

**REGULAR MEETING, JANUARY 9, 2018**

The trustees of Manhattan School District No. 3, high school and elementary districts, met in regular session, January 9, 2018, at 7:30 p.m. in the High School Activities Room. Chairman Brownell called the meeting to order.

Members Present: Rob Brownell, Dennis Grue, Brand Robinson, Kelly Duncan, and Ethan Severson.

Members Absent: Mike Swan (present by phone for Superintendent Evaluation).

Superintendent Scott Chauvet, Principals Scott Schumacher and Neil Harvey, and Clerk Ann Heisler were present throughout the entire proceedings. Guests attending the meeting are on the list attached to these Minutes and made a part hereof.

**PLEDGE OF ALLEGIANCE**

Trustee Ethan Severson led the Pledge of Allegiance.

**RECOGNITION OF GUESTS**

Chairman Brownell recognized the visitors in attendance.

Manhattan Schools Rotary Student of the Month for December 2017, Charlie Rasnick, and for January 2018, Steven Cantalupo, were recognized and congratulated by the Board.

Ms. Jordan Harler, FCS teacher, talked about her classes and highlighted several key projects that her students have been working on. Three child development students presented their Toys that Teach projects to the Board.

Mr. Joel Christiaens, Physics teacher, had two of his students present their Bridge Building projects to the Board.

**PUBLIC COMMENT**

Chairman Brownell read the public comment statement, and asked for public comment on any non-agenda items. No comments were made.

**CONSENT AGENDA:**

Brand Robinson made a motion to approve the following items on the Consent Agenda: Board Minutes – Regular December 18, 2017; write-off the outstanding district and activities fund checks over one year old; and the current Substitute Teacher list for the 2017-2018 school year. The motion was seconded by Kelly Duncan and it carried unanimously. The list of outstanding checks over one year old approved for write-off is attached to these Minutes and made a part hereof.

**BOARD ACTION ITEMS:**

**FACILITIES BUILDING UPDATE**

The weekly building committee meeting will be held on Wednesday at 9:30 a.m. with a tour of the building after the meeting.

**MHSA ANNUAL MEETING PROPOSALS**

High School Principal Neil Harvey reviewed the MHSA Proposals that will be voted on at the 2018 MHSA Annual Meeting on Monday, January 15, 2018, in Bozeman, MT. The Board gave their input and direction on how our school district representatives should vote on the proposals that will be presented.

### **TEACHER LEAVE REQUEST**

Ethan Severson moved to approve a teacher leave request from Dustin Cichosz during the week of March 12-16, 2018, for a mission trip to Cuba. The motion was seconded by Dennis Grue and it carried with no dissenting votes.

### **ADOPT LOGO PROPOSAL**

The logo committee will meet again in the upcoming week to finalize their selections for a Manhattan School logo recommendation to the Board for their approval at their February meeting. Their main priority is keeping it clean and simple. The logo will be used on the new high school gym floor and will be the official logo representing the school district.

### **BOARD INFORMATION ITEMS:**

#### **BOARD POLICIES**

Superintendent Chauvet reviewed the updated proposed Board Policy 4330 Community Use of School Facilities. Additional information will continue to be gathered by administration and the Board will review and fine tune the policies. Community member Nancy Clark expressed her thanks and appreciation to all of our Board members for their service to the school and Manhattan community. Nancy is a real estate agent with AmeriMont, located in Manhattan, and she would like the Board to continue to allow as much community access to the school facilities as possible. This is an important service to provide the Manhattan community, so she feels the public access to the school facilities should continue to be allowed either free or at a minimal charge.

#### **ANNUAL SCHOOL ELECTION – MAY 8, 2018**

District Clerk Ann Heisler reviewed the annual school election calendar and key dates with the Board. The Annual School Election will be held on Tuesday, May 8, 2018. The two Trustees who are up for re-election are Dennis Grue and Kelly Duncan. Nominating Petitions for the open positions must be filed with the District Clerk by March 29, 2018, in order for the candidate's name to appear on the ballot.

#### **GRADES 6-12 EIGHT-PERIOD DAY FOR 2018-19**

A proposed change for next school year 2018-2019 going from a 7-period day to an 8-period day in grades 6-12 was tabled until next month due to Mr. Lucier having a scheduling conflict and he could not be at the meeting to speak to the Board about the details of switching to an 8-period day.

#### **PRINCIPALS' REPORT**

Principals Scott Schumacher and Neil Harvey updated the Board on recent and upcoming events in each of their schools, as well as the projects they have been working on.

#### **SUPERINTENDENT'S REPORT**

Superintendent Chauvet gave a report to the Board on the following topics:

1. The early release day in January will focus on curriculum work as the priority.
2. A staffing review is currently being done for our administrative positions. The current proposal is to move Neil Harvey to K-5 Principal; Scott Schumacher to 6-8 Principal; and hire a new 9-12 High School Principal. A final proposal will be brought to the Board for approval in February.
3. As the building project is getting closer to the April move, the staff is encouraged to stay calm and not panic. There will be support and help during the classroom move, and we will get through it together.

**SUPERINTENDENT EVALUATION – Executive Session**

Chairman Brownell determined that the matter of the Superintendent’s Evaluation involves individual privacy and public disclosure would not be in the best interest of the Superintendent. He called an Executive Session at 8:55 p.m.

Following Executive Session, Chairman Brownell reconvened the meeting at 11:00 p.m.

**CLAIMS**

Vouchered claims for the month of January, 2018, were examined and approved for payment.

No further business appearing before the Board, Chairman Brownell adjourned the meeting at 11:00 p.m.

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Robert Brownell, Chairman

ATTEST: \_\_\_\_\_  
Ann Heisler, District Clerk

**Board Approved February 14, 2018**