

REGULAR MEETING, AUGUST 15, 2017

The trustees of Manhattan School District No. 3, high school and elementary districts, met in regular session, August 15, 2017, at 7:30 p.m. in the High School Activities Room. Chairman Brownell called the meeting to order.

Members Present: Rob Brownell, Dennis Grue, Brand Robinson, Kelly Duncan, and Ethan Severson.

Members Absent: Mike Swan.

Superintendent Scott Chauvet, Principals Scott Schumacher and Neil Harvey, and Clerk Ann Heisler were present throughout the entire proceedings. There were no guests attending the meeting.

PLEDGE OF ALLEGIANCE

Chairman Brownell led the Pledge of Allegiance.

RECOGNITION OF GUESTS

Chairman Brownell recognized that there were no visitors in attendance.

PUBLIC COMMENT

Chairman Brownell read the public comment statement, and asked for public comment on any non-agenda items. No comments were made.

CONSENT AGENDA:

Brand Robinson made a motion to approve the following items on the Consent Agenda: Board Minutes – Regular July 11, 2017, Special August 5, 2017; the current Substitute Teacher list for the 2017-2018 school year; Coaching staff contract renewals for the 2017-2018 school year as follows: Seth Halverson – JH Head Football, Mike Stenberg – JH Assistant Football, Mikal Jones – JH Head Volleyball, Carrie Vandyken – JH Assistant Volleyball, Volunteer HS/JH Football coaches – Derek Didriksen, Joel Christiaens, Sean Royce, John Weidenaar, Volunteer HS Volleyball coach Stephanie Debruycker; Termination of Lacey Thompson, Custodial helper (during probationary period); Cozy Nest OT/PT Contracted Services; and the Disposal of Records exceeding required retention schedule. The motion was seconded by Ethan Severson and it carried unanimously. The approved Cozy Nest Contract for Occupational and Physical Therapy Services for the 2017-2018 school year, and the Records Destruction Document (RM88) No. 2017-18 is attached to these Minutes and made a part hereof.

BOARD ACTION ITEMS:

FACILITIES BUILDING UPDATE

Superintendent Chauvet gave the Board an update on our building project. Construction is still on schedule for the new addition to the high school and also the renovations at the elementary school. The Monthly Bond Project Report is attached to these Minutes and made a part hereof.

PERSONNEL

Kelly Duncan moved to approve employment contracts (pending a successful fingerprint background check and pre-employment physical if required) for the 2017-2018 school year with the following: Jennifer Holzworth – Paraprofessional, Angela Johnson – Paraprofessional, Kathy Walker – Paraprofessional, Beverly Richardson - .5 FTE Elementary

Library, Mikal Jones – AD Assistant, Wade Wickman – Custodian. Dennis Grue seconded the motion, which carried with no dissenting votes.

ATTENDANCE AGREEMENT ISSUE

Superintendent Chauvet said that the school is working with the parents on the situation so that it meets the requirements for attendance at Manhattan School District.

APPROVE 2017-2018 HANDBOOKS

Elementary School Principal Scott Schumacher went over the additional changes to the Elementary and Junior High Handbooks. Dennis Grue moved to approve the handbooks for the 2017-2018 school year as presented. Kelly Duncan seconded, and it carried unanimously.

High School Principal Neil Harvey went over the additional changes to the High School and Staff Handbooks. Ethan Severson moved to approve the handbooks for the 2017-2018 school year as presented. Brand Robinson seconded, and it carried unanimously.

PROPOSAL TO ADJUST START TIME OF SCHOOL

Elementary School Principal Scott Schumacher proposed an earlier start time for Grades 4 and 5 for the 2017-2018 school year to meet accreditation standards. Grades 4 and 5 will start five minutes before the other grades, as well as having a shortened lunch hour, to come up with the additional required minutes. This is being proposed as a one year fix only and will be re-evaluated again next school year. After discussion, Dennis Grue made a motion to approve the earlier start time for Grades 4 and 5 for the 2017-2018 school year. The motion was seconded by Kelly Duncan, which carried with no dissenting votes.

ADOPT FINAL 2017-2018 BUDGETS

Kelly Duncan made a motion to approve the 2017-2018FY Elementary School final budgets as follows: General Fund - \$3,130,035.50; Transportation Fund - \$246,858.31; Tuition Fund - \$37,578.02; Retirement Fund - \$414,500.00; Technology Fund - \$32,279.12; Flexibility Fund - \$7,045.84; Building Reserve Fund Voted - \$417,382.72; Building Reserve Fund Permissive - \$57,700.00; Debt Service Fund - \$619,553.81. Brand Robinson seconded the motion, which carried unanimously.

Ethan Severson made a motion to approve the 2017-2018FY High School final budgets as follows: General Fund - \$2,250,996.72; Transportation Fund - \$163,413.25; Tuition Fund - \$32,682.02; Retirement Fund - \$339,000.00; Adult Education Fund - \$22,500.00; Technology Fund - \$59,011.77; Flexibility Fund - \$14,675.29; Building Reserve Fund Voted - \$296,772.44; Building Reserve Fund Permissive - \$37,700.00; Debt Service Fund - \$930,024.96. Dennis Grue seconded the motion, which carried unanimously.

The 2017-2018 FY Proposed Final Budget spreadsheet comparisons over the previous year for the Elementary and High School are attached to these Minutes and made a part hereof.

BOARD INFORMATION ITEMS:

MTSBA POLICIES – 2ND READING

The Board held a 2nd Reading on the following policies:

REVISED Policies – Required: Policy 2333, Policy 3110, Policy 3121, Policy 3125 & 3125F, Policy 3210, Policy 5120, Policy 5420; Recommended: Policy 1531, Policy 3300, Policy 4210, Policy 4330F, Policy 5010, Policy 5330, and Policy 8100; Optional: Policy 3413F1, Policy 3413F2;

DELETED Policies – Policy 4600

NEW Policies – Policy 2150, Policy 5220, Policy 5420F

PRINCIPALS' REPORT

Principals Scott Schumacher and Neil Harvey updated the Board on recent and upcoming events in each of their schools, as well as the projects they have been working on to begin the 2017-2018 school year.

Principal Neil Harvey mentioned that we have very high student numbers in all of our high school fall sports.

SUPERINTENDENT'S REPORT

Superintendent Chauvet gave a report to the Board on the following topics:

1. With all of the construction and changes going on in the schools, it is important to remember to be flexible, stay calm, be kind to each other, and stay positive. We will get through the growing pains and bumps in the road if we all work together.
2. Kaleva Law hosted a legal workshop recently at Chico, which was very informative and pertinent to issues going on in the schools.
3. The school district was well represented at the Manhattan Potato Festival with several groups doing floats. Great job to everyone who helped with this!
4. Open House at each of the schools will need to be flexible and we will do what we can with all of the construction going on. Stay tuned.

CLAIMS

Vouchered claims for the month of August, 2017, were examined and approved for payment.

No further business appearing before the Board, Chairman Brownell adjourned the meeting at 8:40 p.m.

Robert Brownell, Chairman

ATTEST: _____
Ann Heisler, District Clerk

Board Approved 9/12/17