

**REGULAR MEETING, MAY 15, 2018**

The trustees of Manhattan School District No. 3, high school and elementary districts, met in regular session, May 15, 2018, at 7:00 p.m. in the High School Activities Room. Chairman Brownell called the meeting to order.

Members Present: Rob Brownell, Dennis Grue, Brand Robinsn, Mike Swan, Kelly Duncan, and Ethan Severson.

Superintendent Scott Chauvet, Principals Scott Schumacher and Neil Harvey, and Clerk Ann Heisler were present throughout the entire proceedings. Guests attending the meeting are on the list attached to these Minutes and made a part hereof.

**PLEDGE OF ALLEGIANCE**

Chairman Brownell led the Pledge of Allegiance.

**RECOGNITION OF GUESTS**

Chairman Brownell recognized the visitors in attendance.

Manhattan Schools Rotary Student of the Month for April 2018, Ivy Chase, and for May 2018, Sheyenne Matosich, were recognized and congratulated by the Board.

Academic Olympics Team sponsor Marisa Stewart introduced her team who recently won 3<sup>rd</sup> place in the all class Academic Olympics State Competition. This 3<sup>rd</sup> place all class win was a very impressive accomplishment and the team was recognized and congratulated by the Board for all of their efforts and hard work.

**PUBLIC COMMENT**

Chairman Brownell read the public comment statement, and asked for public comment on any non-agenda items. No comments were made.

**BOARD ACTION ITEMS #1** – The following agenda item was moved up due to Gallatin County Superintendent Matthew Henry needing to attend another school district’s Board meeting. All trustees were in favor of the agenda change.

**ANNUAL SCHOOL ELECTION – MAY 8, 2018**

The Annual School Election was held on Tuesday, May 8, 2018, by mail ballot and conducted by the Gallatin County Election Administrator. After canvassing the votes, Brand Robinson made a motion to certify the Annual School Election as fair and valid. The motion was seconded by Ethan Severson, which carried with no dissenting votes. The Certificate of Election and the canvass of the election results are attached to these Minutes and made a part hereof.

Gallatin County Superintendent Matthew Henry swore in Trustee candidates Dennis Grue (incumbent) and Matt White. They will each represent Manhattan School District No. 3 for a 3-year term.

Outgoing Board Trustee Kelly Duncan was presented with a plaque of appreciation for her three years of service as a Manhattan School Board Trustee. The school district expressed deep gratitude and a very special thank you for everything she has accomplished while serving on the Board.

## **BOARD REORGANIZATION**

Dennis Grue nominated Rob Brownell as Chairman of the Board, seconded by Mike Swan. Rob Brownell was unanimously elected as Chairman of the Board.

Brand Robinson nominated Dennis Grue as Vice-Chairman of the Board, seconded by Ethan Severson. Dennis Grue was unanimously elected as Vice-Chairman of the Board.

Rob Brownell moved to appoint Ann Heisler as District Clerk of the Board and Cheryl Asay as Assistant District Clerk of the Board. The motion was seconded by Ethan Severson, which carried with no dissenting votes.

## **ANNUAL SCHOOL ELECTION 2018-19**

Ethan Severson made a motion to approve a Resolution requesting the Gallatin County Election Administrator to conduct all school elections for the Manhattan School District No. 3 for the 2018-2019 school year. The motion was seconded by Dennis Grue and it carried with no dissenting votes. The approved Trustee Resolution Requesting County Conduct Elections is attached to these Minutes and made a part hereof.

## **CONSENT AGENDA**

Mike Swan made a motion to approve the following items on the Consent Agenda: Board Minutes – Special April 12, 2018, Regular April 17, 2018; April 2018 Warrants, April 2018 Student Activities; the current Substitute Teacher list for the 2017-2018 school year; Employment of summer 2018 United Way program coordinators Todd Rosenberger and Laurel Stillman; Retirement of Jackie Ballantyne - teacher aide and activities/district office effective 8/31/2018; Resignation of Laura Lee Harvey – concessions at the end of the 17-18 school year; SWMSS Membership Dues 2018-2019; MTSBA Dues and MSTBA Trustee Insurance 2018-2019; MHSA Dues, Catastrophic Insurance, and Concussion Insurance 2018-2019; MSGIA Property & Liability Insurance 2018-2019; Obsolete Property Resolution as proposed. The motion was seconded by Brand Robinson and it carried unanimously. The approved warrant and check listings for April 2018 are attached to these Minutes and made a part hereof.

## **BOARD ACTION ITEMS #2**

### **FACILITIES BUILDING UPDATE**

Karen Hedglin gave the Board an update on our building project. The Monthly Bond Project Report is attached to these Minutes and made a part hereof.

Mike Swan moved to approve the Northwestern Energy Pipeline Easement as proposed. Brand Robinson seconded the motion, which carried with no dissenting votes. The approved Pipeline Easement is attached to these Minutes and made a part hereof.

Brand Robinson moved to approve the Northwestern Energy Customer Agreement as proposed for \$8,505 to contribute to the cost of Northwestern Energy installing the facilities required to provide gas service to the school district premises because the distance of the new service line is greater than the permitted free extension allowance. Dennis Grue seconded the motion and it carried unanimously. The approved Customer Agreement is attached to these Minutes and made a part hereof.

## **EMPLOYMENT 2018-2019**

Mike Swan moved to approve contracts for the 2018-2019 school year with Tracey Bolich as 4/7 Business Ed teacher; Wes Kragt as PE/Health teacher and Head Boys Basketball coach; Joel Bos as Head Girls Basketball coach. Dennis Grue seconded and it carried unanimously.

Dennis Grue moved to approve contracts for the 2018-2019 school year with Jessica VanOrden as Elementary teacher and Mariah Saltzman as Elementary teacher. The motion was seconded by Mike Swan, which carried with no dissenting votes.

**BOARD INFORMATION ITEMS**

**CORPORATE SPONSORSHIP**

Trustee Mike Swan has been working with Athletic Director Pat Lynch on a plan for corporate sponsorship in our athletic facilities and he presented the 1<sup>st</sup> draft proposal to the Board. The Board was in favor of the tentative proposal so the next step will be for Trustee Swan and Pat Lynch to meet with Superintendent Chauvet as they continue to fine tune the details and then bring it to the full Board when it is ready for final approval.

**SCHOOL BOARD MEMBERS AT GRADUATION – JUNE 3, 2018**

Trustee Kelly Duncan and Trustee Ethan Severson will be the Board Representatives at the Manhattan High School Graduation on June 3, 2018.

**BOARD POLICIES – 1<sup>ST</sup> READING**

The Board held a 1<sup>st</sup> Reading on the following Board Policies:

REVISED Policies – 1401, 1420, 3141, 4330F, 5002, 5010, 5500, 6100P, 7260, 7320, 7332, 7530, 8123, 8124

NEW Policies – 8130, 8426, 8426F

DELETED - 5000

**PRINCIPALS' REPORT**

Principals Scott Schumacher and Neil Harvey updated the Board on recent and upcoming events in each of their schools, as well as the projects they have been working on.

**SUPERINTENDENT'S REPORT**

Superintendent Chauvet gave a report to the Board on the following topics:

1. The Board was invited to attend the school retirement party for Jackie Ballantyne on May 31, 2018, from 3:30-5:00 p.m. in the HS Activities Room.
2. An ice cream social and grand opening will be scheduled on Potato Festival Saturday, August 18, 2018, for the community to see the completed building project.
3. With the addition of the third Principal, all Administrator (Supt, Principal) duties will be changed to make sure all of the necessary areas are covered.
4. Special Thanks and appreciation to Manhattan Christian Schools for letting our coaches and student athletes use their gym this summer due to our gyms being under construction as part of the bond project.

**CLAIMS**

Vouchered claims for the month of May, 2018, were examined and approved for payment.

No further business appearing before the Board, Chairman Brownell adjourned the meeting at 8:46 p.m.

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Robert Brownell, Chairman

ATTEST: \_\_\_\_\_  
Ann Heisler, District Clerk

**Board Approved June 12, 2018**