

**REGULAR MEETING, DECEMBER 18, 2017**

The trustees of Manhattan School District No. 3, high school and elementary districts, met in regular session, December 18, 2017, at 7:30 p.m. in the High School Activities Room. Chairman Brownell called the meeting to order.

Members Present: Rob Brownell, Dennis Grue, Brand Robinson, Mike Swan, Kelly Duncan, and Ethan Severson.

Superintendent Scott Chauvet, Principals Scott Schumacher and Neil Harvey, and Clerk Ann Heisler were present throughout the entire proceedings. Guests attending the meeting are on the list attached to these Minutes and made a part hereof.

**PLEDGE OF ALLEGIANCE**

Trustee Mike Swan led the Pledge of Allegiance.

**RECOGNITION OF GUESTS**

Chairman Brownell recognized the visitors in attendance.

The High School Science Olympiad team, Hayden Sofie and James Lucas, placing 3<sup>rd</sup> out of 48 teams, were recognized and presented the Science Olympiad award medals by the Board. The HS Science Olympiad team at the school is coached by Val Todd.

**PUBLIC COMMENT**

Chairman Brownell read the public comment statement, and asked for public comment on any non-agenda items. No comments were made.

**CONSENT AGENDA:**

Brand Robinson made a motion to approve the following items on the Consent Agenda: Board Minutes – Regular November 14, 2017; the current Substitute Teacher list for the 2017-2018 school year; Coaching staff as follows: Kaitlyn Vanderby – Head JH Girls Basketball, Erin Wells – Assistant JH Girls Basketball. The motion was seconded by Kelly Duncan and it carried unanimously 5-0.

**BOARD ACTION ITEMS:**

**FACILITIES BUILDING UPDATE**

Karen Hedglin gave the Board an update on our building project and reviewed the schedule and budget. We have had some cold weather challenges; furniture RFQ's will be going out after January 1, and our contingency budget is holding steady with several additional projects being approved.

Also, Karen Hedglin, as a representative of McKinstry, gave the Board the 2-year post project energy savings report that was a requirement of the Energy Upgrade Project at the Elementary School that was completed in the fall of 2015. McKinstry will continue to provide the energy savings report to the school district for 3-years post project. McKinstry guaranteed a \$20,000 annual savings, with a verified savings of over \$25,000 for year 2.

**BOARD INFORMATION ITEMS:**

**SPECIAL EDUCATION AND CURRICULUM UPDATE**

Lori Brown-Chauvet, Special Education Director, gave the Board an update on our Special Education department for the 2017-2018 school year. The curriculum update was tabled. The Special Education update report is attached to these Minutes and made a part hereof.

**BOARD POLICIES**

Superintendent Chauvet reviewed the updated proposed Board Policy 4330 Community Use of School Facilities; and Board Policy 5430 Volunteers, with the changes suggested from last month. Additional information will be gathered by administration and the Board will continue to review and fine tune the policies. The Board would like to have the policies ready for their final approval in the next couple of months.

**GRADES 6-12 EIGHT-PERIOD DAY FOR 2018-19**

Superintendent Chauvet reviewed a proposed change for next school year 2018-2019 going from a 7-period day to an 8-period day in grades 6-12. The change provides greater flexibility in adding sections to our high school scheduling and also helps us avoid increasing or sharing as much staff in grades 6-8. It benefits the students by allowing them a chance at a few more electives or smaller sections on some high demand core classes. Overall, teachers are supportive of this change, although they have requested more information and details on what the changes will entail. The Board requested Mr. Lucier (the teacher most knowledgeable in this proposed change) to speak to them about the details of switching to an 8-period day.

**PRINCIPALS' REPORT**

Principals Scott Schumacher and Neil Harvey updated the Board on recent and upcoming events in each of their schools, as well as the projects they have been working on.

**SUPERINTENDENT'S REPORT**

Superintendent Chauvet gave a report to the Board on the following topics:

1. Beginning next school year 2018-2019, we are going to switch our student data system over to the Infinite Campus system. Infinite Campus is the best program to use with the OPI reporting system.
2. Manhattan will hold the first ever wrestling mixer on our home court mats this week.
3. Superintendent Chauvet distributed his evaluation form, which the Board will go over in Executive Session at the January meeting. Trustees should send their thoughts, questions, and comments, to Chairman Brownell before the January meeting.

No further business appearing before the Board, Chairman Brownell adjourned the meeting at 8:55 p.m.

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Robert Brownell, Chairman

ATTEST: \_\_\_\_\_  
Ann Heisler, District Clerk

**Board Approved January 9, 2018**