was unanimously elected as Vice-Chairman of the Board.

Kelly Duncan moved to appoint Ann Heisler as District Clerk of the Board and Cheryl Asay as Assistant District Clerk of the Board. The motion was seconded by Brand Robinson, which carried with no dissenting votes.

ANNUAL SCHOOL ELECTION 2017-18

Kelly Duncan made a motion to approve a Resolution requesting the Gallatin County Election Administrator to conduct all school elections for the Manhattan School District No. 3 for the 2017-2018 year. The motion was seconded by Dennis Grue and it carried with no dissenting votes. The approved Trustee Resolution Requesting County Conduct Elections is attached to these Minutes and made a part hereof.

BOARD INFORMATION ITEMS:

SCHOOL BOARD MEMBERS AT GRADUATION

Vice-Chairman Dennis Grue and Trustee Brand Robinson will be the Board Representatives at the Manhattan High School Graduation on June 4, 2017.

MTSBA SPRING WORKSHOP

All Trustees were invited and encouraged to attend the upcoming MTSBA Spring Workshop and Regional Trustee Meeting on May 16, 2017, in Bozeman.

PRINCIPALS' REPORT

Principals Scott Schumacher and Neil Harvey updated the Board on recent and upcoming events in each of their schools, as well as the projects they have been working on.

SUPERINTENDENT'S REPORT

Superintendent Chauvet gave a report to the Board on the following topics:

1. Superintendent Chauvet was elected as the MASS 4 Rivers President for the next 2 years.
2. The school district has leased another mobile classroom, which is a doublewide, to be used next school year for classroom space shortages until the new addition is ready. The doublewide unit is scheduled to arrive on or around May 22nd.
3. The next building committee meeting will be Wed. May 17th at 9:30 a.m. and will continue meeting every other week, soon to be every week.

CLAIMS

Vouchered claims for the month of May, 2017, were examined and approved for payment.

No further business appearing before the Board, Chairman Brownell adjourned the meeting at 9:02 p.m.

Robert Brownell, Chairman

ATTEST: _____
Ann Heisler, District Clerk

Board Approved June 13, 2017